

OFFICER DECISION RECORD SHEET

Name of decision maker: Assistant Director – Performance, People and Innovation

Service Area: Children's Services

Title of Decision: Approval to award contracts for Grovehill Adventure Playground and Adeyfield Adventure Playground

Decision made and reasons:

Decision: The approval to award contract for Grovehill/Woodhall Farm Adventure Playground to Playinnovation

and

The approval to award contract for the Adeyfield Adventure Playground to KOMPAN

Reason:

The playground structure are self-built are c30 years old and do not comply with current standards BS EN 1176. Some have already been removed for health & safety reasons, which has seen a large drop in attendance.

Both Adventure Playgrounds are free to use and cater for 8 to 16 year olds (children under 8 are welcome when accompanied by an adult). They are a safe environment for children to meet, play and learn.

They are managed and supervised by a team of qualified staff and provide a secure and stimulating environment for all children, including those with special needs and disabilities.

Grove Hill Adventure Playground

This tender is for the removal of all play structures and the design/installation of a new adventure style play area. The area must be suitable for up to 16 years of age within the defined area. This was a fixed value tender and suppliers were invited to provide a design and equipment for that price in accordance with the Council's requirements and eight tenders were received.

Adeyfield Adventure Playground

This tender is for the removal of all play structures and the design/installation of a new adventure style play area. The area must be suitable for up to 16 years of age within the defined area. This was a fixed value tender and suppliers were invited to provide a design and equipment for that price in accordance with the Council's requirements. Five tenders were received

The (below OJEU threshold value) tender process for both of the above Adventure Playgrounds is compliant with the Council's Standing orders, and were both tendered on an Open tender process.

Reports considered:

The procurement report – Grovehill Adventure Playground is attached.

The procurement report – Adeyfield Adventure Playground is attached.

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Joe Guiton, Team Leader Community Safety & Children's Services

Matt Stedman, Playground Operations Lead Officer

OFFICER DECISION RECORD SHEET

Danny Taber, Playground Operations Lead Officer
Sue Foster, Procurement Officer

Financial Comments: £109,129.21 of S106 funding has been approved for the provision of outdoor play equipment at Grovehill & Woodhall Farm APG

: £70k of S106 funding has been approved for the provision of outdoor play equipment at Adeyfield APG

Darren Flanagan
26 Jun 20

Deputy Monitoring Officer Comments:

The proposed award of contract follows a procurement process which was compliant with the Council's procurement standing orders.

Officers should ensure that an appropriate signed contract is in place prior to commencement of services.

Deputy S151 Officers Comments:

The utilisation of S106 funding to provide the enhanced community assets is in line with the S106 conditions.

Implications:

Value for Money:

Both playground sites were tendered on a fixed price tender and quality was assessed in the tender scoring process on the aesthetic & functional characteristics of the overall designs including the Range of activities available, flow of design, inclusiveness and play value for users; the timescales for installation and the warranties and guarantees.

Financial:

Both playground sites were tendered on a fixed price basis within the budget available Financial Appraisals have been carried out on both of the winning bidders.

Risk: If this contract is not awarded

The Adventure Playgrounds are very popular with both the children that use the adventure playgrounds and external groups who hire them for their facilities. If these contracts are not awarded then this will affect the enjoyment the children get from the playgrounds and will impact possible hire for parties and celebrations..

Officer Signature:

Date:

OFFICER DECISION RECORD SHEET