

GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20
EMPLOYEE EXPENDITURE

2018/19 Employee Budget		23,242
<u>Inflation</u>		
Pay award of 2% per annum (estimate)		414
Additional effect of new LGS payscales (estimate)		43
Increments		168
Sub total - Inflation		625
<u>Growth items</u>		
Group Manager Legal and Corporate Services	Mark Brookes	77
Electoral Registration Officer	Mark Brookes	24
Planning Establishment	Sara Whelan	30
Waste Services - new round for food waste collection from flats	Craig Thorpe	56
Other growth items under £15k		36
Sub total - Growth items		223
<u>Removal of 2018/19 one-off items (reserve / grant funded)</u>		
Cycle Hub set up costs	Matthew Rawdon	(20)
Flats Recycling project fixed term posts	Craig Thorpe	(81)
Water Gardens	Chris Taylor	(21)
Ambassadors Programme	Chris Taylor	(43)
Sub total - Removal of 2018/19 one-off items		(165)
<u>2019/20 one-off items (reserve / grant funded)</u>		
Borough Elections employees costs	Mark Brookes	90
Innovation and Improvement Intern - one year fixed term post	Ben Trueman	13
Local Development Framework fixed term posts	Chris Taylor	146
Apprenticeship and graduate trainee programme	Matthew Rawdon	185
Short term growth required in Building Control	Sara Whelan	60
Waste Services - food waste project team	Craig Thorpe	55
Sub total - 2019/20 one-off items		549
<u>Efficiency savings</u>		
Clean, Safe & Green review	Craig Thorpe	(100)
Legal and Corporate Services restructure	Mark Brookes	(29)
ICT team review	Ben Trueman	(27)
Environmental Management function review	Nigel Howcutt	(45)
Customer Services operational review	Matthew Rawdon	(10)
Other items under £15k		(14)
Sub total - Efficiency savings		(225)
<u>Other</u>		
Financial services restructure - increased recharge to HRA		21
CCTV increased recharge to HRA		14
Increased use of Flexible Homelessness Support grant funding		130
Internal movement of budget (no growth or efficiencies to services)		211
Sub total - Other		376
Total change year on year		1,383
2019/20 Employee Budget		24,625

**GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20
PREMISES EXPENDITURE**

2018/19 Premises Budget		4,456
Inflation		
General inflation		96
Sub total - Inflation		96
Growth items		
Car Parks Business Rates		40
Sub total - Growth items		40
Efficiency savings		
Car Parks reduction in Business Rates		(53)
Sub total - Efficiency savings		(53)
Removal of 2018/19 one-off items (reserve / grant funded)		
Temporary Accommodation (Leys Road) improvements	Natasha Beresford	(50)
Sub total - Removal of 2018/19 one-off items		(50)
2019/20 one-off items (reserve / grant funded)		
Borough Elections premises costs	Mark Brookes	30
Sub total - 2019/20 one-off items		30
Other		
Internal movement of budget (no growth or efficiencies to services)		(83)
CCTV increased recharge to HRA		12
Sub total - Other		(71)
Total change year on year		(8)
2019/20 Premises Budget		4,448

**GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20
TRANSPORT EXPENDITURE**

2018/19 Transport Budget		1,430
Inflation		
General inflation		59
Sub total - Inflation		59
Growth items		
Waste Services - new round for food waste collection from flats	Craig Thorpe	10
Sub total - Growth items		10
Efficiency savings		
Environmental Services fuel efficiencies	Craig Thorpe	(81)
Sub total - Efficiency savings		(81)
Other		
Internal movement of budget (no growth or efficiencies to services)		11
Sub total - Other		11
Total change year on year		(70)
2019/20 Transport Budget		1,429

**GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20
SUPPLIES & SERVICES EXPENDITURE**

2018/19 Supplies & Services Budget		7,070
<u>Inflation</u>		
Inflation on contracted services		72
Sub total - Inflation		72
<u>Growth items</u>		
Co-mingled waste disposal costs	Craig Thorpe	450
ICT licences - Enterprise Licence agreements and CRM	Ben Trueman	80
Forum room booking system	Ben Trueman	20
Members' Allowances	Mark Brookes	17
Sub total - Growth items		567
<u>Removal of 2018/19 one-off items (reserve / grant funded)</u>		
Leisure contract one-off year one costs	Matthew Rawdon	(375)
Get Set Go (final year of project)	Matthew Rawdon	(25)
Ambassadors Programme	Chris Taylor	(25)
Homelessness Prevention fund	Natasha Beresford	(51)
Cycle Hub set up costs	Matthew Rawdon	(20)
Sub total - Removal of 2018/19 one-off items		(496)
<u>2019/20 one-off items (reserve / grant funded)</u>		
Housing Conditions Survey	Natasha Beresford	50
Controlled Parking Zones	Ben Hosier	56
Parking Access and Movement project costs	Chris Taylor	25
Waste Services - one-off costs for food waste collection from flats	Craig Thorpe	6
Sub total - 2019/20 one-off items		137
<u>Efficiency savings</u>		
Central Admin postage	Mark Brookes	(20)
Tourism contract	Chris Taylor	(20)
Cupid Green waste transfer site disposal costs	Craig Thorpe	(40)
Community grants budget reduction	Matthew Rawdon	(10)
Community grants budget reinstatement	Matthew Rawdon	10
Planning Software maintenance	Sara Whelan	(10)
Other items under £15k		(28)
Sub total - Efficiency savings		(118)
<u>Other</u>		
Internal movement of budget (no growth or efficiencies to services)		116
Sub total - Other		116
Total change year on year		278
2019/20 Supplies & Services Budget		7,348

**GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20
THIRD-PARTY PAYMENTS**

2018/19 Third Party Payments Budget	609
Inflation	
General inflation	16
Sub total - Inflation	16
Growth items	
Facilities Management Ben Hosier	75
Sub total - Growth items	75
Efficiency savings	
HR systems review Matthew Rawdon	(10)
Sub total - Growth items	(10)
Other	
Internal movement of budget (no growth or efficiencies to services)	66
Sub total - Other	66
Total change year on year	147
2019/20 Third Party Payments Budget	756

**GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20
TRANSFER PAYMENTS**

2018/19 Transfer Payments Budget	47,199
Total change year on year	0
2019/20 Transfer Payments Budget	47,199

**GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20
INCOME**

2018/19 Income Budget		(16,611)
Inflation		
General inflation		(192)
Sub total - Inflation		(192)
Removal of 2018/19 one-off items (reserve / grant funded)		
Ambassadors Programme	Chris Taylor	30
Sub total - Removal of 2018/19 one-off items		30
Growth items		
Forum service charges	Ben Hosier	40
Market Contract	Chris Taylor	40
Sub total - Growth items		80
Increased income		
The Forum tenancy	Ben Hosier	(261)
Temporary Accommodation new build sites	Natasha Beresford	(32)
Berkhamsted Multi-storey car park	Ben Hosier	(126)
Berkhamsted Multi-storey car park - adjustment due to timing	Ben Hosier	53
Investment Property income	Richard Rice	(170)
Planning Fees (volume related)	Sara Whelan	(50)
Temporary Accommodation	Natasha Beresford	(150)
Private Sector Housing licensing of HMOs	Natasha Beresford	(30)
Kylna Business Centre	Chris Taylor	(10)
Commercial waste recycling	Craig Thorpe	(25)
Other items under £10k		(19)
Sub total - Efficiency savings		(820)
Other		
Internal movement of budget (no growth or efficiencies to services)		(265)
Sub total - Other		(265)
Total change year on year		(1,167)
2019/20 Income Budget		(17,778)

**GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20
GRANTS, REIMBURSEMENTS AND CONTRIBUTIONS**

2018/19 Grants, Reimbursements and Contributions Budget		(51,235)
Inflation		
General inflation		(17)
Sub total - Inflation		(17)
Growth items		
Reduction to Benefits Administration Subsidy grant	Chris Baker	60
Amendment to Benefits Administration Subsidy grant	Chris Baker	(20)
Sub total - Growth items		60
Removal of 2018/19 one-off items (reserve / grant funded)		
Water Gardens grant income	Chris Taylor	35
Sub total - Removal of 2018/19 one-off items		35
Increased income		
Leisure contract	Ben Hosier	(121)
Legal fees	Mark Brookes	(20)
Gadebridge Splash Park kiosk concession	Craig Thorpe	(12)
Community Infrastructure Levy administration fee	Chris Taylor	(20)
Sub total - Increased income		(173)
Other		
Flexible Homelessness Support grant increased use of funding		(130)
Internal movement of budget (no growth or efficiencies to services)		(57)
Sub total - Other		(187)
Total change year on year		(302)
2019/20 Grants, Reimbursements and Contributions Budget		(51,537)

**GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20
RECHARGE TO THE HRA**

2018/19 Recharge to the HRA		(4,114)
Other		
Financial Services restructure - increased recharge to HRA		(21)
Increased CCTV recharges (CCTV monitoring at flats)		(25)
Decreased recharge to the HRA from Support Services recharges		18
Increased recharge to the HRA from increased depreciation charges (The Forum, ICT equipment)		(71)
Sub total - Other		(99)
Total change year on year		(99)
2019/20 Recharge to the HRA		(4,213)