

OFFICER DECISION RECORD SHEET

Name of decision maker: Assistant Director of Housing

Service Area: Property & Place

Title of Decision: To award a contract for Fire Safety Works to be carried out at William Crook House

Decision made and reasons:

Decision: To award a contract to Engie Ltd to carry out Fire Safety Works at William Crook House. This is a priority one Supported Housing scheme made up of 64 flats.

Reason: In line with the Fire Safety Policy, the council carry out Fire Risk Assessments (FRAs) to our council owned blocks of flats. These FRAs identify defective doors as well as compartmentalisation works that are required to prevent the spread of fire.

The FRA for this building, which was completed in January 2019, identified a number of risks. These risks have been captured in a schedule of works that will be addressed as part of this contract.

The Council has utilised the South East Consortium (SEC) Framework Agreement to carry out a robust tender exercise. This is deemed the best route to ensure the works are carried out as quickly and efficiently as possible, whilst achieving value for money.

Reports considered:

PH-016-18 – Delegation to award contracts for fire safety works and asbestos surveys and removals for Council owned housing stock
Fire Safety Policy

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Assistant Director of Housing
Mechanical and Electrical Team Leader, Property & Place
Compliance / Risk & Health & Safety Officer, Property & Place
Team Leader, Commissioning, Procurement & Compliance

Financial Comments:

There is sufficient budget within DBC commissioned capital works programme to cover the above award.

Lucy Tash
Accountant (Housing)

Monitoring Officer Comments:

Officers must ensure that an appropriate service contract is in place prior to award of the contract.

Deputy S151 Officers Comments:

Contract costs to be met from within existing approved capital budgets.

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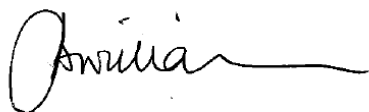
Implications:

Value for Money: By completing a tender exercise through the SEC Framework Agreement, the Council has been able to test the market. Seven contractors expressed an interest with four formally submitting a proposal. The tenders were scored on a 60% quality and 40% cost approach, with the quality being judged across the tender submissions and interviews. Following the conclusion of the tender process Engie Ltd were the top contractor.

Financial: It is estimated that the cost to complete these works will be approximately £400k.

Risk: If this contract is not awarded then there will be a delay in having the works carried out. Following the events at the Grenfell Tower in June 2017 and in line with our own Fire Safety Policy, it is important that the Council ensures our properties are brought up to the required building regulations.

Officer Signature:



Date: 25.07.2019