

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2024/25

	Original 2023/2024 £	Forecast 2023/2024 £	Draft 2024/2025 £	Variance 2023/24 - 2024/25 £
--	----------------------------	----------------------------	-------------------------	---------------------------------------

Finance & Resources

Chief Executive

Facilitating Change (Chief Executive)

Supplies & Services	102,100	127,100	102,610	510
Grants and Contributions	0	(3,750)	0	0
Recharges	(102,100)	(102,100)	0	102,100
Net Expenditure: Facilitating Change	0	21,250	102,610	102,610

Management Team and Other Support Overheads (Chief Executive)

Employees	883,520	799,271	1,226,660	343,140
Transport	300	2,150	510	210
Supplies & Services	12,820	18,023	17,260	4,440
Recharges	(889,960)	(812,763)	(309,674)	580,286
Net Expenditure: Management Team and Other Support Overheads	6,680	6,680	934,756	928,076

Net Expenditure: Chief Executive

6,680 27,930 1,037,366 1,030,686

Housing and Property

Allotments (Head of Property Services)

Premises	13,890	13,890	14,170	280
Supplies & Services	330	330	350	20
Income	(16,890)	(16,890)	(17,230)	(340)
Recharges	410	410	430	20
Net Expenditure: Allotments	(2,260)	(2,260)	(2,280)	(20)

Community Centres & Public Halls (Head of Property Services)

Employees	156,760	196,767	168,360	11,600
Premises	248,630	304,472	268,390	19,760
Supplies & Services	8,590	8,590	9,020	430
Third-Parties	15,980	15,980	16,300	320
Capital Charges	125,000	125,000	125,000	0
Income	(181,200)	(168,180)	(188,330)	(7,130)
Recharges	228,296	228,296	44,810	(183,486)
Net Expenditure: Community Centres & Public Halls	602,056	710,925	443,550	(158,506)

Outdoor Sports & Recreation Facilities (Sports Pavilions) (Head of Property Services)

Premises	76,340	96,340	79,920	3,580
Capital Charges	30,000	30,000	30,000	0
Income	(40,570)	(40,570)	(42,600)	(2,030)
Recharges	3,050	3,050	3,140	90
Net Expenditure: Outdoor Sports & Recreation Facilities (Sports Pavilions)	68,820	88,820	70,460	1,640

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2024/25

	Original 2023/2024 £	Forecast 2023/2024 £	Draft 2024/2025 £	Variance 2023/24 - 2024/25 £
--	----------------------------	----------------------------	-------------------------	---------------------------------------

Cemeteries (Head of Property Services)

Premises	10,050	10,050	10,250	200
Capital Charges	5,000	5,000	5,000	0
Income	(19,920)	(19,920)	(20,320)	(400)
Net Expenditure: Cemeteries	(4,870)	(4,870)	(5,070)	(200)

Public Conveniences (Head of Property Services)

Premises	38,600	58,600	40,800	2,200
Capital Charges	20,000	20,000	20,000	0
Income	(150)	(150)	(150)	0
Recharges	107,322	107,322	92,806	(14,516)
Net Expenditure: Public Conveniences	165,772	185,772	153,456	(12,316)

Property Management and Office Accommodation (Assistant Director - Property Services)

Employees	99,130	112,025	102,660	3,530
Net Expenditure: Property Management and Office Accommodation	99,130	112,025	102,660	3,530

Property Management and Office Accommodation (Head of Property Services)

Employees	760,380	888,583	740,910	(19,470)
Premises	397,510	404,563	455,060	57,550
Transport	5,700	5,700	5,810	110
Supplies & Services	125,820	145,820	90,790	(35,030)
Third-Parties	501,960	601,960	542,000	40,040
Capital Charges	291,400	291,400	291,400	0
Income	(388,500)	(513,180)	(97,180)	291,320
Recharges	(1,633,407)	(1,633,407)	(267,898)	1,365,509
Net Expenditure: Property Management and Office Accommodation	60,863	191,439	1,760,892	1,700,029

Investment Property (Head of Property Services)

Premises	766,760	766,760	825,020	58,260
Supplies & Services	9,350	9,350	9,810	460
Income	(5,089,710)	(5,139,710)	(5,582,520)	(492,810)
Recharges	634,420	634,420	31,161	(603,259)
Net Expenditure: Investment Property	(3,679,180)	(3,729,180)	(4,716,529)	(1,037,349)

Net Expenditure: Housing and Property

(2,689,669) (2,447,330) (2,192,861) 496,808

Corporate and Commercial

Management Team and Other Support Overheads (SD Corporate & Commercial)

Employees	346,850	364,944	369,130	22,280
Transport	0	324	0	0
Supplies & Services	3,050	300	3,200	150
Income	(385,000)	0	0	385,000
Recharges	37,711	37,711	(155,310)	(193,021)
Net Expenditure: Management Team and Other Support Overheads	2,611	403,279	217,020	214,409

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2024/25

	Original 2023/2024 £	Forecast 2023/2024 £	Draft 2024/2025 £	Variance 2023/24 - 2024/25 £
--	----------------------------	----------------------------	-------------------------	---------------------------------------

Democratic Representation and Management (Head of Legal and Democratic Services)

Employees	238,170	179,906	173,100	(65,070)
Transport	14,028	8,014	14,450	422
Supplies & Services	552,920	565,201	579,940	27,020
Income	(1,280)	(1,280)	(1,280)	0
Grants and Contributions	0	(939)	0	0
Recharges	879,834	879,834	5,935	(873,899)
Net Expenditure: Democratic Representation and Management	1,683,672	1,630,737	772,145	(911,527)

Corporate Management (Head of Legal and Democratic Services)

Recharges	392,425	392,425	(394,096)	(786,521)
Net Expenditure: Corporate Management	392,425	392,425	(394,096)	(786,521)

Registration of Electors (Head of Legal and Democratic Services)

Employees	197,900	182,432	198,150	250
Transport	50	300	50	0
Supplies & Services	91,730	99,820	95,710	3,980
Income	(1,750)	(1,750)	(1,750)	0
Grants and Contributions	0	(52,928)	0	0
Recharges	97,223	97,223	1,205	(96,018)
Net Expenditure: Registration of Electors	385,153	325,097	293,365	(91,788)

Conducting Elections (Head of Legal and Democratic Services)

Employees	120,000	149,868	0	(120,000)
Premises	20,000	20,000	400	(19,600)
Supplies & Services	20,000	57,521	1,000	(19,000)
Grants and Contributions	0	9,520	0	0
Recharges	6,790	6,790	0	(6,790)
Net Expenditure: Conducting Elections	166,790	243,699	1,400	(165,390)

Local Welfare Assistance Schemes (Head of Legal and Democratic Services)

Supplies & Services	2,800	2,800	2,940	140
Net Expenditure: Local Welfare Assistance Schemes	2,800	2,800	2,940	140

Legal Services (Head of Legal and Democratic Services)

Employees	556,070	687,853	589,250	33,180
Transport	500	100	510	10
Supplies & Services	37,140	31,976	38,990	1,850
Third-Parties	10,610	7,000	10,820	210
Income	(27,310)	(27,310)	(28,670)	(1,360)
Grants and Contributions	(100,770)	(155,685)	(100,770)	0
Recharges	(472,109)	(472,109)	(147,580)	324,529
Net Expenditure: Legal Services	4,131	71,825	362,550	358,419

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2024/25

	Original 2023/2024 £	Forecast 2023/2024 £	Draft 2024/2025 £	Variance 2023/24 - 2024/25 £
Central Administration (Head of Legal and Democratic Services)				
Employees	321,490	277,547	295,610	(25,880)
Transport	636	696	1,170	534
Supplies & Services	180,290	179,001	189,300	9,010
Third-Parties	1,160	500	1,180	20
Capital Charges	10,000	10,000	10,000	0
Income	(570)	(3,046)	(600)	(30)
Recharges	(510,584)	(510,584)	(229,686)	280,898
Net Expenditure: Central Administration	2,422	(45,886)	266,974	264,552

Management Team and Other Support Overheads (AD Legal and Democratic Services)				
Employees	93,930	0	97,450	3,520
Transport	250	0	260	10
Supplies & Services	2,030	997	2,130	100
Recharges	(95,499)	(95,499)	375	95,874
Net Expenditure: Management Team and Other Support Overheads	711	(94,502)	100,215	99,504

Housing Benefit Payments (Head of Revenues and Benefits)				
Capital Charges	36,750	36,750	38,590	1,840
Transfer Payments	23,440,000	23,440,000	23,440,000	0
Grants and Contributions	(23,673,850)	(23,673,850)	(23,673,850)	0
Other Income	(190,000)	(190,000)	(190,000)	0
Net Expenditure: Housing Benefit Payments	(387,100)	(387,100)	(385,260)	1,840

Housing benefits: rent rebates to HRA tenants - mandatory payments (Head of Revenues and Benefits)				
Capital Charges	21,000	21,000	22,050	1,050
Transfer Payments	23,704,000	23,704,000	23,704,000	0
Grants and Contributions	(23,559,990)	(23,559,990)	(23,559,990)	0
Other Income	(160,000)	(160,000)	(160,000)	0
Net Expenditure: Housing benefits: rent rebates to HRA tenants - mandatory payments	5,010	5,010	6,060	1,050

Housing Benefits (Administration) (Head of Financial Services (Deputy S151))				
Employees	54,510	56,470	57,660	3,150
Transport	400	0	410	10
Supplies & Services	5,780	2,761	6,070	290
Grants and Contributions	(42,630)	(30,000)	(42,630)	0
Recharges	64,632	64,632	240	(64,392)
Net Expenditure: Housing Benefits (Administration)	82,692	93,863	21,750	(60,942)

Housing Benefits (Administration) (Head of Revenues and Benefits)				
Employees	763,930	758,182	764,940	1,010
Transport	300	300	310	10
Supplies & Services	5,150	3,100	5,410	260
Grants and Contributions	(355,070)	(390,152)	(465,070)	(110,000)
Recharges	1,040,972	1,040,972	3,750	(1,037,222)
Net Expenditure: Housing Benefits (Administration)	1,455,282	1,412,402	309,340	(1,145,942)

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2024/25

	Original 2023/2024 £	Forecast 2023/2024 £	Draft 2024/2025 £	Variance 2023/24 - 2024/25 £
--	----------------------------	----------------------------	-------------------------	---------------------------------------

Local Tax Collection (Head of Revenues and Benefits)				
Employees	551,370	681,124	613,340	61,970
Transport	300	80	310	10
Supplies & Services	114,830	199,234	120,570	5,740
Transfer Payments	0	110,000	0	0
Grants and Contributions	(468,000)	(565,970)	(468,000)	0
Recharges	843,496	843,496	8,935	(834,561)
Net Expenditure: Local Tax Collection	1,041,996	1,267,964	275,155	(766,841)

Local Tax Collection and Benefits Support Team (Head of Revenues and Benefits)				
Employees	395,600	422,965	425,040	29,440
Transport	4,700	4,700	4,790	90
Supplies & Services	173,610	171,210	182,290	8,680
Capital Charges	10,000	10,000	10,000	0
Grants and Contributions	0	(30,460)	0	0
Recharges	(580,889)	(580,889)	1,575	582,464
Net Expenditure: Local Tax Collection and Benefits Support Team	3,021	(2,474)	623,695	620,674

Corporate Management (Head of Financial Services (Deputy S151))				
Employees	436,930	0	0	(436,930)
Net Expenditure: Corporate Management	436,930	0	0	(436,930)

Corporate Management - Financial Fees and Services (Head of Financial Services (Deputy S151))				
Supplies & Services	137,001	132,730	193,840	56,839
Third-Parties	0	57,414	0	0
Net Expenditure: Corporate Management - Financial Fees and Services	137,001	190,144	193,840	56,839

Past Service Costs (Head of Financial Services (Deputy S151))				
Employees	922,950	922,950	896,600	(26,350)
Net Expenditure: Past Service Costs	922,950	922,950	896,600	(26,350)

Parish Grants (Head of Financial Services (Deputy S151))				
Supplies & Services	255,250	246,284	253,753	(1,497)
Net Expenditure: Parish Grants	255,250	246,284	253,753	(1,497)

Financial Services (Head of Financial Services (Deputy S151))				
Employees	1,270,090	1,245,769	1,372,610	102,520
Transport	750	500	770	20
Supplies & Services	58,770	135,485	61,720	2,950
Third-Parties	45,160	2,646	46,060	900
Capital Charges	73,000	73,000	76,150	3,150
Grants and Contributions	(47,090)	(31,896)	(47,090)	0
Recharges	(1,361,210)	(1,361,210)	(436,448)	924,762
Net Expenditure: Financial Services	39,470	64,294	1,073,772	1,034,302

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2024/25

	Original 2023/2024 £	Forecast 2023/2024 £	Draft 2024/2025 £	Variance 2023/24 - 2024/25 £
--	----------------------------	----------------------------	-------------------------	---------------------------------------

Support Services - Insurance (Head of Financial Services (Deputy S151))				
Employees	75,050	75,050	76,550	1,500
Premises	982,950	982,950	1,002,610	19,660
Transport	302,580	302,580	308,630	6,050
Supplies & Services	408,270	408,270	428,690	20,420
Income	(395,350)	(395,350)	(403,260)	(7,910)
Recharges	(1,373,500)	(1,373,500)	(1,413,310)	(39,810)
Net Expenditure: Support Services - Insurance	0	0	(90)	(90)

Internal Audit (Head of Financial Services (Deputy S151))				
Third-Parties	91,880	91,880	93,720	1,840
Recharges	(91,880)	(91,880)	(6,102)	85,778
Net Expenditure: Internal Audit	0	0	87,618	87,618

Management Team and Other Support Overheads (Chief Finance Officer (S151))				
Employees	191,310	214,524	198,350	7,040
Transport	250	150	260	10
Supplies & Services	80,060	75,245	84,060	4,000
Recharges	(268,830)	(268,830)	(44,346)	224,484
Net Expenditure: Management Team and Other Support Overheads	2,790	21,089	238,324	235,534

Procurement Services (Head of Commercial Development)				
Employees	230,640	183,167	243,390	12,750
Transport	199	199	200	1
Supplies & Services	2,870	32,442	3,010	140
Grants and Contributions	0	0	(65,000)	(65,000)
Recharges	(231,989)	(231,989)	(31,231)	200,758
Net Expenditure: Procurement Services	1,720	(16,181)	150,369	148,649

Facilitating Change (Head of Commercial Development)				
Supplies & Services	50,000	164,000	183,500	133,500
Net Expenditure: Facilitating Change	50,000	164,000	183,500	133,500

Net Expenditure: Corporate and Commercial	<u>6,687,727</u>	<u>6,911,718</u>	<u>5,550,939</u>	<u>(1,136,788)</u>
--	-------------------------	-------------------------	-------------------------	---------------------------

Neighbourhood Operations

Management Team and Other Support Overheads (SD Neighbourhood Operations)				
Employees	190,820	449,979	383,270	192,450
Transport	100	100	100	0
Supplies & Services	1,430	10,393	1,500	70
Recharges	(290,921)	(290,921)	1,095	292,016
Net Expenditure: Management Team and Other Support Overheads	(98,571)	169,551	385,965	484,536

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2024/25

	Original 2023/2024 £	Forecast 2023/2024 £	Draft 2024/2025 £	Variance 2023/24 - 2024/25 £
Cemeteries (Head of Neighbourhood Management)				
Employees	316,730	349,222	341,890	25,160
Premises	115,910	112,911	119,290	3,380
Transport	18,724	4,250	19,650	926
Supplies & Services	52,960	54,870	53,880	920
Capital Charges	70,000	70,000	70,000	0
Income	(491,640)	(400,000)	(516,230)	(24,590)
Grants and Contributions	(198,920)	(172,680)	(51,240)	147,680
Recharges	129,874	129,874	49,155	(80,719)
Net Expenditure: Cemeteries	13,638	148,447	86,395	72,757

Car Parking (Head of Neighbourhood Management)				
Employees	105,940	103,496	112,230	6,290
Premises	516,500	522,555	538,390	21,890
Transport	500	500	510	10
Supplies & Services	813,470	731,730	907,150	93,680
Third-Parties	26,570	26,570	27,100	530
Capital Charges	180,000	180,000	180,000	0
Income	(2,363,570)	(2,461,720)	(2,673,570)	(310,000)
Recharges	389,895	390,211	230,510	(159,385)
Net Expenditure: Car Parking	(330,695)	(506,659)	(677,680)	(346,985)

Corporate Health & Safety (Head of Corporate Health, Safety and Resilience)				
Employees	158,530	85,802	61,160	(97,370)
Transport	150	150	150	0
Supplies & Services	57,830	54,720	60,630	2,800
Recharges	(215,369)	(215,369)	(56,974)	158,395
Net Expenditure: Corporate Health & Safety	1,141	(74,697)	64,966	63,825

Net Expenditure: Place	(414,487)	(263,358)	(140,354)	274,133
-------------------------------	------------------	------------------	------------------	----------------

People and Transformation

Management Team and Other Support Overheads (SD People and Transformation)				
Employees	183,160	399,867	401,130	217,970
Recharges	(180,260)	(180,260)	(119,145)	61,115
Net Expenditure: Management Team and Other Support Overheads	2,900	219,607	281,985	279,085

Democratic Representation and Management (Head of Communication and Engagement)				
Employees	0	4,388	0	0
Supplies & Services	50,000	65,000	2,500	(47,500)
Grants and Contributions	0	(8,900)	0	0
Net Expenditure: Democratic Representation and Management	50,000	60,488	2,500	(47,500)

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2024/25

	Original 2023/2024 £	Forecast 2023/2024 £	Draft 2024/2025 £	Variance 2023/24 - 2024/25 £
--	----------------------------	----------------------------	-------------------------	---------------------------------------

Human Resources (AD People)				
Employees	1,043,550	1,053,199	1,120,140	76,590
Transport	150	150	150	0
Supplies & Services	172,000	182,000	175,610	3,610
Third-Parties	48,310	48,310	37,280	(11,030)
Recharges	(1,061,409)	(1,103,909)	(289,719)	771,690
Net Expenditure: Human Resources	202,601	179,750	1,043,461	840,860

Business Improvement (Head of Transformation)				
Employees	250,970	328,545	290,510	39,540
Transport	100	100	100	0
Supplies & Services	104,100	4,100	4,300	(99,800)
Recharges	(353,250)	(410,250)	(109,293)	243,957
Net Expenditure: Business Improvement	1,920	(77,505)	185,617	183,697

Management Team and Other Support Overheads (Head of Transformation)				
Employees	116,190	104,847	119,450	3,260
Supplies & Services	8,180	14,680	8,590	410
Recharges	(123,500)	(123,500)	(5,474)	118,026
Net Expenditure: Management Team and Other Support Overheads	870	(3,973)	122,566	121,696

Information and Communication Technology (Head of Digital)				
Employees	1,071,220	1,080,025	1,359,350	288,130
Transport	980	980	1,010	30
Supplies & Services	855,280	915,280	1,153,900	298,620
Capital Charges	380,000	380,000	380,000	0
Recharges	(2,300,311)	(2,300,311)	(757,135)	1,543,176
Net Expenditure: Information and Communication Technology	7,169	75,974	2,137,125	2,129,956

Net Expenditure: People and Transformation	265,460	454,340	3,773,254	3,507,794
---	----------------	----------------	------------------	------------------

Place

Management Team and Other Support Overheads (SD Place)				
Employees	219,095	283,285	232,830	13,735
Transport	250	250	260	10
Supplies & Services	2,865	11,165	3,010	145
Recharges	(208,235)	(208,235)	(18,209)	190,026
Net Expenditure: Management Team and Other Support Overheads	13,975	86,465	217,891	203,916

APPENDIX C2 FINANCE AND RESOURCES GENERAL FUND BUDGET DETAIL 2024/25

	Original 2023/2024 £	Forecast 2023/2024 £	Draft 2024/2025 £	Variance 2023/24 - 2024/25 £
Sports Development and Community Recreation (Head of Communities and Leisure)				
Employees	0	0	68,400	68,400
Premises	44,290	64,290	45,180	890
Supplies & Services	0	52,841	0	0
Capital Charges	560,000	560,000	560,000	0
Income	(435,500)	(580,000)	(871,000)	(435,500)
Grants and Contributions	0	(4,860)	0	0
Recharges	131,715	131,715	95,196	(36,519)
Net Expenditure: Sports Development and Community Recreation	300,505	223,986	(102,224)	(402,729)
Net Expenditure: Place	314,480	310,451	115,667	(198,813)
Net Expenditure: Finance & Resources	4,170,191	4,993,751	8,144,011	3,973,820