



New Member Induction & Training Plan
Local Elections 4th May 2023

DATE	SUBJECT	FACILIATOR	NOTES
12 June & 15 June 2023	Constitution & Code of Conduct <i>*Mandatory for all Councillors</i>	Mark Brookes	Invites sent for both sessions. Rooms booked
27 th June	Chair and Vice Chair Training	EELGA	Waiting to confirm Purchase Order
6 July & 10 July 2023	Equality, Diversity & Inclusion <i>*Mandatory for all Councillors</i>	Cybele Fernandes	<u>Both sessions booked - Virtual</u>
12 July 2023	GDPR & FOI <i>*Mandatory for all Councillors</i>	John Worts	This session will take place immediately before Full Council Sessions booked, invite sent, room booked.
18 September & 19 September 2023	ICT & Member Support 'drop in' sessions	ICT / Democratic Services	
27 September 2023	Media (incl. Social Media) training <i>*Mandatory for all</i>	LGA (subject to availability)	Have contacted LGA, awaiting feedback

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5 October 2023	Council Finance / Budget setting process	Nigel Howcutt	
9 November 2023	Health & Safety (incl. personal safety) <i>*Mandatory for all</i>	tbc	
16 January 2024	Being an Effective Councillor – Your roles and responsibilities	Link Services – David McGrath (<i>check availability – this is who East Herts use – if not – awaiting feedback from LGA</i>)	
12 March 2024	Essentials of Effective Strategic Scrutiny	CfGS (the Centre for Governance and Scrutiny) <i>*subject to availability</i>	
30 April 2024	Housing Allocations Policy (tbc)	Natasha Beresford	

Appendix 1 – Suggested items for inclusion in electronic Induction Pack

SUBJECT	SOURCE OR LINK	NOTES
LGA Councillor hub	Councillor hub Local Government Association	Congratulations on being elected as a councillor. In becoming a Councillor, you are automatically eligible to access Local Government Association's support for councillors
LGA Councillor e-learning	Councillor e-learning Local Government Association	As a Councillor, completing e-learning modules will deepen your knowledge of local government and help you to build the leadership skills you need to work effectively with your communities You will need to register, you can then use the platform to create a bespoke learning programme – choosing the modules most relevant to your individual needs and interests, and fitting your learning around all your other commitments.
LGA Briefings, guidance and publications on service areas and wider local government topics	Topics Local Government Association	You will find a range of material on various subjects; you'll be able to find all the case studies, news, events, publications and briefings related to that topic in one place

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LG Inform	Home LG Inform (local.gov.uk)	<p>LG Inform is the local area benchmarking tool from the Local Government Association.</p> <p>You can access themed reports or alternatively explore all the data in LG Inform to find indicators which are of interest to you on a variety of topics including: housing, planning and building control, environment and climate change, business and the economy, children's and adult's social care, public health, deprivation and poverty, demographics and the Census.</p> <p>You will be able to view dashboards comparing Dacorum to all English district local authorities.</p>