

EXECUTIVE DECISION RECORD SHEET

Name of decision maker: Cllr Margaret Griffiths

Portfolio: Housing

Date(s) of Portfolio Holder Decision(s): 07/10/20

NOT FOR PUBLICATION

Title of Decision: To retrospectively approve an exemption to comply with the Council's commissioning & procurement standing orders and award a contract directly without the need to carry out a competitive tendering process in relation to:

The Supply of Furniture to the Council's Supported Housing Schemes.

Part II

Part II Reason:

That the report contains information relating to the financial or business affairs of particular persons.

(LGA 1972, Part VA, Schedule 12A paragraph 3).

Decision made and reasons:

Decision:

To approve the suspension of the Council's commissioning & procurement standing orders to enable the direct appointment of Renray Healthcare Limited without undertaking a tendering process.

Reason:

Managing risk within communal areas of supported housing schemes, where many of the tenants are deemed to be vulnerable, is the Council's responsibility. The schemes are classed as high risk in terms of fire safety due to the need of some tenants and the high density of properties. Therefore having furniture that is robust and complies with the relevant legislation is essential. Renray Healthcare Limited provide such furniture.

This provision has not been tendered for previously due to inconsistent expenditure and increased recent spend.

The Council will now look at tendering this contract in the next couple of months to identify a suitable contractor to supply the Council with furniture for Supported Housing Schemes.

Reports considered: (here reference can be made to specific documents)

None

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Team Leader of Supported Housing, Tenants and Leaseholders

Team Leader of Commissioning, Procurement and Compliance

Deputy Monitoring Officer Comments:

There appear to be special circumstances to make a direct award of contract without carrying out a tender exercise as permitted following the Council's Commissioning & Procurement Standing Orders.

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Officers should ensure that an appropriate contract for services is completed.

Deputy Chief Financial Officers Comments:

The award of this contract can be funded through the existing 20/21 approved budget.

Financial Comments:

There is a budget line of £100k for carpets, furniture and other miscellaneous items for sheltered schemes.

The previous years' expenditure indicates there is adequate budget provision for this award.

Lucy Tash
Accountant (Housing)

Implications:

Value for Money:

The rates provided by the supplier are considered to be competitive. The market for the type of furniture is relatively small and research would suggest that the prices provided by Renray Healthcare Limited are competitive.

Financial:

To date, the Council have spent £112,004.37 since March 2018. The current OJEU threshold is £189,330 so the remaining spend on this agreement will be £77,325.63.

Risk:

If this tendering exception is not agreed then the Council will be unable to supply furniture to Supported Housing Schemes. These schemes house vulnerable tenants and it is the Council's responsibility to ensure the schemes are fully furnished.

Portfolio Holders' Signature:

Date:

Details of any interest declared and any dispensation given by the Standards Committee:

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Date Decision Record Sheet received from portfolio holder: 06/10/20

Date Decision Published: 07/10/20 Decision No: PH-017-20

Date of Expiry of Call-In Period: 14/10/20

Date any Call-In received or decision implemented:

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