

Dacorum BC Community Impact Assessment (CIA) Template

Policy / service / decision

Draft Dacorum Strategic Design Guide Supplementary Planning Document

Description of what is being impact assessed

What are the aims of the service, proposal, project? What outcomes do you want to achieve? What are the reasons for the proposal or change? Do you need to reference/consider any related projects?

Stakeholders; Who will be affected? Which protected characteristics is it most relevant to? Consider the public, service users, partners, staff, Members, etc

It is advisable to involve at least one colleague in the preparation of the assessment, dependent on likely level of impact

The adopted Core Strategy (2013) committed to preparing an Urban Design SPD to deliver the Council's design aspirations. The Dacorum Strategic Design Guide forms the first part of this guidance. It outlines Dacorum's design expectations for high quality, inclusive and sustainable places that reflect and respond to Dacorum's local character, and a three-stage design process to achieve these. It also provides detailed guidance for the design of commercial areas and business and industrial units to meet best practice.

The guidance should be used by applicants, designers and officers working in collaboration. The DSDG will be used by:

- applicants and their design teams preparing development proposals;
- planning officers, to negotiate with applicants/agents as proposals are developed, to offer pre-application advice at the outline and reserved matters stage, and to assess the quality of development proposals when determining planning applications;
- elected Councillors when assessing development proposals in advance of and at planning committee;
- statutory consultees providing commentary on applications;
- the Dacorum Community Review Panel when reviewing development proposals at pre-application and application stage; and
- local communities as they are consulted on applications.

By setting out requirements for development to be of the highest possible design quality, the Dacorum Strategic Design Guide will have a positive impact on all communities within both new and existing neighbourhoods.

Evidence

What data/information have you used to assess how this policy/service/decision might impact on protected groups?

(include relevant national/local data, research, monitoring information, service user feedback, complaints, audits, consultations, CIAs from other projects or other local authorities, etc.). You should include such information in a proportionate manner to reflect the level of impact of the policy/service/decision.

Review of national policy and evidence gathered to support the drafting of design guidance

Who have you consulted with to assess possible impact on protected groups? *If you have not consulted other people, please explain why? You should include such information in a proportionate manner to reflect the level of impact of the policy/service/decision.*

Councillor Graham Sutton – Portfolio Holder for Planning and Infrastructure
James Doe – Assistant Director (Planning Development and Regeneration)

Analysis of impact on protected groups (and others)

The Public Sector Equality Duty requires Dacorum BC to eliminate discrimination, advance equality of opportunity and foster good relations with protected groups. Consider how this policy/service/decision will achieve these aims. Using the table below, detail what considerations and potential impacts against each of these using the evidence that you have collated and your own understanding. Based on this information, make an assessment of the likely outcome, **before** you have implemented any mitigation.

- The PCs of *Marriage and Civil Partnership* and *Pregnancy and Maternity* should be added if their inclusion is relevant for impact assessment.
- Use “insert below” menu layout option to insert extra rows where relevant (e.g. extra rows for different impairments within Disability).

Summary of impact		Negative impact / outcome	Neutral impact / outcome	Positive impact / outcome
Protected group	<i>What do you know? What do people tell you? Summary of data and feedback about service users and the wider community/ public. Who uses / will use the service? Who doesn't / can't and why? Feedback/complaints?</i>			
Age	The Strategic Design Guide seeks to create welcoming places that meet the needs of all members of the community through high quality design of buildings, streets and spaces.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Disability (physical, intellectual, mental) <i>Refer to CIA Guidance Notes and Mental Illness & Learning Disability Guide</i>	The Strategic Design Guide seeks to create welcoming places that meet the needs of all members of the community through high quality design of buildings, streets and spaces.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gender reassignment	No material impact on this protected group	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Race and ethnicity	No material impact on this protected group	□	⊗	□
Religion or belief	No material impact on this protected group	□	⊗	□
Sex	No material impact on this protected group	□	⊗	□
Sexual orientation	No material impact on this protected group	□	⊗	□
Not protected characteristics but consider other factors, e.g. carers, veterans, homeless, low income, loneliness, rurality etc.	The Strategic Design Guide seeks to create welcoming places that meet the needs of all members of the community through high quality design of buildings, streets and spaces.	□	□	⊗

Negative impacts / outcomes action plan

Where you have ascertained that there will potentially be negative impacts / outcomes, you are required to mitigate the impact of these. Please detail below the actions that you intend to take.

Action taken/to be taken <i>(copy & paste the negative impact / outcome then detail action)</i>	Date	Person responsible	Action complete
n/a	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>
	Select date		<input type="checkbox"/>

If negative impacts / outcomes remain, please provide an explanation below.	
n/a	
Completed by (all involved in CIA)	Claire Covington
Date	29/4/2020
Signed off by (AD from different Directorate if being presented to CMT / Cabinet)	
Date	
Entered onto CIA database - date	
To be reviewed by (officer name)	n/a
Review date	n/a