

APPENDIX B1 GENERAL FUND BUDGET CHANGE ANALYSIS 2022/23

EMPLOYEE EXPENDITURE

2021/22 Employee Budget		24,597
<u>Inflation</u>		
Estimated pay award of 2.5%		573
Increments		143
Sub total - Inflation		717
<u>Growth items</u>		
Secondary pensions contribution lump sum payment in 2022/23	Fiona Jump	1,562
Insurance premiums	Fiona Jump	7
Increase in National Insurance Contributions to fund Health and Social Care levy		280
Housing - Technology Business Partner	Ben Trueman	62
Lead Lawyer (Property & Planning)	Farida Hussain	25
Estates Team - Estate Warden	Richard Rice	45
Waste Services additional resource required due to growth in the borough	Craig Thorpe	110
Waste Services Project Officer	Craig Thorpe	20
Community Partnerships Officer (health and wellbeing)	Layna Warden	30
Housing Strategy and Partnerships Lead Officer	Natasha Beresford/Philip Stanley	28
Empty Homes in the Private Sector Officer	Natasha Beresford	46
2 Housing Needs Officers	Natasha Beresford	44
Filming Officer	Sara Whelan	52
Strategic Planning & Regeneration - Pre-App Advice and Premium Service	Alex Robinson	32
Communities Group Manager post	Claire Hamilton	100
Audio Visual/ Desktop Support Analyst	Ben Trueman	40
Communities Apprentice	Layna Warden	22
Additional cost of tier 2 restructure (SLT)	Claire Hamilton	27
Other growth items under £15k		16
Sub total - Growth items		2,547
<u>Removal of 2021/22 one-off items (reserve / grant funded)</u>		
Planning Enforcement Post - 1 year fixed term	Philip Stanley	(40)
Innovation & Improvement Intern - further year of fixed term post	Ben Trueman	(23)
Enhanced Community Safety Programme- removal of reserve funded posts.		
Communities Group Manager now in base budget.	Layna Warden	(150)
Commercial Waste project officer - 1 year fixed term	Craig Thorpe	(20)
South West Herts Joint Strategic Plan costs	James Doe	(30)
Healthy Hub Officer	Layna Warden	(29)
Apprentice scheme - finishes during 22/23	Matt Rawdon	(55)
Sub total - Removal of 2021/22 one-off items		(346)
<u>2022/23 one-off items (reserve / grant funded)</u>		
Economic Development 2 year fixed term post 0.5FTE	Sara Whelan	26
Planning Enforcement Officer 1 year fixed term post	Philip Stanley	34
Planning Officer 1 year fixed term post	Philip Stanley	39
Communications 2 year fixed term post	Matthew Rawdon	50
Private Sector Housing Prevention & Proactivity Officer	Natasha Beresford	43
Revenues and Benefits service review - rephased for 2 years	Chris Baker	110
Sub total - 2022/23 one-off items		302
<u>Efficiency savings</u>		
Revenues and Benefits service review	Chris Baker	(110)
Corporate restructure (Admin & Election teams)	Farida Hussain	(20)
Cemeteries Team restructure	Richard Rice	(40)
Clean, Safe and Green employees - full allowance for increments not required due to career grade structure	Craig Thorpe	(40)
Other minor items under £15k		
Sub total - Efficiency savings		(210)
<u>Other</u>		
Internal movement of budget (no growth or efficiencies to services)		(7)
Sub total - Other		(7)
Total change year on year		3,003
2022/23 Employee Budget		27,599

**APPENDIX B1 GENERAL FUND BUDGET CHANGE ANALYSIS 2022/23
PREMISES EXPENDITURE**

2021/22 Premises Budget	4,945
<u>Inflation</u>	
General inflation	134
Sub total - Inflation	134
<u>Growth items</u>	
Insurance	Fiona Jump 121
Sub total - Growth items	121
<u>Efficiency savings</u>	
Off-street parking electricity charges	Ben Hosier (10)
Sub total - Efficiency savings	(10)
<u>Other</u>	
Internal movement of budget (no growth or efficiencies to services)	10
Sub total - Other	10
Total change year on year	255
2022/23 Premises Budget	5,199

**APPENDIX B1 GENERAL FUND BUDGET CHANGE ANALYSIS 2022/23
TRANSPORT EXPENDITURE**

2021/22 Transport Budget	1,596
<u>Inflation</u>	
General inflation	68
Sub total - Inflation	68
<u>Growth</u>	
Insurance	Fiona Jump 41
Waste Services additional resource required due to growth in the borough	Craig Thorpe 90
Other growth items under £15k	5
Sub total - Growth	136
Total change year on year	204
2022/23 Transport Budget	1,800

**APPENDIX B1 GENERAL FUND BUDGET CHANGE ANALYSIS 2022/23
SUPPLIES & SERVICES EXPENDITURE**

2021/22 Supplies & Services Budget		7,697
<u>Inflation</u>		
Inflation		125
Sub total - Inflation		125
<u>Growth items</u>		
Insurance	Fiona Jump	21
Staff counselling and coaching	Matt Rawdon	20
Microsoft licenses price increase	Ben Trueman	35
Inphase licence costs reflecting enhanced roll out and resulting increase in users (and licences required)	Ben Trueman	10
Other growth items under £15k		2
Sub total - Growth items		88
<u>Removal of 2021/22 one-off items (reserve / grant funded)</u>		
Funding for Local Plan in year of examination - new one off funding requested	Alex Robinson	(155)
Climate Change Emergency Budget (for technical studies, consultancy support and community initiatives and events)	Richard Le Brun	(100)
Governance and Project Management Support	Ben Trueman	(50)
3 Year Service Planning Programme	Ben Trueman	(80)
South West Herts Joint Strategic Plan costs	James Doe	(42)
Leadership Programme (training and dev)	Claire Hamilton	(70)
Sub total - Removal of 2021/22 one-off items		(497)
<u>2022/23 one-off items (reserve / grant funded)</u>		
Hemel Place Strategy	James Doe	250
Local Plan	Alex Robinson	220
Service reviews	Ben Trueman	80
Waste Transformation	Craig Thorpe	85
Residents Survey 22/23 (Fund from Dacorum Development Reserve)	Matt Rawdon	40
Sub total - 2022/23 one-off items		675
<u>Efficiency savings</u>		
Data Centre Hosting	Ben Trueman	(12)
Customer Services and HR Subscriptions budgets	Matt Rawdon	(20)
Central Admin office equipment & postage savings	Farida Hussain	(20)
Other minor items under £15k		(7)
Sub total - Efficiency savings		(59)
<u>Other</u>		
Internal movement of budget (no growth or efficiencies to services)		(11)
Sub total - Other		(11)
Total change year on year		321
2022/23 Supplies & Services Budget		8,018

**APPENDIX B1 GENERAL FUND BUDGET CHANGE ANALYSIS 2022/23
THIRD-PARTY PAYMENTS**

2021/22 Third Party Payments Budget	811
<u>Inflation</u>	
Contractual inflation	16
Sub total - Inflation	16
<u>2022/23 one-off items (reserve / grant funded)</u>	
Energy Performance Certificate (EPC) Programme	160
Richard Rice	
Sub total - 2022/23 one-off items	160
Total change year on year	176
2022/23 Third Party Payments Budget	987

**APPENDIX B1 GENERAL FUND BUDGET CHANGE ANALYSIS 2022/23
TRANSFER PAYMENTS**

2021/22 Transfer Payments Budget	47,149
<u>Other</u>	
Internal movement of budget (no growth or efficiencies to services)	(3)
Sub total - Other	(3)
Total change year on year	(3)
2022/23 Transfer Payments Budget	47,146

**APPENDIX B1 GENERAL FUND BUDGET CHANGE ANALYSIS 2022/23
INCOME**

2021/22 Income Budget		(16,958)
<u>Inflation</u>		
General inflation		(177)
Sub total - Inflation		(177)
<u>Growth items</u>		
Forum income	Ben Hosier	260
Temporary Accommodation income	Natasha Beresford	23
Other growth items under £15k		9
Sub total - Growth items		292
<u>Increased income</u>		
Empty Homes in the Private Sector Officer	Natasha Beresford	(46)
Filming Income	Sara Whelan	(52)
Community Partnerships Officer (health and wellbeing) grant funding	Layna Warden	(30)
Planning fees	Philip Stanley	(50)
Planning Performance Agreement income	Philip Stanley	(105)
Commercial waste - recovery over 4 years of Covid-19 impact in 2021/22	Craig Thorpe	(25)
Garages income - recovery over 4 years of Covid-19 impact in 2021/22	Jason Grace	(125)
Commercial property - recovery over 4 years of Covid-19 impact in 2021/22	Richard Rice	(250)
Income from Registered Providers for advertising and allocation of properties	Natasha Beresford	(5)
Littering & PSPO Income	Emma Walker	(5)
Leisure income recovery post Covid to be delivered a year earlier than planned	Ben Hosier	(100)
Planning - charging for non-statutory services	Philip Stanley	(11)
Strategic Planning & Regeneration - Pre-App Advice and Premium Service	Alex Robinson	(30)
Sub total - Increased income		(834)
<u>Other</u>		
Internal movement of budget (no growth or efficiencies to services)		11
Sub total - Other		11
Total change year on year		(707)
2022/23 Income Budget		(17,665)

**APPENDIX B1 GENERAL FUND BUDGET CHANGE ANALYSIS 2022/23
GRANTS, REIMBURSEMENTS AND CONTRIBUTIONS**

2021/22 Grants, Reimbursements and Contributions Budget		(51,633)
<u>Inflation</u>		
General inflation		(106)
Sub total - Inflation		(106)
<u>Removal of 2021/22 one-off items (reserve / grant funded)</u>		
Healthy Hub Officer	Layna Warden	29
South West Herts Joint Strategic Plan	James Doe	72
Sub total - Removal of 2021/22 one-off items		101
<u>2022/23 one-off items (reserve / grant funded)</u>		
Private Rent Sector Prevention & Proactivity Officer	Natasha Beresford	(43)
Community apprentice (health and wellbeing) grant funding	Layna Warden	(22)
Sub total - 2022/23 one-off items		(65)
<u>Growth items</u>		
Reduction to Benefits Administration Subsidy grant	Chris Baker	40
Waste Services Alternative Financial Model (AFM)	Craig Thorpe	160
Sub total - Growth items		200
Total change year on year		130
2022/23 Grants, Reimbursements and Contributions Budget		(51,503)

**APPENDIX B1 GENERAL FUND BUDGET CHANGE ANALYSIS 2022/23
RECHARGE TO THE HRA**

2021/22 Recharge to the HRA		(4,607)
<u>Other</u>		
Insurance	Fiona Jump	(112)
Waste Transfer Site HRA recharge	Craig Thorpe	(20)
Lead Lawyer (Property & Planning)	Farida Hussain	(25)
Housing - Technology Business Partner	Ben Trueman	(65)
HRA share of GF growth bids		(44)
Annual uplift in HRA recharge in line with salaries inflation		(212)
Sub total - Other		(478)
Total change year on year		(478)
2022/23 Recharge to the HRA		(5,085)