

# CABINET AGENDA



**TUESDAY 21 NOVEMBER 2023 AT 7.30 PM**  
**CONFERENCE ROOM 2 - THE FORUM**

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

## Membership

Councillor Tindall (Leader)  
Councillor Bromham  
Councillor Dhyani

Councillor England (Deputy Leader)  
Councillor Weston  
Councillor Wilkie

For further information, please contact Democratic Services on 01442 228209

## AGENDA

**1. MINUTES** (Pages 3 - 11)

To confirm the minutes of the previous meeting

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. DECLARATIONS OF INTEREST**

To receive any declarations of interest

A member with a disclosable pecuniary interest or a personal interest in a matter who attends a meeting of the authority at which the matter is considered -

(i) must disclose the interest at the start of the meeting or when the interest becomes apparent

and, if the interest is a disclosable pecuniary interest, or a personal interest which is also prejudicial

(ii) may not participate in any discussion or vote on the matter (and must withdraw to the public seating area) unless they have been granted a dispensation.

A member who discloses at a meeting a disclosable pecuniary interest which is not

registered in the Members' Register of Interests, or is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal and prejudicial interests are defined in Part 2 of the Code of Conduct for Members

[If a member is in any doubt as to whether they have an interest which should be declared they should seek the advice of the Monitoring Officer before the start of the meeting]

**4. PUBLIC PARTICIPATION**

An opportunity for members of the public to make statements and ask questions in accordance with the rules as to Public Participation.

**5. REFERRALS TO CABINET**

There are no referrals to Cabinet.

**6. CABINET FORWARD PLAN (Page 12)**

**7. FINANCIAL MONITORING REPORT (Pages 13 - 28)**

# Public Document Pack Agenda Item 1

## MINUTES

## CABINET

17 OCTOBER 2023

**Present:**

**Councillors:** Tindall (Leader)  
Bromham  
Dhyani  
England (Deputy Leader)  
Wilkie

**Also attended:** Councillor Douris, Williams, Anderson, Pringle, Capozzi and  
C Hobson

<b>Officers:</b>	M Brookes	Assistant Director Legal and Democratic
	N Howcutt	Chief Finance Officer (S151)
	S Whelan	Hemel Place Strategy Programme Manager
	J Doe	Strategic Director Place
	C Hamilton	Chief Executive
	R Leydon	Strategic Planning and Regeneration Assistant Manager
	L Wood	South West Hertfordshire Joint Strategic Plan Lead
	L Fowell	Democratic Services

The meeting began at 7.30 pm

**CA/80/21**     **MINUTES**

Cabinet agreed the minutes of the previous meeting.

**CA/81/21**     **APOLOGIES FOR ABSENCE**

There were apologies from Cllr Symington and Cllr Weston

Cllr Tindall explained that Cllr Symington has stepped down from Cabinet, Cllr Tindall will deputise in her absence.

**CA/82/21**     **DECLARATIONS OF INTEREST**

There were no declarations of interest.

**CA/83/21**     **PUBLIC PARTICIPATION**

There was no public participation.

**CA/84/21**     **REFERRALS TO CABINET**

There were no referrals to Cabinet.

**CA/85/21     CABINET FORWARD PLAN**

The forward plan was noted.

**CA/86/21     ANNUAL TREASURY REPORT**

**Decision**

Cabinet **resolved to recommend that Council** approve the contents of the report on Treasury Management performance and the Prudential Indicators for 2022/23.

**Corporate Priorities**

Ensuring efficient, effective and modern service delivery

**Statutory Officer Comments:**

**Monitoring Officer:**

This report is a statutory requirement under the Local Government Act 2003 and is an important part of the Council's financial governance to enable officers and Members to review the Council's financial position

**Deputy S151 Officer:**

This is a S151 Officer report

**Advice**

Cllr Tindall introduced the report and welcomed questions, there were none.

**Recommendation agreed.**

**CA/87/21     MID TERM FINANCIAL STRATEGY**

**Decision**

1. Approve the Medium Term Financial Strategy 2023/24 to 2027/28 as set out in Appendix A to the report;
2. Note four year General Fund savings requirement of £4.4m for the duration of the MTFS.
3. Note that the Chief Finance Officer will work with the Council's Strategic Leadership Team and Cabinet to identify and deliver options that will achieve the medium term saving targets identified within the strategy;
4. Endorse the Financial Planning Framework to support the budget-setting process for 2024/25;

5. Agree that the Chief Finance Officer be requested to revise the Medium Term Financial Strategy and re-present to Cabinet and Council for approval if material changes to forecasts are required following future Government announcements.
6. Note that, as part of the annual CFO statement in the budget report in February 2023, the Chief Finance Officer (S151) was required to report on the adequacy of the proposed financial reserves. At that point in time the CFO confirmed that the level of reserves and balances were adequate to mitigate the foreseeable risks. Note that, at this point in time the position, as reported, is unchanged.

### **Corporate Priorities**

A clean, safe and enjoyable environment  
Building strong and vibrant communities  
Ensuring economic growth and prosperity  
Providing good quality affordable homes, in particular for those most in need  
Ensuring efficient, effective and modern service delivery  
Climate and ecological emergency

### **Statutory Officer Comments:**

#### **Monitoring Officer:**

No comments to add to the report

#### **Deputy S151 Officer:**

This is a S151 Officer report, and recommendations and comments are included in the body of the report.

### **Advice**

Cllr Tindall introduced the reports and welcomed any questions.

Cllr Williams referred to page 31 and wanted to be clear and confirm; the report states that the current review would deliver £600,000 of additional income to balance the budget?

Cllr Tindall confirmed this was correct however said that he would question this himself as he was surprised to see that figure as he was under the impression that the figure would be around £400,000.

N Howcutt said that in the medium term the revised parking strategy was expected to achieve circa £600,000 over the period of the medium term financial strategy. He said that it was an assumption at this point dependant on decisions yet to be made by Cabinet, nothing is written in stone. He explained they have a list of assumptions on the MTFAs that maybe tweaked over time.

Cllr Williams wanted to press the point as the report does say £500k in 2024/2025.

N Howcutt said that the figure was assumed at the moment in the medium term with additional income expected in 2025/2026.

**Recommendations agreed.**

**CA/88/21     LEASE VARIATION**

**Decision**

To support the request to submit an application to the First Tier Tribunal (FTT) to vary DBC's leases.

**Corporate Priorities**

A clean, safe and enjoyable environment  
Building strong and vibrant communities  
Ensuring economic growth and prosperity  
Providing good quality affordable homes, in particular for those most in need  
Ensuring efficient, effective and modern service delivery

**Statutory Officer Comments:**

**Monitoring Officer:**

The approach recommended in this report will ensure that the lease accurately reflects the applied practice for billing service charges and therefore minimise the risk of legal challenge

**Deputy S151 Officer:**

The proposal to change the current leases in regards to service charge arrangements and to introduce a billing cycle that supports those lease changes will reduce the existing risk in regards to a non-compliant lease and recharge process.

The proposed process is in line with good practice, is more efficient and will support more effective financial monitoring.

**Advice**

Cllr Dhyani introduced the report and was happy to take questions; there were none.

**Recommendations agreed.**

**CA/89/21     THE LOCAL PLAN**

**Decision**

1. **Cabinet resolved to recommend to Council** that the Revised Strategy for Growth (Appendix 1) be published for consultation under Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).

2. Cabinet approved the revised timetable for the Local Plan as detailed in the Local Development Scheme (Appendix 2) and delegates authority to the Strategic Director (Place) to make any final minor editorial and typographical revisions to the document including any necessary to reflect the Cabinet's discussions and decision.
3. Agreed that Cabinet considers the views of Strategic Planning and Environment Overview and Scrutiny Committee and officer response (Appendix 4) and sets out any changes to be made to the consultation document.
4. **Cabinet resolved to recommend that Council** delegates authority to make changes to the Revised Strategy for Growth, including any necessary to reflect the Cabinet's and/or Council discussions and decision, to the Strategic Director – Place in consultation with the Portfolio Holder for Place.

### **Corporate Priorities**

The Dacorum Local Plan 2024-2040 promotes the achievement of all the corporate priorities as set out below:

- A clean, safe and enjoyable environment
- Building strong and vibrant communities
- Ensuring economic growth and prosperity
- Providing good quality affordable homes, in particular for those most in need
- Ensuring efficient, effective and modern service delivery
- Climate and ecological emergency

### **Statutory Officer Comments:**

#### **Monitoring Officer:**

The statutory procedure to be followed for the Local Plan is set out in the statute and regulations noted in section 6 of this report and the Council will follow the procedures through to formal adoption. There are no further legal implications at this stage and any issues arising will be reviewed as the plan progresses to adoption.

#### **S151 Officer:**

The delivery of the Local Plan consultation paper has no direct financial impact on the Council and has been delivered within approved budgets.

The strategic financial importance to Dacorum of the delivery and implementation of a long term Local Plan cannot be underestimated; the plan enables and supports wider growth in infrastructure, the local economy and businesses.

### **Advice**

Cllr Wilkie introduced the report and was happy to take questions.

Cllr Williams referred to the chart on page 57, and the column relating to the 2023 plan, he said that each settlement had a figure for windfall with the exception of Berkhamstead, which shows as a percentage. If that is correct he asked what that was a percentage of. His 2<sup>nd</sup> question referred to the same chart on page 58, he said that he could not make sense of the numbers in the final box.

S Whelan confirmed that the chart on page 57 had now been amended, as the figure for Berkhamstead was a typographical error that had now been amended. She said that there was an amended version in appendix 4 of the cabinet papers.

R Leydon confirmed that the chart was not lined up properly on page 58 and the figure of 5500 quotes should be against Hemel Hempstead, the numbers on the column titled previous draft strategy 2020 were the total number of homes proposed 3 years ago. The second column, which is Revised Strategy and the one they will be consulting on shortly sets out the number of homes they were now proposing as developing on land identified as the green belt.

**Recommendations agreed.**

## **CA/90/21     SOUTH WEST HERTS JOINT STRATEGIC VISION**

### **Decision**

1. Note the feedback received on the SW Herts Joint Strategic Plan Regulation 18 consultation;
2. Endorse the revised Vision and Objectives for the Plan, incorporating changes recommended as a result of the consultation responses (see Appendix 3);
3. Agree the recommended changes to the Sustainability Appraisal Scoping Report (see Appendix 4); and
4. Delegate authority to the Strategic Director - Place, in consultation with the Leader of the Council/Portfolio Holder for Place to agree any non-substantive changes, finalise and publish:
  - (a) a document setting out the revised Vision and Objectives; and
  - (b) an updated Sustainability Appraisal Scoping Report.

### **Corporate Priorities**

A clean, safe and enjoyable environment  
Building strong and vibrant communities  
Ensuring economic growth and prosperity  
Providing good quality affordable homes, in particular for those most in need  
Climate and ecological emergency



**Statutory Officer Comments:**

**Monitoring Officer:**

No comments to add to the report.

**S151 Officer:**

No further comments to add.

**Advice**

Cllr Wilkie introduced the report and welcomed questions; there were none.

**Recommendations agreed.**

**CA/91/21     EXCLUSION OF THE PUBLIC**

To consider passing a resolution in the following terms:

That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1 as amended by the Local Government (Access to Information) (Variation) Order 2006 the public be excluded during the items in Part 2 of the Agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that, if members of the public were present during those items, there would be disclosure to them of exempt information relating to the financial and business affairs of the Council and third party companies/organisations.

Local Government Act 1972, Schedule 12A, Part 1, paragraph 3 & 5

**CA/92/21     INTERIM CONTRACT STRATEGY**

Please see Part 2 Minutes

The Meeting ended at 7.57 pm

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

## CABINET FORWARD PLAN

DATE	MATTERS FOR CONSIDERATION	Decision Making Process	Reports to Monitoring Officer/ S.151 Officer	CONTACT DETAILS	BACKGROUND INFORMATION
12/12/23	Budget		23/11/23	Nigel Howcutt – Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	
12/12/23	Parking Charges		23/11/23	Ben Hosier – Head of Commercial Development <a href="mailto:Ben.hosier@dacorum.gov.uk">Ben.hosier@dacorum.gov.uk</a>	
12/12/23	Quarterly Strategic Risk Register		23/11/23	Nigel Howcutt – Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	
12/12/23	Council Tax Base Report		23/11/23	Nigel Howcutt – Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	
30/01/24	Committee Dairy		11/01/24	Mark Brookes – Assistant Director Legal and Democratic Services <a href="mailto:Mark.brookes@dacorum.gov.uk">Mark.brookes@dacorum.gov.uk</a>	
30/01/24	Housing Strategy		11/01/24	David Barrett – Assistant Director – Strategic Housing and Delivery <a href="mailto:David.barrett@dacorum.gov.uk">David.barrett@dacorum.gov.uk</a>	
30/01/24	Fire Safety Legislation: Responsible Person and Duty Holder		11/01/24	Mark Pinnell – Assistant Director Property <a href="mailto:Mark.pinnell@dacorum.gov.uk">Mark.pinnell@dacorum.gov.uk</a>	
30/01/24	Eastwick Row contractor approval		11/01/24	David Barrett – Assistant Director – Strategic Housing and Delivery <a href="mailto:David.barrett@dacorum.gov.uk">David.barrett@dacorum.gov.uk</a>	
30/01/24	Repairs & Maintenance Procurement Strategy		11/01/24	Mark Pinnell Assistant Director Property <a href="mailto:Mark.pinnell@dacorum.gov.uk">Mark.pinnell@dacorum.gov.uk</a>	
30/01/24	Menopause Policy		11/01/24	Matt Rawdon – Assistant Director – People <a href="mailto:Matt.Rawdon@dacorum.gov.uk">Matt.Rawdon@dacorum.gov.uk</a>	
30/01/24	Treasury Management Mid-Year Review		11/01/24	Nigel Howcutt – Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	
13/02/24	Right to Buy Back Policy		25/01/24	David Barrett – Assistant Director – Strategic Housing and Delivery <a href="mailto:David.barrett@dacorum.gov.uk">David.barrett@dacorum.gov.uk</a>	
13/02/24	Draft Interim Asset Management Strategy		25/01/24	Darren Welsh – Chief Housing Officer <a href="mailto:Darren.welsh@dacorum.gov.uk">Darren.welsh@dacorum.gov.uk</a>	
13/02/24	HRA Business Plan Refresh		25/01/24	Darren Welsh – Chief Housing Officer <a href="mailto:Darren.welsh@dacorum.gov.uk">Darren.welsh@dacorum.gov.uk</a>	
13/02/24	Budget		25/01/24	Nigel Howcutt – Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	
19/03/24	Financial Monitoring Report		29/02/24	Nigel Howcutt – Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	
19/03/24	Annual AI programme approval		29/02/24	Nigel Howcutt – Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	
19/03/24	Quarterly Strategic Risk Register		29/02/24	Nigel Howcutt – Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	



<b>Report for:</b>	Cabinet
<b>Title of report:</b>	Financial Performance Quarter 2 2023-24
<b>Date:</b>	21st November 2023
<b>Report on behalf of:</b>	Cllr Ron Tindall, Portfolio Holder for Corporate & Commercial Services
<b>Part:</b>	I
<b>If Part II, reason:</b>	N/A
<b>Appendices:</b>	Appendix A – General Fund Forecast Outturn Position Q2 2023-24 Appendix B – HRA Forecast Outturn Position Q2 2023-24 Appendix C – Projected Capital Outturn Q2 2023-24
<b>Background papers:</b>	None.
<b>Glossary of acronyms and any other abbreviations used in this report:</b>	GF – General Fund HRA – Housing Revenue Account

<b>Report Author</b>	
Clare Dempsey, Financial Planning and Analysis Manager	
 	
Clare.Dempsey@dacorum.gov.uk / 01442 228264 (ext. 2264)	
<b>Responsible Officer</b>	
Fiona Jump, Head of Financial Services	
 	
Fiona.Jump@dacorum.gov.uk / 01442 228162 (ext. 2162)	
<b>Corporate Priorities</b>	A clean, safe and enjoyable environment Building strong and vibrant communities Ensuring economic growth and prosperity

	<p>Providing good quality affordable homes, in particular for those most in need</p> <p>Ensuring efficient, effective and modern service delivery</p> <p>Climate and ecological emergency</p>
<b>Wards affected</b>	All
<b>Purpose of the report:</b>	<p>1. To provide details of the projected outturn 2023-24 as at quarter 2 for the:</p> <ul style="list-style-type: none"> <li>• General Fund</li> <li>• Housing Revenue Account</li> <li>• Capital Programme</li> </ul>
<b>Recommendation (s) to the decision maker (s):</b>	<p>1. That Cabinet notes the financial position for 2023-24 as at Quarter 2.</p> <p>2. That Cabinet recommends that Council approves the following supplementary capital budgets representing growth to the Capital Programme:</p> <ul style="list-style-type: none"> <li>• £0.025m for additional works relating to Leisure Courts improvements.</li> <li>• £0.195m to support enhancements to the Council's Leisure facilities. This includes £0.102m for the refurbishment of the lighting at Jarman Park, £0.070m to replace the lift at the Berkhamsted Leisure Centre and a £0.022m contribution towards Building Energy Management System upgrades.</li> </ul> <p>These supplementary capital bids will be financed in line with the Council's approved Capital Strategy.</p> <p>3. That Cabinet notes the following slippage on the capital programme into future years:</p> <ul style="list-style-type: none"> <li>• General Fund £4.114m</li> <li>• Housing Revenue Account £4.523m</li> </ul>
<b>Period for post policy/project review:</b>	The Council's financial position is reported on an ongoing, quarterly basis.

## 1. Executive Summary

- 1.1 The Quarter 2 financial position of the General Fund is reporting a surplus against budget of £0.536m, the quarter 1 position was a surplus of £0.767, hence there has been a reduction of £0.231m from the first quarter. In summary, this is due to pressures from the imminent public sector pay award £0.500m, employee cost pressures for Neighbourhood Operations of an additional £0.109m, additional expenditure on works to trees £0.150m, £0.254m on Place interim costs while offset by increased investment income of £0.551m, and a reduction in borrowing costs of £0.232m.
- 1.2 The HRA is reporting a budget pressure of £0.370m at quarter 2, a quarter on quarter reduction of £0.020m. There are increased pressures of £3.777m on repairs and maintenance, and £0.482m on supervision and management costs. These are offset by increased investment income of 0.313m, income from tenants of £1.179m and the £2.538m removal of the Revenue contribution to capital to support the underlying in year budget pressures.

## 2. Introduction:

This report presents the Council's forecast outturn for 2023-24 as at quarter 2, 30<sup>th</sup> September 2023. The report covers the following budgets with associated appendices:

- General Fund – Appendix A. A surplus against budget of £0.536m is forecast.
- Housing revenue Account (HRA) – Appendix B. A pressure of £0.370m is forecast.
- Capital Programme – Appendix C. General Fund Budgets are forecasting an underspend of £0.001m and re-phasing to future years of £4.114m. The HRA capital programme is forecast to budget and re-phasing to future years of £4.523m.

## 3. General Fund Position – all Scrutiny Committee Areas

- 3.1 Appendix A provides an overview of the General Fund forecast outturn position.
- 3.2 The table below provides an overview by Scrutiny area of the provisional outturn for controllable budgets within the General Fund.

Table 1 General Fund Financial Performance by Scrutiny Committee Quarter 2	Current Budget £m	Forecast Outturn Quarter 2 £m	Variance		Forecast Outturn at Quarter 1 £m	Movement from quarter 1 to Quarter 2 £m
			£m	%		
Finance & Resources	11.138	12.689	<b>1.551</b>	13.9%	11.760	0.929
Strategic Planning and Environment	12.049	13.033	<b>0.984</b>	8.2%	13.088	(0.055)
Housing and Community	1.953	2.095	<b>0.142</b>	7.3%	1.933	0.162
<b>Total Operating Cost</b>	<b>25.140</b>	<b>27.817</b>	<b>2.677</b>	10.6%	26.781	1.036
Core Funding	(25.140)	(28.353)	<b>(3.213)</b>	12.8%	(27.548)	(0.805)

<b>(Surplus)/ Deficit</b>	<b>0.000</b>	<b>(0.536)</b>	<b>(0.536)</b>		<b>(0.767)</b>	<b>0.231</b>
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3.3 There are several variation changes identified between Quarter 1 and Quarter 2 against General Fund and HRA service areas the material changes are outlined in sections 4-7 below.

#### 4. General Fund Position- Finance and Resources and Core Funding

<b>Table 2 – Finance and Resources Quarter 2</b>	<b>Current Budget</b>	<b>Forecast Outturn</b>	<b>Variance</b>	
	<b>£m</b>	<b>£m</b>	<b>£m</b>	<b>%</b>
Chief Executive's	0.999	0.969	<b>(0.030)</b>	(3.0%)
Housing & Property	(6.083)	(5.956)	<b>0.127</b>	(2.1%)
Neighbourhood Delivery	0.334	0.382	<b>0.048</b>	14.4%
Corporate and Commercial	6.596	7.548	<b>0.952</b>	14.4%
People and Transformation	4.055	4.457	<b>0.402</b>	9.9%
Place	5.237	5.289	<b>0.052</b>	1.0%
<b>Total Operating Cost</b>	<b>11.138</b>	<b>12.689</b>	<b>1.551</b>	13.9%
<b>Core Funding</b>	<b>(25.140)</b>	<b>(28.353)</b>	<b>(3.213)</b>	12.8%

4.1 Quarter 2 key variances against Finance and Resources service areas are outlined below.

#### 4.2 Housing & Property

There is a continuation of the CCTV pressure of £96k but no additional material changes since quarter 1.

#### 4.3 Corporate and Commercial- net pressure of £0.952m

A final decision on the 2023/24 pay award for Local Government was made on 1<sup>st</sup> November and the final approval calculates to circa 6% on average for Dacorum. This equates to 2% above the budgeted allowance of 4% for 2023/24. It is now projected as part of the 23/24 financial forecast and hence there is an increased variance quarter on quarter of £0.5m across the organisation. This pressure is being reported within the Corporate and Commercial directorate however, the pressure relates to all General Fund directorates.

There are two other material changes to projections quarter on quarter with a £75k reduction in the SABA parking contract in the first half of 23/24 whilst additional recruitment was undertaken and a surplus on the legal service of £53k due to outstanding vacancies.

#### 4.4 People & Transformation – pressure of £0.402m

The forecast outturn pressures are still 0.402m these have not changed significantly since quarter 1. An additional pressure has arisen in the filming income £0.080m offset by underspends on digital licences of £0.068m.

#### 4.5 Core Funding- additional income of £3.213m

Investment returns are dependent on the amount of cash the Council has to invest and the interest on those investments. The quarter 2 review of capital spend forecasts and cash balances shows there is an increase in projected cash balances. Interest forecasts are based on predicted rates supplied by our treasury advisers plus rates of return on investments achieved year to date. The increasing rates by the Bank of England mean that returns we are experiencing have been higher than those predicted. The combination of higher cash balances and interest rate has the effect of increasing the surplus previously reported. The surplus at Quarter 2 is £2.849m.

In addition, due to capital slippage and an in-year underspend of £0.232m on the capital programme, the level of borrowing applied to finance the Council's capital programme is lower than expected, leading to an underspend of £0.232m against the Minimum Revenue Provision.

## 5. General Fund Position- Strategic Planning and Environment

Table 3 – Strategic Planning and Environment Quarter 2	Current	Forecast	Variance	
	Budget	Outturn	£m	%
	£m	£m		
Neighbourhood Operations	11.310	11.461	<b>0.151</b>	1.3%
Housing & Property	0.053	0.088	<b>0.035</b>	66.0%
People & Transformation	(0.114)	(0.035)	<b>0.079</b>	(69.3%)
Place	0.800	1.519	<b>0.719</b>	89.9%
<b>Total Operating Cost</b>	<b>12.049</b>	<b>13.033</b>	<b>0.984</b>	8.2%

### 5.1 Neighbourhood Operations – pressure of £0.151m

Due to vacancies within the service, interim cover and consultancy is causing an increased forecast pressure for Neighbourhood Delivery Management of £0.109m, creating a total projected pressure of £0.657m on staffing within the directorate. The Corporate Leadership posts within the service have been filled at the end of quarter 2 so no further interim management is in place going forward.

Since quarter 1 further garden waste subscriptions have continued. The take up to the scheme is much higher than anticipated when the charge was introduced at the end of 2022/23. The number of subscriptions now in operation for this year are 34,178 which equates to a 70% take up for the service. The total surplus is now £0.758m, an increase of £0.058m from quarter 1.

Recycling income is showing a surplus of £0.134m. This includes additional income arising from the final payment from Hertfordshire County Council for the Alternative Funding Model (AFM), which generated income based on recycling levels of £0.064m. This scheme ended in 2022/23, the final payment received for last financial year has now been paid and was in excess of that forecast at the end of last financial year. The cost for Gate fees for the disposal of recycling materials has risen over the last 6 months, however the current forecast is showing that these costs are currently below budget £0.070m. These costs are driven by the basket rate on recyclables. This market is known to have suddenly declined in price, so the continuation of this underspend cannot be guaranteed moving forward in the medium term.



Maintenance of trees on the Highways has been contracted to Dacorum for a number of years by Hertfordshire County Council. This agreement has now ceased, however a large number of works are still due to be completed for which the Council will receive no further income. This is causing a pressure of £0.150m on the budgets within this area.

## 5.2 Place – pressures of £0.719m

Planning income at quarter 1 reported a pressure on planning fees of £0.500m on land search fees. £0.050m. A number of large applications were placed in August meaning that the planning income pressure has reduced to £0.335m. Land search fees are now reporting an increased pressure now for the full year, total £0.090m.

Following a review of the Place structure, staffing pressure including interim management pressures are forecast for the service £0.254m. The Place restructure has now concluded and the recruitment processes are coming to an end to ensure we have permanent and Fixed Term vacancies filled.

## 6. General Fund Position - Housing and Community

Table 4 – Housing and Community General Fund Quarter 2	Current	Forecast	Variance	
	Budget £m	Outturn £m	£m	%
Housing & Property	1.228	1.201	<b>(0.027)</b>	(0.022)
Corporate and Commercial	(2.412)	(2.341)	<b>0.071</b>	(0.029)
People and Transformation	1.239	1.415	<b>0.176</b>	0.142
Place	1.898	1.817	<b>(0.081)</b>	(0.043)
<b>Total Operating Cost</b>	<b>1.953</b>	<b>2.092</b>	<b>0.139</b>	0.071

### 6.1 People & Transformation – pressure of £0.176m

A movement of £0.227m is being reported from quarter 1. These overspends relate to additional staffing resources in the Customer Services Unit and within Communications and Engagement. A large proportion of this is being funded from the increase in the recharge to the HRA.

### 6.2 Place – Surplus £0.081m

A surplus for the Old Town Hall is reported of £0.104m, this is due to strong income being received and from operations vacancies within the service.

### 6.3 Corporate & Commercial £0.071

A movement of 0.080m is reported for Corporate and Commercial. Garage Income is currently 2.5% below budget, giving a forecast pressure for the service £0.080m. A large number of garages are currently being repaired, focusing on those where there is a waiting list. This will increase the stock available for rent and it is expected that this will increase income for the service.

## 7 Housing Revenue Account Position

7.1 The HRA is a ring-fenced account relating to the Council's Landlord functions. A guiding principle of the HRA is that revenue raised from rents and service charges must be sufficient to fund expenditure incurred. The provisional outturn position for the HRA is shown at Appendix B.

7.2 The projected HRA balance at the end of 2023-24 is a pressure of £0.370m.

**7.3 Supervision and Management - £1.059 pressure against budget**

A pressure of £0.662m is being seen on employee budget due to interim management within the HRA while works continue on the Housing Transformation Improvement Programme along with agency staff covering vacancies across the service.

The pay award will cause a pressure of £0.150m across the HRA.

Recharges from the General Fund for Human resources and communication support are forecasting a pressure of £0.102m

**7.4 Repairs & Maintenance - £5.090m pressure against budget**

Continuing from 2022/23 there has been a continued high demand for repairs and maintenance for housing along with inflationary increases to the works undertaken. The main demand and pressures are from Responsive Repairs and Empty Homes as shown in the table below.

**Table 5: Breakdown of HRA Revenue Repairs and Maintenance Financial Forecast**

	Budget £m	Year to Date Actual	Forecast Outturn	Variance
Main Contract Overheads	2.183	1.329	2.754	0.571
Cyclical Planned Maintenance	0.933	0.352	0.568	(0.366)
Compliance Planned Maintenance	3.301	1.880	3.558	0.257
Responsive Repairs	4.469	3.734	7.536	3.067
Empty Homes	3.745	2.196	5.306	1.560
Garage recharge to General fund	(0.037)	0.006	(0.037)	0
<b>Total</b>	<b>14.594</b>	<b>9.491</b>	<b>19.684</b>	<b>5.090</b>

**7.5 Income – surplus £1.064m**

Dwelling rent is forecasting a £0.702m surplus at quarter 2, this is based on current occupancy and voids rates. The budget is based on occupation at budget setting, however when a tenancy changes the new tenant is charged rent based on the target weekly rent for the property which is often higher than the previous tenant. Given the number of void relets, this has increased the rental income for the service.

Contribution to expenditure is income received from Leaseholders for works to blocks, this work is then recharged based on actual costs. There have been a significant number of major works completed over the last 12 months resulting in a higher income forecast from contributions.

**8. HRA- Technical and Accounting Adjustments**

8.1 Cash balances remain higher than budgeted as capital HRA spend is 30% behind budget and hence HRA borrowing is also lower than budgeted resulting in increased returns on cash investments continuing meaning an additional income at quarter 2 to that forecast in quarter 1 of £0.313m a total over achievement of £1.797m for the HRA.

8.2 Given the pressures and demands on the HRA budgets, it is proposed that the budgeted revenue contribution to capital for 2023/24 will be removed. This contribution is being

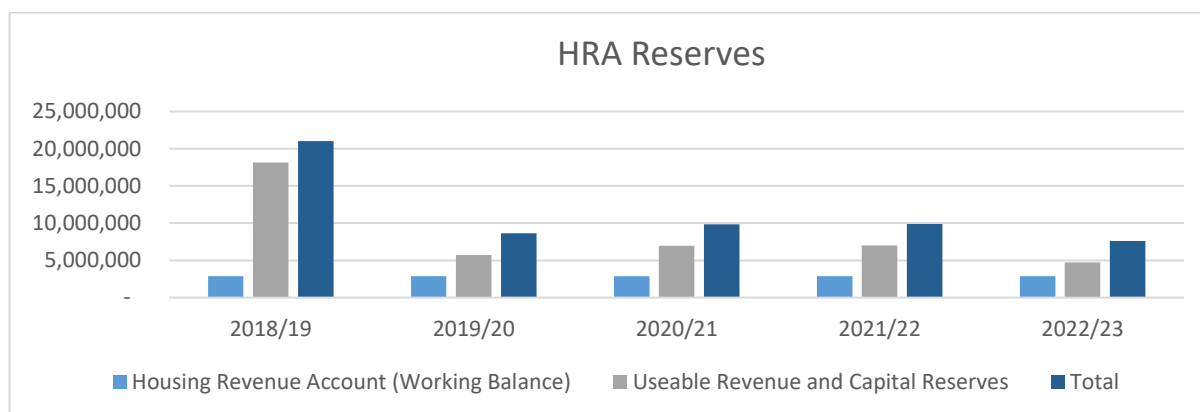
reviewed as part of budget setting and given demand on revenue repairs works this contribution is likely to be removed from future budgets. A reduction in allocation to capital reserves will increase future borrowing requirements and hence will increase future cost of capital projections.

8.3 From analysis of debts held at month 6 and a review of prior years' provision contributions, it is expected that the top up of the bad debt provision for 2023/24 is expected to be below budget by £0.250m.

## 9. HRA Reserves

9.1 HRA reserves provide a means by which pressures can be met albeit on a short term basis. Application of these reserve to meet ongoing service pressures is not financially sustainable. HRA reserves are built from surpluses in prior years. Analysis of reserves balances and movement over the last 5 years are shown in the chart below.

9.2 Chart 1: HRA reserve levels in since 2018/19



9.3 Alongside key work on expenditure mitigations and income maximisation, it is recommended that the revenue reserves held in the Strategic Acquisition reserve, (previously earmarked for supporting the HRA capital programme), be moved to the HRA revenue commitments reserve. This will enable this reserve to be utilised as required to fund future pressures or opportunities identified.

9.4 As part of the 2023 HRA business planning process, the finance team is working with the service to assess appropriate short and medium term reserve levels and these will form part of the 2024/25 budget setting process.

## 10. Capital Programme

10.1 Appendix C shows the projected capital provisional outturn in detail by scheme.

The table below summarises the overall capital outturn position by Scrutiny committee area.

The current budget is the original budget approved by Cabinet in February 2023, plus approved amendments.

The 'rephasing' column refers to projects where expenditure is still expected to be incurred but will now be in 2024-25 rather than 2023-24 ('slippage'), or conversely, where expenditure planned initially for 2024-25 has been incurred in 2023-24 ('accelerated spend').

The 'Variance' column refers to projects, which are expected to come in under or over budget and projects, which are no longer required.

Table 6-Capital	Current	Re-phasing	Revised	Forecast	
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Outturn Quarter 2	Budget	(To)/from future years	Budget	Outturn	Variance	
	£m	£m	£0m	£m	£m	%
Finance and Resources	6.909	(3.052)	3.857	3.853	(0.004)	(0.1%)
Strategic Planning and Environment	2.888	(0.515)	2.373	2.473	0.100	3.5%
Housing & Community	2.125	(0.547)	1.579	1.472	(0.106)	(5.0%)
<b>GF Total</b>	<b>11.922</b>	<b>(4.114)</b>	<b>7.808</b>	<b>7.798</b>	<b>(0.010)</b>	<b>(0.1%)</b>
<b>HRA Total</b>	<b>69.308</b>	<b>(4.523)</b>	<b>64.784</b>	<b>64.786</b>	<b>0.002</b>	<b>0.0%</b>
<b>Grand Total</b>	<b>81.230</b>	<b>(8.637)</b>	<b>72.593</b>	<b>72.584</b>	<b>(0.008)</b>	<b>(0.0%)</b>

## 10.2 General Fund Capital Programme Major Variances

General Fund capital budgets are reporting slippage of £4.114m. The slippage includes the following items over £0.100m:

- Creation of new Community Facility and Foodbank at the Hub (Dens) £2.550m. This project is linked to the housing development. Tendering for both projects is currently being undertaken.
- Hemel Hempstead Sports Centre – Astro Turf £0.530m. Tendering is due to commence on this project with works expected to take place in 2024/25
- Verge Hardening £0.455m. The verge hardening projects are currently being reviewed with any future works expected to commence in 2024/25.
- Urban Park/education centre (Durrants Lakes) £0.104m. Initial development design in relation to bridges, river and bio-diversity will be undertaken in 2023/24 the balance of the budget will be slipped while these plans are agreed.
- Play areas & Open Spaces £0.387m. Tendering of works for the next play area is expected to commence in November 2023 with works expected to take place from June 2024.

The General Fund is reporting an additional overspend since quarter 1 on capital projects of £0.044m. £0.025m relates to improvements to Leisure Courts. Further works have been identified in relation to approach road works, which are not covered by the grant being received for the improvement. A request to approve a supplementary budget of £0.025m to fund these works is included in this report.

The General Fund is reporting underspends on Capital Projects of £0.155m. Works on Old Town Hall and Aragon Close have completed.

## 10.3 Housing Revenue Account

Following a review of the forecasts and project progression for HRA capital budgets further slippage of £4.523m is reported at quarter 2.

## 10.4 Supplementary Capital Budget and Capital Virement Requests

This report includes a request to Cabinet to recommend to Council to approve a supplementary capital budget of £0.025m relating to improvements to Leisure Courts as described at 10.2. This request represents growth to the allocated budgeted for an existing capital project.

10.5 This report includes a request to Cabinet to recommend to Council to approve a supplementary capital budget of £195k to support enhancements to the Council's Leisure facilities. This includes £102k for the refurbishment of the lighting at Jarman Park, £70k to replace the lift at the Berkhamsted Leisure Centre and £22k contribution towards Building Energy Management System upgrades. This request represents growth for new projects that are not currently included in the Council's approved capital programme.

#### **11. Financial implications**

Contained within the body of this report.

#### **12. Legal implications**

There are no direct legal implications arising from this report.

#### **13. Risk implications**

Regular monitoring and reporting on the Council's financial position is one of the key ways in which the organisation manages the potential risk of the weakening of its financial resilience.

#### **14 Equalities, Community Impact and Human Rights**

14.1 Community Impact Assessments on Council activities are carried out by relevant services with responsibility for those activities. A separate Community Impact Assessment has not been carried out in respect of this report.

14.2 There are no Human Rights Implications arising from this report.

#### **15 Sustainability implications**

There are no specific sustainability implications arising from this report.

#### **16 Council infrastructure**

The content of this report sets out the implications of the Council's activities for its financial resources for 2023-24.

#### **17 Statutory Comments**

##### **Monitoring Officer:**

This report is part of the Council's financial governance and gives assurance on the financial position at the end of quarter 2 for members to review and note. No further comments to add to the report.

##### **Deputy S151 Officer:**

This is a Deputy s151 Officer report.

#### **18 Conclusions**


18.1 The forecast position for 2023-24 at quarter 2 is a surplus of £0.536m against Council General Fund budgets. Housing Revenue Account budgets are reporting a pressure of £0.370m.

18.2 A forecast position for 2023-24 at quarter 2 is slippage of £4.114m For General Fund capital schemes and £4.523m for the Housing Revenue Account capital schemes.



**Dacorum Borough Council**  
**Revenue Budget Monitoring Report for September 2023 (Cost of Services Analysis By Scrutiny Committee)**

	<i>Month</i>			<i>Year-to-Date</i>			<i>Full Year</i>		
	Budget £000	Actuals £000	Variance £000	Budget £000	Actuals £000	Variance £000	Budget £000	Forecast Outturn £000	Variance £000
<b>Cost of Services</b>									
Finance and Resources	509	662	153	2,041	4,161	2,120	11,138	12,689	1,551
Housing and Community	(22)	160	182	573	(741)	(1,314)	1,953	2,095	142
Strategic Planning and Environment	657	1,014	357	4,992	4,888	(104)	12,049	13,033	984
<b>Net Cost of Services</b>	<b>1,144</b>	<b>1,836</b>	<b>692</b>	<b>7,606</b>	<b>8,308</b>	<b>702</b>	<b>25,140</b>	<b>27,817</b>	<b>2,677</b>
<b>Other Items</b>									
Investment Income	(63)	(566)	(503)	(378)	(1,629)	(1,251)	(755)	(3,604)	(2,849)
Interest Payments and MRP	62	0	(62)	370	332	(38)	741	509	(232)
Parish Precept Payments	0	0	0	1,234	1,234	0	1,234	1,234	0
Government Grants	(141)	(672)	(531)	(846)	(4,645)	(3,799)	(1,693)	(1,723)	(30)
Taxation (Council Tax and Business Rates)	(1,563)	2,340	3,903	(9,376)	(30,847)	(21,471)	(18,552)	(18,552)	0
<b>Surplus / Deficit on Provision of Services</b>	<b>(1,705)</b>	<b>1,102</b>	<b>2,807</b>	<b>(8,996)</b>	<b>(35,555)</b>	<b>(26,559)</b>	<b>(19,025)</b>	<b>(22,136)</b>	<b>(3,111)</b>
<b>Transfers between Reserves / Funds</b>									
Net Recharge to the HRA	(510)	(61)	449	(3,057)	(139)	2,918	(6,115)	(6,217)	(102)
<b>Net Movement on General Fund Working Balance</b>	<b>(1,071)</b>	<b>2,877</b>	<b>3,948</b>	<b>(4,447)</b>	<b>(27,386)</b>	<b>(22,939)</b>	<b>0</b>	<b>(536)</b>	<b>(536)</b>

 <b>Housing Revenue Account</b> <b>2023/24 Outturn Revenue Budget Monitoring Report P6</b>				
	<b>Budget</b>	<b>Forecast</b>	<b>Variance</b>	
	<b>£000</b>	<b>Outturn</b>	<b>£000</b>	<b>%</b>
		<b>£000</b>		
<b>Income:</b>				
Dwelling Rents	(60,868)	(61,589)	(721)	1.2%
Non-Dwelling Rents	(104)	(98)	6	-5.8%
Tenants Charges	(1,504)	(1,595)	(91)	6.1%
Leaseholder Charges	(606)	(651)	(45)	7.4%
Interest and Investment Income	(210)	(2,007)	(1,797)	855.7%
Contribution towards Expenditure	(647)	(990)	(343)	53.0%
<b>Total Income</b>	<b>(63,939)</b>	<b>(66,930)</b>	<b>(2,991)</b>	<b>4.7%</b>
<b>Expenditure:</b>				
Repairs & Maintenance	14,594	19,684	5,090	34.9%
Supervision & Management	18,421	19,480	1,059	5.7%
Rent, Rates, Taxes & Other Charges	178	178	0	0.0%
Interest Payable	11,267	11,267	0	0.0%
Provision for Bad Debts	750	500	(250)	-33.3%
Depreciation	15,620	15,620	0	0.0%
HRA Democratic Recharges	406	406	0	0.0%
Revenue Contribution to Capital	2,538	0	(2,538)	-100.0%
<b>Total Expenditure</b>	<b>63,774</b>	<b>67,135</b>	<b>3,361</b>	<b>5.3%</b>
Transfer to / (from) Housing Reserves	165	165	0	0.0%
<b>HRA Deficit / (Surplus)</b>	<b>0</b>	<b>370</b>	<b>370</b>	<b>0.0%</b>
<b>Housing Revenue Account Balance:</b>				
Opening Balance at 1 April 2023	(2,892)	(2,892)	0	0.0%
Deficit / (Surplus) for year	0	370	370	0.0%
Proposed Contributions to Reserves	0	0	0	
<b>Closing Balance at 31 March 2024</b>	<b>(2,892)</b>	<b>(2,522)</b>	<b>370</b>	

**CAPITAL PROGRAMME MONITORING BY SCRUTINY COMMITTEE FOR SEPTEMBER 2023**

Scheme	Original Budget	Prior Year Slippage	Adj's, Supps, Virements	Adjustments (Slip. C/F)	In-Year Adjustments	Current Budget	YTD Spend	Projected Outturn	Forecast Slippage	Projected Over / (Under)
<b>General Fund</b>										
<b>Finance and Resources</b>										
<b>Chief Finance Officer (S151)</b>										
51 Commercially Sensitive Projects	4,002,000	0	0	(4,002,000)	(4,002,000)	0	0	0	0	0
	<b>4,002,000</b>	<b>0</b>	<b>0</b>	<b>(4,002,000)</b>	<b>(4,002,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Head of Digital</b>										
56 Automation Programme	85,000	85,000	0	(170,000)	(170,000)	0	0	0	0	0
57 Civica Customer Experience Software (Flare replacement)	50,000	100,000	0	(150,000)	(150,000)	0	0	0	0	0
58 Rolling Programme - Hardware	675,000	30,101	0	(82,101)	(82,101)	623,000	40,350	623,000	0	0
59 Software Licences - Right of Use	40,000	33,417	0	(73,417)	(73,417)	0	23,293	23,293	23,293	0
60 Future vision of CRM	590,000	193,375	0	(435,375)	(435,375)	348,000	2,775	378,600	30,600	0
	<b>1,440,000</b>	<b>441,893</b>	<b>0</b>	<b>(910,893)</b>	<b>(910,893)</b>	<b>971,000</b>	<b>66,418</b>	<b>1,024,893</b>	<b>53,893</b>	<b>0</b>
<b>Head of Environmental Protection</b>										
64 Health and Safety software system	0	40,000	0	(40,000)	(40,000)	0	0	0	0	0
65 Air Quality Monitoring	40,000	0	0	0	0	40,000	0	40,000	0	0
	<b>40,000</b>	<b>40,000</b>	<b>0</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>0</b>
<b>Head of Environmental Services</b>										
66 Tring Cemetery Access Road	40,000	0	0	0	0	40,000	0	40,000	0	0
	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>0</b>
<b>Head of Property Services</b>										
73 Public Conveniences Renovation Programme	20,000	0	0	0	0	20,000	0	20,000	0	0
73 Service Lease Domestic Properties	30,000	8,118	0	0	0	38,118	0	38,118	0	0
74 Old Town Hall - Cafe Roof and stonework renewal	0	60,000	0	0	0	60,000	24,420	24,420	0	(35,580)
75 Piccotts End Retaining Wall Rebuild	0	35,000	0	0	0	35,000	0	35,000	0	0
76 Victoria Hall Lift replacement	45,000	0	0	0	0	45,000	0	45,000	0	0
77 Community Buildings Fire Exits	30,000	0	0	0	0	30,000	31,259	31,259	0	1,259
78 Adeyfield Community Centre Structural Improvements	0	37,000	0	0	0	37,000	0	37,000	0	0
79 Boiler Replacement Programme	22,000	0	0	0	0	22,000	0	22,000	0	0
80 External Refurb - Woodhall Farm Community Centre	0	12,980	0	0	0	12,980	12,980	12,980	0	0
81 Tring Community Centre - Gutters and Facias	20,000	0	0	0	0	20,000	0	20,000	0	0
82 Rossgate Shopping Centre - Structural Works	0	315,281	0	0	0	315,281	0	315,281	0	0
83 Bennettsgate Shopping Centre - External Render	15,000	0	0	0	0	15,000	0	15,000	0	0
84 Roof Replacement Programme - Individual Assets To Be Identified At A Late	200,000	0	0	0	0	200,000	0	200,000	0	0
85 Commercial Properties - Renew Obsolete Door Entry Controls	20,000	1,723	0	0	0	21,723	1,902	21,723	0	0
86 100 High St (Old Town), Hemel - Window Replacement	0	14,000	0	0	0	14,000	0	14,000	0	0
87 Long Chaulden Roof	0	55,020	0	0	0	55,020	0	55,020	0	0
88 Bellgate - Walkway Renovation	0	12,100	0	0	0	12,100	0	12,100	0	0
89 Bennettsgate - Window Renewal	210,000	74,780	0	0	0	284,780	0	284,780	0	0
90 Queens Square Canopy Renewal	0	40,072	0	0	0	40,072	72	40,072	0	0
91 Void Commercial Property Refurbishment	70,000	22,508	0	0	0	92,508	15,916	92,508	0	0
92 Bennettsgate - Structural Concrete Improvements & Façade Renewal	0	51,712	0	0	0	51,712	0	51,712	0	0
93 Bellgate - Concrete Renewal & Refurbishment	0	14,300	0	0	0	14,300	0	14,300	0	0
94 Village Centre - Soffits & Facias	0	3,950	0	0	0	3,950	0	3,950	0	0
95 9 High Street Tring, Electrical Works	0	4,293	0	0	0	4,293	0	4,293	0	0



**CAPITAL PROGRAMME MONITORING BY SCRUTINY COMMITTEE FOR SEPTEMBER 2023**

Scheme	Original Budget	Prior Year Slippage	Adj's, Supps, Virements	Adjustments (Slip. C/F)	In-Year Adjustments	Current Budget	YTD Spend	Projected Outturn	Forecast Slippage	Projected Over / (Under)
96 Broadwater Road Resurfacing	0	93,000	0	(93,000)	(93,000)	0	0	0	0	0
97 Damp proofing improvements to commercial properties	30,000	30,000	0	0	0	60,000	0	60,000	0	0
98 Kings Langley Charter Court - Separate Meter Supply	0	20,000	0	0	0	20,000	3,081	20,000	0	0
99 48-52 High Street - Fire Alarm System Renewal	15,000	0	0	0	0	15,000	0	15,000	0	0
100 Bellgate Canopy Renewal - Highfield	0	200,000	0	(50,000)	(50,000)	150,000	0	150,000	0	0
101 Rossgate Terrace Walkway Waterproofing	0	30,000	0	0	0	30,000	0	30,000	0	0
102 Fire Alarm Upgrades	20,000	0	0	0	0	20,000	8,719	34,295	14,295	0
103 Dacorum Heritage Trust Storage Building-	80,000	0	0	0	0	80,000	0	80,000	0	0
104 Hyde Meadow Commercial Unit structural works	35,000	0	0	0	0	35,000	32,089	35,000	0	0
105 Silk Mill Shops - Concrete works	25,000	0	0	0	0	25,000	0	25,000	0	0
106 Public Conveniences - Improvement Programme	0	15,502	0	0	0	15,502	20,962	15,502	0	0
	<b>887,000</b>	<b>1,151,339</b>	<b>0</b>	<b>(143,000)</b>	<b>(143,000)</b>	<b>1,895,339</b>	<b>151,400</b>	<b>1,875,313</b>	<b>14,295</b>	<b>(34,321)</b>
<b>Head of Commercial Development</b>										
110 Car Park Refurbishment	0	135,000	0	(135,000)	(135,000)	0	0	0	0	0
111 Water Gardens North Car Park Drainage Improvements	0	35,000	0	(35,000)	(35,000)	0	0	0	0	0
112 Multi Functional Devices	0	90,000	0	0	0	90,000	0	0	(90,000)	0
	<b>0</b>	<b>260,000</b>	<b>0</b>	<b>(170,000)</b>	<b>(170,000)</b>	<b>90,000</b>	<b>0</b>	<b>0</b>	<b>(90,000)</b>	<b>0</b>
<b>Head of Investment and Delivery</b>										
12 Creation of new Community Facility and Foodbank at The Hub (Dens)	1,875,000	625,000	0	0	0	2,500,000	0	0	(2,500,000)	0
13 Hemel Hempstead Sports Centre - Astroturf renewal	300,000	280,000	0	0	0	580,000	0	50,000	(530,000)	0
14 Berkhamsted Leisure Centre Redevelopment	0	13,850,356	0	(13,850,356)	(13,850,356)	0	0	0	0	0
	<b>2,175,000</b>	<b>14,755,356</b>	<b>0</b>	<b>(13,850,356)</b>	<b>(13,850,356)</b>	<b>3,080,000</b>	<b>0</b>	<b>50,000</b>	<b>(3,030,000)</b>	<b>0</b>
<b>Head of Communities</b>										
126 Berkhamsted Leisure Centre Upgrade Works	15,000	0	0	0	0	15,000	17,960	17,960	0	2,960
127 Hemel Hempstead Sports Centre - Plant Room Upgrade	147,000	0	0	0	0	147,000	0	147,000	0	0
128 Hemel Hempstead Sports Centre - Basketball Hoop Replacement	26,000	(21,274)	0	0	0	4,726	0	7,226	0	2,500
129 Improvements to leisure courts	0	0	109,000	0	109,000	109,000	0	134,000	0	25,000
	<b>188,000</b>	<b>(21,274)</b>	<b>109,000</b>	<b>0</b>	<b>109,000</b>	<b>275,726</b>	<b>17,960</b>	<b>306,186</b>	<b>0</b>	<b>30,460</b>
<b>SD Place</b>										
133 Buncefield lane North Quiet Way (phase 3 ) - HGC capital project	0	0	190,000	0	190,000	190,000	190,000	190,000	0	0
134 Grand Union Canal Improvements - HGC capital project	0	0	64,000	0	64,000	64,000	64,064	64,064	0	64
135 Nickey Line Improvements - HGC capital project	0	552,754	(254,000)	(35,936)	(289,936)	262,818	(117,246)	262,754	0	(64)
	<b>0</b>	<b>552,754</b>	<b>0</b>	<b>(35,936)</b>	<b>(35,936)</b>	<b>516,818</b>	<b>136,818</b>	<b>516,818</b>	<b>0</b>	<b>0</b>
<b>Totals: Finance and Resources</b>	<b>8,772,000</b>	<b>17,180,068</b>	<b>109,000</b>	<b>(19,152,185)</b>	<b>(19,043,185)</b>	<b>6,908,883</b>	<b>372,596</b>	<b>3,853,211</b>	<b>(3,051,812)</b>	<b>(3,861)</b>
<b>Housing and Community</b>										
<b>Assistant Director - Place, Communities and Enterprise</b>										
143 Adventure Playgrounds Improvement Programme	500,000	435,535	0	(910,619)	(910,619)	24,916	45,866	45,866	8,143	12,807
144 Capital Grants - Community Groups	20,000	0	0	0	0	20,000	10,000	20,000	0	0
	<b>520,000</b>	<b>435,535</b>	<b>0</b>	<b>(910,619)</b>	<b>(910,619)</b>	<b>44,916</b>	<b>55,866</b>	<b>65,866</b>	<b>8,143</b>	<b>12,807</b>
<b>Head of Asset Management</b>										
148 Disabled Facilities Grants	741,000	343,873	0	(343,873)	(343,873)	741,000	303,586	741,000	0	0

Page 26

**CAPITAL PROGRAMME MONITORING BY SCRUTINY COMMITTEE FOR SEPTEMBER 2023**

Scheme	Original Budget	Prior Year Slippage	Adj's, Supps, Virements	Adjustments (Slip. C/F)	In-Year Adjustments	Current Budget	YTD Spend	Projected Outturn	Forecast Slippage	Projected Over / (Under)
	<b>741,000</b>	<b>343,873</b>	<b>0</b>	<b>(343,873)</b>	<b>(343,873)</b>	<b>741,000</b>	<b>303,586</b>	<b>741,000</b>	<b>0</b>	<b>0</b>
<b>Head of Safe Communities</b>										
152 Rolling Programme - CCTV Cameras	25,000	36,290	0	0	0	61,290	0	25,000	(36,290)	0
153 Alarm Receiving Centre	0	33,627	0	0	0	33,627	0	0	(33,627)	0
154 CCTV Equipment Refresh	110,000	29,782	0	0	0	139,782	20,445	110,000	(29,782)	0
	<b>135,000</b>	<b>99,699</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>234,699</b>	<b>20,445</b>	<b>135,000</b>	<b>(99,699)</b>	<b>0</b>
<b>Head of Investment and Delivery</b>										
158 Affordable Housing Development Fund	0	458,837	0	0	0	458,837	1,779,062	458,837	0	0
159 Temporary Accommodation - creation of new units	0	71,665	0	0	0	71,665	0	71,665	0	0
160 Aragon Close - Creation of Affordable Housing Move-on Units	0	118,983	0	0	0	118,983	0	0	0	(118,983)
161 Verge Hardening Programme	250,000	205,293	0	0	0	455,293	0	0	(455,293)	0
	<b>250,000</b>	<b>854,778</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,104,778</b>	<b>1,779,062</b>	<b>530,502</b>	<b>(455,293)</b>	<b>(118,983)</b>
<b>Totals: Housing and Community</b>	<b>1,646,000</b>	<b>1,733,885</b>	<b>0</b>	<b>(1,254,492)</b>	<b>(1,254,492)</b>	<b>2,125,393</b>	<b>2,158,959</b>	<b>1,472,368</b>	<b>(546,849)</b>	<b>(106,176)</b>
<b>Strategic Planning and Environment</b>										
<b>Assistant Director - Place, Communities and Enterprise</b>										
164 Urban Park/Education Centre (Durrants Lakes)	0	134,015	0	0	0	134,015	8,625	30,100	(103,915)	0
165 The Bury - Conversion into Museum and Gallery	2,570,000	53,150	0	(2,623,150)	(2,623,150)	0	0	0	0	0
	<b>2,570,000</b>	<b>187,165</b>	<b>0</b>	<b>(2,623,150)</b>	<b>(2,623,150)</b>	<b>134,015</b>	<b>8,625</b>	<b>30,100</b>	<b>(103,915)</b>	<b>0</b>
<b>Head of Development Management</b>										
43 CIL Capital Projects	0	0	0	0	0	50,000	50,000	50,000	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>
<b>Head of Environmental Services</b>										
174 Waste Services IT upgrade	0	80,000	0	0	0	80,000	0	80,000	0	0
175 Wheeled Bins & Boxes for New Properties	100,000	0	0	0	0	100,000	116,486	200,000	0	100,000
176 Resurfacing Works and Building Improvement to Depot	0	60,000	0	0	0	60,000	0	60,000	0	0
177 Waste Transfer Site Upgrade Works	0	262,461	0	0	0	262,461	3,015	262,461	0	0
178 Fleet Replacement Programme	(312,221)	2,341,332	0	(750,000)	(750,000)	1,279,111	501,517	1,279,111	0	0
	<b>(212,221)</b>	<b>2,743,793</b>	<b>0</b>	<b>(750,000)</b>	<b>(750,000)</b>	<b>1,781,572</b>	<b>621,018</b>	<b>1,881,572</b>	<b>0</b>	<b>100,000</b>
<b>Head of Property Services</b>										
182 Allotment Improvement Programme	0	47,970	0	0	0	47,970	0	47,970	0	0
183 Stone Works to Charter Tower	15,000	18,000	0	0	0	33,000	0	33,000	0	0
184 Nickey Line Bridge Refurbishment	0	50,000	0	0	0	50,000	0	50,000	0	0
185 Bennetts End Adventure playground - Cabin Roof	24,000	0	0	0	0	24,000	0	0	(24,000)	0
	<b>39,000</b>	<b>115,970</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>154,970</b>	<b>0</b>	<b>130,970</b>	<b>(24,000)</b>	<b>0</b>
<b>Head of Neighbourhood Management</b>										
189 Litter Bin Upgrade	85,000	0	0	0	0	85,000	0	85,000	0	0
190 Play Areas & Open Spaces - replace equipment	250,000	137,470	0	0	0	387,470	0	0	(387,470)	0
191 Gadebridge Park - Splash Park	70,000	0	0	0	0	70,000	37,382	70,000	0	0
192 Chipperfield Common Car Park Resurfacing	0	200,000	0	0	0	200,000	0	200,000	0	0
193 Water Gardens Fencing	25,000	0	0	0	0	25,000	0	25,000	0	0

**CAPITAL PROGRAMME MONITORING BY SCRUTINY COMMITTEE FOR SEPTEMBER 2023**

Scheme	Original Budget	Prior Year Slippage	Adj's, Supps, Virements	Adjustments (Slip. C/F)	In-Year Adjustments	Current Budget	YTD Spend	Projected Outturn	Forecast Slippage	Projected Over / (Under)
	430,000	337,470	0	0	0	767,470	37,382	380,000	(387,470)	0
<b>Totals: Strategic Planning and Environment</b>	<b>2,826,779</b>	<b>3,384,398</b>	<b>0</b>	<b>(3,373,150)</b>	<b>(3,373,150)</b>	<b>2,888,027</b>	<b>717,025</b>	<b>2,472,642</b>	<b>(515,385)</b>	<b>100,000</b>
<b>Totals - Fund: General Fund</b>	<b>13,244,779</b>	<b>22,298,351</b>	<b>109,000</b>	<b>(23,779,827)</b>	<b>(23,670,827)</b>	<b>11,922,303</b>	<b>3,248,580</b>	<b>7,798,221</b>	<b>(4,114,046)</b>	<b>(10,036)</b>
<b>Housing Revenue Account</b>										
<b>Housing and Community</b>										
<b>Head of Safe Homes</b>										
205 Communal Gas & Heating	0	391,720	0	0	0	391,720	626,022	1,500,000	0	1,108,280
	<b>0</b>	<b>391,720</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>391,720</b>	<b>626,022</b>	<b>1,500,000</b>	<b>0</b>	<b>1,108,280</b>
<b>Head of Asset Management</b>										
209 Planned Fixed Expenditure	16,650,000	612,295	0	0	0	17,262,295	3,468,153	16,154,015	0	(1,108,280)
210 Pain/Gain Share (Planned Fixed Expenditure)	0	0	0	0	0	0	80,606	0	0	0
211 M&E Contracted Works	0	0	0	0	0	0	974,854	0	0	0
212 DBC Commissioned Capital Works	5,975,000	5,024,882	0	0	0	10,999,882	2,085,832	10,999,882	0	0
213 Special Projects	0	513,021	0	0	0	513,021	0	513,021	0	0
	<b>22,625,000</b>	<b>6,150,198</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>28,775,198</b>	<b>6,609,446</b>	<b>27,666,918</b>	<b>0</b>	<b>(1,108,280)</b>
<b>Head of Investment and Delivery</b>										
218 Bulbourne	(2,210,742)	2,209,142	0	0	0	(1,600)	9,111	0	0	1,600
219 Coniston Road	0	220,145	0	(77,453)	(77,453)	142,692	(65,537)	220,145	77,453	0
219 Eastwick Row	1,569,000	4,166,856	0	(4,280,660)	(4,280,660)	1,455,196	3,041	291,585	(1,163,611)	0
220 St Margaret's Way	6,330,903	9,687	0	1,092,803	1,092,803	7,433,393	1,888,479	7,665,684	232,291	0
221 Paradise Fields	3,765,365	9,374,973	0	(4,084,338)	(4,084,338)	9,056,000	2,722,769	9,358,000	302,000	0
222 Randalls Ride	2,103,000	2,921,684	0	(548,858)	(548,858)	4,475,826	1,358,907	4,848,088	372,262	0
223 Garage Sites - New Build Developments	4,779,000	1,102,139	0	(1,309,054)	(1,309,054)	4,572,085	2,610,818	4,650,303	78,218	0
224 Wilstone	857,000	266,257	0	(543,937)	(543,937)	579,320	334,763	492,886	(86,434)	0
225 Marchmont Fields	2,775,835	6,698,893	0	(4,087,919)	(4,087,919)	5,386,809	3,003,700	4,287,550	(1,099,259)	0
226 Paradise Depot	8,640,000	79,924	0	(2,820,584)	(2,820,584)	5,899,340	25,136	2,804,723	(3,094,617)	0
227 Cherry Bounce	(232,816)	222,980	0	0	0	(9,836)	0	0	9,836	0
228 Stoneycroft and Great Sturgess	789,236	(91,651)	0	(545,005)	(545,005)	152,580	0	0	(152,580)	0
229 Garage Sites B	59,064	(39,064)	0	(20,000)	(20,000)	0	0	0	0	0
230 Great Sturgess Road	500,000	(43,323)	0	(456,677)	(456,677)	0	0	0	0	0
231 RTB Buy-Backs	1,000,000	(1,090)	0	0	0	998,910	437,613	1,000,000	1,090	0
	<b>30,724,845</b>	<b>27,097,552</b>	<b>0</b>	<b>(17,681,682)</b>	<b>(17,681,682)</b>	<b>40,140,715</b>	<b>12,328,801</b>	<b>35,618,964</b>	<b>(4,523,351)</b>	<b>1,600</b>
<b>Totals: Housing and Community</b>	<b>53,349,845</b>	<b>33,639,470</b>	<b>0</b>	<b>(17,681,682)</b>	<b>(17,681,682)</b>	<b>69,307,633</b>	<b>19,564,269</b>	<b>64,785,882</b>	<b>(4,523,351)</b>	<b>1,600</b>
<b>Totals - Fund: Housing Revenue Account</b>	<b>53,349,845</b>	<b>33,639,470</b>	<b>0</b>	<b>(17,681,682)</b>	<b>(17,681,682)</b>	<b>69,307,633</b>	<b>19,564,269</b>	<b>64,785,882</b>	<b>(4,523,351)</b>	<b>1,600</b>
<b>Totals</b>	<b>66,594,624</b>	<b>55,937,821</b>	<b>109,000</b>	<b>(41,461,509)</b>	<b>(41,352,509)</b>	<b>81,229,936</b>	<b>22,812,849</b>	<b>72,584,103</b>	<b>(8,637,397)</b>	<b>(8,436)</b>

Page 20