

**MINUTES**  
**AUDIT COMMITTEE**  
**22 NOVEMBER 2023**

**Present:**

**Councillors:** Stewart (Chair)  
Douris  
Elliot  
Birnie  
S Hobson  
Reynolds (Vice-Chair)

**Officers:** F Jump                      Head of Financial Services  
C Silva Donayre              Strategic Director, Corporate & Commercial  
O Jackson                      Head of Housing Operations  
T Angel                          Democratic Support Officer

**Others:** Philip Lazenby (TIAA)

The meeting began at 7.30 pm.

**1                      APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2                      DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3                      MINUTES AND ACTIONS**

The minutes of the previous meeting were agreed.

There was one outstanding action point from the previous meeting. F Jump said the information would be circulated to members as soon as it was available.

All other action points had been completed.

**4                      PUBLIC PARTICIPATION**

There was no public participation.

**5                      SUMMARY INTERNAL CONTROLS ASSURANCE (SICA) REPORT**

Please refer to the video minutes for full discussion.

### Outcome

The Audit Committee noted the final internal audit reports issued for the following services, and noted the content of the SICA and progress against the annual internal audit plan.

#### **6**                    **STRATEGIC RISK REGISTER Q1 AND Q2 2023-24**

Please refer to the video minutes for full discussion.

### Outcome

The Audit Committee provided feedback on the report for consideration by Cabinet when they review the Q1 and Q2 2023-24 update on the Strategic Risk Register.

#### **7**                    **TREASURY MANAGEMENT 2023/24 MID-YEAR PERFORMANCE REPORT**

Please refer to the video minutes for full discussion.

### Outcome

The Audit Committee noted the 2023/24 Treasury Management performance report.

#### **8**                    **WORK PROGRAMME**

There were no changes to the work programme.

The Meeting ended at 8.43 pm