

**GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20**  
**EMPLOYEE EXPENDITURE**

<b>2018/19 Employee Budget</b>		<b>23,242</b>
<b><u>Inflation</u></b>		
Pay award of 2% per annum (estimate)		414
Additional effect of new LGS paycales (estimate)		43
Increments		168
<b>Sub total - Inflation</b>		<b>625</b>
<b><u>Growth items</u></b>		
Group Manager Legal and Corporate Services	Mark Brookes	77
Electoral Registration Officer	Mark Brookes	24
<b>Planning Establishment</b>	<b>Sara Whelan</b>	<b>30</b>
<b>Waste Services - new round for food waste collection from flats</b>	<b>Craig Thorpe</b>	<b>56</b>
Other growth items under £15k		36
<b>Sub total - Growth items</b>		<b>223</b>
<b><u>Removal of 2018/19 one-off items (reserve / grant funded)</u></b>		
Cycle Hub set up costs	Matthew Rawdon	(20)
Flats Recycling project fixed term posts	Craig Thorpe	(81)
Water Gardens	Chris Taylor	(21)
Ambassadors Programme	Chris Taylor	(43)
<b>Sub total - Removal of 2018/19 one-off items</b>		<b>(165)</b>
<b><u>2019/20 one-off items (reserve / grant funded)</u></b>		
Borough Elections employees costs	Mark Brookes	90
Innovation and Improvement Intern - one year fixed term post	Ben Trueman	13
Local Development Framework fixed term posts	Chris Taylor	146
Apprenticeship and graduate trainee programme	Matthew Rawdon	185
Short term growth required in Building Control	Sara Whelan	60
<b>Waste Services - food waste project team</b>	<b>Craig Thorpe</b>	<b>55</b>
<b>Sub total - 2019/20 one-off items</b>		<b>549</b>
<b><u>Efficiency savings</u></b>		
Clean, Safe & Green review	Craig Thorpe	(100)
Legal and Corporate Services restructure	Mark Brookes	(29)
ICT team review	Ben Trueman	(27)
Environmental Management function review	Nigel Howcutt	(45)
Customer Services operational review	Matthew Rawdon	(10)
Other items under £15k		(14)
<b>Sub total - Efficiency savings</b>		<b>(225)</b>
<b><u>Other</u></b>		
Financial services restructure - increased recharge to HRA		21
CCTV increased recharge to HRA		14
Increased use of Flexible Homelessness Support grant funding		130
Internal movement of budget (no growth or efficiencies to services)		211
<b>Sub total - Other</b>		<b>376</b>
<b>Total change year on year</b>		<b>1,383</b>
<b>2019/20 Employee Budget</b>		<b>24,625</b>

**GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20  
PREMISES EXPENDITURE**

<b>2018/19 Premises Budget</b>		<b>4,456</b>
<b><u>Inflation</u></b>		
General inflation		96
<b>Sub total - Inflation</b>		<b>96</b>
<b><u>Growth items</u></b>		
Car Parks Business Rates		40
<b>Sub total - Growth items</b>		<b>40</b>
<b><u>Efficiency savings</u></b>		
<b>Car Parks reduction in Business Rates</b>		<b>(53)</b>
<b>Sub total - Efficiency savings</b>		<b>(53)</b>
<b><u>Removal of 2018/19 one-off items (reserve / grant funded)</u></b>		
Temporary Accommodation (Leys Road) improvements	Natasha Beresford	(50)
<b>Sub total - Removal of 2018/19 one-off items</b>		<b>(50)</b>
<b><u>2019/20 one-off items (reserve / grant funded)</u></b>		
Borough Elections premises costs	Mark Brookes	30
<b>Sub total - 2019/20 one-off items</b>		<b>30</b>
<b><u>Other</u></b>		
Internal movement of budget (no growth or efficiencies to services)		(83)
CCTV increased recharge to HRA		12
<b>Sub total - Other</b>		<b>(71)</b>
<b>Total change year on year</b>		<b>(8)</b>
<b>2019/20 Premises Budget</b>		<b>4,448</b>

**GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20  
TRANSPORT EXPENDITURE**

<b>2018/19 Transport Budget</b>		<b>1,430</b>
<b><u>Inflation</u></b>		
General inflation		59
<b>Sub total - Inflation</b>		<b>59</b>
<b><u>Growth items</u></b>		
<b>Waste Services - new round for food waste collection from flats</b>	<b>Craig Thorpe</b>	<b>10</b>
<b>Sub total - Growth items</b>		<b>10</b>
<b><u>Efficiency savings</u></b>		
Environmental Services fuel efficiencies	Craig Thorpe	(81)
<b>Sub total - Efficiency savings</b>		<b>(81)</b>
<b><u>Other</u></b>		
Internal movement of budget (no growth or efficiencies to services)		11
<b>Sub total - Other</b>		<b>11</b>
<b>Total change year on year</b>		<b>(70)</b>
<b>2019/20 Transport Budget</b>		<b>1,429</b>

<b>GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20 SUPPLIES &amp; SERVICES EXPENDITURE</b>		
<b>2018/19 Supplies &amp; Services Budget</b>		<b>7,070</b>
<b><u>Inflation</u></b>		
Inflation on contracted services		72
<b>Sub total - Inflation</b>		<b>72</b>
<b><u>Growth items</u></b>		
Co-mingled waste disposal costs	Craig Thorpe	450
ICT licences - Enterprise Licence agreements and CRM	Ben Trueman	80
Forum room booking system	Ben Trueman	20
Members' Allowances	Mark Brookes	17
<b>Sub total - Growth items</b>		<b>567</b>
<b><u>Removal of 2018/19 one-off items (reserve / grant funded)</u></b>		
Leisure contract one-off year one costs	Matthew Rawdon	(375)
Get Set Go (final year of project)	Matthew Rawdon	(25)
Ambassadors Programme	Chris Taylor	(25)
Homelessness Prevention fund	Natasha Beresford	(51)
Cycle Hub set up costs	Matthew Rawdon	(20)
<b>Sub total - Removal of 2018/19 one-off items</b>		<b>(496)</b>
<b><u>2019/20 one-off items (reserve / grant funded)</u></b>		
Housing Conditions Survey	Natasha Beresford	50
Controlled Parking Zones	Ben Hosier	56
Parking Access and Movement project costs	Chris Taylor	25
<b>Waste Services - one-off costs for food waste collection from flats</b>	<b>Craig Thorpe</b>	<b>6</b>
<b>Sub total - 2019/20 one-off items</b>		<b>137</b>
<b><u>Efficiency savings</u></b>		
Central Admin postage	Mark Brookes	(20)
Tourism contract	Chris Taylor	(20)
Cupid Green waste transfer site disposal costs	Craig Thorpe	(40)
Community grants budget reduction	Matthew Rawdon	(10)
<b>Community grants budget reinstatement</b>	<b>Matthew Rawdon</b>	<b>10</b>
Planning Software maintenance	Sara Whelan	(10)
Other items under £15k		(28)
<b>Sub total - Efficiency savings</b>		<b>(118)</b>
<b><u>Other</u></b>		
Internal movement of budget (no growth or efficiencies to services)		116
<b>Sub total - Other</b>		<b>116</b>
<b>Total change year on year</b>		<b>278</b>
<b>2019/20 Supplies &amp; Services Budget</b>		<b>7,348</b>

GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20 THIRD-PARTY PAYMENTS	
2018/19 Third Party Payments Budget	609
<b>Inflation</b>	
General inflation	16
<b>Sub total - Inflation</b>	<b>16</b>
<b>Growth items</b>	
Facilities Management	Ben Hosier 75
<b>Sub total - Growth items</b>	<b>75</b>
<b>Efficiency savings</b>	
HR systems review	Matthew Rawdon (10)
<b>Sub total - Growth items</b>	<b>(10)</b>
<b>Other</b>	
Internal movement of budget (no growth or efficiencies to services)	66
<b>Sub total - Other</b>	<b>66</b>
<b>Total change year on year</b>	<b>147</b>
2019/20 Third Party Payments Budget	756
GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20 TRANSFER PAYMENTS	
2018/19 Transfer Payments Budget	47,199
<b>Total change year on year</b>	<b>0</b>
2019/20 Transfer Payments Budget	47,199

GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20 INCOME		
<b>2018/19 Income Budget</b>		<b>(16,611)</b>
<b><u>Inflation</u></b>		
General inflation		(192)
<b>Sub total - Inflation</b>		<b>(192)</b>
<b><u>Removal of 2018/19 one-off items (reserve / grant funded)</u></b>		
Ambassadors Programme	Chris Taylor	30
<b>Sub total - Removal of 2018/19 one-off items</b>		<b>30</b>
<b><u>Growth items</u></b>		
Forum service charges	Ben Hosier	40
<b>Market Contract</b>	<b>Chris Taylor</b>	<b>40</b>
<b>Sub total - Growth items</b>		<b>80</b>
<b><u>Increased income</u></b>		
The Forum tenancy	Ben Hosier	(261)
Temporary Accommodation new build sites	Natasha Beresford	(32)
Berkhamsted Multi-storey car park	Ben Hosier	(126)
<b>Berkhamsted Multi-storey car park - adjustment due to timing</b>	<b>Ben Hosier</b>	<b>53</b>
Investment Property income	Richard Rice	(170)
Planning Fees (volume related)	Sara Whelan	(50)
Temporary Accommodation	Natasha Beresford	(150)
Private Sector Housing licensing of HMOs	Natasha Beresford	(30)
Kylna Business Centre	Chris Taylor	(10)
Commercial waste recycling	Craig Thorpe	(25)
Other items under £10k		(19)
<b>Sub total - Efficiency savings</b>		<b>(820)</b>
<b><u>Other</u></b>		
Internal movement of budget (no growth or efficiencies to services)		(265)
<b>Sub total - Other</b>		<b>(265)</b>
<b>Total change year on year</b>		<b>(1,167)</b>
<b>2019/20 Income Budget</b>		<b>(17,778)</b>

<b>GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20 GRANTS, REIMBURSEMENTS AND CONTRIBUTIONS</b>		
<b>2018/19 Grants, Reimbursements and Contributions Budget</b>		<b>(51,235)</b>
<b><u>Inflation</u></b>		
General inflation		(17)
<b>Sub total - Inflation</b>		<b>(17)</b>
<b><u>Growth items</u></b>		
Reduction to Benefits Administration Subsidy grant	Chris Baker	60
<b>Amendment to Benefits Administration Subsidy grant</b>	<b>Chris Baker</b>	<b>(20)</b>
<b>Sub total - Growth items</b>		<b>60</b>
<b><u>Removal of 2018/19 one-off items (reserve / grant funded)</u></b>		
Water Gardens grant income	Chris Taylor	35
<b>Sub total - Removal of 2018/19 one-off items</b>		<b>35</b>
<b><u>Increased income</u></b>		
Leisure contract	Ben Hosier	(121)
Legal fees	Mark Brookes	(20)
Gadebridge Splash Park kiosk concession	Craig Thorpe	(12)
<b>Community Infrastructure Levy administration fee</b>	<b>Chris Taylor</b>	<b>(20)</b>
<b>Sub total - Increased income</b>		<b>(173)</b>
<b><u>Other</u></b>		
Flexible Homelessness Support grant increased use of funding		(130)
Internal movement of budget (no growth or efficiencies to services)		(57)
<b>Sub total - Other</b>		<b>(187)</b>
<b>Total change year on year</b>		<b>(302)</b>
<b>2019/20 Grants, Reimbursements and Contributions Budget</b>		<b>(51,537)</b>
<b>GENERAL FUND BUDGET CHANGE ANALYSIS 2019/20 RECHARGE TO THE HRA</b>		
<b>2018/19 Recharge to the HRA</b>		<b>(4,114)</b>
<b><u>Other</u></b>		
Financial Services restructure - increased recharge to HRA		(21)
Increased CCTV recharges (CCTV monitoring at flats)		(25)
Decreased recharge to the HRA from Support Services recharges		18
<b>Increased recharge to the HRA from increased depreciation charges (The Forum, ICT equipment)</b>		<b>(71)</b>
<b>Sub total - Other</b>		<b>(99)</b>
<b>Total change year on year</b>		<b>(99)</b>
<b>2019/20 Recharge to the HRA</b>		<b>(4,213)</b>