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**DACORUM BOROUGH COUNCIL**

**STANDARDS COMMITTEE**

**10 March 2016**

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Present -

**MEMBERS:**

Borough Councillors: Cllr Taylor (Chairman) Matthews, Tindall and Fisher

**TOWN AND PARISH COUNCIL CO-OPTED REPRESENTATIVES:**

Councillor Wilkins (Tring Town Council Member)

**INDEPENDENT CO-OPTED REPRESENTATIVES**

John Ebdon

**ALSO IN ATTENDANCE**

Rachel Keil (Independent Person)

**OFFICERS:**

Steven Baker - Assistant Director (Chief Executive's Unit)

Sally Marshall – Chief Executive

Mark Brookes - Group Manager – Legal Governance

Barbara Lisgarten - Legal Services Team Leader

Kayley Johnston – Member Support

The meeting began at 7.30 pm.

**1. MINUTES**

The minutes of the meeting held on 17 September 2015 were confirmed by the Members present and were then signed by the Chairman.

**2. APOLOGIES FOR ABSENCE**

Apologies received from Councillor Crawford (Markyate Parish Town Council Member) and Brendan Henry (Independent Co-Opted Representative)

The Chairman introduced each member of the committee and suggested that Item 8 was moved to the top of the agenda.

This was agreed by Members.

**3. EXCLUSION OF THE PUBLIC**

Cllr Matthews was excluded from any involvement in Item 8, Part 2 of the agenda. Cllr Matthews left the meeting at 19:38

**4. INVESTIGATION REPORT \*\*\*\*\* PART 2\*\*\*\*\***

Full details can be found in part 2 minutes.

**5. PERSONAL DEVELOPMENT PROGRAMME**

The Chairman wants to ensure that Members are given as much training as possible and it's crucial that they have up to date training.

The Chairman highlighted that they have had a number of goes with PDP's and it was made compulsory but unfortunately the previous trainer didn't have good interpersonal skills. It then went out to tender for a new contractor and they have almost completed 21 PDP's.

The Chairman would like the committee to think of ideas such as opting in for PDP's opting out or Mandatory please can you feedback to R Taylor.

M Brooks added to that, if Members need anything from him such as Training for the committee could they let him know he will be happy to help.

**6. DESIGNATED REPRESENTATIVE**

Designated Representative is about Members knowing what they are doing. Documents will follow to make the Committee aware of what every designated reps duties are.

**7. PERSONAL USE OF DBC EQUIPMENT**

This is just a reminder that personal use of DBC's equipment is for you to not let others use it.

There are guidelines and policies and every Member signed these before receiving DBC's equipment.

Feedback to Cllr Taylor on how to tighten up on these policies will greatly be appreciated.

**8. DATE OF NEXT STANDARDS COMMITTEE MEETING**

The committee agreed that the next meeting will take place on Thursday 9 June 2016

The meeting ended at: 8:55pm