

OFFICER DECISION RECORD SHEET

Name of decision maker: Assistant Director – Performance, People & Innovation

Service Area: People and Performance

Title of Decision: To extend the appointment of Kier Services Limited to complete the Pre-Construction Works for Tring Sport Centre

Decision made and reasons:

Decision: To extend the agreement with Kier Services Limited in relation to the planned refurbishment works at Tring Sports Centre (as approved in the Cabinet Report – Dec 2016).

Reason:

The Council have appointed Kier Services Limited via the Scape Framework Agreement for Minor Works to carry out the refurbishment works to the Tring Sports Centre.

This project is broken down into 3 stages:

- Stage 1 - feasibility study
- Stage 2 - pre-construction works
- Stage 3 – construction works.

The feasibility study has been completed and agreement on a broad scope of works has been completed. Some pre-construction work has been undertaken (at a cost of £33,274.53). However, in order to progress the project it is necessary to undertake detailed surveys for mechanical and electrical design, drainage and asbestos (with a cost of £27,650).

Once this work is complete, the Council will have a final figure to carry out the construction works. This will be signed off via a separate Officer Decision Sheet (in line with the Cabinet Report approval).

Reports considered:

None

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Assistant Director of Performance, People & Innovation
Team Leader of Commissioning, Procurement & Compliance

Financial Comments: The costs of this work can be met from approved capital budgets for the project. No budgetary issues are foreseen with the extension of this appointment.

Caroline Souto 29 January 2018

Monitoring Officer Comments:

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Officers should ensure that an appropriate service contract/terms and conditions with Professional Indemnity insurance requirements are in place prior to commencement of the services.

S151 Officers Comments:

No further comments to add

Implications

Value for Money:

The Council have appointed Kier Services Limited via the Scape Framework Agreement. Kier have gone through a tender process to be appointed as the single source supplier of which their fees are fixed as part of the Framework Agreement.

Kier have worked with the Council to identify the scope of works for the Tring Sports Centre. Any appointments made by Kier require a value for money exercise (i.e. 3 quotations) which need to be agreed by the Council. The use of this approach has also helped save money on consultancy costs.

Financial: The total value of the Pre-Construction Stage is £60,924.53.

Risk: If this contract is not awarded then the Council will be unable to complete the pre-construction stage of the project which will severely delay the start of the Construction works.

Officer Signature:

Date: