



# Audit Agenda

Wednesday 8 September 2021 at 7.30 pm

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

## Membership

Councillor Birnie	Councillor Silwal
Councillor Herbert Chapman (Chairman)	Councillor Symington
Councillor Elliot	Councillor Townsend
Councillor Mahmood	

Substitute Members:  
Councillors

For further information, please contact Corporate and Democratic Support or 01442 228209

## AGENDA

- 1. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence
- 2. DECLARATIONS OF INTEREST**

To receive any declarations of interest

A member with a disclosable pecuniary interest or a personal interest in a matter who attends a meeting of the authority at which the matter is considered -

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent

and, if the interest is a disclosable pecuniary interest, or a personal interest which is also prejudicial

- (ii) may not participate in any discussion or vote on the matter (and must withdraw to the public seating area) unless they have been granted a dispensation.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests, or is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal and prejudicial interests are defined in Part 2 of the Code of Conduct For Members

[If a member is in any doubt as to whether they have an interest which should be declared they should seek the advice of the Monitoring Officer before the start of the meeting]

### **3. MINUTES AND ACTIONS (Pages 4 - 8)**

To confirm the minutes of the previous meeting and consider the actions

### **4. PUBLIC PARTICIPATION**

An opportunity for members of the public to make statements and ask questions in accordance with the rules as to Public Participation

### **5. FINAL OUTTURN REPORT 2020/2021 (Pages 9 - 25)**

- Final outturn report 2020/21
- Appendix A- GFR summary 2020/21
- Appendix B HRA summary 2020/21
- Appendix C Capital programme 2020/21
- Appendix D Reserves as at 31 March 2021

### **6. STATEMENT OF ACCOUNTS AND LETTER OF REPRESENTATION (Pages 26 - 122)**

- Statement of Accounts 2020/21 covering report
- Appendix A Statement of Accounts 2020/21
- Appendix B Letter of Representation 2020/21

### **7. EXTERNAL AUDIT AUDIT FINDINGS REPORT (Pages 123 - 143)**

- Audit Findings Report 2020/21

**8. SUMMARY INTERNAL CONTROLS ASSURANCE (SICA) REPORT** (Pages 144 - 200)

- SICA report
- ICT- Network Security report
- Absence Management report
- Payroll implementation report **(PART 2)**

**9. STRATEGIC RISK REGISTER UPDATE QUARTER 1 2021/22** (Pages 201 - 217)

- SRR Q1 2021/22 report
- Appendix A- Strategic Risk Register Q1 2021/22
- Appendix B- scoring methodology

**10. WORK PROGRAMME**