



Strategic Planning & Environment

Overview & Scrutiny

Agenda

WEDNESDAY 2 FEBRUARY 2022 AT 7.30 PM

Council Chamber, The Forum

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Membership

Councillor Beauchamp
Councillor Birnie (Chairman)
Councillor England
Councillor Harden
Councillor P Hearn
Councillor McDowell
Councillor Rogers

Councillor Silwal (Vice-Chairman)
Councillor Stevens
Councillor Taylor
Councillor Timmis
Councillor Wilkie
Councillor C Wyatt-Lowe

For further information, please contact Corporate and Democratic Support on 01442 228209 or email member.support@dacorum.gov.uk

AGENDA

1. **MINUTES** (Pages 3 - 7)

To agree the minutes of the previous meeting.

2. **ACTION POINTS**

3. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

4. **DECLARATIONS OF INTEREST**

To receive any declarations of interest.

5. **PUBLIC PARTICIPATION**

6. **CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN
RELATION TO CALL-IN**

7. **BUDGET PROPOSALS** (Pages 8 - 42)
8. **WORK PROGRAMME** (Pages 43 - 44)

MINUTES

STRATEGIC PLANNING & ENVIRONMENT OVERVIEW & SCRUTINY

11 JANUARY 2022

Present:

Councillors: Beauchamp
Birnie (Chairman)
Harden
Rogers
Silwal (Vice-Chairman)
Taylor
Timmis
Wilkie
C Wyatt-Lowe

Officers:

Layla Fowell (Corporate and democratic support officers) (LF)
Russell Ham (Corporate Health, Safety and Resilience team leader) (RH)
Emma Cooper (Strategic Planning Officer) (EC)
Elisabeth Griffiths (Strategic Planning Officer) (EC)
Alex Robinson (Interim Group Manager – Planning) (AR)

The meeting began at 7.30 pm

9 **MINUTES**

The minutes from the last meeting were approved.

10 **APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mcdowell, Cllr Stevens, Cllr Hearn and Cllr England.

11 **ACTION POINTS FROM LAST MEETING**

LF confirmed that the action points that had been the responsibility of Chris Taylor have now been sent to Sara Whelan. Those that are outstanding continue to be chased up. They will be dealt with in due course and everyone updated.

All other action points had been dealt with and circulated to members.

12 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

13 **PUBLIC PARTICIPATION**

There was no public participation.

14 **CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN**

None.

15 **FIRE SAFETY POLICY**

R Ham introduced himself as the Corporate Health, Safety & Resilience Team Leader. Dacorum Borough Council uses safety policies to ensure a corporate approach is taken across all services and to guide and instruct the management and staff to comply with relevant legislation. The Corporate Health, Safety & Resilience Team has provided a range of documents and team news feeds to achieve legal compliance and to provide reassurance to senior managers and highlight any potential risks. The fire policy is an internal staff policy which sets out principles by which the DBC management will share a common and corporate approach to fire management, detailing roles and responsibilities. The policy layout and areas covered are mandatory in accordance with legislation and guidance. The document will be accessible internally and will not be published externally. Once in place the policy will be under review and significant findings will be considered in Corporate Health and Safety Committee meetings and SLT meetings. This will include a formal policy review and an update annually taking into account any legislative change and lessons to be learned.

Cllr Wyatt-Lowe queried whether regulations concerning cladding of council owned properties were included in this policy. RH explained that cladding came under building control's remit and not this policy.

Cllr Birnie questioned why the policy only related to the forum and why it did not include other council owned buildings. RH confirmed that this policy relates to all DBC staff and managed buildings. The responsibility under this policy is about ensuring staff are trained and risk assessments are in place. Any risk assessment that identified cladding would then be for building control to deal with. JB remained concerned that cladding may not be reviewed thoroughly enough in the borough. JB was assured that there are specific risk assessments around cladding.

The report was noted.

16 **DEVELOPER CONTRIBUTIONS**

A Robinson presented the report to the committee, explaining it covers the financial period between April 2020 and March 2021. There are 2 elements to the report, (1) the community infrastructure levy ("CIL") and (2) the section 106 update. CIL is a charge imposed on development and is calculated on a square metre basis for additional floor space added by a development. It ranges from £150-£200 per square metre in the borough depending on the area being developed. In the financial year 2020-2021 the council collected £4.7 million in CIL broken down as follows:

- £236,000 - administration costs of CIL.

- £710,000 - earmarked for the neighbourhood proportion, which goes towards the town and parish councils and wards, including those with a neighbourhood plan. (See appendix 1 for more details).
- £3.7 million - core CIL funds, which can be used to contribute to infrastructure costs anywhere in the borough.

At the time of publishing the report the council held just over £9 million in CIL funds but as noted in appendix 2, as of November 2021, that figure is nearer £14 million overall. For those wards that have a neighbourhood plan 25% of CIL from a development in that ward is allocated directly to those wards and the allocation is 15% in other wards. It is for ward counsellors have an open discussion about how the money is spent on infrastructure in their ward. An example of recent spending in a ward using this money was the updating of a play area in Adeyfield east. Cllr Rogers noted that in Bennett's end there is only £2,000 available.

CIL has only been in existence in the borough since 2015.

A Robinson added that the council is in the process of preparing the infrastructure delivery plan (IDP) to support the local plan. Looking at CIL against the IDP, CIL is unlikely to cover all infrastructure costs required by development in the borough.

A Robinson explained that a section 106 agreement is a legal agreement negotiated with developers to make planning applications acceptable. During the financial year 2020-2021 the council collected £184,000 in section 106 funding. The previous years' unspent and unallocated funding is rolled over and in that financial year the council allocated £880,000 to projects with a total of just over £900,000 being spent (see appendix 2 for more details). Section 106 agreement funds need to be spent specifically on infrastructure related to the development on which they are drawn. When asked, Alex explained that section 106 obligations run with the land so, if a developer becomes insolvent, the same obligations will apply to the development under a different developer. Cllr Timmis will provide Alex with the details offline that relate to the doctor's surgery that wasn't fit for purpose that was built as a result of a section 106 obligation in Markyate so that lessons can be learned to ensure this doesn't happen again. Lessons have been learned from mistakes in the past, it was noted, and section 106 obligations need to be delivered throughout a development and certain development milestones cannot be met unless s106 obligations, financial or non-financial, are met by the developer.

The IDP is still years away from being implemented and no significant infrastructure expense will be made until the IDP is ready for implementation. This is why councillors need more information about the requests they can make for infrastructure spends in their wards.

It was queried why the percentages were so small for Wards when so much money is collected. A Robinson explained this was to ensure that there was money pulled into 1 pot for larger infrastructure spends across the borough, but Cllr Timmis felt this was unfortunate as this often resulted in larger spends in the town centre and not in other areas. A Robinson clarified that it is the borough council with authority on CIL.

A Robinson encouraged members to get involved with the preparation of the local plan, through committees, etc. The government's planning white paper was first

published in August 2020. The secretary of state is examining the proposed reform currently, so the borough is not doing any further work on it at the minute until more is known from government.

Cllr Birnie noted that the draft IDP shows a figure of £49.4 million on spend from CIL and s106 alone, leaving aside infrastructure to be funded by other designated bodies such as HCC and the LEP. As only £14 million has been collected over several years, he queried where money to cover the shortfall would come from. A Robinson explained CIL was never intended to cover all infrastructure expense. There are other sources of funding for infrastructure, such as government bids and Homes England funding, for example. There is also LEP and direct government intervention where there is a gap in funding.

Publishing the IDP so early and in a draft form is unusual and therefore the council accepts that it is incomplete and there are gaps. Officers do need to fill in the gaps to have a more rounded conversation on the IDP. A Robinson explained that the 85% CIL portion is retained and to secure that money for an infrastructure scheme it needs to be included in the IDP to be prioritised. The process for the IDP is that it is submitted with the local plan to the secretary of state for approval once it is in its final draft.

Cllr Birnie asked what a Grampian condition means and A Robinson explained that it refers to where a development cannot proceed until something else happens elsewhere. This needs to be prevented from stalling developments.

It was confirmed to Cllr Silwal that in Grovehill to spend that ward's 25% share he needed to engage with the neighbourhood forum on future infrastructure requests.

ACTION:

- A Robinson to provide guidance to members about how CIL money can be spent in their wards.
- A Robinson to review whether it is possible for the committee to discuss the draft IDP separately. The IDP will be part of this committee's future programme and reviewed regularly.
- Cllr Taylor queried infrastructure in Berkhamsted that did not take place but was due to following a local development. A Robinson is to review this offline and answer Cllr Taylor's specific queries on this point.
- A Robinson to provide figures for outstanding monies from developers for CIL and section 106 payments.

The report was noted.

17 WORK PROGRAMME

- The IDP will be added to the work programme. '

- “Air quality management” will also be re-added to the programme to be scheduled as soon as the outstanding amended results for air quality from monitors throughout the borough are confirmed by DEFRA.

18 ANY OTHER BUSINESS

Cllr Timmis provided an update on the Luton airport expansion and confirmed that the current expansion is to increase numbers from 18 million passengers to 19 million. There have been 3 consultations on this which resulted in 1,000 objections but it has been passed by Luton borough council. This decision is now with various MP's and the minister for levelling up to review by the end of January.

The airport also has a plan to expand to 32 million passengers by 2040. Cllr Timmis is keen that this should become a future agenda item. Whilst the February meeting is too early and it can be removed from that agenda, it needs to remain a discussion point with updates in future meetings. Cllr Timmis is keen that Dacorum continues to look at this as it is so important for the borough, in particular those areas that are under the flight path. Cllr Barrett or Cllr Anderson are the relevant portfolio holders to discuss this at a future meeting.

It was agreed that the skills supplementary planning document would also be deferred to a future meeting and would not be on the February agenda.

The Meeting ended at 8.59 pm

Agenda Item 7



Report for:	Joint Overview and Scrutiny Committee
Date of meeting:	2nd February 2022
PART:	1
If Part II, reason:	

Title of report:	BUDGET PREPARATION 2022/23
Contact:	Cllr Graeme Elliot, Portfolio Holder for Finance & Resources Nigel Howcutt, Chief Finance Officer Fiona Jump, Group Manager Financial Services/Deputy S151
Purpose of report:	To provide Members with an overview of proposed changes to the draft budget and provide the opportunity to scrutinise and provide feedback to Cabinet.
Recommendations	That the Scrutiny Committee review and scrutinise the draft budget proposals for 2022/23 and provide feedback, to be considered by Cabinet, for each Committee's specific area of responsibility.
Corporate Objectives:	All. Setting a balanced budget supports all of the Council's corporate objectives.
Implications:	The financial and value for money implications are set out in the body of the report.
Risk Implications	The Council is required to set a balanced budget and scrutiny of the overall budget proposals will assist in the challenge process required.
Community Impact Assessments	Where appropriate, Community Impact Assessments for proposed budgets amendments have been undertaken by relevant service areas.
Health And Safety Implications	None.
Consultees:	Budget Review Group; Joint Scrutiny December 2021, Portfolio Holders, Senior Leadership Team, Corporate Leadership Team.
Background Papers:	Agenda item 7 September 2021 Cabinet - Medium Term Financial Strategy 2021/22 – 2025/26. Agenda Item 1 December 2021 Overview and Scrutiny – Budget Preparation 2022/23

Key Terms, Definitions & Acronyms	GF – General Fund HRA – Housing Revenue Account MTFS – Medium Term Financial Strategy OSC – Overview and Scrutiny Committee RSG – Revenue Support Grant
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Introduction

1. The purpose of this report is to present for scrutiny the additional proposed changes to the 2022/23 draft budget presented to scrutiny in December 2021.
2. The Joint budget scrutiny group will jointly scrutinise these budget proposals and will focus only on the proposed changes to the draft budget presented to Scrutiny in December.
3. The following appendices show the Dacorum Borough Council draft budget for 2022/23, and the proposed fees and charges for 2022/23;

Corporate view

- Appendix A – General Fund Budget Summary 2022/23
- Appendix B – General Fund Budget Summary by Committee 2022/23

Reserves

- Appendix C – Statement of Earmarked Reserves

Fees and charges

- Appendix D– Fees and Charges Finance and Resources 2022/23
- Appendix E– Fees and Charges Housing and Community (Licensing) 2022/23
- Appendix F– Fees and Charges Housing and Community (Other) 2022/23
- Appendix G– Fees and Charges Strategic Planning and Environment 2022/23

Changes to the 2022/23 budget proposals since December OSC meeting.

4. Changes to the draft budgets since the meeting of Joint OSC on 1st December 2021 are summarised in table 1 below, with more detail provided in subsequent paragraphs.

Table 1: Changes to the DBC 2022/23 Budget Proposals.

Savings target as at Joint OSC, December 2021		0
Local Government Financial Settlement Funding Changes		
Continued suspension of Negative RSG Payment – One off	-940	
An additional year of New Homes Bonus Funding – One off	-750	
Baseline Funding Adjustment	56	
Services Grant/NI Contribution funding levels	42	
Lower Tier Services Grant – One off	-135	
Transfer to Management of Change Reserve	500	
Transfer to the Dacorum Development Reserve	1,227	
Proposed Budget Changes		0
Insurance Re-Procurement Saving	-61	
Removal of Historic IT Saving	20	
Senior Leadership Team Restructure – Approved by Council October 2021	41	
Residents Survey 2022/23	40	
Dacorum Development Reserve Draw Down to fund the Residents Survey	-40	
Amended savings target after additional pressures		0

5. In order to assist Members, more detail is provided in the following paragraphs. All the proposed changes to the General Fund are in the Finance and Resources division.

Finance and Resources

6. The one year Local Government Finance settlement was announced in December and as a result there were a number of additional one off funding streams announced as detailed in the top of table 1. These are one off funding agreements, whilst the government undertakes a review of Local Authority funding for 2023/24 onwards.
7. As part of the governments Local Authority assessment of financial need they calculate how much Revenue Support Grant (RSG) authorities require, in the case of Dacorum we are assessed as having to make a contribution to the government called negative RSG. The settlement announced means the contribution is not required in 2022/23. The government also announced an additional New Homes Bonus grant for 2022/23, in line with the proposals outlined, for such an event in the December Scrutiny.
8. The settlement also announced two additional funding streams; The Services Grant to fund the impact of National Insurance increases (To fund Health and Social Care), and the Lower Tier financing fund. These funding streams are expected to be short term allocations, to represent short term investment in local authorities, whilst the Local Authority funding model is reviewed.
9. The net impact of these one off funding streams will be allocated to reserves in line with proposals outlined in the MTFs and December scrutiny.

10. There has also been a small number of new initiatives proposed since the last scrutiny, detailed at the bottom of Table 1.

- Removal of an historic 2018 IT saving that is no longer feasible as the proposal is outdated, £20k.
- SLT Restructure growth included in the budget, £41k approved by cabinet in October.
- Resident Survey to be undertaken in 2022/23, £40k funded from the Dacorum Development Reserve.
- A £61k saving realised from the conclusion of the re-procurement of the 3 year Insurance Contract for 2022 onwards.

Housing Revenue Account

11. There are no proposed changes to the 2022/23 draft HRA budget presented to Scrutiny in December.

Capital Programme

12. There are no proposed changes to the Capital Programme presented to members in December.

13. A review of the 2021/22 HRA Capital Slippage is still underway and an assessment of how much of the repairs and maintenance programme can be realistically slipped into 2022/23 is still being reviewed with the Council's provider.

Reserves

14. The proposed movements in General Fund reserves are set out in Appendix C. The reserve movements proposed since the December 2021 OSC of £1.7m are detailed below for inclusion within the 2022/23 budget.

- Management of Change reserve – An additional contribution of £500k to this reserve is proposed to support future service deliver changes. This allocation is taken from part of the negative RSG windfall detailed above.
- Dacorum Development reserve – A net contribution of £1.2m to the Dacorum Development Reserve. This is made up of the net effect of the other local government finance settlement predominantly the £750k in NHB income, £400k residual removal of the requirement to fund the negative RSG.

Alternative Budget Proposal Liberal Democrat Party

15. As part of the budget setting process the opposition Political Party would like to propose an alternative reserve allocation to the proposed approach detailed in para 14. The proposal is detailed below in table 2 and proposes a one off allocation to specific reserves of £1.04m.

Table 2: Liberal Democrat Alternative Budget Proposal 22/23.

	Description	Total £'000's
A	Donation to the Wendover Canal Project to attract match-funding.	135
B	Set up a Specific Reserve to kick-start initiatives for carbon reduction in Council domestic properties.	500
C	Set up a Specific Reserve to progress the purchase of Electric vehicles in and by the Council and the means of propulsion.	400
	Total Costs of Proposals	1,035
D	The Negative RSG Contribution Freeze	(900)
E	The Lower Tier Services Grant Funding.	(135)
	Financing these Proposals	(1,035)

Recommendation

16. Members are asked to review and scrutinise the draft budget proposals, fees, and charges for 2022/23 and provide feedback, to be considered by Cabinet.

Annexe A

Explanation of expenditure categories used in appendices

Budget Categories Glossary

Employees

This group includes the cost of employee expenses, both direct and indirect, for example:

- Salaries
- Employer's National Insurance and pension contributions
- Agency staff
- Employee allowances (not including travel and subsistence)
- Training
- Advertising
- Severance payments

Premises

This group includes expenses directly related to the running of premises and land:

- Repairs, alterations and maintenance
- Energy costs
- Rent
- Business Rates
- Water
- Fixture and fittings
- Premises insurance
- Cleaning and domestic supplies
- Grounds maintenance

Transport

This group includes all costs associated with the hire or use of transport, including travel allowances:

- Repair and maintenance of vehicles
- Vehicle licensing
- Fuel
- Vehicle hire
- Vehicle insurance
- Employee mileage

Third Party Payments

Third party payments are contracts with external providers for the provision of a specific service. Examples for the Council include the Call Centre, Payroll Services, and Parking Enforcement.

Supplies & Services

This group includes all direct supplies and service expenses to the authority:

- Equipment, furniture and materials
- Catering/Vending
- Clothing and uniforms
- Printing, stationery and general office expenses
- External services (consultancy, professional advisors)
- Communications and computing (eg software maintenance, telephones and postage)
- Members allowances
- Conferences and seminars
- Grants and subscriptions

Capital Charges

These statutory accounting adjustments reflect a notional charge to the service for the use of a Councils asset. An example is Cupid Depot, for which a charge is made to Waste Services, for as long as the service uses the asset. These charges are reversed out centrally and do not impact on Council Tax.

Transfer Payments

This includes the cost of payments to individuals for which no goods or services are received. For the Council this only relates to Housing Benefit payments.

Income

This group includes all income received by the service from external users or by way of charges:

- Rental income
- Sales of goods or services (eg the sale of recyclables and waste sacks)
- Fees and charges (eg Planning, Parking and Burials)

Grants and Contributions

This group includes all income received by the service from external bodies:

- Specific Government grants
- Income for jointly run projects/services
- Reimbursement of costs (eg recovery of legal costs)
- Other contributions (eg recycling credits from Herts County Council)

Recharges

This statutory accounting adjustment charges out the back office functions (such as Finance and Legal) to the front line services. These adjustments are based on timesheet information provided by Group Managers and are subject to changes each year. The recharges overall will come back to zero, with the only impact on Council Tax being the overall charge to the Housing Revenue Account, as shown in Appendix A.

DRAFT GENERAL FUND BUDGET SUMMARY 2022/23

APPENDIX A

	Original 2021/22	Growth / (Savings)	Estimate 2022/23 1st OSC 1.12.21	Growth / (Savings)	Estimate 2022/23 2nd OSC 2.2.22
	£000	£000	£000	£000	£000
Service Expenditure & Income					
Employees	24,597	2,924	27,520	3,003	27,600
Premises	4,945	374	5,319	254	5,198
Transport	1,596	244	1,839	204	1,800
Supplies & Services	7,697	267	7,964	321	8,018
Third-Parties	811	176	987	176	987
Transfer Payments	47,149	(3)	47,146	(3)	47,146
Capital Charges & Bad Debts	4,917	0	4,917	0	4,917
Income	(16,958)	(707)	(17,665)	(707)	(17,665)
Grants and Contributions	(51,633)	152	(51,481)	130	(51,503)
Recharge to HRA	(4,607)	(566)	(5,173)	(478)	(5,085)
Net Cost Of Services	18,514	2,860	21,374	2,900	21,413
Less:					
Interest Receipts	(425)	125	(300)	125	(300)
Interest Payments & MRP	1,037	(8)	1,029	(8)	1,029
Reversal of Capital Charges	(4,802)	0	(4,802)	0	(4,802)
Revenue Contributions to Capital	350	(350)	0	(350)	0
Net movement to/(from) Earmarked Reserves	1,789	(4,866)	(3,077)	(3,179)	(1,390)
Budget Requirement General Fund	16,462	(2,238)	14,224	(512)	15,950
Parish Precepts	1,000	34	1,034	34	1,034
Budget Requirement Including Parishes	17,462	(2,204)	15,258	(478)	16,984
Funded by:					
Business Rates Retained	(2,791)	(169)	(2,960)	(113)	(2,904)
Revenue Support Grant	0	940	940	0	0
New Homes Bonus/Government Grants	(1,968)	1,423	(545)	539	(1,429)
Other Government Grants	0	(250)	(250)	(208)	(208)
Council Tax (Surplus)/Deficit	402	(0)	402	(0)	402
Business Rates (Surplus)/Deficit	300	723	1,023	723	1,023
Net Expenditure before Council Tax	13,405	463	13,868	463	13,868
Demand on the Collection Fund	(13,405)	(463)	(13,868)	(462)	(13,868)
Net Change in General Fund Balance	(0)	0	0	(0)	0
General Fund Balance B/Fwd	(2,502)		(2,502)		(2,502)
In year use	0		0		0
General Fund Balance C/Fwd	(2,502)		(2,502)		(2,502)

OVERVIEW AND SCRUTINY COMMITTEE DRAFT GENERAL FUND BUDGETS 2022/23				
	Finance & Resources 2022/23 (£'000s)	Housing & Community 2022/23 (£'000s)	Planning & Environment 2022/23 (£'000s)	Total (£'000s)
Employees	11,711	4,690	11,200	27,600
Premises	3,072	1,076	1,050	5,198
Transport	357	14	1,428	1,800
Supplies & Services	4,004	1,158	2,856	8,018
Third-Parties	899	0	88	987
Transfer Payments	47,144	2	0	47,146
Capital Charges	2,131	1,083	1,704	4,917
Income	(8,702)	(4,990)	(3,973)	(17,665)
Grants and Contributions	(48,830)	(871)	(1,802)	(51,503)
Recharges	(7,010)	(75)	2,000	(5,085)
Net Expenditure by Committee	4,776	2,088	14,550	21,413

General Fund Reserves Summary	Balance as at 31/03/2021 £'000	Net Reserve Movement 2021/22 £'000	Balance as at 31/03/2022 £'000	Net Reserve Movement 2022/23 £'000	Balance as at 31/03/2023 £'000	Net Reserve Movement 2023/24 £'000	Balance as at 31/03/2024 £'000	Net Reserve Movement 2024/25 £'000	Balance as at 31/03/2025 £'000	Net Reserve Movement 2025/26 £'000	Balance as at 31/03/2026 £'000
Civic Buildings Major Repairs Reserve	60		60		60		60		60		60
Capital Development Reserve	300		300	(300)	0		0		0		0
Earmarked Grants Reserve	44		44		44		44		44		44
Management of Change Reserve	756	(647)	109	768	877	147	1,024	250	1,274	250	1,524
Technology Reserve	756	(34)	722	(45)	677		677		677		677
Savings Efficiencies Reserve	1,207	(624)	583	(175)	408	(46)	362		362		362
On Street Car Parking Reserve	135		135	40	175	40	215	40	255	40	295
Local Development Framework Reserve	515	(155)	360	(150)	210	(80)	130	(130)	0		0
Dacorum Development Reserve	848	130	978	717	1,695	(326)	1,369		1,369		1,369
Climate Change and Sustainability Reserve	266	(100)	166		166		166		166		166
Litigation Reserve	317		317		317		317		317		317
Vehicle Replacement Reserve	0		0	350	350	350	700	350	1,050	350	1,400
Invest to Save Reserve	82	(20)	62	(20)	42	(20)	22		22		22
Youth Provision Reserve	44		44		44		44		44		44
Election Reserve	40	40	80	40	120	(120)	0	40	40	40	80
Uninsured Loss Reserve	360		360		360		360		360		360
Training & Development Reserve	375	(275)	100	(75)	25		25		25		25
Housing Conditions Survey Reserve	61	15	76	15	91	15	106	15	121	15	136
Dacorum Rent Aid - Guarantee Scheme	15		15	(15)	0		0		0		0
Rent Guarantee Scheme Reserve	15		15	(15)	0		0		0		0
Funding Equalisation Reserve	14,642	(11,795)	2,847	(1,023)	1,824	(607)	1,217		1,217		1,217
Pensions Reserves	2,373	200	2,573	200	2,773	(2,300)	473	200	673	200	873
Maylands Plus Reserve	46	23	69	23	92	23	115	23	138	23	161
Covid 19 Hardship Fund	581	(581)	0		0		0		0		0
Economic Recovery Reserve	5,142	(2,522)	2,620	(1,725)	895	(895)	0	388	388		388
Total Earmarked Reserves	28,980	(16,345)	12,635	(1,390)	11,245	(3,819)	7,426	1,176	8,602	918	9,520
Working Balance	2,502	0	2,502		2,502		2,502		2,502		2,502
Total General Fund Reserves	31,482	(16,345)	15,137	(1,390)	13,747	(3,819)	9,928	1,176	11,104	918	12,022

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Revenues				
Summons Costs		70.00	70.00	0.0%
Liability Orders		30.00	30.00	0.0%
Berkhamsted Civic Centre				
Weddings - Full Day	Day	667.00	680.00	1.9%
Extended from 11.30pm to midnight	Half Hour	69.00	70.50	2.2%
Community Use - Day	Hour	23.00	23.50	2.2%
Community Use - Monday to Thursday Evening (after 6pm)	Hour	27.00	27.50	1.9%
Community Use - Friday Evenings & Weekends	Hour	32.00	32.50	1.6%
Commercial Use - Day	Hour	29.00	29.50	1.7%
Commercial Use - Monday to Thursday Evening (after 6pm)	Hour	36.00	36.50	1.4%
Commercial Use - Friday Evenings & Weekends	Hour	42.00	45.00	7.1%
Sale of Goods - Commercial - Evenings (after 6pm)	Evening	277.00	283.00	2.2%
Sale of Goods - Commercial	Day	288.00	294.00	2.1%
Victoria Hall				
Day Fayres - inc. Assembly Room, Victoria Room and main kitchen (9am to 5.30pm)	Day	500.00	510.00	2.0%
Day Fayres - inc. Assembly Room, Victoria Room and main kitchen (9am to 5.30pm) Charity	Day	280.00	286.00	2.1%
Refundable Deposit (If required)	Per Hire	200.00	200.00	0.0%
All Events Extra Time 11:30pm - 12.00am.	Half Hour	65.00	66.50	2.3%
Assembly Room - Community Use - Day	Hour	23.00	23.50	2.2%
Assembly Room - Community Use - Evening/Weekends	Hour	26.00	26.50	1.9%
Assembly Room - Commercial Use - Day	Hour	27.00	27.50	1.9%
Assembly Room - Commercial Use - week night Monday to Thursday	Hour	34.00	34.50	1.5%
Assembly Rooms - Commercial Use - Evening/Weekends	Hour	40.00	41.00	2.5%
Everyone Active Bowls and Table Tennis	Session 2.5 hours	36.00	36.50	1.4%
Private Bowls and Table Tennis	Session 2.5 hours	36.00	36.50	1.4%
Kitchen Use - Washing Up	Day	34.00	34.50	1.5%
Kitchen Use - Full Catering	Day	65.00	66.50	2.3%
Victoria Room - Commercial Use - Weekdays to 6pm	Hour	24.00	24.50	2.1%
Victoria Room - Commercial Use - Weekdays after 6pm and Weekends	Hour	28.00	28.50	1.8%
Victoria Room - Community Use - Weekdays to 6pm	Hour	20.00	20.50	2.5%
Victoria Room - Community Use - Weekdays after 6pm and Weekends	Hour	22.00	22.50	2.3%
Albert Room - Community Use - Weekdays to 6pm	Hour	15.00	15.50	3.3%
Albert Room - Community Use - Weekdays after 6pm and Weekends	Hour	17.00	17.50	2.9%
Edward Room - Weekdays	Hour	12.00	12.00	0.0%
Edward Room Office	Hour	9.00	9.00	0.0%
Tring Park School Assembly Room	Hour	20.00	20.50	2.5%
Tring Park School Victoria Room	Hour	17.00	17.50	2.9%
Tring Park School Albert Room	Hour	11.00	11.00	0.0%
Tring U3A Table Tennis	Session 2.5 hours	36.00	36.50	1.4%
Football Season				
Adult - Including Pavilion	13 Games	891.00	908.00	1.9%
Adult - Excluding Pavilion	13 Games	638.00	650.00	1.9%
Junior (aged 11 to 18) - Including Pavilion	13 Games	461.00	469.00	1.7%
Junior (aged 11 to 18) - Excluding Pavilion	13 Games	320.00	326.00	1.9%
Mini (aged 7 to 10) - Including Pavilion	13 Games	283.00	288.00	1.8%
Mini (aged 7 to 10) - Excluding Pavilion	13 Games	195.00	199.00	2.1%
Sports Pitch Hire - Football, Baseball & Rugby				
Adult - Including Pavilion	Match	75.00	76.50	2.0%
Adult - Excluding Pavilion	Match	54.00	55.00	1.9%
Junior (aged 11 to 18) - Including Pavilion	Match	47.00	48.00	2.1%
Junior (aged 11 to 18) - Excluding Pavilion	Match	35.00	36.00	2.9%
Mini (aged 7 to 10) - Including Pavilion	Match	30.00	30.50	1.7%
Mini (aged 7 to 10) - Excluding Pavilion	Match	21.00	21.50	2.4%
Sports Pitch Hire - Cricket				
Adult - Including Pavilion	Match	75.00	76.50	2.0%
Adult - Excluding Pavilion	Match	69.00	70.50	2.2%
Adult - Weekday Evening Match Excluding Pavilion	Match	45.00	46.00	2.2%
Adult - Training (No Marking Required)	Match	35.00	36.00	2.9%
Miscellaneous				
Hot Air Balloon Launches	Per Launch	55.00	55.00	0.0%
Allotments	Pole	6.00	6.00	0.0%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Cemeteries				
Exclusive Right of Burial				
Lawn Grave 9ft x 4ft (75 Years)		1,430.00	1,460.00	2.1%
Child & Babies Section (child from 0 to 12 years)		no charge	no charge	0.0%
Muslim Wooden Lined Grave 2018/19 / Muslim Burial ERB 2019/20		1,650.00	N/A	0.0%
Pre Purchased				
Lawn Grave (75 Years)		2,474.00	2,525.00	2.1%
Cremated Remains Exclusive Right of Burial				
Cremated Remains Flat Tablet Memorial (75 Years)		532.00	545.00	2.4%
Cremated Remains Desk Memorial (75 Years)		532.00	545.00	2.4%
Cremated Remains 2'6" upright Memorial (75 Years)		772.00	785.00	1.7%
Cremated Remains Family Garden (75 Years)		834.00	N/A	0.0%
Pre Purchased				
Cremated Remains Flat Tablet Memorial (75 Years)		834.00	850.00	1.9%
Cremated Remains Desk Memorial (75 Years)		834.00	850.00	1.9%
Cremated Remains 2'6" upright Memorial (75 Years)		1,075.00	1,095.00	1.9%
Cremated Remains Family Garden (75 Years)		1,335.00	N/A	0.0%
* All fees are pertinent to the grave owner, if non-resident fees are treble.				
Interment Fees				
Lawn Grave (Burial) - Adult		663.00	675.00	1.8%
Additional Excavation fees - Adult		215.00	220.00	2.3%
Lawn Grave (Burial) - Child		no charge	no charge	0.0%
Woodland Burial including Tree		814.00	830.00	2.0%
Child Grave Child & Baby Section		no charge	no charge	0.0%
Cremated Remains Adult		224.00	230.00	2.7%
Cremated Remains - Double Interment - Adult		449.00	460.00	2.4%
Scattering of Remains - Adult or Child		62.00	65.00	4.8%
* All fees are pertinent to the grave owner, if non-resident fees are treble.				
Cemeteries				
Additional Fees				
ERB (Deed) Transfer (to another)		73.00	75.00	2.7%
Use of Chapel at Tring		94.00	95.00	1.1%
Repurchase expired lease on Right of Burial (75 years)		928.00	945.00	1.8%
Repurchase expired lease on Right of Burial (75 years) Cremation Plot		32.00	35.00	9.4%
Additional Fee for out of hours interment (after 2 Mon - Thurs, after 1 Friday)		313.00	320.00	2.2%
Additional Fee for Saturday interment (Until 12.00)		313.00	320.00	2.2%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Memorial Fees				
Memorial Administration Fees				
Headstone (additional or replacement)		209.00	215.00	2.9%
Child's Headstone		no charge	no charge	0.0%
Tablet or Plaque (additional or replacement)		80.00	85.00	6.3%
Desktop (additional or replacement)		80.00	85.00	6.3%
Vase (additional or replacement)		42.00	50.00	19.0%
Headstone (each inscription after the first, inc. memorial test fees)		140.00	145.00	3.6%
Desktops, Tablets and Plaques (each inscription after the first)		52.00	55.00	5.8%
Vase (each inscription after the first)		32.00	35.00	9.4%
Jubilee Bench and installation (inc. 10 year lease)		1,500.00	1,650.00	10.0%
Memorial Seat Extend Lease (additional 5 years)		125.00	130.00	4.0%
Granite Seat Plaque Renewal (5 years)		177.00	180.00	1.7%
Rose Garden Memorial (10 years)		459.00	N/A	0.0%
Rose Garden Memorial Renewal (5 years)		345.00	N/A	0.0%
Shrub with Inscribed Marker (10 years)		251.00	265.00	5.6%
Shrub renewal (5 years)		135.00	140.00	3.7%
Standard Rose with Inscribed Marker (10 years)		315.00	N/A	0.0%
Standard Rose renewal (5 years)		155.00	N/A	0.0%
Rose with Inscribed Marker (10 years)		251.00	265.00	5.6%
Rose renewal (5 years)		136.00	165.00	21.3%
Tring Leather Panel Memorial		131.00	N/A	0.0%
Tring leather panel memorial renewal (5 years)		58.00	N/A	0.0%
Leaf Vaults Single (10 years) inc. leaf vase		1,000.00	N/A	0.0%
Leaf Vaults Double (10 years) inc. leaf vase		1,125.00	N/A	0.0%
Leaf Vaults renewal (5 years)		295.00	N/A	0.0%
Leaf Vase		128.00	N/A	0.0%
* All fees are pertinent to the grave owner, if non-resident fees are treble.				
Charges to Watford Residents Using Poppyfields Cemetery				
Exclusive Right of Burial				
Lawn Grave 9ft x 4ft (75 Years)		N/A	1,515.00	0.0%
Child & Babies Section (child from 0 to 12 years)		N/A	no charge	0.0%
Pre Purchased				
Lawn Grave (75 Years)		N/A	2,525.00	0.0%
Cremated Remains Exclusive Right of Burial				
Cremated Remains Flat Tablet Memorial (50 Years)		N/A	545.00	0.0%
Cremated Remains Desk Memorial (50 Years)		N/A	545.00	0.0%
Cremated Remains 2'6" upright Memorial (50 Years)		N/A	785.00	0.0%
Interment Fees				
Lawn Grave (Burial) - Adult		N/A	790.00	0.0%
Additional Excavation fees - Adult		N/A	220.00	0.0%
Lawn Grave (Burial) - Child		N/A	no charge	0.0%
Child Grave Child & Baby Section		N/A	no charge	0.0%
Cremated Remains Adult		N/A	265.00	0.0%
Cremated Remains - Double Interment - Adult		N/A	530.00	0.0%
Scattering of Remains - Adult or Child		N/A	65.00	0.0%
Additional Fees				
ERB (Deed) Transfer (to another)		N/A	75.00	0.0%
Use of Chapel at Tring		N/A	150.00	0.0%
Repurchase expired lease on Right of Burial (50 years)		N/A	465.00	0.0%
Repurchase expired lease on Right of Burial (50 years) Cremation Plot		N/A	165.00	0.0%
Additional Fee for out of hours interment (after 2 Mon - Thurs, after 1 Friday)		N/A	320.00	0.0%
Additional Fee for Saturday interment (Until 12.00)		N/A	320.00	0.0%
Commercial Property and Assets				
Land Disposal Enquiry Charge		350.00	357.00	2.0%
Woodwells Caravan Park				
In Borough Resident	Per Annum	428.00	437.00	2.1%
Out of Borough Resident	Per Annum	510.00	521.00	2.2%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Parking Services				
Off Street Parking - (including VAT @ 20% where applicable)				
Wood Lane End (Previously Duxons Turn)	Up to 2 Hours	0.50	0.50	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 3 Hours	0.80	0.80	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 4 Hours	1.20	1.20	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 10 Hours	2.00	2.00	0.0%
Wood Lane End (Previously Duxons Turn)	Annual season ticket (limited to 30)	250.00	250.00	0.0%
The Gables	Up to 1 Hour	0.60	0.60	0.0%
The Gables	Up to 2 Hours	0.80	0.80	0.0%
The Gables	Up to 3 Hours	1.00	1.00	0.0%
The Gables	Up to 4 Hours	1.20	1.20	0.0%
The Gables	Up to 10 Hours	1.70	1.70	0.0%
High Street	Up to 1 Hour	0.50	0.50	0.0%
High Street	Up to 2 Hours	0.80	0.80	0.0%
High Street	Up to 3 Hours	1.00	1.00	0.0%
High Street	Up to 4 Hours	1.20	1.20	0.0%
High Street	Up to 10 Hours	1.70	1.70	0.0%
High Street	Annual resident permit	80.00	80.00	0.0%
Queensway	Up to 1 Hour	0.60	0.60	0.0%
Queensway	Up to 2 Hours	1.10	1.10	0.0%
Queensway	Up to 3 Hours	1.40	1.40	0.0%
Queensway	Up to 4 Hours	1.80	1.80	0.0%
Queensway	Up to 10 Hours	2.70	2.70	0.0%
Alexandra Road	Up to 1 Hour	0.60	0.60	0.0%
Alexandra Road	Up to 2 Hours	1.10	1.10	0.0%
Alexandra Road	Up to 3 Hours	1.40	1.40	0.0%
Alexandra Road	Up to 4 Hours	1.80	1.80	0.0%
Alexandra Road	Up to 10 Hours	2.70	2.70	0.0%
Water Gardens (North) upper deck	Up to 1 Hour	1.00	1.00	0.0%
Water Gardens (North) upper deck	Up to 2 Hours	1.60	1.60	0.0%
Water Gardens (North) upper deck	Up to 3 Hours	2.20	2.20	0.0%
Water Gardens (North) upper deck	Up to 4 Hours	2.70	2.70	0.0%
Water Gardens (North) upper deck	Up to 10 Hours	4.00	4.00	0.0%
Water Gardens (North) lower deck	Up to 1 Hour	1.00	1.00	0.0%
Water Gardens (North) lower deck	Up to 2 Hours	1.60	1.60	0.0%
Water Gardens (North) lower deck	Up to 3 Hours	2.20	2.20	0.0%
Water Gardens (North) lower deck	Up to 4 Hours	2.70	2.70	0.0%
Water Gardens (North) lower deck	Up to 10 Hours	4.00	4.00	0.0%
Water Gardens (South)	Up to 30 minutes	0.60	0.60	0.0%
Water Gardens (South)	Up to 1 Hour	1.20	1.20	0.0%
Water Gardens (South)	Up to 2 Hours	1.80	1.80	0.0%
Moor End Road	Up to 4 Hours	2.70	2.70	0.0%
Moor End Road	Up to 10 Hours	4.00	4.00	0.0%
Park Road	Up to 1 Hour	0.70	0.70	0.0%
Park Road	Up to 2 Hours	0.90	0.90	0.0%
Park Road	Up to 3 Hours	1.10	1.10	0.0%
Park Road	Up to 4 Hours	1.40	1.40	0.0%
Park Road	Up to 10 Hours	2.70	2.70	0.0%
Cowper Road	Up to 2 Hours	0.60	0.60	0.0%
Cowper Road	Up to 3 Hours	0.70	0.70	0.0%
Cowper Road	Up to 4 Hours	0.80	0.80	0.0%
Durrants Hill	Up to 2 Hours	0.40	0.40	0.0%
Durrants Hill	Up to 3 Hours	0.80	0.80	0.0%
Durrants Hill	Up to 4 Hours	1.20	1.20	0.0%
Durrants Hill	Up to 10 Hours	1.70	1.70	0.0%
Durrants Hill	Annual season ticket	330.00	330.00	0.0%
Water Lane	Up to 1 Hour	0.90	0.90	0.0%
Water Lane	Up to 2 Hours	1.60	1.60	0.0%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Lower Kings Road multi-storey	Up to 1 Hour	0.80	0.80	0.0%
Lower Kings Road multi-storey	Up to 2 Hours	1.50	1.50	0.0%
Lower Kings Road multi-storey	Up to 3 Hours	2.20	2.20	0.0%
Lower Kings Road multi-storey	Up to 4 Hours	3.00	3.00	0.0%
Lower Kings Road multi-storey	Up to 10 Hours	4.00	4.00	0.0%
Lower Kings Road multi-storey	Business Permits	375.00	375.00	0.0%
Canal Fields	10 day season (limited to 20)	15.00	15.00	0.0%
St John's Well Lane	Up to 1 Hour	0.80	0.80	0.0%
St John's Well Lane	Up to 2 Hours	1.50	1.50	0.0%
St John's Well Lane	Up to 3 Hours	2.20	2.20	0.0%
St John's Well Lane	Up to 4 Hours	3.00	3.00	0.0%
St John's Well Lane	Up to 10 Hours	4.00	4.00	0.0%
The Forge	Up to 2 Hours	1.10	1.10	0.0%
The Forge	Up to 3 Hours	1.30	1.30	0.0%
The Forge	Up to 4 Hours	1.60	1.60	0.0%
The Forge	Up to 10 Hours	2.40	2.40	0.0%
The Forge	Annual season ticket	450.00	450.00	0.0%
The Forge	Annual resident permit	80.00	80.00	0.0%
Church Yard (Previously Frogmore Street East long stay)	Up to 10 Hours	2.40	2.40	0.0%
Frogmore Street (East)	Up to 2 Hours	1.10	1.10	0.0%
Frogmore Street (East)	Up to 3 Hours	1.30	1.30	0.0%
Frogmore Street (East)	Up to 4 Hours	1.60	1.60	0.0%
Frogmore Street (West)	Up to 10 Hours	2.40	2.40	0.0%
Frogmore Street (West)	Annual resident permit	80.00	80.00	0.0%
Victoria Hall	Up to 2 Hours	1.10	1.10	0.0%
Victoria Hall	Up to 3 Hours	1.30	1.30	0.0%
Victoria Hall	Up to 4 Hours	1.60	1.60	0.0%
Old School Yard (Tring Town Council car park)	Up to 2 Hours	1.10	1.10	0.0%
Old School Yard (Tring Town Council car park)	Up to 3 Hours	1.30	1.30	0.0%
Old School Yard (Tring Town Council car park)	Up to 4 Hours	1.60	1.60	0.0%
Annual resident car park permit changes	2nd and more in any year	7.00	-	-100.0%
Bay suspension or dispensation	Per day	25.00	25.00	0.0%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
On Street Parking				
Waterhouse Street (certain lengths between Bank Court and bus station)	Up to 30 minutes	1.00	1.00	0.0%
Shared use St John's Road cul-de-sac	Up to 1 Hour	0.50	0.50	0.0%
Shared use St John's Road cul-de-sac	Up to 2 Hours	1.00	1.00	0.0%
Shared use St John's Road cul-de-sac	Up to 3 Hours	2.00	2.00	0.0%
Shared use St John's Road cul-de-sac	Up to 4 Hours	4.00	4.00	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 4 Hours	4.00	4.00	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 4 Hours	4.00	4.00	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 4 Hours	4.00	4.00	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 4 Hours	4.00	4.00	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 12 minutes	0.20	0.20	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 24 minutes	0.40	0.40	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 36 minutes	0.60	0.60	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 48 minutes	0.80	0.80	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 60 minutes	1.00	1.00	0.0%
CPZ resident permit 1st	Annual	40.00	40.00	0.0%
CPZ resident permit 2nd	Annual	60.00	60.00	0.0%
CPZ resident permit 3rd	Annual	70.00	70.00	0.0%
CPZ resident permit motorcycle	Annual	20.00	20.00	0.0%
CPZ business permit	Annual	300.00	300.00	0.0%
CPZ visitor permit	5 Hour x 20	13.00	13.00	0.0%
CPZ visitor permit	1 week	4.00	4.00	0.0%
CPZ visitor permit	1 Hour x 25	5.00	5.00	0.0%
CPZ visitor permit applicant Dacorum card holder	5 Hour x 20	6.50	6.50	0.0%
CPZ visitor permit applicant Dacorum card holder	1 Hour x 25	2.50	2.50	0.0%
CPZ visitor permit applicant 60 years old or over	5 Hour x 20	6.50	6.50	0.0%
CPZ visitor permit applicant 60 years old or over	1 week	2.00	2.00	0.0%
CPZ visitor permit postage and handling	1 to 4 books	3.00	3.00	0.0%
CPZ visitor permit postage and handling	5 to 10 books	5.00	5.00	0.0%
CPZ special permit 1st	Annual	40.00	40.00	0.0%
CPZ special permit 2nd	Annual	60.00	60.00	0.0%
CPZ special permit 3rd	Annual	70.00	70.00	0.0%
CPZ doctor health visitor (DHV) permit	Annual	40.00	40.00	0.0%
Bay suspension or dispensation	Per day	25.00	25.00	0.0%

FINANCE & RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Customer Accounts				
Service Charge Enquiry Fees:				
Sale-on Charges to Solicitors	Per application	202.00	206.00	2.0%
Address Management				
Charge for registering new developments / properties (plots)				
1 Plot		125.00	130.00	4.0%
2 - 5 Plots		195.00	215.00	10.3%
6 - 25 Plots		405.00	450.00	11.1%
26 - 75 Plots		430.00	500.00	16.3%
76+ Plots		£920 + £5 per additional plot	£1000+£10	0.0%
Renaming a house or building (after initial submission)		110.00	120.00	9.1%
Amending a house number		110.00	120.00	9.1%
Division / Conversion of existing or renumbering (new postal numbers)				
1 Plot		125.00	130.00	4.0%
2 - 5 Plots		195.00	215.00	10.3%
6 - 25 Plots		405.00	450.00	11.1%
26 - 75 Plots		430.00	500.00	16.3%
Naming of a building		110.00	120.00	9.1%
Renaming / Changing of an existing street name (where requested by residents and / or Town/Parish Council)		£375 + £25 per property	£450 + £25	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

		2021/22 Charge	2022/23 Proposed Charge			% change
			Application	Licence	Total fee	
Alcohol, entertainment and late night refreshment licences						
Club premises certificates – applications						
Application for new club premises certificate	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Site under construction/ development	315.00	315.00	-	315.00	0.0%
Application for full variation of club premises certificate	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Site under construction/ development	315.00	315.00	-	315.00	0.0%
Application for minor variation of club premises certificate		89.00	89.00	-	89.00	0.0%
Request for duplicate copy of certificate following loss/theft/damage		10.50	10.50	-	10.50	0.0%
Change of name or address on club premises certificate		10.50	10.50	-	10.50	0.0%
Change of club rules		10.50	10.50	-	10.50	0.0%
Club premises certificates – annual fees						
Annual fee (payable on anniversary of grant of certificate)	Band A	70.00	-	70.00	70.00	0.0%
	Band B	180.00	-	180.00	180.00	0.0%
	Band C	295.00	-	295.00	295.00	0.0%
	Band D	320.00	-	320.00	320.00	0.0%
	Band E	350.00	-	350.00	350.00	0.0%
	Site under construction/ development	295.00	-	295.00	295.00	0.0%
Personal licences						
Application for new personal licence		37.00	37.00	-	37.00	0.0%
Duplicate copy of licence following theft/loss/damage		10.50	10.50	-	10.50	0.0%
Change of name or address		10.50	10.50	-	10.50	0.0%
Premises licences – applications						
Application for new premises licence	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band D with multiplier	900.00	900.00	-	900.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Band E with multiplier	1,905.00	1,905.00	-	1,905.00	0.0%
	Site under construction/ development	315.00	315.00	-	315.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%
Application for full variation of premises licence	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band D with multiplier	900.00	900.00	-	900.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Band E with multiplier	1,905.00	1,905.00	-	1,905.00	0.0%
	Site under construction/ development	315.00	315.00	-	315.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

		2021/22 Charge	2022/23 Proposed Charge			% change
			Application	Licence	Total fee	
Additional application fee for high-capacity premises (payable in addition to the standard application fee)	Capacity: 5,000–9,999	1,000.00	1,000.00	-	1,000.00	0.0%
	Capacity: 10,000–14,999	2,000.00	2,000.00	-	2,000.00	0.0%
	Capacity: 15,000–19,999	4,000.00	4,000.00	-	4,000.00	0.0%
	Capacity: 20,000–29,999	8,000.00	8,000.00	-	8,000.00	0.0%
	Capacity: 30,000–39,999	12,000.00	12,000.00	-	12,000.00	0.0%
	Capacity: 40,000–49,999	16,000.00	16,000.00	-	16,000.00	0.0%
	Capacity: 50,000–59,999	20,000.00	20,000.00	-	20,000.00	0.0%
	Capacity: 60,000–69,999	24,000.00	24,000.00	-	24,000.00	0.0%
	Capacity: 70,000–79,999	28,000.00	28,000.00	-	28,000.00	0.0%
	Capacity: 80,000–89,999	32,000.00	32,000.00	-	32,000.00	0.0%
Capacity: 90,000+	64,000.00	64,000.00	-	64,000.00	0.0%	
Application for transfer of premises licence		23.00	23.00	-	23.00	0.0%
Application for variation of premises licence to specify premises supervisor		23.00	23.00	-	23.00	0.0%
Application for minor variation of premises licence		89.00	89.00	-	89.00	0.0%
Application to substitute mandatory condition for community premises (if not made simultaneously with another application)		23.00	23.00	-	23.00	0.0%
Application for interim authority notice		23.00	23.00	-	23.00	0.0%
Request for duplicate copy of premises licence following loss/theft/damage		10.50	10.50	-	10.50	0.0%
Change of name or address on premises licence		10.50	10.50	-	10.50	0.0%
Premises licences – annual fees						
Annual fee (payable on anniversary of grant of licence)	Band A	70.00	-	70.00	70.00	0.0%
	Band B	180.00	-	180.00	180.00	0.0%
	Band C	295.00	-	295.00	295.00	0.0%
	Band D	320.00	-	320.00	320.00	0.0%
	Band D with multiplier	640.00	-	640.00	640.00	0.0%
	Band E	350.00	-	350.00	350.00	0.0%
	Band E with multiplier	1,050.00	-	1,050.00	1,050.00	0.0%
	Site under construction/development	295.00	-	295.00	295.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%
Additional annual fee for high-capacity premises (payable in addition to the standard annual fee)	Capacity: 5,000–9,999	500.00	-	500.00	500.00	0.0%
	Capacity: 10,000–14,999	1,000.00	-	1,000.00	1,000.00	0.0%
	Capacity: 15,000–19,999	2,000.00	-	2,000.00	2,000.00	0.0%
	Capacity: 20,000–29,999	4,000.00	-	4,000.00	4,000.00	0.0%
	Capacity: 30,000–39,999	8,000.00	-	8,000.00	8,000.00	0.0%
	Capacity: 40,000–49,999	12,000.00	-	12,000.00	12,000.00	0.0%
	Capacity: 50,000–59,999	16,000.00	-	16,000.00	16,000.00	0.0%
	Capacity: 60,000–69,999	20,000.00	-	20,000.00	20,000.00	0.0%
	Capacity: 70,000–79,999	24,000.00	-	24,000.00	24,000.00	0.0%
	Capacity: 80,000–89,999	28,000.00	-	28,000.00	28,000.00	0.0%
Capacity: 90,000+	32,000.00	-	32,000.00	32,000.00	0.0%	
Temporary event notices						
Temporary event notice (standard) - submission fee		21.00	21.00	-	21.00	0.0%
Temporary event notice (late) - submission fee		21.00	21.00	-	21.00	0.0%
Duplicate copy of notice following theft/loss/damage		10.50	10.50	-	10.50	0.0%
Miscellaneous						
Application for provisional statement		315.00	315.00	-	315.00	0.0%
Notification of legal/financial interest in premises		21.00	21.00	-	21.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23					
	2021/22 Charge	2022/23 Proposed Charge			% change
		Application	Licence	Total fee	
Animal licences					
*Where licences for multiple animal activities are issued under The Animal Welfare (Licensing of Activities Involving Animals)(England) Regulations 2018, the fees will be equivalent to the higher cost activity.					
Animal boarding establishments					
Application for new animal boarding establishment licence (up to 3yrs)	639.00	427.00	212.00	639.00	0.0%
Application to renew animal boarding establishment licence (3yrs)	416.00	205.00	211.00	416.00	0.0%
Application for a new animal boarding establishment Franchise (plus additional cost of a Qualified officer inspection required for each premises used)	639.00	427.00	212.00	639.00	0.0%
Application to renew a franchise (Qualified officer inspection will be required for each premises)	416.00	205.00	211.00	416.00	0.0%
Application to vary animal boarding establishment licence (Qualified officer inspection may be required)	214.00	131.00	83.00	214.00	0.0%
Application to vary a franchise to add premises (Qualified officer inspection will be required for each additional premises)	164.00	164.00	n/a	164.00	0.0%
Application to vary to reduce numbers or types of animals or activities.	29.00	29.00	-	29.00	0.0%
Re-evaluation of star rating (Qualified officer inspection may be required)	29.00	29.00	-	29.00	0.0%
Qualified officer inspection (where required)	88.00	88.00			0.0%
Veterinary inspection of premises * (where required)	Recharged at cost				
Dangerous wild animals					
Application for licence to keep dangerous wild animals (2yr) (plus cost of vet inspection)	187.00	150.00	37.00	187.00	0.0%
Application to renew licence to keep dangerous wild animals (2yr) (plus cost of vet inspection)	187.00	150.00	37.00	187.00	0.0%
Application to vary licence conditions (new species/increased numbers of animals)	102.00	65.00	37.00	102.00	0.0%
Application to vary licence conditions (administrative matters only)	29.00	29.00	0.00	29.00	0.0%
Veterinary inspection of premises *	Recharged at cost				
Dog breeding establishments					
Application for new dog breeding licence (plus cost of vet inspection) (up to 3 yrs)	641.00	430.00	211.00	641.00	0.0%
Application to renew dog breeding licence (plus cost of vet inspection) (up to 3 yrs)	418.00	207.00	211.00	418.00	0.0%
Application to vary an animal breeding establishment (inspection may be required)	101.00	44.00	57.00	101.00	0.0%
Re-evaluation of star rating (inspection may be required)	29.00	29.00	0.00	29.00	0.0%
Application to vary licence (administrative matters only)	29.00	29.00	0.00	29.00	0.0%
Qualified officer inspection (where required)	88.00	88.00			0.0%
Veterinary inspection of premises *	Recharged at cost				

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23					
	2021/22 Charge	2022/23 Proposed Charge			% change
		Application	Licence	Total fee	
Pet shops					
Application for new pet shop licence (up to 3yrs)	639.00	427.00	212.00	639.00	0.0%
Application to renew pet shop licence(up to 3yrs)	416.00	204.00	212.00	416.00	0.0%
Application to vary a pet shop licence (Qualified officer inspection may be required)	189.00	132.00	57.00	189.00	0.0%
Application to vary a pet shop licence - reduce animals	29.00	29.00	0.00	29.00	0.0%
Re-evaluation of star rating (Qualified officer inspection may be required)	29.00	29.00	0.00	29.00	0.0%
Application to vary licence (administrative matters only)	29.00	29.00	0.00	29.00	0.0%
Qualified officer inspection (where required)	88.00	88.00			0.0%
Veterinary inspection of premises * (where required)		Recharged at cost			
Riding establishments					
Application for new riding establishment licence	515.00	391.00	124.00	515.00	0.0%
Application to renew riding establishment licence (plus cost of vet inspection)	329.00	205.00	124.00	329.00	0.0%
Application to vary a riding establishment licence (Inspection may be required)	101.00	44.00	57.00	101.00	0.0%
Application to vary - to reduce licensable activities or numbers of animals	29.00	29.00	0.00	29.00	0.0%
Re-evaluation of star rating (Inspection may be required)	29.00	29.00	0.00	29.00	0.0%
Application to vary licence (administrative matters only)	29.00	29.00	0.00	29.00	0.0%
Qualified officer inspection (where required)	88.00	88.00			0.0%
Veterinary inspection of premises *		Recharged at cost			
Keeping of Exhibition/Performing Animals					
Application for a new licence for keeping exhibition/performing	405.00	281.00	124.00	405.00	0.0%
Application for to renew licence for keeping exhibition/performing animals	329.00	205.00	124.00	329.00	0.0%
Application to vary licence to keep or train animals for exhibition (Qualified officer inspection may be required)	189.00	132.00	57.00	189.00	0.0%
Application to vary a licence for keeping exhibition/performing animals to reduce licensable activities or number of animal	29.00	29.00	0.00	29.00	0.0%
Application to vary licence (administrative matters only)	29.00	29.00	0.00	29.00	0.0%
Qualified officer inspection (where required)	88.00	88.00			0.0%
Veterinary inspection of premises * (where required)		Recharged at cost			

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	2021/22 Charge	2022/23 Proposed Charge			% change	
		Application	Licence	Total fee		
Zoos						
Application for new zoo licence (4yr) (plus cost of vet inspection)	1,876.00	1,540.00	336.00	1,876.00	0.0%	
Application to renew zoo licence (6yr) (plus cost of vet inspection)	1,276.00	940.00	336.00	1,276.00	0.0%	
Application to vary zoo licence (plus cost of vet inspection)	1,876.00	1,540.00	336.00	1,876.00	0.0%	
Application to transfer zoo licence (plus cost of vet inspection)	221.00	142.00	79.00	221.00	0.0%	
Veterinary inspection of premises *		Recharged at cost				
Betting, gambling and lottery licences						
Lottery registrations						
Registration of society for small society lotteries	40.00	40.00	-	40.00	0.0%	
Annual fee (payable on anniversary of registration)	20.00	-	20.00	20.00	0.0%	
Notices						
Temporary use notice submission fee	372.00	372.00		372.00	0.0%	
Duplicate copy of temporary use notice following theft/loss/damage	16.00	16.00		16.00	0.0%	
Occasional use notice submission fee	No fee	No fee	No fee	No fee	0.0%	
Permits						
Notification of 1-2 gaming machine in alcohol-licensed premises	50.00	50.00	-	50.00	0.0%	
Licensed premises gaming machine permit	Application for new permit	150.00	150.00	-	150.00	0.0%
	Application for variation of permit	100.00	100.00	-	100.00	0.0%
	Application for transfer of permit	25.00	25.00	-	25.00	0.0%
	Change of name or address	25.00	25.00	-	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
	Annual fee	50.00	50.00	-	50.00	0.0%
Club gaming permit	Application for new permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for new permit (fast track)	100.00	100.00	-	100.00	0.0%
	Application for variation of permit	100.00	100.00	-	100.00	0.0%
	Application for renewal of permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for renewal of permit (fast track)	100.00	100.00	-	100.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
	Annual fee	50.00	50.00	-	50.00	0.0%
Club machine permit	Application for new permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for new permit (fast track)	100.00	100.00	-	100.00	0.0%
	Application for variation of permit	100.00	100.00	-	100.00	0.0%
	Application for renewal of permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for renewal of permit (fast track)	100.00	100.00	-	100.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
	Annual fee	50.00	50.00	-	50.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23						
		2021/22 Charge	2022/23 Proposed Charge			% change
			Application	Licence	Total fee	
Prize gaming permit	Application for new permit	300.00	300.00	-	300.00	0.0%
	Application for renewal of permit	300.00	300.00	-	300.00	0.0%
	Change of name or address	25.00	25.00	-	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
Family entertainment centre gaming machine permit	Application for new permit	300.00	300.00	-	300.00	0.0%
	Application for renewal of permit	300.00	300.00	-	300.00	0.0%
	Change of name or address	25.00	25.00	-	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
Premises licences - applications						
Application for new premises licence (without provisional statement)	Adult gaming centre	1,165.00	1,165.00	-	1,165.00	0.0%
	Betting (track)	1,165.00	1,165.00	-	1,165.00	0.0%
	Betting (other)	1,165.00	1,165.00	-	1,165.00	0.0%
	Bingo	1,165.00	1,165.00	-	1,165.00	0.0%
	Family entertainment centre	1,165.00	1,165.00	-	1,165.00	0.0%
Application for new premises licence (with provisional statement)	Adult gaming centre	803.00	803.00	-	803.00	0.0%
	Betting (track)	803.00	803.00	-	803.00	0.0%
	Betting (other)	803.00	803.00	-	803.00	0.0%
	Bingo	803.00	803.00	-	803.00	0.0%
	Family entertainment centre	803.00	803.00	-	803.00	0.0%
Application for provisional statement	Adult gaming centre	1,165.00	1,165.00	-	1,165.00	0.0%
	Betting (track)	1,165.00	1,165.00	-	1,165.00	0.0%
	Betting (other)	1,165.00	1,165.00	-	1,165.00	0.0%
	Bingo	1,165.00	1,165.00	-	1,165.00	0.0%
	Family entertainment centre	1,165.00	1,165.00	-	1,165.00	0.0%
Application for variation of premises licence	Adult gaming centre	803.00	803.00	-	803.00	0.0%
	Betting (track)	803.00	803.00	-	803.00	0.0%
	Betting (other)	803.00	803.00	-	803.00	0.0%
	Bingo	803.00	803.00	-	803.00	0.0%
	Family entertainment centre	803.00	803.00	-	803.00	0.0%
Application for transfer of premises licence	Adult gaming centre	338.00	338.00	-	338.00	0.0%
	Betting (track)	338.00	338.00	-	338.00	0.0%
	Betting (other)	338.00	338.00	-	338.00	0.0%
	Bingo	338.00	338.00	-	338.00	0.0%
	Family entertainment centre	338.00	338.00	-	338.00	0.0%
Application for reinstatement of premises licence	Adult gaming centre	338.00	338.00	-	338.00	0.0%
	Betting (track)	338.00	338.00	-	338.00	0.0%
	Betting (other)	338.00	338.00	-	338.00	0.0%
	Bingo	338.00	338.00	-	338.00	0.0%
	Family entertainment centre	338.00	338.00	-	338.00	0.0%
Duplicate copy of licence following theft/loss/damage		16.00	16.00	-	16.00	0.0%
Change of name or address on premises licence		37.00	37.00	-	37.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23						
		2021/22 Charge	2022/23 Proposed Charge			% change
			Application	Licence	Total fee	
Premises licences – annual fees						
Annual fee (payable 30 days after the licence takes effect, and then annually on the anniversary of the grant of the licence)	Adult gaming centre	513.00	-	513.00	513.00	0.0%
	Betting (track)	513.00	-	513.00	513.00	0.0%
	Betting (other)	513.00	-	513.00	513.00	0.0%
	Bingo	513.00	-	513.00	513.00	0.0%
	Family entertainment centre	513.00	-	513.00	513.00	0.0%
Charity collections						
House-to-house collections						
Application for house to house collection licence		No fee	No fee	No fee	No fee	0.0%
Street collections						
Application for street collection licence		No fee	No fee	No fee	No fee	0.0%
Hypnotism						
Authorisation of hypnotism performance		No fee	No fee	No fee	No fee	0.0%
Scrap metal dealers						
Application for new scrap metal site licence (3yr)		311.00	249.00	62.00	311.00	0.0%
Application for new scrap metal collectors licence (3yr)		224.00	193.00	31.00	224.00	0.0%
Application to renew scrap metal site licence (3yr)		293.00	231.00	62.00	293.00	0.0%
Application to renew scrap metal collectors licence (3yr)		206.00	175.00	31.00	206.00	0.0%
Application to vary scrap metal licence - change of licensee details		17.00	16.00	1.00	17.00	0.0%
Application to vary scrap metal licence - change of licensed sites		87.00	86.00	1.00	87.00	0.0%
Application to vary scrap metal licence - change of site managers		52.00	51.00	1.00	52.00	0.0%
Application to vary scrap metal licence - site to collectors licence		32.00	31.00	1.00	32.00	0.0%
Application to vary scrap metal licence - collectors to site licence		154.00	112.00	42.00	154.00	0.0%
Sex establishments						
Application for new sex establishment licence		2,157.00	1,903.00	254.00	2,157.00	0.0%
Application for renewal of sex establishment licence		1,735.00	1,481.00	254.00	1,735.00	0.0%
Application for variation of sex establishment licence		942.00	828.00	114.00	942.00	0.0%
Application for transfer of sex establishment licence		423.00	423.00	0.00	423.00	0.0%
Skin piercing, tattooing, etc.						
Application for registration of skin piercing, etc., premises		242.00	242.00		242.00	0.0%
Application for registration of skin piercing, etc., operator		114.00	114.00		114.00	0.0%
Street trading						
Street trading consent (annual) (1 year)	New (1 vehicle/pitch)	675.00	413.00	262.00	675.00	0.0%
	Renewal (1 vehicle/pitch)	675.00	413.00	262.00	675.00	0.0%
	Additional fee per extra vehicle/pitch	75.00	34.00	41.00	75.00	0.0%
	Interim substitution of vehicle	25.00	25.00	-	25.00	0.0%
	Other consent variation	144.00	144.00	-	144.00	0.0%
Street trading consent (single event)	Commercial event	161.00	161.00	-	161.00	0.0%
	Community/charity event	30.00	30.00	-	30.00	0.0%
Street trading consent partial year (up to 6 months)		348.00	219.00	129.00	348.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

		2021/22 Charge	2022/23 Proposed Charge			% change
			Application	Licence	Total fee	
Taxis and private hire						
Driver licences						
Hackney Carriage Drivers Licence (3 years) [external e-form/checks]	New	281.00	-	281.00	281.00	0.0%
	Renewal	216.00	-	216.00	216.00	0.0%
	Theft/loss of badge	20.00	20.00	-	20.00	0.0%
Private Hire Drivers Licence (3 years) [external e-form/checks]	New	281.00	-	281.00	281.00	0.0%
	Renewal	228.00	-	228.00	228.00	0.0%
	Theft/loss of badge	20.00	20.00	-	20.00	0.0%
Dual HC/PH Drivers Licence (3 years) [external e-form/checks]	New	307.00	-	307	307.00	0.0%
	Renewal	254.00	-	254	254.00	0.0%
	Renewal & Upgrade	247.00	-	247	247.00	0.0%
	Interim Upgrade (+£1 / unexpired month)	72.00	-	72	72.00	0.0%
	Theft/loss of badge (per)	20.00	20.00	-	20.00	0.0%
Disclosure & Barring Service (DBS) enhanced disclosure * [in-house]		Recharged at cost + £15 admin	Recharged at cost + £15 admin			0.0%
External identity check (DBS route 2 verification) * [in-house]		Recharged at cost	Recharged at cost			0.0%
Driving licence verification check * [in-house]		Recharged at cost	Recharged at cost			0.0%
Driver knowledge tests						
Hackney carriage written local/legal test	Full test	76.00	76.00	-	76.00	0.0%
	Conditions only	42.00	42.00	-	42.00	0.0%
Private hire written local/legal test	Full test	76.00	76.00	-	76.00	0.0%
	Conditions only	42.00	42.00	-	42.00	0.0%
Dual HC/PH driver written local/legal test	Full test	76.00	76.00	-	76.00	0.0%
	Conditions only	42.00	42.00	-	42.00	0.0%
Versant English language assessment	Test fee *	Recharged at cost	Recharged at cost			0.0%
	Administration fee	15.00	15.00	-	15.00	0.0%
Operator licences						
Private hire operator licence (5 years)	New (0-3 vehicles)	443.00	-	443.00	443.00	0.0%
	New (4+ vehicles)	751.00	-	751.00	751.00	0.0%
	Renewal (1-3 vehicles)	443.00	-	443.00	443.00	0.0%
	Renewal (4+ vehicles)	751.00	-	751.00	751.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23						
		2021/22 Charge	2022/23 Proposed Charge			% change
			Application	Licence	Total fee	
Vehicle licences						
Hackney carriage vehicle licence (excludes compliance test fee)	New (1 year)	370.00	-	370.00	370.00	0.0%
	Renewal (1 year)	275.00	-	275.00	275.00	0.0%
	Renewal & substitution (1 year)	275.00	-	275.00	275.00	0.0%
	Interim substitution (remaining duration)	132.00	-	132.00	132.00	0.0%
	Transfer of ownership	63.00	-	63.00	63.00	0.0%
	Theft/loss of rear plate	19.00	19.00	-	19.00	0.0%
	Theft/loss of front plate	19.00	19.00	-	19.00	0.0%
	Change of vehicle particulars	55.00	55.00	-	55.00	0.0%
Private hire vehicle licence (excludes compliance test fee)	New (1 year)	246.00	-	246.00	246.00	0.0%
	Renewal (1 year)	246.00	-	246.00	246.00	0.0%
	Renewal & substitution (1 yr.)	250.00	-	250.00	250.00	0.0%
	Interim substitution (remaining duration)	132.00	-	132.00	132.00	0.0%
	Transfer of ownership	63.00	-	63.00	63.00	0.0%
	Theft/loss of rear plate	19.00	19.00	-	19.00	0.0%
	Theft/loss of front plate	19.00	19.00	-	19.00	0.0%
	Change of vehicle particulars	55.00	55.00	-	55.00	0.0%
Vehicle MOT and compliance test * (payable direct to test station)	Recharged at cost		Recharged at cost			0.0%
Specialist vehicle MOT and compliance test * (stretch limos)	Recharged at cost		Recharged at cost			0.0%
Other fees						
Duplicate copy of licence following theft/loss/damage	16.00	16.00	-	16.00	16.00	0.0%
Replacement internal vehicle licence plate holder	2.50	2.50	-	2.50	2.50	0.0%
General service charges						
Photocopies (per A4 side, at officers discretion, subject to legal restrictions)	0.20	0.20	-	0.20	0.20	0.0%
Copy of interview recording following PACE interview (per tape/disc)	17.00	17.00	-	17.00	17.00	0.0%
Copy of public register entry (where kept and made available by statute) (per entry)	16.00	16.00	-	16.00	16.00	0.0%
Request for duplicate copy of licence following loss/theft/damage (where not otherwise listed)	15.00	15.00	-	15.00	15.00	0.0%
Licensing pre-application advice (per whole or part hour)	48.00	48.00	-	48.00	48.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Garages				
Garage Rent (VAT not charged to tenants but is charged to non tenants)	Per Week	13.15	13.15	0.0%
Premium garages	Per Week	14.05	14.05	0.0%
Garage Rent - Concessionary	Per Week	6.45	6.45	0.0%
Private Sector Housing				
Housing Notices (fixed charge per person)		314.00	320.00	1.9%
Licence for a standard 5 bedroom HMO (initiated with LA intervention) 5 year licence		914.00	886.00	-3.1%
Additional Bedrooms	Per Bedroom	16.50	17.00	3.0%
HMO licence fee Part 1: Initial licence fee application		656.00	737.99	12.5%
HMO licence fee Part 2: Ongoing management of 5 year licence		487.00	418.10	-14.1%
Enforcement fee: Due to failure to apply to Local authority		258.00	528.38	104.8%
Standard inspection for immigration		209.00	213.00	1.9%
Licensing				
Mobile Home Licences (Per Annum)				
Annual Fee		£47.40 + £7.90 per unit	£47.40 + £7.90 per unit	0.0%
New Site Application				
New Site Licence Application Fee		£467.00 + £7.90 per unit	£467.00 + £7.90 per unit	0.0%
Other fees				
Deposit/Change of Site Rules		£81	£81	0.0%
Transfer/amendment of a Site Licence		£190 (+ £94 if a site visit is required)	£190 (+ £94 if a site visit is required)	0.0%
Enforcement: Hourly rate of officers involved, plus any other costs such as legal fees.				
Old Town Hall Arts Centre				
Meetings / Rehearsals / Workshops / Classes (no technical support) minimum 2hr booking				
Theatre (capacity 120) - Mon - Fri (10:30 - 18:00)	Per Hour	28.50	29.00	1.8%
Theatre (capacity 120) - Mon - Fri (18:00 - 23:00)	Per Hour	33.75	34.40	1.9%
Theatre (capacity 120) - Sat - Sun (10:30 - 23:00)	Per Hour	33.75	34.40	1.9%
Theatre (capacity 120) - Mon - Sun (10.30 - 23.00) (Casual Staff are required for the event)	Additional Per Hour	10.25	10.50	2.4%
Theatre (capacity 120) - Mon - Fri (10:30 - 17:30) - Registered Charity rate	Per Hour	22.00	22.50	2.3%
Theatre (capacity 120) - Mon - Fri (18:00 - 22:30) - Registered Charity rate	Per Hour	24.00	24.50	2.1%
Theatre (capacity 120) - Sat - Sun - Registered Charity rate	Per Hour	24.00	24.50	2.1%
Theatre (capacity 120) - Mon - Sun (10.30 - 23.00) - Registered Charity rate (Casual Staff are required for the event)	Additional Per Hour	10.25	10.50	2.4%
Cellar (capacity 60-90) - Mon - Fri (10:30 - 17:30)	Per Hour	15.00	15.25	1.7%
Cellar (capacity 60-90) - Mon - Fri (18:00 - 22:30)	Per Hour	24.00	24.50	2.1%
Cellar (capacity 60-90) - Sat - Sun (10:30 - 22:30)	Per Hour	24.00	24.50	2.1%
Cellar (capacity 60-90) - Mon - Sun (10.30 - 22.30) (Casual Staff are required for the event)	Additional Per Hour	10.25	10.50	2.4%
Cellar (capacity 60-90) - Mon - Fri (10:30 - 17:30) - Registered Charity rate	Per Hour	13.75	14.00	1.8%
Cellar (capacity 60-90) - Mon - Fri (18:00 - 22:30) - Registered Charity rate	Per Hour	22.00	22.50	2.3%
Cellar (capacity 60-90) - Sat-Sun - Registered Charity rate	Per Hour	22.00	22.50	2.3%
Cellar (capacity 60-90) - Mon - Sun (10.30 - 22.30) - Registered Charity rate - (Casual Staff are required for the event)	Additional Per Hour	10.25	10.50	2.4%
Gallery (capacity 55) - Mon - Sun (18:00 - 22:30)	Per Hour	24.00	24.50	2.1%
Gallery (capacity 55) - Mon - Sun (10.30 - 22.30) (Casual Staff are required for the event)	Per Hour	10.25	10.50	2.4%
Gallery (capacity 55) - Mon - Sun (18:00 - 22:30) - Registered Charity rate	Per Hour	22.00	22.50	2.3%
Gallery (capacity 55) - Mon - Sun (10.30 - 22.30) Registered Charity rate - (Casual Staff are required for the event)	Additional Per Hour	10.25	10.50	2.4%
Private Parties (including FOH / Bar staff)				
If the hirer requires daytime rehearsal / set up - this is charged at the hourly rate				
Cellar (capacity 60-90) - Mon - Sun (18:00 - 23:00)		275.00	280.00	1.8%
Cellar (capacity 60-90) - Mon - Sun (18:00 - 23:00) - Registered Charity rate		225.00	230.00	2.2%
Gallery (capacity 55) - Mon - Sun (18:00 - 23:00)		275.00	280.00	1.8%
Gallery (capacity 55) - Mon - Sun (18:00 - 23:00) - Registered Charity rate		225.00	230.00	2.2%
There is an additional charge of £60 for technical support if deemed necessary				
Performances & Rehearsals (inc. FOH / Technical / Bar / Box Office Support)				
Theatre (capacity 120) - Mon - Sun (10.00 - 23:00)		660.00	675.00	2.3%
Theatre (capacity 120) - Mon - Sun (10.00 - 23:00) Registered Charity rate		510.00	520.00	2.0%
Cellar (capacity 30 - 60) - Mon - Sun (10:00 - 23:00)		460.00	470.00	2.2%
Cellar (capacity 30 - 60) - Mon - Sun (10:00 - 23:00) Registered Charity rate		305.00	310.00	1.6%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Adventure Playgrounds				
Community/Voluntary Group	Per Hour	33.00	33.66	2.0%
Private Group	Per Hour	57.00	58.14	2.0%
Children's Party	Per Hour	57.00	58.14	2.0%
Training Organisation (Play) if no staff needed	Per Hour	33.00	33.66	2.0%
Training Organisation (Care)	Per Hour	53.00	54.06	2.0%
Schools	Per Hour	33.00	33.66	2.0%
Schools	Half Day	64.00	65.28	2.0%
Schools	Full Day	128.00	130.56	2.0%
Sports pitch (Chaulden AP)	Per Hour	38.00	38.76	2.0%
Sports pitch (Grovehill & Woodhall Farm AP)	Per Hour	55.00	56.10	2.0%
Sports pitch (Adeyfield AP)	Per Hour	38.00	38.76	2.0%
Laser Tag (party hire in addition to venue)		65.00	66.30	2.0%
Sports coach and pitch		N/A		0.0%
Go carts (party hire in addition to venue)	Per Hour	53.00	54.06	2.0%
Laser Tag 30 min session	Per session per individual	5.50	5.61	2.0%
Sports Pitch Hire				
Netball Courts at Cupid Green (November – March from 8am – 6pm April – October from 7am – 9pm)				
Hire of Netball courts by a coach or a club	Per Hour	10.00	10.20	2.0%
Hire of Netball Courts by an individual	Per Hour	-		0.0%
Tennis Courts at Cupid Green (November – March from 8am – 6pm April – October from 7am – 9pm)				
Hire of Tennis Courts by coach or club	Per Hour	5.00	5.10	2.0%
Hire of Tennis Courts by an individual	Per Hour	-		0.0%
Hire of Open Space for Bootcamp (November – March from 8am – 6pm April – October from 7am – 9pm)				
Charges for trainers /companies offering outdoor exercise for more than one person	Per Hour option	5.00	5.10	2.0%
	Per Month option	20.00	20.40	2.0%
	Per Year option	200.00	204.00	2.0%
Personal Trainers offering outdoor exercise for an individual - no charge.		-		0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Filming				
Administration Fee			£125 - £500	
Up to one hour filming time			246.00	
Between one and four hours filming time			564.00	
Half day (four to six hours) filming time			960.00	
Full day (seven hours or more) per day filming time			1,440.00	
Strike Day - Half full day charge			720.00	
Site visits			1st free then £50 per visit	
Loyalty discount 10 - 20% discount on full invoice based on visits within financial year				
Parking £25 per bay per day suspensions			£25 per day	
Fixed parking discount 10-20% for bookings over 1 week				
Hire of Council Assets			Bespoke Price	
Penalties for non agreement				
Dog Warden Service				
Stray Dogs - Statutory Fee		25.00	25.00	0.0%
Stray Dog - Statutory Fee - Owners' 1st Offence correctly microchipped and returned straight to owner - Statutory Fee only				
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 1	53.00	54.00	1.9%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 2	74.00	76.00	2.7%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 3	96.00	98.00	2.1%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 4	117.00	120.00	2.6%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 5	139.00	142.00	2.2%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 6	159.00	164.00	3.1%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 7	181.00	186.00	2.8%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 8	NEW	208.00	0.0%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 1	81.00	82.00	1.2%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 2	101.00	104.00	3.0%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 3	122.00	126.00	3.3%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 4	144.00	148.00	2.8%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 5	165.00	170.00	3.0%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 6	187.00	192.00	2.7%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 7	207.00	214.00	3.4%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 8	NEW	236.00	0.0%
Kennelling	Per Day	Included above		0.0%
Micro-Chipping		15.00	15.00	0.0%
Return of Stray Dog		43.00	43.00	0.0%
Enforcement				
Abandoned Vehicle Reclaimed Fees - Cars	Daily	20.00	20.00	0.0%
Abandoned Vehicle Reclaimed Fees - Motorbikes	Daily	10.00	20.00	100.0%
Abandoned Vehicle FPN (Full)		NEW	200.00	0.0%
Abandoned Vehicle FPN (Early Repayment)		NEW	120.00	0.0%
Removal of AV from Private Land (land owners' agreement) admin fee		57.00	60.00	5.3%
Littering FPN (Full)		80.00	80.00	0.0%
s46/s47 EPA Offences (Full)		110.00	110.00	0.0%
s46/s47 EPA Offences (Early Repayment)		83.00	83.00	0.0%
s33 EPA Fixed Penalty Notice (Full)		400.00	400.00	0.0%
s33 EPA Fixed Penalty Notice (Early payment if paid within 10 days)		300.00	300.00	0.0%
Nuisance Vehicles / Vehicle Trading (street) (Full)		102.00	100.00	-2.0%
Nuisance Vehicles / Vehicle Trading (street) (Early Repayment)		81.00	81.00	0.0%
s34 EPA Fixed Penalty Notice (Full)		312.00	312.00	0.0%
s34 EPA Fixed Penalty Notice (Early payment if paid within 10 days)		208.00	208.00	0.0%
Littering From Vehicles Outside London Regulations 2018 (Full)		102.00	102.00	0.0%
Littering From Vehicles Outside London Regulations 2018 (Early Repayment)		77.00	77.00	0.0%
Community Protection Notice (Full) FPN		102.00	100.00	-2.0%
Community Protection Notice (Early Repayment)		77.00	77.00	0.0%
PSPO FPN (Full)		80.00	80.00	0.0%
Environmental Protection				
High Hedges		510.00	510.00	0.0%
High Hedges Preliminary Investigation Fee		255.00	255.00	0.0%
LAPPC Authorisations (statutory fee defined by Defra)				
Private water supplies risk assessment (smaller supplies - Reg 10)		Bespoke price	Bespoke price	0.0%
Private water supplies risk assessment (larger supplies - Reg 9)		Bespoke price	Bespoke price	0.0%
Private water supplies desk top risk assessment		Bespoke price	Bespoke price	0.0%
Sampling Visit (fee plus analysis costs)		Bespoke price	Bespoke price	0.0%
Investigation		Bespoke price	Bespoke price	0.0%
Granting of Authorisation (fee plus analysis costs)		Bespoke price	Bespoke price	0.0%
Analysis costs (Reg 10)		Bespoke price	Bespoke price	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Analysis costs (check monitoring)		Bespoke price	Bespoke price	0.0%
Analysis costs (adult monitoring)		Bespoke price	Bespoke price	0.0%
Environmental Searches		102.00	105.00	2.9%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23				
	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Food Safety				
Initial inspection of premises requiring health certificates		122.00	125.00	2.5%
Health Certificates (x2 plus site visit) - Standard Service		82.00	85.00	3.7%
Health Certificates (x2 plus site visit) - Next Day Service		122.00	125.00	2.5%
Health Certificates (additional copies up to 4)		31.00	32.00	3.2%
General Endorsement Certificate		36.00	38.00	5.6%
Food Hygiene Requested Revisits (new charge)		179.00	185.00	3.4%
3 hours Safer Food Better Business Coaching (new charge) plus 50% fee per additional person from the same business		122.00	125.00	2.5%
Food hygiene advisory visits (pre-opening/new businesses/pre inspection) with report (new charge)	Per Hour	82.00	85.00	3.7%
Health & safety advisory visits (pre-opening/new businesses/pre inspection) with report (new charge)	Per Hour	82.00	85.00	3.7%
Pest Control				
Rats (up to 3 visits)		63.00	63.00	0.0%
Rats (up to 3 visits) Dacorum Card		32.00	32.00	0.0%
Mice (up to 3 visits)		63.00	63.00	0.0%
Fleas per visit (2 bedrooms and 2 living rooms only)		58.00	58.00	0.0%
Fleas - Additional Rooms		20.00	20.00	0.0%
Wasps/hornets (1 nest killed - not removed)		51.00	51.00	0.0%
Wasps/hornets - Additional Nest		18.00	18.00	0.0%
Ants (Inside only)		74.00	74.00	0.0%
Cockroaches up to 3 visits (2 bedrooms & 2 living rooms only)		92.00	92.00	0.0%
Squirrels up to 3 visits		129.00	129.00	0.0%
Squirrels - Additional Visit		27.00	27.00	0.0%
Cluster Fly (one treatment)		78.00	78.00	0.0%
Other Per hour (min 1 hr)		79.00	79.00	0.0%
Call Out Advice - No pest treated		43.00	43.00	0.0%
Glis glis - up to 4 visits		159.00	NA	0.0%
Glis glis - Additional visit		27.00	NA	0.0%
Glis glis - Cage deposit (refundable)		30.00	NA	0.0%
Cesspool Emptying				
DBC (inside) - All Charges Include £100 transport charge				
Up to 1000		231.00	236.00	2.2%
Up to 2000		351.00	358.00	2.0%
Up to 3000		528.00	539.00	2.1%
Up to 4000		649.00	662.00	2.0%
Up to 5000		823.00	839.00	1.9%
Up to 6000		946.00	965.00	2.0%
Up to 8000		1,242.00	1,267.00	2.0%
Up to 10000		1,539.00	1,570.00	2.0%
Up to 12000		1,836.00	1,873.00	2.0%
DBC (outside) - All Charges Include £130 transport charge				
Up to 1000		263.00	268.00	1.9%
Up to 2000		385.00	393.00	2.1%
Up to 3000		559.00	570.00	2.0%
Up to 4000		681.00	695.00	2.1%
Up to 5000		857.00	874.00	2.0%
Up to 6000		978.00	998.00	2.0%
Up to 8000		1,275.00	1,301.00	2.0%
Up to 10000		1,572.00	1,603.00	2.0%
Up to 12000		1,869.00	1,906.00	2.0%
Waste - Bulk Collections				
Bulk Collections	Up to 3 Items	45.00	45.00	0.0%
Bulk Collections	Up to 6 Items	70.00	70.00	0.0%
Bulk Collections - Concessions	Up to 3 Items	36.00	36.00	0.0%
Bulk Collections - Concessions	Up to 6 Items	49.00	49.00	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Waste Services				
Collection of an additional green bin	Per Annum	55.00	60.00	9.1%
Delivery of additional green bin	Per bin	25.00	25.00	0.0%
Collection of a missed bin	Per bin	42.00	42.00	0.0%
* A charge will apply in the following circumstances: If the bin was either not accessible or not presented at the boundary of the property at the time that the crew attempted to collect If the bin was contaminated with non-recyclable materials If the bin was unsafe for the operator to move due to its weight or load				
Waste - Commercial				
Container Rental - 360 Litre	Per Annum	31.04	31.66	2.0%
Container Rental - 770 Litre	Per Annum	66.36	67.69	2.0%
Container Rental - 850 Paladin	Per Annum	73.44	74.91	2.0%
Container Rental - 940 Paladin	Per Annum	84.68	86.37	2.0%
Container Rental - 1100 Litre	Per Annum	99.16	101.14	2.0%
Container Rental - 1280 Litre	Per Annum	115.36	117.67	2.0%
Container Emptying - 360 Litre	Per Lift	6.57	6.70	2.0%
Container Emptying - 770 Litre	Per Lift	14.05	14.33	2.0%
Container Emptying - 850 Paladin	Per Lift	17.43	17.78	2.0%
Container Emptying - 940 Paladin	Per Lift	18.56	18.93	2.0%
Container Emptying - 1100 Litre	Per Lift	20.62	21.03	2.0%
Container Emptying - 1280 Litre	Per Lift	24.02	24.50	2.0%
Container Emptying - Schools Only - 770 Litre	Per Lift	5.54	5.65	2.0%
Container Emptying - Schools Only - 850 Paladin	Per Lift	6.48	6.61	2.0%
Container Emptying - Schools Only - 940 Paladin	Per Lift	7.24	7.38	1.9%
Container Emptying - Schools Only - 1100 Litre	Per Lift	8.48	8.65	2.0%
Container Emptying - Schools Only - 1280 Litre	Per Lift	9.88	10.08	2.0%
Commercial Waste Collections (additional empties)	Per empty	15.00	15.30	2.0%
Sacks	per 50 sacks	107.00	109.00	1.9%
Sack Sales				
Bio Sacks	Per 25 Sacks	7.00	7.00	0.0%
Bio Sacks (Dacorum Card 25% discount)	Per 25 Sacks	5.00	5.00	0.0%
Kaddy Bio Sacks	Per roll of 52	2.00	2.00	0.0%
Domestic Black Sacks	Per 10 Sacks	1.50	1.50	0.0%
Domestic Black Sacks (Dacorum Card)	Per 10 Sacks	1.00	1.00	0.0%
Commercial Waste Recycling				
Recycling Sacks	per 50 sacks	52.50	53.60	2.1%
Container Emptying - 240 Litre	Per Lift	2.80	2.90	3.6%
Container Emptying - 770 Litre	Per Lift	6.90	7.00	1.4%
Container Emptying - 1100 Litre	Per Lift	10.00	10.20	2.0%
Hire costs are same as main commercial waste				
Weighbridge				
Weighing	Single weigh	11.00	11.00	0.0%
Weighing	Double weigh	15.00	15.00	0.0%
Street Sweeping				
Sweeping/Cleaning of non DBC land	Per Hour	45.00	46.00	2.2%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Building Control - Refer to Hertfordshire Building Control - HBC				
Regularisation Applications Applications may be submitted where work has been carried out since 11 November 1985 but not previously submitted to the Authority. The fees are equal to at least 125% of fees and are not subject to VAT.				
Planning Fees				
Schedule 1 - Part 2 - Scale of Fees in Respect of Variations - Outline Permission				
Site Area less than 2.5 Hectares - Categories 1, 2 and 3	per 0.1 hectare	462.00	462.00	0.0%
Site Area > 2.5 Hectares Fixed Fee (plus variable fee below) - Categories 1, 2 & 3	fixed fee	11,432.00	11,432.00	0.0%
Site Area > 2.5 Hectares Variable Fee - Categories 1, 2 & 3 (max of £125,000)	per 0.1 hectares above 2.5	138.00	138.00	0.0%
Site Area less than 15 Hectares - Categories 9* and 11	per 0.1 hectare	234.00	234.00	0.0%
Site Area > 15 Hectares Fixed Fee (plus variable fee below) - Categories 9* & 11	fixed fee	34,934.00	34,934.00	0.0%
Site Area > 15 Hectares Variable Fee - Categories 9* & 11 (max of £65,000)	per 0.1 hectares above 15	138.00	138.00	0.0%
Other: Category 9 (maximum £250,000)	per 0.1 hectare	234.00	234.00	0.0%
* Category 9 fees shown above in the case of operations for the mining and working of minerals - these applications are determined by Hertfordshire County Council				
Schedule 1 - Part 2 - Scale of Fees in Respect of Variations - Full Permission or Reserved Matters				
Up to 50 Dwelling Houses - Category 1	Per Dwelling House	462.00	462.00	0.0%
Greater than 50 Dwelling Houses Fixed Fee (plus variable fee below) - Category 2	Fixed Fee	22,859.00	22,859.00	0.0%
Greater than 50 Dwelling Houses Variable Fee - Category 2 (maximum of £250,000) - Category 2	Per Dwelling House > 50	138.00	138.00	0.0%
Where no Floor space created - Category 2	Fixed Fee	234.00	234.00	0.0%
Where Floor space Created less than 40m ² - Category 2	Fixed Fee	234.00	234.00	0.0%
Where Floor space Created Between 40m ² and 75m ² - Category 2	Fixed Fee	462.00	462.00	0.0%
Where Floor space Created Between 75m ² and 3750m ² - Category 2	Per 75m ²	462.00	462.00	0.0%
Where Floor space Greater than 3750m ² Fixed Fee (plus variable fee below) - Category 2	Fixed Fee	22,859.00	22,859.00	0.0%
Where Floor space Greater than 3750m ² Variable Fee (maximum of £250,000) - Category 2	Per 75m ² > 3750m ²	138.00	138.00	0.0%
Where Floor space Created less than 465m ² - Category 3	Fixed Fee	96.00	96.00	0.0%
Where Floor space Created Between 465m ² and 540m ² - Category 3	Fixed Fee	462.00	462.00	0.0%
Where Floor space Created Between 540m ² and 4215m ² Fixed Fee (plus variable fee below) - Category 3	Fixed Fee	462.00	462.00	0.0%
Where Floor space Created Between 540m ² and 4215m ² Variable Fee - Category 3	Per 75m ² > 540m ²	462.00	462.00	0.0%
Where Floor space Created Over 4215m ² Fixed Fee (plus variable fee below) - Category 3	Fixed Fee	22,859.00	22,859.00	0.0%
Where Floor space Created Over 4215m ² Variable Fee (maximum of £250,000) - Category 3	Per 75m ² > 4215m ²	138.00	138.00	0.0%
Where Floor space Created less than 465m ² - Categories 4 & 5	Fixed Fee	96.00	96.00	0.0%
Where Floor space Created greater than 465m ² - Categories 4 & 5	Fixed Fee	2,580.00	2,580.00	0.0%
Enlargement, Improvement or Other Alteration for one Dwelling House - Category 6	Fixed Fee	206.00	206.00	0.0%
Enlargement, Improvement or Other Alteration for more than one Dwelling House - Category 6	Fixed Fee	407.00	407.00	0.0%
Site Area less than 5 Hectares - Category 5	Per 0.1 hectare	462.00	462.00	0.0%
Site Area > 5 Hectares Fixed Fee (plus variable fee below) - Category 5	Fixed Fee	22,859.00	22,859.00	0.0%
Site Area > 5 Hectares Variable Fee - Category 6 (max of £250,000)	Per 0.1 hectares above 5	138.00	138.00	0.0%
Site Area less than 7.5 Hectares - Category 8	Per 0.1 hectare	462.00	462.00	0.0%
Site Area > 7.5 Hectares Fixed Fee (plus variable fee below) - Category 8	Fixed Fee	34,934.00	34,934.00	0.0%
Site Area > 7.5 Hectares Variable Fee - Category 8 (max of £250,000)	Per 0.1 hectares above 7.5	138.00	138.00	0.0%
Operations within curtilage - Category 7a	Fixed Fee	206.00	206.00	0.0%
Car Park, Service Roads & Means of Access - Category 7b	Fixed Fee	234.00	234.00	0.0%
Change from Single Dwelling House to use as less than 50 Dwelling Houses - Category 10a	Per additional Dwelling House	462.00	462.00	0.0%
Change from Single Dwelling House to use as >50 Dwelling Houses Fixed Fee (plus variable fee below) - Category 10a	Fixed Fee	22,859.00	22,859.00	0.0%
Change from Single Dwelling House to use as >50 Dwelling Houses Variable Fee (maximum of £250,000) - Category 10a	Per each dwelling house >50	138.00	138.00	0.0%
Change of use to <50 dwelling houses (Other Cases) - Category 10b	Per additional Dwelling House	462.00	462.00	0.0%
Change of use to >50 dwelling houses (Other Cases) Fixed Fee (plus variable fee below) - Category 10a	Fixed Fee	22,859.00	22,859.00	0.0%
Change of use to >50 dwelling houses (Other Cases) Variable Fee (maximum of £250,000) - Category 10a	Per each dwelling house >50	138.00	138.00	0.0%
Change of Use not included in Categories 9 or 10	Fixed Fee	462.00	462.00	0.0%
Applications for permission in principle	Per 0.1 hectare	402.00	402.00	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Schedule 2 - Other Planning Application				
Advert On Business Premises, Forecourt or curtilage		132.00	132.00	0.0%
Advert To Direct Public or Draw Attention to Business Premises not Visible		132.00	132.00	0.0%
Advert All Other Cases		462.00	462.00	0.0%
Approval/variation /discharge of condition		234.00	234.00	0.0%
Request for confirmation that conditions complied with		116.00	116.00	0.0%
Request for confirmation that conditions complied with (householder)		34.00	34.00	0.0%
Application for non material amendment- householder		34.00	34.00	0.0%
application for non material amendment-other		234.00	234.00	0.0%
Lawful development certificate - existing use		234.00	234.00	0.0%
Prior approval - Larger Home Extensions		96.00	96.00	0.0%
Prior approval - agriculture		96.00	96.00	0.0%
Prior approval - telecoms		462.00	462.00	0.0%
Prior approval - schools		96.00	96.00	0.0%
Prior approval - from agriculture to schools		96.00	96.00	0.0%
Prior approval - from agriculture to commercial use		96.00	96.00	0.0%
Prior approval - from office to residential		96.00	96.00	0.0%
Prior approval - from agriculture to residential (no associated building operations)		96.00	96.00	0.0%
Prior approval - from agriculture to residential (associated building operations)		206.00	206.00	0.0%
Prior approval - from retail to residential (no associated building operations)		96.00	96.00	0.0%
Prior approval - from retail to residential (associated building operations)		206.00	206.00	0.0%
Prior approval - temporary state funded school		96.00	96.00	0.0%
Prior approval - temporary use for film making		96.00	96.00	0.0%
Prior approval - solar PV equipment up to 1mgw		96.00	96.00	0.0%
Prior approval - collection facility within curtilage of a shop		96.00	96.00	0.0%
Land Charges (exclusive of VAT @ 20% where applicable)				
VAT will become payable on all income derived from the CON 29 R and O products as of 1 February 2016				
LLC1 and CON29R (Residential Properties)		99.00	99.00	0.0%
LLC1 and CON29R (Commercial Properties)		190.00	190.00	0.0%
LLC1 (Search of Land Charges Register only)		15.00	15.00	0.0%
CON29R Only (Residential Properties)		84.00	84.00	0.0%
CON29O Enquiries (Except Q22 - Commons Search)		175.00	175.00	0.0%
CON29O Enquiries		12.00	12.00	0.0%
CON29O Q22 - Commons Search		20.00	20.00	0.0%
Extra parcels of land		20.00	20.00	0.0%
Personal Search responses via email (LLC1 service)		-	15.00	0.0%
Pre-application charges (inclusive of VAT)				
Category A - Significant Major Development		4,200.00	PPA only	0.0%
Category B - Very large Major Development		2,800.00	3,000.00	7.1%
Category C - Major Developments		1,500.00	1,800.00	20.0%
Category D - Minor Developments		800.00	1,100.00	37.5%
Category E - Minor Developments		220.00	700.00	218.2%
Category E - Minor Developments (written advice only)		-	350.00	0.0%
Category F - Householder Applications		100.00	400.00	300.0%
Category F - Householder Applications (written advice only)		-	200.00	0.0%
Category F - Householder Applications (Listed Building advcie)		-	500.00	0.0%
COMMERCIAL				
Over 5,000 sq.m.			PPA only	0.0%
1,000 sq.m. - 4,999 sq.m.			3,000.00	0.0%
300 sq.m. - 999 sq.m.			2,200.00	0.0%
100 sq.m. - 299 sq.m.			650.00	0.0%
up to 99 sq.m.			400.00	0.0%
Plus additional meeting (inclusive of VAT)				
Category A - Significant Major Development		850.00	N/A	0.0%
Category B - Very large Major Development		600.00	N/A	0.0%
Category C - Major Developments		320.00	N/A	0.0%
Category D - Minor Developments		170.00	N/A	0.0%
Category E - Minor Developments		90.00	N/A	0.0%
Category F - Householder Applications		80.00	N/A	0.0%
Post application charges (new charges) (inclusive of VAT)				
Category A - Significant Major Development		430.00	N/A	0.0%
Category B - Very large Major Development		290.00	N/A	0.0%
Category C - Major Developments		140.00	N/A	0.0%
Category D - Minor Developments		120.00	N/A	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Category E - Minor Developments		80.00	N/A	0.0%
Category F - Householder Applications		40.00	N/A	0.0%
SUPPLEMENTARY CHARGES (inclusive of VAT)				
Supplementary work / hr (or part thereof) (Senior Planning Officer / Conservation Officer)		New	150.00	0.0%
Supplementary work / hr (or part thereof) (Planning Officer)		New	100.00	0.0%
Planning Performance Agreement (exclusive of VAT @ 20% where applicable)				
PPA - minimum charge each PPA negotiated on complexity		5,000.00	N/A	0.0%
Bespoke fees costed per application				
Other				
Planning permission required check		New	60.00	0.0%
Validation advice				
Planning fee less than £300		New	30.00	0.0%
Planning fee greater than £350 less than £500		New	60.00	0.0%
Planning fee greater than £500 less than £2,000		New	90.00	0.0%
Planning fee greater than £2,000 less than £12,000		New	185.00	0.0%
Planning fee greater than £12,000		New	500.00	0.0%
Other Admin				
Site History and constraints check		New	120.00	0.0%
Statutory documents (Planning decision notice, appeal decision, Tree Preservation Order, etc.)		New	15.00	0.0%
Copies of Section 38 (Highways Act 1980), Section 278 (Highways Act 1980) and Section 106 (Town & Country Planning)		New	15.00	0.0%
Enforcement				
Request for enforcement notice withdrawal		New	250.00	0.0%
Check records and provide details of compliance check and case closure via email		New	250.00	0.0%
Fast Track Services				
Fast Track 'panic button'		New	250.00	0.0%
Householder planning application		New	250.00	0.0%
approval of details reserved by condition - householder		New	120.00	0.0%
approval of details reserved by condition - minor / major		New	360.00	0.0%
Non-material amendment - householder		New	120.00	0.0%
Non-material amendment - minor		New	300.00	0.0%
Non-material amendment - major		New	600.00	0.0%
Amendments				
Application to request amendment		New	60.00	0.0%
On acceptance of above application		New	Quote	0.0%
Listed Buildings				
Listed building home buyers report (property Value upto £300,000)		New	700.00	0.0%
Listed building home buyers report (property Value upto £400,000)		New	800.00	0.0%
Listed building home buyers report (property Value upto £500,000)		New	920.00	0.0%
Listed building home buyers report (property Value upto £750,000)		New	100.00	0.0%
Listed building home buyers report (property Value upto £1,000,000)		New	1,500.00	0.0%
Listed building home buyers report (property Value over £1,000,000)		New	2,170.00	0.0%
Strategic Planning Charges for Documents				
All Strategic Planning Documents are available on the website. Printed versions can be posted upon individual request made to strategic.planning@dacorum.gov.uk. <i>Prices will be provided based on printing and postage costs at the time of the request.</i>			Recharged at cost	0.0%

Agenda Item 8

SPAЕ OSC : Work Programme 2021/22

Meeting Date	Report Deadline	Items	Contact Details	Background information
Wed 16 March 2022	Mon 7 March 2022	Action Points (from previous meeting)		
		PSPO & Enforcement Annual review	Group Manager for Environmental and Community Protection Emma.walker@dacorum.gov.uk	
		Planning, Development and Regeneration performance Q3	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	Quarterly performance report
		Environmental Services performance Q3	Group Manager for Environmental Services craig.thorpe@dacorum.gov.uk	
		Environmental and Community Protection Performance Report Q3	Group Manager for Environmental and Community Protection Emma.walker@dacorum.gov.uk	
		Skills Supplementary Planning Document	Assistant Director for Planning, Development and Regeneration james.doe@dacorum.gov.uk	To set out the content of a draft new supplementary planning policy document to secure proposals for the development

			of local skills in association with new development proposals.
	Luton Airport expansion proposals	Assistant Director for Planning, Development and Regeneration james.doe@dacorum.gov.uk	To set out a proposed response to London Luton Airport Ltd on the proposals
	Commercial Waste Service- update	Group Manager for Environmental Services craig.thorpe@dacorum.gov.uk	To Be Moved TBC with Chair
	Waste Resources review update on Government Consultation	Group Manager for Environmental Services craig.thorpe@dacorum.gov.uk	To Be Moved TBC with Chair