

**MINUTES**  
**FINANCE & RESOURCES**  
**OVERVIEW AND SCRUTINY COMMITTEE**

**6 DECEMBER 2023**

**Members:**

Councillor Elliot (Chair)	Councillor A Williams
Councillor Capozzi	Councillor Hannell
Councillor Gale	Councillor Pound
Councillor Reynolds	Councillor Douris
Councillor Santamaria	Councillor Guest
Councillor S Hobson	Councillor Stewart

**Officers:**

Aidan Wilkie (Strategic Director, People and Transformation)  
Nigel Howcutt (Chief Finance Officer)  
Matt Rawdon (Assistant Director, People)  
Mark Brookes (Assistant Director, Legal and Democratic Services)  
Ben Hosier (Head of Commercial Development)  
Shaj Choudhury (Head of Transformation)  
Chris Baker (Head of Revenues, Benefits and Fraud)  
Richard Rice (Head of Property Services)  
Trudi Angel (Democratic Support Officer)

**Also in attendance:**

Councillor Ron Tindall (Leader of the Council and Portfolio Holder for Corporate and Commercial)

Following a joint meeting of the OSC's where a presentation on the draft budget proposals for 2024/2025 were given, the Finance & Resources OSC meeting began at 8.35 pm.

**1. MINUTES**

The minutes of the previous meeting were approved as an accurate record and signed by the Chair.

**2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Freedman, Gale and Adeleke.

Councillor Douris substituted for Councillor Adeleke.

### **3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **4. PUBLIC PARTICIPATION**

There was no public participation.

### **5. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN**

None.

### **6. ACTION POINTS FROM THE PREVIOUS MEETING**

There was one outstanding action point from the previous meeting. S Choudhury confirmed the data was being collected and would be circulated to members as soon as it was available.

All other actions had been completed.

### **7. DRAFT BUDGET PROPOSALS 2024/2025**

Please refer to the video minutes for full discussion.

#### Outcome:

That the committee reviewed and scrutinised the draft budget proposals for 2024/25, and provided feedback to be considered by Cabinet.

#### Actions:

N Howcutt to advise how much additional income there would be from the increase in fees and charges for pest control.

### **8. MENOPAUSE POLICY**

Please refer to the video minutes for full discussion.

#### Outcome:

1. That the committee reviewed and provided feedback on the Menopause at Work Policy.
2. That the committee noted the next steps of the approval process.

### **9. PARKING PROPOSALS**

Please refer to the video minutes for full discussion.

Outcome:

1. That the committee noted the review of the responses from the 'informal' consultation.
2. That the committee noted the proposal to commence the statutory consultation on the proposed changes to the parking policy as set out in the report.

Actions:

Officers to advise the cost of changing all the parking charges for the machines.

**10. WORK PROGRAMME**

It was noted that the meeting scheduled for 9 January 2024 was likely to be cancelled due to lack of business. Members would be notified by email to confirm the cancellation.

The meeting ended at 9.21 pm.