

Dacorum BC Community Impact Assessment (CIA) Template

Policy / service / decision

Little Gaddesden Conservation Area: Character Appraisal

Description of what is being impact assessed

What are the aims of the service, proposal, project? What outcomes do you want to achieve? What are the reasons for the proposal or change? Do you need to reference/consider any related projects?

Stakeholders; Who will be affected? Which protected characteristics is it most relevant to? Consider the public, service users, partners, staff, Members, etc

It is advisable to involve at least one colleague in the preparation of the assessment, dependent on likely level of impact

The requirement to review the boundaries of a conservation area comes from the Planning (Listed Buildings and Conservation Areas) Act 1990 Section 69 (2) which states that “It shall be the duty of a local planning authority from time to time to review ...to determine whether any parts or any further parts of their area should be designated as conservation areas”. This is supported by the Historic England Guidance Note 1 Conservation Area Appraisal, Designation and Management 2019.

The Appraisal document will impact on the Council’s corporate objectives. All sections of the community in the conservation area of Little Gaddesden will be affected, particularly agencies and services with planning and development responsibilities. However as the boundaries remain relatively unchanged the impact would only be felt by 7 new residences within the conservation area as all 216 others are within the existing boundaries. The document will guide future change and development in the conservation area.

Evidence

What data/information have you used to assess how this policy/service/decision might impact on protected groups?

(include relevant national/local data, research, monitoring information, service user feedback, complaints, audits, consultations, CIAs from other projects or other local authorities, etc.). You should include such information in a proportionate manner to reflect the level of impact of the policy/service/decision.

The proposed Conservation Area Character Appraisal is not considered to disadvantage any group of people who share protected characteristics,

Who have you consulted with to assess possible impact on protected groups? *If you have not consulted other people, please explain why? You should include such information in a proportionate manner to reflect the level of impact of the policy/service/decision.*

The Council consulted on the document in accordance with prescribed regulations. Every resident impacted was sent a consultation later and were given an opportunity to attend a public meeting. There was also an on line consultation.

Analysis of impact on protected groups (and others)

The Public Sector Equality Duty requires Dacorum BC to eliminate discrimination, advance equality of opportunity and foster good relations with protected groups. Consider how this policy/service/decision will achieve these aims. Using the table below, detail what considerations and potential impacts against each of these using the evidence that you have collated and your own understanding. Based on this information, make an assessment of the likely outcome, **before** you have implemented any mitigation.

- The PCs of Marriage and Civil Partnership and Pregnancy and Maternity should be added if their inclusion is relevant for impact assessment.
- Use “insert below” menu layout option to insert extra rows where relevant (e.g. extra rows for different impairments within Disability).

Summary of impact		Negative impact / outcome	Neutral impact / outcome	Positive impact / outcome
Protected group	<i>What do you know? What do people tell you? Summary of data and feedback about service users and the wider community/ public. Who uses / will use the service? Who doesn't / can't and why? Feedback/complaints?</i>			
Age	No material impact on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Disability (physical, intellectual, mental)	No material impact on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<i>Refer to CIA Guidance Notes and Mental Illness & Learning Disability Guide</i>				
Gender reassignment	No material impact on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Race and ethnicity	No material impact on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or belief	No material impact on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sex	No material impact on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sexual orientation	No material impact on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Not protected characteristics but consider other factors, e.g. carers, veterans, homeless,	No material impact on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

low income, loneliness, rurality etc.				
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Negative impacts / outcomes action plan

Where you have ascertained that there will potentially be negative impacts / outcomes, you are required to mitigate the impact of these. Please detail below the actions that you intend to take.

Action taken/to be taken <i>(copy & paste the negative impact / outcome then detail action)</i>	Date	Person responsible	Action complete
n/a	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>

	Select date		<input type="checkbox"/>
If negative impacts / outcomes remain, please provide an explanation below.			
n/a			
Completed by (all involved in CIA)	Neil Robertson		
Date	24/02/2022		
Signed off by <i>(AD from different Directorate if being presented to CMT / Cabinet)</i>	Alex Robinson		
Date	24.02.2022		
Entered onto CIA database - date			
To be reviewed by (officer name)	n/a		
Review date	n/a		