

Dacorum BC Community Impact Assessment (CIA) Template

Policy / service / decision

Pavement Licensing (Tables and Chairs)

Description of what is being impact assessed

What are the aims of the service, proposal, project? What outcomes do you want to achieve? What are the reasons for the proposal or change? Do you need to reference/consider any related projects?

Stakeholders; Who will be affected? Which protected characteristics is it most relevant to? Consider the public, service users, partners, staff, Members, etc

It is advisable to involve at least one colleague in the preparation of the assessment, dependent on likely level of impact

The Business and Planning Act 2020 is giving the Council temporary powers and responsibilities for the grant or refusal of 'Pavement Licences' until 30th September 2021. The Council will wish to support businesses as part of the economic recovery following the restrictions imposed on freedoms during the height of the Covid-19 Pandemic. However, this support needs to be provided in balance with consideration of the potential negative impacts for the public more generally such as risks to public safety, potential public nuisance and general obstruction that could be caused if licences are granted inappropriately.

Evidence

What data/information have you used to assess how this policy/service/decision might impact on protected groups?

(include relevant national/local data, research, monitoring information, service user feedback, complaints, audits, consultations, CIAs from other projects or other local authorities, etc.). You should include such information in a proportionate manner to reflect the level of impact of the policy/service/decision.

Advice from Highways, information from Government as to what must be considered. Each application will be subject to consultation, and consultees have been suggested that will understand the locality, and have expertise in Highways issues, nuisance, crime and disorder.

Who have you consulted with to assess possible impact on protected groups? *If you have not consulted other people, please explain why? You should include such information in a proportionate manner to reflect the level of impact of the policy/service/decision.*

Consultation will take place when individual applications are considered. Highways are expected to be best positioned to understand the use of the highway generally, including their use by vulnerable groups. It is not possible to do a wide consultation on each application due to the short statutory timescales involved and the nature of the process being that licences are automatically granted unless formally refused.

Analysis of impact on protected groups (and others)

The Public Sector Equality Duty requires Dacorum BC to eliminate discrimination, advance equality of opportunity and foster good relations with protected groups. Consider how this policy/service/decision will achieve these aims. Using the table below, detail what considerations and potential impacts against each of these using the evidence that you have collated and your own understanding. Based on this information, make an assessment of the likely outcome, **before** you have implemented any mitigation.

- *The PCs of Marriage and Civil Partnership and Pregnancy and Maternity should be added if their inclusion is relevant for impact assessment.*
- *Use “insert below” menu layout option to insert extra rows where relevant (e.g. extra rows for different impairments within Disability).*

Summary of impact		Negative impact / outcome	Neutral impact / outcome	Positive impact / outcome
Protected group	<i>What do you know? What do people tell you? Summary of data and feedback about service users and the wider community/public. Who uses / will use the service? Who doesn't / can't and why? Feedback/complaints?</i>			
Age	Young children in prams and people of age where likely to have parental responsibility, as well as elderly individuals more likely to have age related mobility concerns. No concerns if licences only granted where sufficient space is left for other users of the highway	□	⊗	□

<p>Disability (physical, intellectual, mental)</p> <p><i>Refer to CIA Guidance Notes and Mental Illness & Learning Disability Guide</i></p>	<p>Any individual with an impairment that affects their mobility, particularly where they use something to provide assistance (wheelchairs, mobility scooters, walking frames etc)</p> <p>No concerns if licences only granted where sufficient space is left for other users of the highway</p>	□	⊗	□
<p>Gender reassignment</p>	<p>No concerns</p>	□	⊗	□
<p>Race and ethnicity</p>	<p>No concerns</p>	□	⊗	□
<p>Religion or belief</p>	<p>No concerns</p>	□	⊗	□
<p>Sex</p>	<p>Mothers of young children may be more likely to be affected more often by obstructed highway, but this is covered in the Age protected group more comprehensively</p>	□	⊗	□
<p>Sexual orientation</p>	<p>No concerns</p>	□	⊗	□

Not protected characteristics but consider other factors, e.g. carers, veterans, homeless, low income, loneliness, rurality etc.	No concerns	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Negative impacts / outcomes action plan

Where you have ascertained that there will potentially be negative impacts / outcomes, you are required to mitigate the impact of these. Please detail below the actions that you intend to take.

Action taken/to be taken <i>(copy & paste the negative impact / outcome then detail action)</i>	Date	Person responsible	Action complete
N/A	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>

	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
If negative impacts / outcomes remain, please provide an explanation below.			
N/A			
Completed by (all involved in CIA)	Nathan March, Licensing Team leader		
Date	30th June 2020		
Signed off by <i>(AD from different Directorate if being presented to CMT / Cabinet)</i>			
Date			
Entered onto CIA database - date			
To be reviewed by (officer name)	Nathan March, Licensing Team Leader		

Review date	January 2021
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