

OFFICER DECISION RECORD SHEET

Name of decision maker: Assistant Director of Neighbourhood Delivery

Service Area: Environmental and Community Protection

Title of Decision: To award a contract to private contractor for Public Spaces Protection Orders and Littering Enforcement

Decision made and reasons:

Decision: To award a 12 month contract to District Enforcement Ltd for Public Spaces Protection Orders and Littering Enforcement.

Reason: The Council's Environmental and Community Protection department is increasingly involved in the time-consuming management of more complex and wide ranging environmental cases such as fly tipping, commercial waste, illegal burning and abandoned vehicles. This doesn't leave sufficient resources for a sustained high visibility presence on observational offences such as Public Spaces Protection Orders (PSPO) and littering enforcement that is required to effect ongoing behavioural change.

In November 2020, the Council obtained approval to enter into a short term pilot contract with a specialist contractor to deliver Public Spaces Protection Order and Littering Enforcement in the borough.

The Council have carried out an open market tender process which has been advertised on both the local and national portal. Bidders were evaluated against previous experience, service delivery and costs and out of the 4 tenders received, District Enforcement Ltd scored highest by demonstrating their experience and ability to deliver the contract to a high standard.

This contract is for 12 months however there is an option to extend the agreement for a further 4 years. As part of the 12 months, the Council will obtain management information to support the decision on whether to continue with the contract or not.

Reports considered:

Portfolio Holder Decision Sheet PH-002-21 Littering and PSPO Enforcement
The procurement report is attached.

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Emma Walker – Group Manager of Environmental and Community Protection
Dawn Rhoden - Regulatory Services Operations Team Leader
Ben Stevens - Lead Enforcement Officer, Operations ECP
Andrew Linden - Commissioning, Procurement and Compliance Team Leader

Financial Comments:

The contract is cost neutral with an small expected income to be generated for 2021/22 this is £5K with an addition £5K in 2021/22
Clare Dempsey Accountant (Finance and Operations)

OFFICER DECISION RECORD SHEET

Deputy Monitoring Officer Comments:

The Council has a duty with regards to ensuring a clean and safe environment for the health and wellbeing of its residents. The appointment of this contractor will ensure that there is sufficient resourcing to enforce against littering and PSPO breaches.

Officers should ensure that a contract is completed prior to commencement of services.

Deputy S151 Officers Comments:

The award of this contract can be funded from the approved service budget.

Financial:

There is no cost to the Council. The contract will deliver a small profit for the Council.

Options considered and reasons for rejection:

The Council's Environmental and Community Protection department is increasingly involved in the time-consuming management of more complex and wide ranging environmental cases such as fly tipping, commercial waste, illegal burning and abandoned vehicles. This doesn't leave sufficient resources for a sustained high visibility presence on observational offences such as Public Spaces Protection Orders (PSPO) and littering enforcement that is required to effect ongoing behavioural change.

Due to this, it is felt that a 12 month pilot would give the Council sufficient time to review whether outsourcing this contract is feasible over a longer term.

Officer Signature:



Date: 6 September 2021