

Appendix B

Overview and Scrutiny Committees

Terms of reference

The Council will appoint the Overview and Scrutiny Committees (“Scrutiny Committees”) set out below, and their Chairmen and Vice Chairmen, to discharge the functions conferred by section 21 of the Local Government Act 2000 in relation to the matters listed below.

Strategic Planning and Environment Overview and Scrutiny Committee

Terms of reference

To perform the overview, scrutiny and policy development role in relation to all matters and business associated with the Cabinet Portfolios for ‘Environment, Sustainability and Regulatory Services’, and ‘Planning and Regeneration’. This will include any issues arising within the following areas:

- Environmental Services
 - Waste Management
 - Clean Safe and Green
 - Trees and Woodlands
- Regulatory Services
 - Environmental Health
 - Civil Contingency and Emergency Planning
 - Sustainability
 - Enforcement
- Planning
 - Spatial Planning
 - Development Management
 - Land Charges
 - Street Naming
 - Highways Liaison
 - Passenger Transport
- Regeneration
 - Inward Investment
 - Economic Development
 - Town Centre Management
 - Heritage and Tourism

Area transferred to another overview and scrutiny:

- *Parking – to be dealt with as part of the Council’s Assets – transfer to Finance and Resources*

Overview and Scrutiny Committees

Terms of reference

The Council will appoint the Overview and Scrutiny Committees (“Scrutiny Committees”) set out below, and their Chairmen and Vice Chairmen, to discharge the functions conferred by section 21 of the Local Government Act 2000 in relation to the matters listed below.

Housing and Community Overview and Scrutiny Committee

Terms of reference

To perform the overview, scrutiny and policy development role in relation to all matters and business associated with the Cabinet Portfolios for ‘Housing’, and Residents element of the ‘Residents and Corporate Services’. This will include any issues arising within the following areas:

- Housing
 - Strategic Housing and Enabling
 - Tenant and Leaseholder services
 - Housing Advice
 - Homelessness
 - Housing Asset Management
 - Aids and Adaptations
 - Private Sector Housing
- Resident Services
 - Children and Young People
 - Arts and Entertainment
 - Community Support
 - Neighbourhood Action
 - Community Safety
 - Tackling Antisocial Behaviour and CCTV
- People
 - Partnerships
 - Sports Trust
 - Voluntary Sector
 - Customer Services and Insight
 - Community Engagement,
 - Communication and Consultation

Area transferred to another overview and scrutiny:

- *Heritage and Tourism – to be dealt with as part of Economic Development - transferred to Strategic Planning and Environment OSC*
- *Environmental Health - linkages with the broader Environmental matters dealt with by Strategic Planning and Environment OSC*
- *Cemeteries – to be dealt with as part of the Council’s Assets – transfer to Finance and Resources OSC*

Overview and Scrutiny Committees

Terms of reference

The Council will appoint the Overview and Scrutiny Committees (“Scrutiny Committees”) set out below, and their Chairmen and Vice Chairmen, to discharge the functions conferred by section 21 of the Local Government Act 2000 in relation to the matters listed below.

Finance and Resources Overview and Scrutiny Committee

Terms of reference

To perform the overview, scrutiny and policy development role in relation to all matters and business associated with the Cabinet Portfolios for ‘Finance and Resources’ and Corporate services element of the ‘Residents and Corporate Services’. This will include any issues arising within the following areas:

- Financial Resources
 - Accounting
 - Transactional Finance & Payroll
 - Insurance
- Revenues, Benefits and Counter-Fraud
- Asset management
 - Allotments
 - Commercial Properties
 - Cemeteries
 - Civic Buildings
 - Parking
- Corporate Resources
 - Legal Services
 - Procurement, Commissioning and Compliance
- Democratic Services
 - Elections and Electoral Registration
 - Member Support
- Digital
 - Information and Communications Technology
 - Digital Dacorum programme
 - Website
- Corporate Performance Management
 - Corporate Planning
 - Performance Management, Innovation and Quality Assurance
 - Human Resources, Organisational Development and Training

Area transferred to another overview and scrutiny:

- *Customer Services including : Communication and Consultation, Community Engagement and Citizen Insight – to be dealt with as part of Community OSC ie our relationship with the broader community and identifying their needs*