

# Dacorum BC Community Impact Assessment (CIA) Template

Policy / service / decision

Markyate Conservation Area Character Appraisal

## Description of what is being impact assessed

*What are the aims of the service, proposal, project? What outcomes do you want to achieve? What are the reasons for the proposal or change? Do you need to reference/consider any related projects?*

*Stakeholders; Who will be affected? Which protected characteristics is it most relevant to? Consider the public, service users, partners, staff, Members, etc*

*It is advisable to involve at least one colleague in the preparation of the assessment, dependent on likely level of impact*

Providing a full assessment for all the Conservation Areas (25 in all) within Dacorum forms part of the Council's Conservation Strategy.

As part of this a Conservation Area Character Appraisal has been produced for Markyate. The appraisal highlights the special qualities and features that underpin Markyate's character and justify its designation. This type of assessment conforms to Historic England guidance and to Government advice in the NPPF. It also supports and amplifies those policies aimed at protecting the overall character of conservation areas and forming part of Dacorum Borough Council's Local Planning Framework. The adopted Appraisal will provide additional guidance to the Local Plan, and thus become an important material consideration in all relevant planning applications. The weight attached to the Character Appraisal is greater because of the consultation carried out and the comments received.

Conservation Area Appraisals help local authorities, applicants and local residents understand the significance of an area and how its character and appearance can be preserved or enhanced. The appraisal is intended to save officer time in the future in processing planning applications within the Markyate Conservation Area, as well as in defending appeals against refused planning applications.

## Evidence

### **What data/information have you used to assess how this policy/service/decision might impact on protected groups?**

*(include relevant national/local data, research, monitoring information, service user feedback, complaints, audits, consultations, CIAs from other projects or other local authorities, etc.). You should include such information in a proportionate manner to reflect the level of impact of the policy/service/decision.*

A public consultation process formed part of the Markyate Conservation Area Character Appraisal process. Stakeholder engagement was carried out online, via a public consultation platform (Commonplace) and in person at Markyate Baptist Church.

### **Who have you consulted with to assess possible impact on protected groups?** *If you have not consulted other people, please explain why? You should include such information in a proportionate manner to reflect the level of impact of the policy/service/decision.*

The Council engaged with a wide range of stakeholders via a 4-week public consultation exercise:

Members of the Public / local residents  
Markyate Parish Council  
Historic England

## Analysis of impact on protected groups (and others)

The Public Sector Equality Duty requires Dacorum BC to eliminate discrimination, advance equality of opportunity and foster good relations with protected groups. Consider how this policy/service/decision will achieve these aims. Using the table below, detail what considerations and potential impacts against each of these using the evidence that you have collated and your own understanding. Based on this information, make an assessment of the likely outcome, **before** you have implemented any mitigation.

- The PCs of *Marriage and Civil Partnership* and *Pregnancy and Maternity* should be added if their inclusion is relevant for impact assessment.
- Use “insert below” menu layout option to insert extra rows where relevant (e.g. extra rows for different impairments within Disability).

Summary of impact		Negative impact / outcome	Neutral impact / outcome	Positive impact / outcome
Protected group	<i>What do you know? What do people tell you? Summary of data and feedback about service users and the wider community/ public. Who uses / will use the service? Who doesn't / can't and why? Feedback/complaints?</i>			
<b>Age</b>	The Markyate Conservation Area Character Appraisal is neutral with regards to age	☐	☒	☐
<b>Disability (physical, intellectual, mental)</b>  <i>Refer to CIA Guidance Notes and Mental Illness &amp; Learning Disability Guide</i>	The Markyate Conservation Area Character Appraisal is neutral with regards to age	☐	☒	☐
<b>Gender reassignment</b>	The Markyate Conservation Area Character Appraisal is neutral with regards to gender-reassignment or other gender identity.	☐	☒	☐

<b>Race and ethnicity</b>	The Markyate Conservation Area Character Appraisal is neutral with regards to race and ethnicity.	□	⊗	□
<b>Religion or belief</b>	The Markyate Conservation Area Character Appraisal is neutral with regards to religion or belief.	□	⊗	□
<b>Sex</b>	The Markyate Conservation Area Character Appraisal is neutral with regards to sex.	□	⊗	□
<b>Sexual orientation</b>	The Markyate Conservation Area Character Appraisal is neutral with regards to sexual orientation.	□	⊗	□
<b>Not protected characteristics but consider other factors, e.g. carers, care leavers, veterans, homeless, low income, loneliness, rurality etc.</b>	The Markyate Conservation Area Character Appraisal is neutral in relation to these factors	□	⊗	□

<b>Negative impacts / outcomes action plan</b>			
Where you have ascertained that there will potentially be negative impacts / outcomes, you are required to mitigate the impact of these. Please detail below the actions that you intend to take.			
<b>Action taken/to be taken</b> <i>(copy &amp; paste the negative impact / outcome then detail action)</i>	<b>Date</b>	<b>Person responsible</b>	<b>Action complete</b>
n/a	Select date		<input type="checkbox"/>
<b>If negative impacts / outcomes remain, please provide an explanation below.</b>			
n/a			
<b>Completed by (all involved in CIA)</b>	<b>Helen Cal-Fernandez, Conservation and Urban Design Officer</b> <b>Philip Stanley, Head of Development Management</b>		
<b>Date</b>	<b>2 May 2024</b>		
<b>Signed off by</b>	<b>Sara Whelan</b>		
<b>Date</b>	<b>3 May 2024</b>		

<b>Entered onto CIA database - date</b>	
<b>To be reviewed by (officer name)</b>	
<b>Review date</b>	