

**MEMBER DEVELOPMENT DATES 2019**

<b>Date</b>	<b>Development Event</b>	<b>Start time</b>	<b>Finish time</b>	<b>Contact / Run by:</b>	<b>Location</b>	<b>Which Members?</b>
Thursday 16 May 2019	Development Management Committee Training	6pm	8pm	Sara Whelan, Group Manager Development Management & Planning	Meeting Room M2.21	DMC Members
Tuesday 28 May 2019	GDPR/FOI Training	10am	12-noon	John Worts, Information Security Team Leader	Council Chamber	Open to All Members
Tuesday 28 May 2019	Licensing Committee Training	6.30pm	8.30pm	Nathan March, Licensing Team Leader	Conference Room 1	Licensing Members
Tuesday 4 June 2019	GDPR/FOI Training	7pm	9pm	John Worts, Information Security Team Leader	Conference Room 2	Open to All Members
Thursday 20 June 2019	Chairing Skills	7pm	9pm	Ann Reeder, Frontline Consulting	Conference Room 2	Chairs and Vice Chairs
Tuesday 2 July 2019	GDPR/FOI Training	7pm	9pm	John Worts, Information Security Team Leader	Conference Room 2	Open to All Members
Thursday 11 July 2019	Emergency Planning Awareness	7pm	9pm	Hannah George- Priston, Resilience Officer at Hertfordshire County Council	Conference Room 2	Open to All Members

Wednesday 24 July 2019	Overview and Scrutiny Training	7pm	9pm	Ann Reeder, Frontline Consulting	Conference Room 2	OSC Members
Tuesday 6 August 2019	Budget Setting Process Training	2pm	4pm	Nigel Howcutt, Assistant Director (Finance & Resources)	Council Chamber	Open to All Members
Tuesday 13 <sup>th</sup> August	Budget Setting Process Training	7pm	9pm	Nigel Howcutt, Assistant Director (Finance & Resources)	Council Chamber	Open to All Members
Thursday 19 September 2019	Social Media Training	7pm	9pm	David McGrath, Link Support Services	Conference Room 2	Open to All Members
Thursday 3 October 2019	Development Management	7pm	9pm	Sara Whelan, Group Manager Development Management & Planning	Council Chamber	Open to All Members
Thursday 10 October 2019	Development Management	TBC	TBC	Sara Whelan, Group Manager Development Management & Planning	TBC	Open to All Members
Thursday 24 October 2019	Social Media Training	11am	1pm	David McGrath, Link Support Services	Conference Room 1	Open to All Members
Thursday 21 November 2019	Community Leadership Training	7pm	9pm	Alison Edwards, Local Government Association	Conference Room 1	Open to All Members

Dates for 2020 will follow.

**Mandatory training:**

- Safeguarding
- GDPR/FOI
- Council's Constitution & Code of Conduct
- Media (including Social Media) training
- Budget setting process
- Chairing skills (for Chairs/Vice Chairs only)
- Statutory committee training (for Committee members only);
  - Development Management
  - Licensing
- Planning training for all members