

Appendix B – Commercial Development Supplementary Information (Commissioning & Tendering activities, & TROs)

Table 1 Q4 - Commissioning Activities

Project	Status	Service	Duration	Total Value
Nurse-led Absence Management (WBC Framework) DECISION NOT TO TENDER	Decision to change to an in-house absence management system.	People and Transformation	4 years	£100,000
Mobile Phone Communications	Commissioning process commenced. Head of Digital request to extend by one year to allow for digital transformation review	Corporate and Commercial Services	5 years	£150,000
Parking Enforcement Contract Compliance & Business Process	Commissioning in progress but linked to Smart Parking project	Commercial Development	10 years (5 years + 5 years)	£3,970,000
Banking Services	Commissioning stage completed Further competition via framework -NEPO update is that framework will not be available until Autumn 2023	Financial Services	5 years	130,000
Cleaning Services at Maylands Business Centre & Kylna Court	Commissioning in early stages of progress	Place, Communities and Enterprise	3 years	90,000
Parking Enforcement Integrated Systems & Software	Commissioning in progress but linked to Smart Parking project	Commercial Development	10 years (5 years + 5 years)	£,920,000
Tree Maintenance Service Lot 1	Commissioning in early stages of progress	Environmental Services	5 years	£575,000
Tree Maintenance Service Lot 1	Commissioning in early stages of progress	Environmental Services	5 years	£200,000
Community Alarm Monitoring Contract	Commissioning in progress	Housing Management	5 Years	£366,678
Community Alarm Equipment Upgrade	Commissioning in progress This will be carried out by Housing Property Services (and not Housing Management as previously)	Housing Property Services	5 years	890,000

Project	Status	Service	Duration	Total Value
All voluntary sector contracts	Commissioning in early stages of progress.	Place Communities & Enterprise	5 Years	TBA
Facilities Management Service	Commissioning in progress	Property Services	5 Years (plus 2 x 1 year extensions)	£2,436,000
Furniture for sheltered accommodation	Commissioning in early stages of progress	Housing Management	5 years	£400,000
Laundry Equipment for Sheltered Accommodation	Option to extend present contract by two years. Report to Commercial Board in progress	Housing Management	5 years	£120,000
Public Planning Notices	Commissioning in progress	Development Management	28 months	£128,000
Occupational Health Services	Commissioning in early stages of progress	People	5 years	175,000
CRM system	New requirement following outcome of Transformation Programme. Commissioning process has commenced.	Transformation	TBA	TBA
Upgrade of the Council's Fleet Management System	Commissioning process has commenced.	Environmental Services	5 years	46,000
Housing Support Software/Homeless Link	Commissioning process has commenced.	Housing Management	5 years	63,500
Civica Abrisas case management system	To be Reviewed as part of the Digital Transformation	Housing Management	TBC	TBC
Supply of Laptops and Mobile Tablets as part of the Desktop Refresh Programme	Commissioning process to be commenced.	Digital	5 years	67,000
Supply of Sacks for Environmental Services	Commissioning in progress	Environmental Services	4 years	160,000
Supply of Bins, Caddies and Associated Products	Commissioning in progress	Environmental Services	4 years	120,000

Haulage of Waste from Cupid Green	Commissioning in progress	Environmental Services	4 years	180,000
Project	Status	Service	Duration	Total Value
Supply and fitting of tyres to Commercial Vehicles	Commissioning in progress	Environmental Services	5 years	300,000
Supply of Grounds Maintenance Equipment and Ride on Mowers for Clean, Safe & Green	Commissioning in progress	Environmental Services	4 years	440,000
Debt Recovery & Enforcement Services	Commissioning in early stages of progress	Revenues & Commercial	3 years + OTE 2 years	Income generating
Asbestos Surveys for Housing Properties	Commissioning in progress	Housing Property Services	4 years	520,000
Electrical Works	On hold while EY audit is carried out	Housing Property Services	TBC	TBC
Fire Risk Assessments	On hold while EY audit is carried out	Housing Property Services	5 years	250,000
Disabled Facility Grants	On hold while EY audit is carried out	Housing Property Services	4 years	14,820,000
Homeless Hostel – The Elms	Commissioning in progress	Housing Operations & Safe Communities		
Light Industrial Units	Commissioning in progress. Approval via Commercial Board for procurement of a Principal Contractor via a “Mini Competition” through the WCHT Developer Services or Catalyst Construction and Services framework.	Development	Completion by 2025	£2,750,000

Table 2 - Q4 - Tendering Activities

Title of Tender	Service Area	Contract Duration	Estimate Value £
Telecommunications Services	Digital	3 years (plus 2 year extension)	£325,000
Temporary Agency Staff – Approval to use CCS framework	People	Up to 15.1.24	Up to £2,000,000
Supply, Installation & maintenance of Stair lifts and Ceiling Joists	Housing Property Services	5 years	£1,000,000
St Margarets (Main Contractor) AWARDED	Development	97 weeks	£11,370,519
Garages Stock Condition Survey AWARDED	Commercial Development	10 weeks	£122,684
Paradise Depot	Development	36 months	£15,600,000
Site Inspection St Margaret's Ways and Marchmont Fields	Development	Duration of build for each project	£29,550
Car Salary Sacrifice Scheme via ESPO framework	People & Transformation	4 years	£192,000
Housing Benefit Resilience Service	Revenues Benefits & Fraud	4 Years	£540,000
Supply, Installation and Maintenance of the Multi-Functional Printers AWARDED	Corporate and Commercial Services	18 month extension to existing contract	£150,000
Strategic Growth Location Study – review & update via NEPO framework Bloom contract	Place	6 months	£110,000
Consultation software via G Cloud framework	Development Management	3 years	£47,725
Leadership Development Programme via YPO framework	People	12 months	£130,000

Traffic Regulation Orders Q4

Marlowes (North)

Proposal to introduce Pay to Park bays, No waiting restrictions, No waiting/no loading restrictions, and Disabled badge holder only bays.

The installation went well last year, Murrills completed the signing, lining and machine installation and the machines were recommissioned by an IPS engineer. The Advertising & Implementation stage was completed and the scheme was set to go live on Friday 4 November 2022. However, the Hertfordshire County Council's Traffic Regulation Order (TRO) team indicated that our TRO required a minor correction as is related to old (2007) legislation now revoked by 2022 legislation in May 2022 (even though the old legislation was correct at the time of the public consultation).

The TRO error affects the Pay & Park bays only. We have suspended these bays and we have covered the payment machines and signage. The error requires an amendment order requiring a statutory consultation to resolve. Parking Services submitted a Portfolio Holder Decision to introduce the amendment order. As the PH decision was not called in Parking Services instructed consultants ADL to undertake the process to correct the error including the statutory consultation.

Stakeholders affected by the proposals were consulted over a three-week period from Wednesday 11 January 2023 to Wednesday 1 February 2023 and an advertisement was placed in the Public Notices section of the Hemel Hempstead Gazette. Parking Services have received the consultation report from ADL and is available to view on the [Results of completed consultation \(dacorum.gov.uk\)](https://www.dacorum.gov.uk) website page.

The decision to implement the scheme had already been made by Portfolio holder and by the Head of Commercial Development, therefore Parking Services requested that the scheme progressed to the Advertising & Implementation stage, requiring a 'Notice of Making' to be advertised in the local paper, online and with site notices on Wednesday 15 March 2023. Paybyphone, Saba Park Services and IPS were all apprised of the go live date of Monday 20th March 2023.

Latest Update

The parking scheme is now in operation as of Monday 20th March 2023. Parking Services are receiving income from motorists requiring to park and Saba Park Services (UK) Ltd are enforcing the new parking restrictions as per the new Traffic regulation Order. The feedback received indicates that the scheme is a success and is really helping shops as customers can now park. Furthermore, season tickets valid for the Queensway car park nearby are being offered to those needing to park all day or for long periods of the day such as shop owners or their staff. The season tickets are £150 and are valid for 1 year from the date of application.

Waterhouse Street

Proposal to reduce the taxi rank from the end of the southernmost bus stop to the pedestrian crossing to be replaced with disabled badge holder only bays restricted to a three hour maximum stay with no return within three hours and also Pay to Park bays.

The consultation has concluded and our consultancy (ADL) have provided their consultation report, which is available to view on the [Councils results of completed consultations web page](#)

Received decision from the Portfolio Holder for Corporate & Contracted Services after reading the consultation report, and we have decided to make revisions to the proposal, which are:

1. Instead of proposing Pay to park bays on the western side of the road after the pedestrian crossing, we propose to keep the existing taxi rank, although only five standard vehicles in length* please see the revised proposal in the map below
** A standard vehicle length would be equal to the length of a family car such as a Ford Focus*
2. Proposing 8 disabled badge holder only bays on the western side of Waterhouse Street, instead of proposing 7 disabled badge holder only bays restricted from Monday to Sunday from 8am to 8pm to a maximum of 3 hours parking with no return within 2 hours.

The County and local councillors have agreed to the proposed changes and we have received the draft TRO, schedule, statement of reasons, and plan from ADL. Therefore Parking Services instructed consultants ADL to undertake the statutory consultation. Stakeholders affected by the proposals were consulted over a three-week period from Wednesday 11 January 2023 to Wednesday 1 February 2023 and an advertisement was placed in the Public Notices section of the Hemel Hempstead Gazette.

The statutory consultation was concluded and Parking Services now have the consultation report from ADL, which will be placed on the [Councils results of completed consultations web page](#) with the recommendation to continue to make and implement the Traffic Regulation Order as proposed.

Latest Update

The scheme now requires decisions from the new Portfolio Holder and the Head of Commercial Development to pursue with the implementation of the scheme, or not.

The Denes, Hemel Hempstead

Proposal to limit the existing parking bays outside the shopping areas to two hours with no return within two hours Monday to Sunday 8:00am - 7:00pm further to Cllr Maddern's correspondence with Parking Services.

Our consultancy (ADL) have undertaken a site visit and assessment and have engineered a scheme design that is agreeable to the local stakeholders in the area including no waiting at any time on the junctions of Pinecroft/The Denes, Barnacres Road/Georgewood Road, Barnacres Road/The Denes.

Our consultancy (ADL) has undertaken an informal resident/business consultation and the consultation report is available to view on the [Results of completed consultation \(dacorum.gov.uk\)](https://dacorum.gov.uk) web page. The consultation report has also been shared with Cllr Maddern and Cllr Williams who have given their consent for the scheme to pursue. Hertfordshire County Council have approved the TRO and Parking services are now ready for the statutory consultation.

Parking Services received the draft TRO, schedule, statement of reasons, and plan from ADL. Therefore, Parking Services instructed consultants ADL to undertake the statutory consultation. Stakeholders affected by the proposals were consulted over a three-week period from 1st March 2023 to 22nd March 2023 and an advertisement was placed in the Public Notices section of the Hemel Hempstead Gazette.

The statutory consultation was concluded and Parking Services now have the consultation report from ADL, which will be placed on the [Councils results of completed consultations web page](#) with the recommendation to continue to make and implement the Traffic Regulation Order as proposed.

Latest Update

The scheme now requires decisions from the new Portfolio Holder and the Head of Commercial Development to pursue with the implementation of the scheme, or not.

Anchor Lane, Hemel Hempstead

Further to Cllr Allen and Herts Police's correspondence with Parking Services, Parking Services propose to introduce No Waiting at Any Time (Double Yellow Line) restrictions at the junction with Heath Lane up to the end of the current No Waiting 'Mon-Fri 8.30am-4.30pm' (Single Yellow Line). There are currently three restrictions in a small area on Anchor Lane, Parking Services are proposing to make the area less confusing to motorists, and to help to prevent parents parking (and driving) along the pavements at school drop off and pick up times.. Also at the junction of Beechfield Road and Anchor Lane the proposal is to introduce additional no waiting at any time restrictions in order to prevent parking close to or on the mini roundabout.

Our consultancy (ADL) have undertaken a site visit and assessment on Friday 22 April 2022 and have engineered a scheme design that is agreeable to the local stakeholders in the area. Parking Services are proposing to introduce no waiting at any time (double yellow) lines on Beechfield Road including protection for the Anchor Lane/Beechfield Road junction. Correspondence has taken place between Councillors and Parking Services to extend these double yellow lines from the Beechfield Road/Anchor Lane junction to outside number 38 Beechfield Road as currently residents are parking their vehicles on the grass verge, which we are proposing to stop.

Parking Services received the decision to pursue with the scheme and have ADL have completed the informal resident's consultation. The consultation has concluded and our consultancy (ADL) have provided their consultation report, which is available to view on the [Councils results of completed consultations web page](#)

The report was shared County and ward councillors for comments as to whether we pursue to the formal statutory consultation. We have received their feedback to extend yellow lines and move the advisory disabled bay from the pavement on Beechfield Road to prevent pavement parking. Parking Services is working on the revised plan to with ADL to incorporate these changes before then proceeding with the statutory consultation.

The County and local councillors have agreed to the proposed changes and we have received the draft TRO, schedule, statement of reasons, and plan from ADL. Therefore, Parking Services instructed consultants ADL to undertake the statutory consultation. Stakeholders affected by the proposals were consulted over a three-week period from 1st March 2023 to 22nd March 2023 and an advertisement was placed in the Public Notices section of the Hemel Hempstead Gazette.

The statutory consultation was concluded and Parking Services now have the consultation report from ADL, which will be placed on the [Councils results of completed consultations web page](#) with the recommendation to continue to make and implement the Traffic Regulation Order as proposed.

Latest Update

The scheme now requires decisions from the new Portfolio Holder and the Head of Commercial Development to pursue with the implementation of the scheme, or not.

Elm Grove, Berkhamsted ('F' Zone)

Proposal to introduce a residents only Controlled Parking Zone in order to formalise current parking habits to avoid obstruction currently caused by inappropriate parking by commuters visiting the town centre.

Our consultancy (ADL) have undertaken a site visit and assessment on Friday 22 April 2022 to engineer a scheme design that is agreeable to the local stakeholders in the area. Proposed for restricted time to be Mon-Sun 8am-8pm with the zone named 'F'. The proposed 'F' zone would have the same restricted hours as our existing 'C' zone. Therefore, we propose 700 hours of visitor sessions for residents with a maximum of 3 permits per household.

The call in period expired and we informally consulted residents and business on a proposal to alter the existing parking arrangements at Elm Grove, Berkhamsted, consisting of the introduction of:

1. A permit parking area (Controlled Parking Zone F) - permitting only permit holders to park in that area.
2. Additional no-waiting-at-any-time (double yellow line) restrictions - to prevent parking on both sides of Elm Grove.

The proposals

The proposals are in response to concerns being raised about non-resident vehicles (consisting of shoppers and commuters) parking on Elm Grove meaning residents are unable to park near to their properties.

These measures are also being proposed for the following reasons:

- To prevent double parking on Elm Grove

- To enable residents to park close to their homes by preventing commuters/shoppers parking on the road (whom would not be eligible for a permit)
- To prevent parking at the junction of Elm Grove and A4251 High Street
- To generally improve the safety and navigability of Elm Grove for road users

Our consultancy (ADL) has undertaken an informal resident/business consultation and the consultation report is available to view on the [Results of completed consultation \(dacorum.gov.uk\)](https://dacorum.gov.uk) web page. The consultation report has also been shared with councillors who have given their consent for the scheme to pursue. Hertfordshire County Council have approved the TRO.

We have received the draft TRO, schedule, statement of reasons, and plan from ADL. Therefore, Parking Services instructed consultants ADL to undertake the statutory consultation. Stakeholders affected by the proposals were consulted over a three-week period from 1st March 2023 to 22nd March 2023 and an advertisement was placed in the Public Notices section of the Hemel Hempstead Gazette.

The statutory consultation was concluded and Parking Services now have the consultation report from ADL, which will be placed on the [Councils results of completed consultations web page](#) with the recommendation to continue to make and implement the Traffic Regulation Order as proposed.

Latest Update

The scheme now requires decisions from the new Portfolio Holder and the Head of Commercial Development to pursue with the implementation of the scheme, or not.

Old Fishery Lane, Hemel Hempstead

Proposal to introduce no waiting at any time restrictions (double yellow lines) on Old Fishery Lane. Currently vehicles are parking at the end of the road, on the turning head and outside homes. DBC & HCC have received complaints from residents that they cannot use their drives. There has also been a canal boat fire and the fire brigade struggled to get as close to the fire as they wanted.

Therefore, Parking Services has offered to introduce the restrictions, if HCC provide the funding to do so. HCC have agreed and invoice sent.

Parking Services has raised an EDRS.

The call in period expired and we informally consulted residents and business on a proposal to alter the existing parking arrangements to introduce the proposed restrictions.

- Introducing 'No Waiting at Any Time' (Double Yellow Line) restrictions along both sides of the carriageway south of the canal bridge and into the turning head.

The introduction of No Waiting at Any Time (Double Yellow Line) restrictions on Old Fishery Lane aims to; prevent inappropriate parking close to the canal bridge, prevent private accesses and the turning head being obstructed, ensure the safe, convenient, and expeditious movement of traffic and generally improve road safety and amenity in the vicinity.

Our consultancy (ADL) has undertaken an informal resident/business consultation and the consultation report is available to view on the [Results of completed consultation \(dacorum.gov.uk\)](https://dacorum.gov.uk) web page. The consultation report has also been shared with councillors who have given their consent for the scheme to pursue. Hertfordshire County Council have approved the TRO and Parking services are now ready for the statutory consultation.

From feedback, ADL and Parking Services have recommended that the entire road to be restricted not just the lower half past the bridge. Cllr Fiona Guest has instructed the scheme from her locality budget and is very keen to pursue.

The County and local councillors have agreed to the proposed changes and we have received the draft TRO, schedule, statement of reasons, and plan from ADL. Therefore, Parking Services instructed consultants ADL to undertake the statutory consultation. Stakeholders affected by the proposals were consulted over a three-week period from 29th March 2023 to 19th April 2023 and an advertisement was placed in the Public Notices section of the Hemel Hempstead Gazette.

The statutory consultation was concluded and Parking Services now have the consultation report from ADL, which will be placed on the [Councils results of completed consultations web page](#) with the recommendation to continue to make and implement the Traffic Regulation Order as proposed.

Latest Update

The scheme now requires decisions from the new Portfolio Holder and the Head of Commercial Development to pursue with the implementation of the scheme, or not.