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| <b>Report for:</b>      | <b>Finance &amp; Resources Overview and Scrutiny Committee</b> |
| <b>Date of meeting:</b> | <b>13 November 2019</b>  |
| <b>Part:</b>            | <b>I</b>   |

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| <b>Title of report:</b>                      | <b>Review of On Street and Off Street Parking Tariffs &amp; Charges 2020/21</b>  |
| <b>Contact:</b>                              | <p>Andrew Williams, Portfolio Holder for Corporate &amp; Contracted Services</p> <p>Mark Brookes, Assistant Director for Corporate &amp; Contracted Services</p> <p>Author/Responsible Officer<br/>Ben Hosier - Group Manager – Procurement &amp; Contracted Services</p> <p>Steve Barnes – Parking Services Team Leader</p>   |
| <b>Purpose of report:</b>                    | 1. To provide committee with an overview of the findings and conclusions of the review of parking charges.   |
| <b>Recommendations</b>                       | <p>1. That Committee acknowledge the following:</p> <ul style="list-style-type: none"> <li>a. The costs associated with the operation of the Council's parking service.</li> <li>b. Current DBC parking charges against other car parks within neighbouring towns</li> <li>c. The proposed changes to the on-street and off-street parking tariffs and charges for 2020/21 as set out in option 1.</li> <li>d. The proposed space allocation at Lower Kings Road MSCP</li> </ul> |
| <b>Period for post policy/project review</b> | Parking usage will be reviewed as part of the ongoing monthly budget monitoring and quarterly budget monitoring report that is presented to this committee   |
| <b>Corporate objectives:</b>                 | <p><b>A Clean , Safe and Enjoyable Environment &amp; Ensuring Economic Growth and Prosperity</b></p> <p>On-Street and Off-Street parking supports a clean, safe and enjoyable environment and supports economic growth and prosperity which are both priorities of the Council's vision.</p>   |

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|   | <p><b>Delivering an Efficient and Modern Council</b></p> <p>The Council's car parks provide an income stream. Optimising income assists the General Fund to achieve a balanced budget.</p>  |
| <p>Implications:<br/>'Financial'</p> <p>'Value for money'</p>         | <p><u>Financial</u></p> <p>Based upon the 2017/18 car park usage it is envisaged that the proposed increase in tariffs and charges will realise an additional income net of Vat of £196,000 per annum from April 2020*.</p> <p>*This figure includes the income from Lower Kings Road MSCP</p> <p>The cost of implementing these tariff increases will be approximately £30,000 which will include the cost of the legal processes, consultations, amendments to signs, etc.</p> <p><u>Value for money</u></p> <p>The background report demonstrates that the proposed increase in tariffs for off-street car parks are still relatively low when compared to car park charges in comparable towns.</p> |
| Risk implications   | <p>The report identifies that there has been no increase in off-street car park tariffs since April 2017 and no increases in resident parking since their inception in 2003.</p> <p>Should a decision be made to not increase the parking tariffs this will incrementally lead to additional strain on the General Fund.</p>  |
| Community Impact Assessment   | <p>A community impact assessment is shown as an annexe to this report</p>   |
| Health and safety Implications  | <p>There are no direct implications on Health &amp; Safety via the implementation of these price increases. In fact the additional revenue that will be generated will help the Council to maintain the safety and security aspects of the car parks to retain the ParkMark accreditation.</p>  |
| Consultees:   | <p>Portfolio Holder/Corporate Officers Group</p> <p>Formal consultation on the preferred option for varying charges will take place through the formal Traffic Order making process.</p>  |
| Background papers:  | <p>None</p>   |
| Glossary of acronyms and any other abbreviations used in this report: | <p>MSCP – Multi-Storey Car Park</p> <p>MTFS – Medium Term Financial Strategy</p> <p>PCN – Penalty Charge Notice</p>   |

## **1. Background**

- 1.1 Although there is not a statutory obligation on the Council to provide any public parking facilities, the Council manages both on-street and off-street parking across the borough. This includes the management and enforcement of a number of public car parks and on-street parking spaces, controlled parking zone schemes, bay suspensions and dispensations. The primary purpose of the Parking Service is to improve the local environment by improving road safety and managing the competing local demands for kerb space.
- 1.2 Local authorities need to cover their costs in relation to parking. Maintenance, management and long-term investment in the quality of the car parks are all serious considerations that must be taken into account.
- 1.3 In support of the Council's MTFS there is a need to identify budget savings or increased income to cover the cost of providing the parking service including maintaining and refurbishing car parks and transport related initiatives.
- 1.4 The Council last increased parking charges during 2017 and resident permits have not been reviewed since their inception back in 2003. It is felt that this is an ideal opportunity to review these charges for 2020/21.

## **2. Purpose**

2.1 The purpose of this paper is to:

- Provide an overview of the costs to operate the Council's parking service;
- Review the current parking charges against other public and private car parks within the neighbouring towns;
- Identify proposals for increasing parking charges in support of the Council's Medium Term Financial Strategy.
- Propose space allocation for the Lower Kings Road MSCP.

## **3. Findings**

### *3.1 Expenditure*

- 3.1.1 Managing and operating parking services across the borough is an increasingly expensive service and expenditure is separated in to on-street and off-street budgets. Any income surplus that is generated from on-street parking is ring-fenced and must be invested back in to parking related services whereas income from off-street can be used to support the General Fund.
- 3.1.2 The on-street element of parking has always operated at a deficit and the off-street at a surplus, overall the parking service operates at a surplus.

3.2 The main aspects of expenditure involved in the delivery of the service are as follows:

- Contract costs (enforcement & transactional costs)
- Staffing & support costs (operational & management)
- Maintenance & improvements (repairs and lines & signs)
- Capital works (car park resurfacing programme)
- Other (depreciation and recharges)

3.3 This is offset by the following:

- PCN income;
- Permit income;
- Pay & park income;
- Other (income from filming or bay suspensions).

|                 | 2019/20*   | 2018/19    | 2017/18    | 2016/17    | 2015/16    |
|-----------------|------------|------------|------------|------------|------------|
| Expenditure     | £1,911,528 | £1,657,852 | £1,941,038 | £1,813,095 | £1,683,192 |
| Income          | £2,335,440 | £2,279,802 | £2,278,759 | £2,180,801 | £2,096,178 |
| Surplus/Deficit | £423,912   | £254,397   | £337,722   | £367,706   | £412,987   |

\*current forecast

### 3.4 Charges

3.4.1 The table below identifies the current parking charges of other town centre public car parks in neighbouring towns as well as private car parks in Hemel Hempstead.

3.4.2 The data clearly shows that the current charges and new proposed charges still fall well below the parking charges in relation to the surrounding areas.

- For short stay parking (up to 4 hours) DBC tariffs for option 1 are over 25% lower than the next lowest tariff (Marlowes & Riverside) and over 54% lower than Watford.
- For long stay parking (up to 10 hours) DBC tariffs for option 1 are over 43% lower than the next lowest tariff (Riverside) and over 80% lower than Watford.

| Town                                     | Up to 30 min       | 0.5 - 1 | 1 - 2                  | 2 - 3 | 3 - 4 | 4 - 5        | 5 - 6 | 6 - 7  | 7 - 8  | 8 - 10 |
|--|--------------------|---------|------------------------|-------|-------|--------------|-------|--------|--------|--------|
| <b>Town Centre Public Car Parks</b>      |                    |         |                        |       |       |              |       |        |        |        |
| Milton Keynes                            | N/A                | £0.50   | £2.00                  | £10   | £10   | £10          | £10   | £10    | £10    | £10    |
| Watford                                  | N/A                | N/A     | £2.00                  | £3.10 | £4.10 | £5.10        | £6.10 | £10.50 | £15.00 | £15.00 |
| Stevenage                                | £0.60              | £1.70   | £2.50                  | £3.20 | £4.00 | £5.00        | £9.00 | £9.00  | £9.00  | £9.00  |
| St Albans                                | £0.70              | £1.30   | £2.90                  | £3.30 | £4.40 | £5.40        | £5.40 | £10.90 | £10.90 | £10.90 |
| Aylesbury                                | N/A                | £1.00   | £2.00                  | N/A   | £3.50 | £5.00        | £8.00 | £8.00  | £8.00  | £8.00  |
| Hemel average Current                    | £0.61              | £0.69   | £1.09                  | £1.51 | £1.79 | £2.74        | £2.74 | £2.74  | £2.74  | £2.74  |
| Hemel average Option 1                   | £0.60              | £0.78   | £1.13                  | £1.39 | £1.86 | £2.83        | £2.83 | £2.83  | £2.83  | £2.83  |
| Hemel average Option 2                   | N/A                | £0.89   | £1.27                  | £1.53 | £1.93 | £2.80        | £2.80 | £2.80  | £2.80  | £2.80  |
| Hemel average Option 3                   | N/A                | £0.60   | £1.20                  | £1.80 | £2.50 | £4.00        | £4.00 | £4.00  | £4.00  | £4.00  |
| <b>Private Car Parks Hemel Hempstead</b> |                    |         |                        |       |       |              |       |        |        |        |
| NCP Hemel Hempstead                      | N/A                | N/A     | £4.00                  | £7.00 | £7.00 | £10          | £10   | £10    | £10    | £10    |
| Marlowes                                 | N/A                | N/A     | £2.00                  | N/A   | £2.50 | N/A          | £5.00 | N/A    | N/A    | N/A    |
| Riverside                                | N/A                | N/A     | £2.00                  | N/A   | £2.50 | £5.00        | £5.00 | £5.00  | £5.00  | £5.00  |
| Hemel Train Station                      | £8.50 per day peak |         | £4.80 per day off-peak |       |       | £102 monthly |       |        |        |        |
| Berkhamsted Train Station                | £8.50 per day peak |         | £6.00 per day off-peak |       |       | £102 monthly |       |        |        |        |
| Tring Train Station                      | £8.50 per day peak |         | £6.00 per day off-peak |       |       | £102 monthly |       |        |        |        |

## 4. DBC Tariffs

### 4.1 Options for consideration

The initial review identified three options for reviewing the current parking charges, the preferred option is to implement **option 1**;

**Option 1** – focussing on areas with high demand with proportionate increases to maximise income from the asset plus an element of rounding up or done for user and administrative convenience;

**Option 2** – a standardisation of parking charges per area by taking the average hourly rate payable within the area and applying it to all car parks within the area;

**Option 3** – as per Option 2 but a standardisation of parking charges across the borough (includes removing free parking in Tring).

|                | Net Income inc. MSCP | Increase | Percentage | Net Income exc. MSCP | Percentage exc. MSCP |
|----------------|----------------------|----------|------------|----------------------|----------------------|
| Current Tariff | £1,699,313*          | -        | -          | £1,447,620           |                      |
| Option 1       | £1,895,322           | £196,009 | 11.53%     | £1,665,902           | 15.08%               |
| Option 2       | £2,001,949           | £302,636 | 17.81%     | £1,751,463           | 20.99%               |
| Option 3       | £1,974,958           | £621,950 | 16.22%     | £1,749,604           | 20.86%               |

\* Taking account of the MSCP (removes the income from Lower Kings Road surface car park and The Moor and replaces it with the proposed income from the MSCP)

Further details of each proposal can be found under “Annex A – Proposal Details”

4.2 The above findings have identified that the Council’s current parking tariffs are significantly lower than other public and private operated car parks. The short stay tariff is over 25% lower and the long stay tariff is over 43% lower than the next lowest tariffs. There is therefore an opportunity to consider increasing charges to ensure that the service continues to cover its costs and produce a surplus which can be used to support the council’s general fund activities.

4.3 The preferred proposal (option 1) enables the Council to make proportionate parking tariffs increases across the borough without having a significant impact on users of the car parks or local businesses.

4.4 Options 2 and 3 provide an opportunity to standardise the parking tariffs across the areas (proposal 2) and the borough (proposal 3). However, options 2 & 3 would mean that some areas would face a disproportionate increase in charges and would also mean removing free parking at the 5 car parks which currently have free parking including important sites such as Tring Town Centre and Canal Fields Berkhamsted, which is not desirable and may have a negative impact on the local economies.

4.5 The Council’s Medium Term Financial Strategy includes projections for car park increases. The increases proposed in Option 1 meet the projections contained with the MTFS.

It is suggested that the preferred tariff increases are repeated again for the 2022/23 period which is in line with the assumption of the MTFS.

## 5. Berkhamsted MSCP Space Allocation

- 5.1 The Berkhamsted Town Centre location is currently home to 6 main car parks. Four of these are public car parks owned and operated by the Council, a further one is used by customers of the Waitrose supermarket and the final one is located at Berkhamsted train station.
- 5.2 The car parks vary in size and permitted duration of stay and tariff charges. Two of the car parks are free to use, although the Waitrose car park should only be used by visitors to the supermarket.  
Usage of the car parks also varies and this is dependent on the day of the week and the time of day
- 5.3 Using the most recent full year data from 2018/19 the car park usage and capacity in the local area has been analysed. It has identified the following parking habits:
- 68% of parking sessions in DBC car parks are up to 2 hours in duration
  - 27% of parking sessions in DBC car parks are up to 4 hours in duration
  - 5% of parking sessions in DBC car parks are over 4 hours in duration
  - 73% of usage falls between Mon – Friday, although Saturday is the most popular day
- 5.4 Based upon the above analysis and feedback from the Town Council and local businesses, the following space allocation is proposed.
- Levels 0-3 are allocated for short stay parking for up to 4-hours maximum stay. This will provide 145 spaces and give up to 4 hours parking for shoppers.
  - Levels 4-5 are allocated for long stay parking of 4+ hours. This will allow 75 spaces for users who would like to park for longer than 4 hours.
  - Levels 6-7 are allocated as annual season tickets primarily for local business. It is suggested that these bays will be given out for a 12-month period and will be drawn on a first come first served basis following a fair application process. This will provide an additional 78 bays for staff of local businesses and should free up parking spaces from where they are currently parking.
  - There is no space allocation for any trolley bays for users of the Waitrose supermarket, this is because it is assumed that users will opt to use the free to use short stay Waitrose car park rather than pay to use the MSCP. Should trolley bays be required, then each one will take up one of the car park spaces and it is proposed to charge Waitrose a full price.
  - There will be no extended sized bays for parents with toddlers.
- 5.5 It is proposed to set out the short stay/long stay/business permits as suggested and review them during the first 12 months of operation, should these need to be reviewed to ensure that the space allocation meets customer requirements.
- 5.6 If the Council do not sell all 78 business permits, consideration will be given to removing business permits and Levels 4-7 be re-allocated as long stay parking of 4+ hours as we would not be able to split a level as part permit and part long stay.

**6. Process**

Subject to feedback from Finance and Resources Overview and Scrutiny a Portfolio Holder Record Sheet will be produced to enable the proposed tariffs to go out to consultation, then to Joint Scrutiny as part of the Fees & Charges element of the budget on 4th February and Cabinet and Full Council later on in February ready for implementation for April 2020.

**7. Conclusions**

The review highlights that the tariffs which the Council charges are significantly less than other private car parks within the area and less than neighbouring towns. The proposed increases recommend a proportionate increase which meet the council's MTFS projection and are therefore recommended for approval.

## Annex A – Proposal Tariff Increase Options

### Overview

In addition to the proposed tariff increases, the proposal also recommends the following changes;

- The removal of all off-street parking tariffs for below 60 minutes, with the exception being Water Gardens South.
- Increase the cost of Staff permits from £25 to £40
- Increase the cost of CPZ permits from £25 to £40 1<sup>st</sup> permit, from £40 to £60 2<sup>nd</sup> permit and from £40 to £70 3<sup>rd</sup> permit.

There is an assumption in the MTFs that increasing parking tariffs will generate £70k net of VAT from parking and £36k from permits. There will be a one off cost of approximately £30k to change the tariffs, so any increase in parking charges must generate at least £136k.

### Option 1 (preferred option)

Implementing this proposal would generate a further £196,000 per annum based upon the parking usage from 2018/19 and includes proposed income from the new MSCP.

The increases are based upon reasonable proposed increases and rounding up or down the tariffs to make them easier to use for customers. The increase from permits is just an increase of £15 for the first permit, £20 for the second permit and £30 for the third permit.

| Additional income generated | Cost of tariff change | MTFS Assumption | MSCP income generated | 2020/21 budget assumption | Surplus        |
|-----------------------------|-----------------------|-----------------|-----------------------|---------------------------|----------------|
| £196,000                    | £ 30,000              | £106,000        | £373,000              | £371,000                  | <u>£62,000</u> |

It is projected that this proposal would generate an annual revenue of £373k net of VAT from the new MSCP, this is against the £371k that is built in to the 2020/21 budget.

**This will result in a surplus of £62k.**



## Option 2

Implementing this proposal would generate a further £302,000 per annum based upon the parking usage from 2018/19 and includes proposed income from the new MSCP.

The increases from parking tariffs are based upon by taking the average hourly rate payable within the area rounding up or down the tariffs and applying it to all car parks within the area. The increase from permits is just an increase of £15 for the first permit, £20 for the second permit and £30 for the third permit.

| Additional income generated | Cost of tariff change | MTFS Assumption | MSCP income generated | 2020/21 budget assumption | Surplus         |
|-----------------------------|-----------------------|-----------------|-----------------------|---------------------------|-----------------|
| £302,000                    | £ 30,000              | £106,000        | £394,000              | £371,000                  | <u>£189,000</u> |

It is projected that this proposal would generate an annual revenue of £394k net of VAT from the new MSCP, this is against the £371k that is built in to the 2020/21 budget.

**This will result in a surplus of £189k.**

## Option 3

Implementing this proposal would generate a further £275,000 per annum based upon the parking usage from 2018/19 and includes proposed income from the new MSCP.

The increases from parking tariffs are as per Option 2 but a standardisation of parking charges across the borough. There is an introduction of a charge for the first hours parking in Tring (which is currently free), all tariffs across the borough are standardised and rounded up or down which results in some tariffs reducing and some increasing. The increase from permits is just an increase of £15 for the first permit, £20 for the second permit and £30 for the third permit.

| Additional income generated | Cost of tariff change | MTFS Assumption | MSCP income generated | 2020/21 budget assumption | Surplus         |
|-----------------------------|-----------------------|-----------------|-----------------------|---------------------------|-----------------|
| £275,000                    | £ 30,000              | £106,000        | £336,000              | £371,000                  | <u>£104,000</u> |

It is projected that this proposal would generate an annual revenue of £336k net of VAT from the new MSCP, this is against the £371k that is built in to the 2020/21 budget.

**This will result in a surplus of £104k.**

There is a financial risk with this option – there is no guarantee that the volume of people that currently park for free in Tring for 1 hour will pay to park in a DBC car park.

## Annex B – Option 1 Proposal Tariff % Increase

| Location                               | Unit Measurement                     | 2019/20 Charge | 2020/21 Proposed | % Change |
|--|--------------------------------------|----------------|------------------|----------|
| Wood Lane End (Previously Duxons Turn) | Up to 30 minutes                     | 0.10           | Remove           | n/a      |
| Wood Lane End (Previously Duxons Turn) | Up to 2 Hours                        | 0.40           | 0.50             | 25.0%    |
| Wood Lane End (Previously Duxons Turn) | Up to 3 Hours                        | 0.70           | 0.80             | 14.3%    |
| Wood Lane End (Previously Duxons Turn) | Up to 4 Hours                        | 1.00           | 1.20             | 20.0%    |
| Wood Lane End (Previously Duxons Turn) | Up to 10 Hours                       | 1.60           | 2.00             | 25.0%    |
| Wood Lane End (Previously Duxons Turn) | annual season ticket (limited to 30) | 250.00         | 250.00           | 0.0%     |
| The Gables                             | Up to 1 Hour                         | 0.50           | 0.60             | 20.0%    |
| The Gables                             | Up to 2 Hours                        | 0.70           | 0.80             | 14.3%    |
| The Gables                             | Up to 3 Hours                        | 0.90           | 1.00             | 11.1%    |
| The Gables                             | Up to 4 Hours                        | 1.10           | 1.20             | 9.1%     |
| The Gables                             | Up to 10 Hours                       | 1.60           | 1.70             | 6.2%     |
| High Street                            | Up to 1 Hour                         | 0.50           | 0.50             | 0.0%     |
| High Street                            | Up to 2 Hours                        | 0.70           | 0.80             | 14.3%    |
| High Street                            | Up to 3 Hours                        | 0.90           | 1.00             | 11.1%    |
| High Street                            | Up to 4 Hours                        | 1.10           | 1.20             | 9.1%     |
| High Street                            | Up to 10 Hours                       | 1.60           | 1.70             | 6.2%     |
| High Street                            | Annual resident permit               | 50.00          | 80.00            | 60.0%    |
| Queensway                              | Up to 1 Hour                         | 0.60           | 0.60             | 0.0%     |
| Queensway                              | Up to 2 Hours                        | 1.00           | 1.10             | 10.0%    |
| Queensway                              | Up to 3 Hours                        | 1.30           | 1.40             | 7.7%     |
| Queensway                              | Up to 4 Hours                        | 1.60           | 1.80             | 12.5%    |
| Queensway                              | Up to 10 Hours                       | 2.50           | 2.70             | 8.0%     |
| Alexandra Road                         | Up to 1 Hour                         | 0.60           | 0.60             | 0.0%     |
| Alexandra Road                         | Up to 2 Hours                        | 1.00           | 1.10             | 10.0%    |
| Alexandra Road                         | Up to 3 Hours                        | 1.30           | 1.40             | 7.7%     |
| Alexandra Road                         | Up to 4 Hours                        | 1.60           | 1.80             | 12.5%    |
| Alexandra Road                         | Up to 10 Hours                       | 2.50           | 2.70             | 8.0%     |
| Water Gardens (North) upper deck       | Up to 1 Hour                         | 0.80           | 1.00             | 25.0%    |
| Water Gardens (North) upper deck       | Up to 2 Hours                        | 1.40           | 1.60             | 14.3%    |
| Water Gardens (North) upper deck       | Up to 3 Hours                        | 2.00           | 2.20             | 10.0%    |
| Water Gardens (North) upper deck       | Up to 4 Hours                        | 2.50           | 2.70             | 8.0%     |
| Water Gardens (North) upper deck       | Up to 10 Hours                       | 3.50           | 4.00             | 14.3%    |
| Water Gardens (North) upper deck       | Staff Permits                        | 25.00          | 40.00            | 60.0%    |
| Water Gardens (North) lower deck       | Up to 1 Hour                         | 0.80           | 1.00             | 25.0%    |
| Water Gardens (North) lower deck       | Up to 2 Hours                        | 1.40           | 1.60             | 14.3%    |
| Water Gardens (North) lower deck       | Up to 3 Hours                        | 2.00           | 2.20             | 10.0%    |
| Water Gardens (North) lower deck       | Up to 4 Hours                        | 2.50           | 2.70             | 8.0%     |
| Water Gardens (North) lower deck       | Up to 10 Hours                       | 3.50           | 4.00             | 14.3%    |
| Water Gardens (South)                  | Up to 30 minutes                     | 0.50           | 0.60             | 20.0%    |
| Water Gardens (South)                  | Up to 1 Hour                         | 1.00           | 1.20             | 20.0%    |
| Water Gardens (South)                  | Up to 2 Hours                        | 1.60           | 1.80             | 12.5%    |
| Moor End Road                          | Up to 4 Hours                        | 2.50           | 2.70             | 8.0%     |
| Moor End Road                          | Up to 10 Hours                       | 4.00           | 4.00             | 0.0%     |
| Park Road                              | Up to 1 Hour                         | 0.60           | 0.70             | 16.7%    |
| Park Road                              | Up to 2 Hours                        | 0.80           | 0.90             | 12.5%    |
| Park Road                              | Up to 3 Hours                        | 1.00           | 1.10             | 10.0%    |
| Park Road                              | Up to 4 Hours                        | 1.20           | 1.40             | 16.7%    |
| Park Road                              | Up to 10 Hours                       | 2.50           | 2.70             | 8.0%     |
| Cowper Road                            | Up to 2 Hours                        | 0.50           | 0.60             | 20.0%    |
| Cowper Road                            | Up to 3 Hours                        | 0.60           | 0.70             | 16.7%    |
| Cowper Road                            | Up to 4 Hours                        | 0.70           | 0.80             | 14.3%    |
| Durrants Hill                          | Up to 30 minutes                     | 0.10           | Remove           | n/a      |
| Durrants Hill                          | Up to 2 Hours                        | 0.40           | 0.40             | 0.0%     |
| Durrants Hill                          | Up to 3 Hours                        | 0.70           | 0.80             | 14.3%    |
| Durrants Hill                          | Up to 4 Hours                        | 1.00           | 1.20             | 20.0%    |
| Durrants Hill                          | Up to 10 Hours                       | 1.60           | 1.70             | 6.2%     |

| Location   | Unit Measurement              | 2019/20 Charge | 2020/21 Proposed                  | % Change |
|--|-------------------------------|----------------|-----------------------------------|----------|
| Durrants Hill  | annual season ticket          | 524.16         | 330.00                            | -37.0%   |
| Water Lane   | Up to 1 Hour                  | 0.70           | 0.90                              | 28.6%    |
| Water Lane   | Up to 2 Hours                 | 1.30           | 1.60                              | 23.1%    |
| Water Lane   | Up to 3 Hours                 | 2.00           | 2.20                              | 10.0%    |
| Water Lane   | Up to 4 Hours                 | 2.60           | 2.80                              | 7.7%     |
| Lower Kings Road   | Up to 1 Hour                  | 0.70           | Car park no longer available      | n/a      |
| Lower Kings Road   | Up to 2 Hours                 | 1.30           |                                   |          |
| Lower Kings Road   | Up to 3 Hours                 | 2.00           |                                   |          |
| Lower Kings Road   | Up to 4 Hours                 | 2.60           |                                   |          |
| Lower Kings Road multi-storey  | Up to 1 Hour                  | 0.70           | 0.80                              | 14.3%    |
| Lower Kings Road multi-storey  | Up to 2 Hours                 | 1.30           | 1.50                              | 15.4%    |
| Lower Kings Road multi-storey  | Up to 3 Hours                 | 2.00           | 2.20                              | 10.0%    |
| Lower Kings Road multi-storey  | Up to 4 Hours                 | 2.60           | 3.00                              | 15.4%    |
| Lower Kings Road multi-storey  | Up to 10 Hours                | 0.00           | 4.00                              | 0.0%     |
| Lower Kings Road multi-storey  | Business Permits              | 0.00           | TBC                               | 0.0%     |
| The Moor temporary car park  | Up to 1 Hour                  | 0.70           | Car Park will close in early 2020 | n/a      |
| The Moor temporary car park  | Up to 2 Hours                 | 1.30           |                                   |          |
| The Moor temporary car park  | Up to 3 Hours                 | 2.00           |                                   |          |
| The Moor temporary car park  | Up to 4 Hours                 | 2.60           |                                   |          |
| Canal Fields   | 10 day season (limited to 20) | 10.00          | 15.00                             | 50%      |
| St John's Well Lane  | Up to 1 Hour                  | 0.70           | 0.80                              | 14.3%    |
| St John's Well Lane  | Up to 2 Hours                 | 1.30           | 1.50                              | 15.4%    |
| St John's Well Lane  | Up to 3 Hours                 | 2.00           | 2.20                              | 10.0%    |
| St John's Well Lane  | Up to 4 Hours                 | 2.60           | 3.00                              | 15.4%    |
| St John's Well Lane  | Up to 10 Hours                | 3.80           | 4.00                              | 5.3%     |
| The Forge  | Up to 1 Hour                  | Free           | Free                              | 0.0%     |
| The Forge  | Up to 2 Hours                 | 1.00           | 1.10                              | 10.0%    |
| The Forge  | Up to 3 Hours                 | 1.20           | 1.30                              | 8.3%     |
| The Forge  | Up to 4 Hours                 | 1.50           | 1.60                              | 6.7%     |
| The Forge  | Up to 10 Hours                | 2.20           | 2.40                              | 9.1%     |
| The Forge  | Annual Season ticket          | 416.00         | 450.00                            | 8.2%     |
| The Forge  | Annual resident permit        | 50.00          | 80.00                             | 60.0%    |
| Church Yard (Previously Frogmore Street East long stay)                | Up to 10 Hours                | 2.20           | 2.40                              | 9.1%     |
| Frogmore Street (East)   | Up to 1 Hour                  | Free           | Free                              | 0.0%     |
| Frogmore Street (East)   | Up to 2 Hours                 | 1.00           | 1.10                              | 10.0%    |
| Frogmore Street (East)   | Up to 3 Hours                 | 1.20           | 1.30                              | 8.3%     |
| Frogmore Street (East)   | Up to 4 Hours                 | 1.50           | 1.60                              | 6.7%     |
| Frogmore Street (West)   | Up to 10 Hours                | 2.20           | 2.40                              | 9.1%     |
| Frogmore Street (West)   | Annual resident permit        | 50.00          | 80.00                             | 60.0%    |
| Victoria Hall  | Up to 1 Hour                  | Free           | Free                              | 0.0%     |
| Victoria Hall  | Up to 2 Hours                 | 1.00           | 1.10                              | 10.0%    |
| Victoria Hall  | Up to 3 Hours                 | 1.20           | 1.30                              | 8.3%     |
| Victoria Hall  | Up to 4 Hours                 | 1.50           | 1.60                              | 6.7%     |
| Old School Yard (Tring Town Council car park)                          | Up to 1 Hour                  | Free           | Free                              | 0.0%     |
| Old School Yard (Tring Town Council car park)                          | Up to 2 Hours                 | 1.00           | 1.10                              | 10.0%    |
| Old School Yard (Tring Town Council car park)                          | Up to 3 Hours                 | 1.20           | 1.30                              | 8.3%     |
| Old School Yard (Tring Town Council car park)                          | Up to 4 Hours                 | 1.50           | 1.60                              | 6.7%     |
| Season Ticket Changes  | 2nd and more in any year      | 7.00           | Remove                            | n/a      |
| Annual resident car park permit changes                                | 2nd and more in any year      | 7.00           | 7.00                              | 0.0%     |
| Bay suspension or dispensation   | Per half day                  | 10.00          | Remove                            | n/a      |
| Bay suspension or dispensation   | Per day                       | 20.00          | 25.00                             | 25.0%    |
| Filming administration charge  |                               | 50.00          | Remove                            | n/a      |
| Waterhouse Street (certain lengths between Bank Court and bus station) | Up to 15 minutes              | 0.50           | Remove                            | n/a      |

| Location   | Unit Measurement         | 2019/20 Charge | 2020/21 Proposed | % Change |
|--|--------------------------|----------------|------------------|----------|
| Waterhouse Street (certain lengths between Bank Court and bus station) | Up to 30 minutes         | 1.00           | 1.00             | 0.0%     |
| Shared use St John's Road cul-de-sac                                   | Up to 1 Hour             | 0.50           | 0.50             | 0.0%     |
| Shared use St John's Road cul-de-sac                                   | Up to 2 Hours            | 1.00           | 1.00             | 0.0%     |
| Shared use St John's Road cul-de-sac                                   | Up to 3 Hours            | 2.00           | 2.00             | 0.0%     |
| Shared use St John's Road cul-de-sac                                   | Up to 4 Hours            | 4.00           | 4.00             | 0.0%     |
| Shared use Cotterells (East side opposite numbers 182-236)             | Up to 1 Hour             | 0.50           | 0.50             | 0.0%     |
| Shared use Cotterells (East side opposite numbers 182-236)             | Up to 2 Hours            | 1.00           | 1.00             | 0.0%     |
| Shared use Cotterells (East side opposite numbers 182-236)             | Up to 3 Hours            | 2.00           | 2.00             | 0.0%     |
| Shared use Cotterells (East side opposite numbers 182-236)             | Up to 4 Hours            | 4.00           | 4.00             | 0.0%     |
| Shared use Cotterells (West side adjacent to school field)             | Up to 1 Hour             | 0.50           | 0.50             | 0.0%     |
| Shared use Cotterells (West side adjacent to school field)             | Up to 2 Hours            | 1.00           | 1.00             | 0.0%     |
| Shared use Cotterells (West side adjacent to school field)             | Up to 3 Hours            | 2.00           | 2.00             | 0.0%     |
| Shared use Cotterells (West side adjacent to school field)             | Up to 4 Hours            | 4.00           | 4.00             | 0.0%     |
| Shared use Cemetery Hill (Opposite South Hill Church)                  | Up to 1 Hour             | 0.50           | 0.50             | 0.0%     |
| Shared use Cemetery Hill (Opposite South Hill Church)                  | Up to 2 Hours            | 1.00           | 1.00             | 0.0%     |
| Shared use Cemetery Hill (Opposite South Hill Church)                  | Up to 3 Hours            | 2.00           | 2.00             | 0.0%     |
| Shared use Cemetery Hill (Opposite South Hill Church)                  | Up to 4 Hours            | 4.00           | 4.00             | 0.0%     |
| Shared use Alexandra Road (adjacent to Christchurch)                   | Up to 1 Hour             | 0.50           | 0.50             | 0.0%     |
| Shared use Alexandra Road (adjacent to Christchurch)                   | Up to 2 Hours            | 1.00           | 1.00             | 0.0%     |
| Shared use Alexandra Road (adjacent to Christchurch)                   | Up to 3 Hours            | 2.00           | 2.00             | 0.0%     |
| Shared use Alexandra Road (adjacent to Christchurch)                   | Up to 4 Hours            | 4.00           | 4.00             | 0.0%     |
| High Street Berkhamsted (20mph zone) - maximum of 60 minutes           | Up to 12 minutes         | 0.20           | 0.20             | 0.0%     |
| High Street Berkhamsted (20mph zone) - maximum of 60 minutes           | Up to 24 minutes         | 0.40           | 0.40             | 0.0%     |
| High Street Berkhamsted (20mph zone) - maximum of 60 minutes           | Up to 36 minutes         | 0.60           | 0.60             | 0.0%     |
| High Street Berkhamsted (20mph zone) - maximum of 60 minutes           | Up to 48 minutes         | 0.80           | 0.80             | 0.0%     |
| High Street Berkhamsted (20mph zone) - maximum of 60 minutes           | Up to 60 minutes         | 1.00           | 1.00             | 0.0%     |
| CPZ resident permit 1st  | Annual                   | 25.00          | 40.00            | 60.0%    |
| CPZ resident permit 2nd  | Annual                   | 40.00          | 60.00            | 50.0%    |
| CPZ resident permit 3rd  | Annual                   | 40.00          | 70.00            | 75.0%    |
| CPZ resident permit 2nd vehicle owner blue badge holder                | Annual                   | 10.00          | Remove           | n/a      |
| CPZ resident permit motorcycle   | Annual                   | 10.00          | 20.00            | 100.0%   |
| CPZ business permit  | Annual                   | 300.00         | 300.00           | 0.0%     |
| CPZ resident permit changes  | 2nd and more in any year | 7.00           | Remove           | n/a      |
| CPZ visitor permit   | 5 Hour x 20              | 12.00          | 13.00            | 8.3%     |
| CPZ visitor permit   | 1 week                   | 3.00           | 4.00             | 33.3%    |
| CPZ visitor permit   | 1 Hour x 25              | 4.00           | 5.00             | 25.0%    |
| CPZ visitor permit applicant Dacorum card holder                       | 5 Hour x 20              | 6.00           | 6.50             | 8.3%     |

| Location  | Unit Measurement         | 2019/20 Charge | 2020/21 Proposed | % Change |
|---|--------------------------|----------------|------------------|----------|
| CPZ visitor permit applicant Dacorum card holder  | 1 Hour x 25              | 2.00           | 2.50             | 25.0%    |
| CPZ visitor permit applicant 60 years old or over | 5 Hour x 20              | 6.00           | 6.50             | 8.3%     |
| CPZ visitor permit applicant 60 years old or over | 1 week                   | 1.50           | 2.00             | 33.3%    |
| CPZ visitor permit postage and handling           | 1 to 4 books             | 3.00           | 3.00             | 0.0%     |
| CPZ visitor permit postage and handling           | 5 to 10 books            | 5.00           | 5.00             | 0.0%     |
| CPZ special permit 1st                            | Annual                   | 25.00          | 40.00            | 60.0%    |
| CPZ special permit 2nd                            | Annual                   | 40.00          | 60.00            | 50.0%    |
| CPZ special permit 3rd                            | Annual                   | 40.00          | 70.00            | 75.0%    |
| CPZ special permit changes                        | 2nd and more in any year | 7.00           | Remove           | n/a      |
| CPZ doctor health visitor (DHV) permit            | Annual                   | 20.00          | 40.00            | 100.0%   |
| CPZ doctor health visitor (DHV) permit changes    | 2nd and more in any year | 7.00           | Remove           | n/a      |
| Bay suspension or dispensation                    | Per half day             | 10.00          | Remove           | n/a      |
| Bay suspension or dispensation                    | Per day                  | 20.00          | 25.00            | 25.0%    |

**Annex C – Option 1 Proposed Tariff**

| Dacorum Borough Council<br>Parking Service off-street<br>car parks |   | Tariff:<br><b>Monday to Sunday 8am to 6pm (inc public holidays)</b><br>Except Old School Yard<br>Monday to Saturday 8am to 6pm (free Sundays & public holidays)<br>No return: all car parks 2 hours<br>Type: Pay & park and Ring Go where a tariff is charged |                             |       |       |       |       | Permit |                         | Season ticket |         |        |          |         |
|--|---|---|-----------------------------|-------|-------|-------|-------|--------|-------------------------|---------------|---------|--------|----------|---------|
|  |   | Town/Village  | Car park name               | 0-30m | 0-1h  | 1h-2h | 2h-3h | 3h-4h  | Long stay<br>(10 hours) | Resident      | Staff   | Annual | Business | Special |
| Markyate   | Hicks Road  |   |                             |       |       |       |       | Free   |                         |               |         |        |          |         |
|  | Wood Lane End   |   |                             | £0.50 |       | £0.80 | £1.20 | £2.00  |                         |               | £250.00 |        |          |         |
| Hemel Hempstead  | The Gables  |   | £0.60                       | £0.80 | £1.00 | £1.20 | £1.70 |        |                         |               |         |        |          |         |
|  | High Street   |   | £0.50                       | £0.80 | £1.00 | £1.20 | £1.70 |        | £80.00                  |               |         |        |          |         |
|  | Gadebridge Lane   |   |                             |       |       |       |       | Free   |                         |               |         |        |          |         |
|  | Queensway   |   | £0.60                       | £1.10 | £1.40 | £1.80 | £2.70 |        |                         |               |         |        |          |         |
|  | Alexandra Road  |   | £0.60                       | £1.10 | £1.40 | £1.80 | £2.70 |        |                         |               |         |        |          |         |
|  | Dacorum Way (CLOSED)  |   | CLOSED                      |       |       |       |       |        |                         |               |         |        |          |         |
|  | Water Gardens (North) MSCP<br>Lower deck  |   |                             |       |       |       |       |        |                         |               |         |        |          |         |
|  | Water Gardens (North) MSCP<br>Upper deck (Staff permits Mon-Fri Public Sat & Sun) |   | £1.00                       | £1.60 | £2.20 | £2.70 | £4.00 |        |                         | £40.00        |         |        |          |         |
|  | Water Gardens (South)   |   | £0.60                       | £1.20 | £1.80 |       |       |        |                         |               |         |        |          |         |
|  | Moor End  |   |                             |       | £2.70 |       |       | £4.00  |                         |               |         |        |          |         |
| Boxmoor  | Cowper Road   |   | £0.70                       | £0.90 | £1.10 | £1.40 | £2.70 |        |                         |               |         |        |          |         |
| Apsley   | Durrants Hill   |   | Free                        | £0.60 | £0.70 | £0.80 |       |        |                         |               |         |        |          |         |
| Kings Langley  | Durrants Hill   |   | £0.40                       |       | £0.80 | £1.20 | £1.70 |        |                         |               | £330.00 |        |          |         |
|  | The Nap   |   |                             |       |       |       |       | Free   |                         |               |         |        |          |         |
| Berkhamsted  | Langley Hill  |   |                             |       |       |       |       | Free   |                         |               |         |        |          |         |
|  | Water Lane  |   | £0.90                       | £1.60 |       |       |       |        |                         |               |         |        |          |         |
|  | Lower Kings Road MSCP   |   | £0.80                       | £1.50 | £2.20 | £3.00 | £4.00 |        |                         |               | TBC     |        |          |         |
|  | Bournside (Blue Badge)  |   | Free for blue badge holders |       |       |       |       |        |                         |               |         |        |          |         |
|  | Canal Fields  |   |                             |       |       |       |       | Free   |                         |               |         |        | £15.00   |         |
| Tring  | St Johns Well Lane  |   | £0.80                       | £1.50 | £2.20 | £3.00 | £4.00 |        |                         |               |         |        |          |         |
|  | The Forge   |   | Free                        | £1.10 | £1.30 | £1.60 | £2.40 |        | £80.00                  |               | £450.00 |        |          |         |
|  | Church Yard   |   |                             |       | £2.40 |       |       |        |                         |               |         |        |          |         |
|  | Frogmore Street (East)  |   | Free                        | £1.10 | £1.30 | £1.60 |       |        |                         |               |         |        |          |         |
|  | Frogmore Street (West)  |   |                             |       | £2.40 |       |       |        | £80.00                  |               |         |        |          |         |
|  | Old School Yard<br>(Tring Town Council owned)<br>Enforcement managed by DBC       |   | Free                        | £1.10 | £1.30 | £1.60 |       |        |                         |               |         |        |          |         |
|  | Victoria Hall   |   | Free                        | £1.10 | £1.30 | £1.60 |       |        |                         |               |         |        |          |         |