



Strategic Planning & Environment OSC Action Points - Jan

5 th July	Officer to contact Cllr Birnie regarding table in action points on green waste and duplicated headings and to confirm meaning of CSU subscription	R Williams	06/09/23	These were residents who subscribed to the scheme through phoning the Customer Services Unit (CSU) and paying the subscription fee over the phone to a member of the CSU team.
5 th July	To follow up affordable housing information	J Doe		1.04.22-31.03.23. During that period 114 affordable homes were built.
5 th July	To circulate documents regarding Hemel Vision Board	S Whelan	06/09/23	 Hemel Place Board TOR.docx Sent Via email
5 th July	To provide demographic data for Hemel Hempstead	J Doe	26/09/23	 2023 Census Presentation low re: Sent Via Email
5 th July	To discuss resources for planning enforcement with portfolio holder and bring back further action to the Committee	S Whelan	06/09/23	<p>Additional resources for Planning Enforcement through the provision of 16-months of Agency staff at a cost of £85,470 - £109,890 was agreed at Cabinet on 18 July 2023. This additional resource has been agreed to provide the team with the best possible opportunity to reduce live caseload to 300 enforcement cases within 10 months of the additional resource being in place (i.e. one Agency staff employed for 10 months, and a second for 6 months).</p> <p>Officers are working to recruit the new Agency member of the team as quickly as the procedures allow. It is hoped that the following timescale can be achieved:</p> <ul style="list-style-type: none"> - • By September 12th: Rate card completed and suitable

				<p>Agencies contacted for candidate details.</p> <ul style="list-style-type: none"> - • By September 26th: Suitable candidates interviewed and an offer of employment accepted. - • By October 10th: The Agency Planning Enforcement Officer starts. <p>It is also worth highlighting that since 01 July 2023 Managers have taken steps to improve the structure and balance within the team, thereby retaining the resources of our only experienced Enforcement Officer, who had applied for a more senior position at another Hertfordshire authority. This involved changing one of our Enforcement Officer posts to a Lead Planning Enforcement Officer post, thereby creating a team with one post at the junior, senior and principal levels, creating a clear career path within the team, but also ensuring additional support at the more complex level for the Principal Planning Enforcement Officer.</p>
	Breakdown analysis of fly-tipping incidents to be circulated.	Emma Walker		
	A statement from the leadership team to be requested regarding trees which posed an immediate danger, to include instructions for Sunday and out of office hours.	IRoss		
	The issuance of a monthly bulletin of trees due to have works done to them to be reviewed	IRoss		
	The report on air	CHobson	26/09/23	

	quality to be re-circulated by the Chair			
	Chair to work with LFowell to locate documentation showing the breakdown of fixed penalty notices and circulate that to Committee members.	CHobson		
	Cllr Timmis to check whether there is documentation that could be shared to show Dacorum's position on Luton Airport	Cllr Timmis		
	COuttersides to include discussions on wastewater with other local authorities with regard to the JSP	COuttersides	26/09/23	The JSP programme is preparing a Strategic Infrastructure Baseline Report, where this issue is considered on a cross boundary basis, as waste (and potable) water are considered to be strategic infrastructure issues for the JSP. The JSP programme will publish this report on the JSP website once it has been agreed with officers. In addition, the JSP team has met with Thames Water as part of preparing the Study and will continue liaison as the JSP progresses.
	An update on the re-routing of the River Gate through Gadebridge Park to be sought from the Environment Agency.	IRoss		