

**SPAEC OSC
Work Programme 2023/2024**

Meeting Date	Report Deadline	Items	Contact Details	Background information
13 June 2023	2 June 2023	Action Points (from previous meeting)		
		Q4 Quarterly Budget Monitoring Report	Claire Dempsey – Financial Planning & Analysis Team Leader Claire.dempsey@dacorum.gov.uk	
		Q4 Environmental Services Quarterly Reports	Robert Williams – Head of Environmental Services Robert.williams@dacorum.gov.uk	
		Q4 Environmental & Community Protection Quarterly reports	Emma Walker – Head of Environmental and Regulatory Services Emma.walker@dacorum.gov.uk	
		Q4 Planning, Development and Regeneration Quarterly reports	Simon Rowberry – Interim Assistant Director Strategic Planning and Regeneration Simon.rowberry@dacorum.gov.uk	
6 July 2023	28 June 2023	Action Points (from previous meeting)		
		Hemel Town Centre Vision	Sara Whelan Sara.whelan@dacorum.gov.uk	
		Annual Planning Enforcement Report	Simon Rowberry – Interim Assistant Director Strategic Planning and Regeneration Simon.rowberry@dacorum.gov.uk	

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6 Sept 2023	24 Aug 2023	Action Points (from previous meeting)		
		Q1 Quarterly Budget Monitoring Report	Claire Dempsey – Financial Planning & Analysis Team Leader Claire.dempsey@dacorum.gov.uk	
		Q1 Environmental Services Quarterly Reports	Robert Williams – Head of Environmental Services Robert.williams@dacorum.gov.uk	
		Q1 Environmental & Community Protection Quarterly reports	Emma Walker – Head of Environmental and Regulatory Services Emma.walker@dacorum.gov.uk	
		Q1 Planning, Development and Regeneration Quarterly reports	Simon Rowberry – Interim Assistant Director Strategic Planning and Regeneration Simon.rowberry@dacorum.gov.uk	
4 Oct 23	25 Sept 23	Action Points (from previous meeting)		

1 Nov 23	23 Oct 23	Action Points (from previous meeting)		
		Q2 Quarterly Budget Monitoring Report	Claire Dempsey – Financial Planning & Analysis Team Leader Claire.dempsey@dacorum.gov.uk	
		Q2 Environmental Services Quarterly Reports	Robert Williams – Head of Environmental Services Robert.williams@dacorum.gov.uk	
		Q2 Environmental & Community Protection Quarterly reports	Emma Walker – Head of Environmental and Regulatory Services Emma.walker@dacorum.gov.uk	
		Q2 Planning, Development and Regeneration Quarterly reports	Simon Rowberry – Interim Assistant Director Strategic Planning and Regeneration Simon.rowberry@dacorum.gov.uk	
6 Dec 2023	27 Nov 2023	Action Points (from previous meeting)		
		Joint Budget <i>Ideally no further items to be added</i>		
10 Jan	28 Dec			

2024	2024			
		Action Points (from previous meeting)		
7 Feb 2024	29 Jan 2024	Action Points (from previous meeting)		
		Joint Budget <i>Ideally no further items to be added</i>		
6 March 2024	28 Feb 2024	Action Points (from previous meeting)		
		Q3 Quarterly Budget Monitoring Report	Claire Dempsey – Financial Planning & Analysis Team Leader Claire.dempsey@dacorum.gov.uk	
		Q3 Environmental Services Quarterly Reports	Robert Williams – Head of Environmental Services Robert.williams@dacorum.gov.uk	
		Q3 Environmental & Community	Emma Walker – Head of	

	Protection Quarterly reports	Environmental and Regulatory Services Emma.walker@dacorum.gov.uk	
	Q3 Planning, Development and Regeneration Quarterly reports	Simon Rowberry – Interim Assistant Director Strategic Planning and Regeneration Simon.rowberry@dacorum.gov.uk	