



# Public Document Pack

## FINANCE AND RESOURCES OVERVIEW AND SCRUTINY AGENDA

*Scrutiny making a positive difference: Member led and independent, Overview & Scrutiny Committees promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.*

**WEDNESDAY 2 FEBRUARY 2022 AT 7.30 PM**

**COUNCIL CHAMBER, THE FORUM**

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

#### Membership

Councillor Chapman	Councillor Sinha
Councillor Guest	Councillor Townsend (Vice Chairman)
Councillor Tindall	Councillor Claughton
Councillor Adeleke	Councillor Symington
Councillor Arslan	Councillor Allen
Councillor Sobaan Mahmood	Councillor Douris
Councillor Suqlain Mahmood (Chairman)	

For further information, please contact Corporate and Democratic Support on 01442 228209 or email [member.support@dacorum.gov.uk](mailto:member.support@dacorum.gov.uk)

### AGENDA

**1. MINUTES** (Pages 3 - 8)

To confirm the minutes of the meeting on 1 December 2021.

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. DECLARATIONS OF INTEREST**

To receive any declarations of interest

A member with a disclosable pecuniary interest or a personal interest in a matter who attends a meeting of the authority at which the matter is considered -

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent

and, if the interest is a disclosable pecuniary interest, or a personal interest which is also prejudicial

- (ii) may not participate in any discussion or vote on the matter (and must withdraw to the public seating area) unless they have been granted a dispensation.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests, or is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal and prejudicial interests are defined in Part 2 of the Code of Conduct For Members

[If a member is in any doubt as to whether they have an interest which should be declared they should seek the advice of the Monitoring Officer before the start of the meeting]

#### **4. PUBLIC PARTICIPATION**

An opportunity for members of the public to make statements or ask questions in accordance with the rules as to public participation.

#### **5. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN**

#### **6. ACTION POINTS FROM THE PREVIOUS MEETING (Pages 9 - 10)**

#### **7. BUDGET PROPOSALS 2022-2023 (Pages 11 - 45)**

#### **8. WORK PROGRAMME (Pages 46 - 47)**

## MINUTES

### FINANCE & RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

1 DECEMBER 2021

#### Present:

Cllr Allen	Cllr Suqlain Mahmood (Chairman)
Cllr Chapman	Cllr Tindall
Cllr Claughton	Cllr Townsend (Vice-Chairman)
Cllr Douris	Cllr Guest

#### Officers:

Claire Hamilton (CH)	Chief Executive
Robin Barton (RB)	Strategic Director – Corporate and Commercial
Nigel Howcutt (NH)	Chief Finance Officer
Linda Roberts (LR)	Assistant Director – Performance, People and Innovation
Mark Brookes (MB)	Assistant Director – Corporate and Contracted Services
Trudi Angel (TA)	Corporate and Democratic Support Officer

#### Also in attendance:

Cllr Andrew Williams (Portfolio Holder, Corporate and Contracted Services)  
Cllr Graeme Elliot (Portfolio Holder, Finance and Resources)

#### Attended remotely:

Ben Hosier (BH) – Group Manager, Commissioning, Procurement & Compliance  
Chris Baker (CB) – Group Manager, Revenue, Benefits and Fraud  
Matt Rawdon (MR) – Group Manager, People and Performance  
Ben Trueman (BT) – Group Manager, Technology and Digital Transformation  
Farida Hussain (FH) – Group Manager, Legal and Corporate Services

Following a joint meeting of the OSC's where a presentation on the budget proposals for 2022/2023 was given, the Finance & Resources OSC meeting began at 8.57 pm.

#### 1. Minutes

The minutes of the last meeting were agreed.

#### 2. Apologies for Absence

Apologies for absence were received from Cllr Adeleke, Cllr Symington and Cllr Arslan.

Cllr Sinha attended remotely so was unable to participate in the meeting.

### **3. Declarations of Interest**

Councillor Douris advised that the company he owned was a tenant of a DBC commercial garage.

The Chairman noted that he was a director of a company that pays business rates locally.

### **4. Public Participation**

There was no public participation.

### **5. Action points from the previous meeting**

All action points from the previous meeting had been resolved.

### **6. Budget preparation**

NH provided a presentations on the key proposals for the budget.

In terms of efficiencies or income generation NH gave details of savings proposals of £290,000, resource baseline growth proposals of £240,000, growth/funding proposals of £270,000 and new and amended capital bids of £3.2 million as follows:

#### Income generation

Cemetery restructure of management saving of £40,000 in 2022/23.

Commercial property portfolio income - the reduction in commercial property income that we projected for 2021/22 coming into the baseline for 2022/23 resulting in a total of £250,000.

#### Baseline growth

Estates team warden to cover additional responsibilities for the commercial property portfolio, overseeing the delivery of energy performance certificates for the whole portfolio and working with tenants on the 'prevent' agenda and monitoring of large scale events at a cost of £45,000 for 2022/23.

An increase in insurance premiums up to 20% which is an increase of £160,000 on 2022/23. NH confirmed this is yet to go through the procurement process and there will be an update before the final budget on this.

#### Short term/one off – reserve funded items

The revenues and benefits restructure at a cost of £110,000 in 2022/23 and £110,000 in 2023/24 which was approved prior to COVID but had to be delayed due to how busy the department was during the pandemic.

Providing energy performance certificates across the property portfolio at a one off cost of £160,000 for 2022/23, which is a new government requirement. Future policy is expected in terms of standardising EPCs but this is awaited from the government.

### Capital – new and amendments

DEN's One Stop Shop which will replace the existing food bank at the Paradise depot site with a café at a cost of £625,000 for 2022/23 and £1,875,000 in 2023/24. Part of this will be funded through the sale of adjacent land and a contribution from DEN's and their partners.

Commercial property investment of £520,000 in 2022/23, £90,000 in 2023/24, £70,000 in 2024/25 and £30,000 in 2025/26. This includes investment in arcades that have been heavily used in COVID.

### Questions

Cllr Tindall asserted that he didn't want to see cost increases or rent increases for tenants. NH confirmed there was no change to the policy with regards to rent reviews and the rent cycle. Occupancy in the borough of commercial property is at 94-95% which is achieved through balancing rates and bringing in a return. Expected income from commercial property has been reduced in the budget to account for COVID and this will pick up in the next 3 years.

Cllr Guest asked whether the officer dealing with the general fund budget change analysis and if the Healthy Hub Officer will be replaced. NH will come back on this.

Cllr Townsend asked if the 'bad things' that have happened as a result of COVID have been accounted for in the budget for the following year. NH explained the economic recovery reserve was set up in 2021 with £7.5 million set aside to cover the cost and impact for COVID for a 3-year period. Looking specifically at commercial property income, this income is overachieving what's in the budget, albeit it's still behind COVID times. The budget put it at £1 million reduction in 2021/22 and then £700,000 less in 2022/23 and £400,000 less in 2023/24. Leisure income has been stripped from the budget for 2 years. Car parking however hasn't been covered by this reserve. Car parking income started the year 28% behind pre-COVID levels and is now 20% behind pre-COVID levels.

Cllr Townsend also asked what unknown savings had to be made, he believed the figure was £1 million to £1.5 million but a figure of £2 million was now being presented. NH confirmed there had been changes in government funding and this was regularly updated to reflect the accuracy of the situation.

Cllr Townsend's final question looked at the borough's expectation of inflation being 5% on goods and 2.5% on costs and how this was calculated. NH explained the Council were prudent and sensible with inflation. Some areas will be more than the 5% and 2.5% but this is an average across the budget. There is also growth in the budget to reflect interest rates being low. The Council's treasury management adviser has advised that interest rates are likely to remain low in 2022/23.

Cllr Douris asked if there has been an update on negative RSG and NH confirmed there hadn't been. The cost of negative RSG to the council will be £1 million for the next year (a total of £2.6 million over the 3-year period that it's accrued). Cllr Douris also queried what the £130,000 cost in enhanced community services related to. NH explained this wasn't for this committee but there is a new group manager for communities and this and their resources has been taken into account in the budget.

BH confirmed to Cllr Douris that the £90,000 saving on MFDs (multi-functional devices) was due to extending the life of existing ones by a year.

Action:

NH to confirm to the committee by email if both the officer dealing with the general fund budget change analysis and the Healthy Hub Officer will be replaced.

**Savings and growth proposals for Corporate and Contracted Services**

MB set out the savings and growth proposals for corporate and contracted services as follows:

Savings and income proposals

Corporate services team restructure saving - £20,000 (2022/23).

Office admin review and savings on equipment, postage and printing - £20,000 (2022/23).

Saving in respect of off street parking electricity charges - £10,000 (2022/23).

Leisure income was calculated at £0 and this has been amended to reflect a saving. The Council continues to work with Everyone Active on this - £100,000 (2022/23).

Growth proposals

HRA lead lawyer to deal with the increased housing development work making a part time post full time - £25,000 (2022/23).

Car parking reserve top up to fund controlled parking zones - £40,000 (2022/23).

Reducing inflationary growth on car parking income to try and attract users to the car parks in the COVID recovery period - £70,000 (2022/23).

Re-phasing of ARC income (alarm receiving centre) with proposals for commercialising CCTV units – at a cost of £25,000 in 2026/27.

Questions

The Chairman asked what digital tools are provided to people working from home to save using paper/stationery. MB explained that employees were equipped to work from home but he wasn't aware of specific software for this.

The Chairman also asked if the legal work was done in house or outsourced. MB confirmed it depended on the complexity and volume of the work but making the lead lawyer a full time post (as mentioned above) would allow more to be done in house.

### **Savings and growth proposals for Performance, People and Innovation**

LR set out the proposals as follows:

#### Savings proposals

Historical underspend in the customer services budget and retirement of existing HR software – £20,000 (2022/23).

Moving the data centre back into the CCTV facilities at Cupid Green - £12,000 (2022/23).

#### Resources growth proposals

Providing a counselling service to employees dealing with emotional work related cases and providing coaching support to managers - £20,000 (2022/23).

2-year fixed term resource to support communications as a result of COVID - £50,000 (2022/23).

Service reviews (including the major housing review which resulted in the housing action plan and the customer strategy review) - £80,000 (2022/23).

Dealing with Microsoft's price increase - £35,000 (2022/23).

Introduction of the housing IT business partner to bring the best use of technology to this area (this will be funded by the HRA) - £65,000 (2022/23).

Funding licences to allow truly mobile working for all officers - £60,000 (2022/23). This is £55,000 in software costs and £5,000 in set up costs.

#### New and amended capital bids

Renewal of firewalls for internet and network security (the current ones having been installed since 2015) - £95,000 (2022/23).

Civica are ending support for the APP system so a flare replacement for a cloud replacement at a cost of £100,000 in 2022/23 and £50,000 in 2023/24. LR noted this was purely an estimate currently and market testing hadn't yet been carried out.

On the capital bid side of things, there are just 2 amendments. The first is for £95,000 in 2022/23 to replace our firewalls. Firewalls are essential. It's the main way of making sure the council is protected from cyber threats. Current ones were installed in 2015. It's a like for like replacement.

The last one is there is a Civica system flare replacement at a cost of £100,000 in 2022/23 and £50,000 in 2023/24. Civica are ending their support for the APP system,

they're replacing that with a cloud-based system. The council don't have to stay with them, there are other products on the market but this particular product will definitely need replacing and hopefully it can be replaced with something that's fit for purpose. That's an estimate of what the costs will be, no market testing has been done as yet.

### Questions

CLlr Douris queried whether the offer for the new software from MRI was an introductory offer that would result in a higher rate in the coming years. LR will revert on this.

CLlr Tindall queried what communication had been had with the CCG as a tenant and whether a new tenant would need to be found when they were incorporated into ICS. NH confirmed they are still a tenant, despite not being physically present but the CCG can now give 6 months' notice, as per their tenancy. The Council is keen to continue to have a close relationship with the local care sector and hopes to continue to have them as a tenant in the future.

The Chairman welcomed Robin Barton to the team who will be dealing with the commercial strategies in the coming months.

### Actions:

LR to confirm whether MRI are offering a discount on their new software.

CLlr Townsend noted it was hard to reconcile the slides that had been provided in this meeting with the reports that were provided prior to the meeting. Something to consider for future meetings.

## **7. Work Programme**

The Chairman noted that he would liaise with officers to see if the meeting on 5<sup>th</sup> January would take place depending on what the items for the agenda may be.

BH to provide reports on (1) car parking and (2) electrical vehicle charging points.

The Chairman thanked everyone for their attendance and closed the meeting.

### Actions:

The Chairman to revert in due course as to whether the meeting on 5<sup>th</sup> January will go ahead.

The Chairman and BH to liaise offline about the timing and content of the reports on car parking and electrical vehicle charging points.

The meeting ended at 9.47 pm



**Finance and Resources OSC Action Points - December**

<b>Date of meeting</b>	<b>Action point</b>	<b>Responsible officer</b>	<b>Date action completed</b>	<b>Response</b>
01/12/21	<p>Cllr Guest asked whether the officer dealing with the general fund budget change analysis and if the Healthy Hub Officer will be replaced.</p> <p>NH will come back on this.</p>	N Howcutt	13/12/21	<p>The public health funding directly for the Healthy Hub role will stop at the end of this financial year however, there are currently a number of discussions over the long term plans for the hubs and it is expected that funding to continue the work of the healthy hub and focus on inequalities will be available for Local Authorities.</p> <p>The response to Covid-19 has delayed any announcement on grant extensions and so to prevent a gap in support to residents, ensure we retain existing resources and can effectively plan for future local demands, we are proposing a Healthy Communities post in the base budget report presented at scrutiny. This post will carry on the Healthy Hub work plus enable us to focus on local priorities and carry out functions as part of future grant applications.</p>
01/12/21	<p>Cllr Douris queried whether the offer for the new software from MRI was an introductory offer that would result in a higher rate in the coming years.</p> <p>LR will revert on this.</p>	L Roberts	09/12/21	<p>MRI (Orchard) provided an indicative price which included a 15% discount on purchase of both "Housing Officer" and "Inspector" modules of the mobile solution. Any commitment to the mobile solution would be added to the Council's overarching contract with the supplier and subject to renegotiation as part of any renewal. However, because it is linked to buying both modules, there is no suggestion that the discount is available only as part of a short-term or introductory offer.</p>
01/12/21	BH to provide reports to a future meeting	B Hosier	09/12/21	I will be presenting these 2 reports at the 8 Mar 2022 committee meeting.

	<p>on:</p> <p>(1) car parking (2) electrical vehicle charging points</p> <p>BH to advise about the timing and content of the reports on car parking and electrical vehicle charging points.</p>			<p>1) This report will focus on the financial mechanics of the Parking Service, including on-street and off-street and ring-fenced and non-ring-fenced funds. The report will also comment on the value for money aspect of the enforcement contract and performance from a costs/benefits perspective. It will also touch on the Council's parking enforcement requirements.</p> <p>2) This report will focus on the work to date on the electric vehicle charge points and the Council's approach to location, installation and operation.</p>
01/12/21	The Chairman noted that he would liaise with officers to see if the meeting on 5 <sup>th</sup> January would take place depending on what the items for the agenda may be.	Cllr Mahmood/T Angel	10/12/21	It has been agreed with the Chairman, officers and SLT that the meeting on 5 <sup>th</sup> January will be cancelled.



<b>Report for:</b>	<b>Joint Overview and Scrutiny Committee</b>
<b>Date of meeting:</b>	<b>2nd February 2022</b>
<b>PART:</b>	<b>1</b>
If Part II, reason:	

<b>Title of report:</b>	<b>BUDGET PREPARATION 2022/23</b>
Contact:	Cllr Graeme Elliot, Portfolio Holder for Finance & Resources Nigel Howcutt, Chief Finance Officer Fiona Jump, Group Manager Financial Services/Deputy S151
Purpose of report:	To provide Members with an overview of proposed changes to the draft budget and provide the opportunity to scrutinise and provide feedback to Cabinet.
Recommendations	That the Scrutiny Committee review and scrutinise the draft budget proposals for 2022/23 and provide feedback, to be considered by Cabinet, for each Committee's specific area of responsibility.
Corporate Objectives:	All. Setting a balanced budget supports all of the Council's corporate objectives.
Implications:	The financial and value for money implications are set out in the body of the report.
Risk Implications	The Council is required to set a balanced budget and scrutiny of the overall budget proposals will assist in the challenge process required.
Community Impact Assessments	Where appropriate, Community Impact Assessments for proposed budgets amendments have been undertaken by relevant service areas.
Health And Safety Implications	None.
Consultees:	Budget Review Group; Joint Scrutiny December 2021, Portfolio Holders, Senior Leadership Team, Corporate Leadership Team.
Background Papers:	Agenda item 7 September 2021 Cabinet - Medium Term Financial Strategy 2021/22 – 2025/26. Agenda Item 1 December 2021 Overview and Scrutiny – Budget Preparation 2022/23

Key Terms, Definitions & Acronyms	GF – General Fund HRA – Housing Revenue Account MTFS – Medium Term Financial Strategy OSC – Overview and Scrutiny Committee RSG – Revenue Support Grant
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## **Introduction**

1. The purpose of this report is to present for scrutiny the additional proposed changes to the 2022/23 draft budget presented to scrutiny in December 2021.
2. The Joint budget scrutiny group will jointly scrutinise these budget proposals and will focus only on the proposed changes to the draft budget presented to Scrutiny in December.
3. The following appendices show the Dacorum Borough Council draft budget for 2022/23, and the proposed fees and charges for 2022/23;

### **Corporate view**

- Appendix A – General Fund Budget Summary 2022/23
- Appendix B – General Fund Budget Summary by Committee 2022/23

### **Reserves**

- Appendix C – Statement of Earmarked Reserves

### **Fees and charges**

- Appendix D– Fees and Charges Finance and Resources 2022/23
- Appendix E– Fees and Charges Housing and Community (Licensing) 2022/23
- Appendix F– Fees and Charges Housing and Community (Other) 2022/23
- Appendix G– Fees and Charges Strategic Planning and Environment 2022/23

## **Changes to the 2022/23 budget proposals since December OSC meeting.**

4. Changes to the draft budgets since the meeting of Joint OSC on 1<sup>st</sup> December 2021 are summarised in table 1 below, with more detail provided in subsequent paragraphs.

**Table 1: Changes to the DBC 2022/23 Budget Proposals.**

<b>Savings target as at Joint OSC, December 2021</b>		<b>0</b>
<b>Local Government Financial Settlement Funding Changes</b>		
Continued suspension of Negative RSG Payment – <b>One off</b>	-940	
An additional year of New Homes Bonus Funding – <b>One off</b>	-750	
Baseline Funding Adjustment	56	
Services Grant/NI Contribution funding levels	42	
Lower Tier Services Grant – <b>One off</b>	-135	
Transfer to Management of Change Reserve	500	
Transfer to the Dacorum Development Reserve	1,227	
<b>Proposed Budget Changes</b>		<b>0</b>
Insurance Re-Procurement Saving	-61	
Removal of Historic IT Saving	20	
Senior Leadership Team Restructure – Approved by Council October 2021	41	
Residents Survey 2022/23	40	
Dacorum Development Reserve Draw Down to fund the Residents Survey	-40	
<b>Amended savings target after additional pressures</b>		<b>0</b>

5. In order to assist Members, more detail is provided in the following paragraphs. All the proposed changes to the General Fund are in the Finance and Resources division.

#### **Finance and Resources**

6. The one year Local Government Finance settlement was announced in December and as a result there were a number of additional one off funding streams announced as detailed in the top of table 1. These are one off funding agreements, whilst the government undertakes a review of Local Authority funding for 2023/24 onwards.
7. As part of the governments Local Authority assessment of financial need they calculate how much Revenue Support Grant (RSG) authorities require, in the case of Dacorum we are assessed as having to make a contribution to the government called negative RSG. The settlement announced means the contribution is not required in 2022/23. The government also announced an additional New Homes Bonus grant for 2022/23, in line with the proposals outlined, for such an event in the December Scrutiny.
8. The settlement also announced two additional funding streams; The Services Grant to fund the impact of National Insurance increases (To fund Health and Social Care), and the Lower Tier financing fund. These funding streams are expected to be short term allocations, to represent short term investment in local authorities, whilst the Local Authority funding model is reviewed.
9. The net impact of these one off funding streams will be allocated to reserves in line with proposals outlined in the MTFs and December scrutiny.

10. There has also been a small number of new initiatives proposed since the last scrutiny, detailed at the bottom of Table 1.

- Removal of an historic 2018 IT saving that is no longer feasible as the proposal is outdated, £20k.
- SLT Restructure growth included in the budget, £41k approved by cabinet in October.
- Resident Survey to be undertaken in 2022/23, £40k funded from the Dacorum Development Reserve.
- A £61k saving realised from the conclusion of the re-procurement of the 3 year Insurance Contract for 2022 onwards.

### **Housing Revenue Account**

11. There are no proposed changes to the 2022/23 draft HRA budget presented to Scrutiny in December.

### **Capital Programme**

12. There are no proposed changes to the Capital Programme presented to members in December.

13. A review of the 2021/22 HRA Capital Slippage is still underway and an assessment of how much of the repairs and maintenance programme can be realistically slipped into 2022/23 is still being reviewed with the Council's provider.

### **Reserves**

14. The proposed movements in General Fund reserves are set out in Appendix C. The reserve movements proposed since the December 2021 OSC of £1.7m are detailed below for inclusion within the 2022/23 budget.

- Management of Change reserve – An additional contribution of £500k to this reserve is proposed to support future service deliver changes. This allocation is taken from part of the negative RSG windfall detailed above.
- Dacorum Development reserve – A net contribution of £1.2m to the Dacorum Development Reserve. This is made up of the net effect of the other local government finance settlement predominantly the £750k in NHB income, £400k residual removal of the requirement to fund the negative RSG.

### **Alternative Budget Proposal Liberal Democrat Party**

15. As part of the budget setting process the opposition Political Party would like to propose an alternative reserve allocation to the proposed approach detailed in para 14. The proposal is detailed below in table 2 and proposes a one off allocation to specific reserves of £1.04m.

**Table 2: Liberal Democrat Alternative Budget Proposal 22/23.**

	<b>Description</b>	<b>Total £'000's</b>
A	Donation to the Wendover Canal Project to attract match-funding.	135
B	Set up a Specific Reserve to kick-start initiatives for carbon reduction in Council domestic properties.	500
C	Set up a Specific Reserve to progress the purchase of Electric vehicles in and by the Council and the means of propulsion.	400
	<b>Total Costs of Proposals</b>	<b>1,035</b>
D	The Negative RSG Contribution Freeze	(900)
E	The Lower Tier Services Grant Funding.	(135)
	<b>Financing these Proposals</b>	<b>(1,035)</b>

### **Recommendation**

16. Members are asked to review and scrutinise the draft budget proposals, fees, and charges for 2022/23 and provide feedback, to be considered by Cabinet.

## **Annexe A**

### **Explanation of expenditure categories used in appendices**

#### Budget Categories Glossary

#### **Employees**

This group includes the cost of employee expenses, both direct and indirect, for example:

- Salaries
- Employer's National Insurance and pension contributions
- Agency staff
- Employee allowances (not including travel and subsistence)
- Training
- Advertising
- Severance payments

#### **Premises**

This group includes expenses directly related to the running of premises and land:

- Repairs, alterations and maintenance
- Energy costs
- Rent
- Business Rates
- Water
- Fixture and fittings
- Premises insurance
- Cleaning and domestic supplies
- Grounds maintenance

#### **Transport**

This group includes all costs associated with the hire or use of transport, including travel allowances:

- Repair and maintenance of vehicles
- Vehicle licensing
- Fuel
- Vehicle hire
- Vehicle insurance
- Employee mileage

#### **Third Party Payments**

Third party payments are contracts with external providers for the provision of a specific service. Examples for the Council include the Call Centre, Payroll Services, and Parking Enforcement.



### **Supplies & Services**

This group includes all direct supplies and service expenses to the authority:

- Equipment, furniture and materials
- Catering/Vending
- Clothing and uniforms
- Printing, stationery and general office expenses
- External services (consultancy, professional advisors)
- Communications and computing (eg software maintenance, telephones and postage)
- Members allowances
- Conferences and seminars
- Grants and subscriptions

### **Capital Charges**

These statutory accounting adjustments reflect a notional charge to the service for the use of a Councils asset. An example is Cupid Depot, for which a charge is made to Waste Services, for as long as the service uses the asset. These charges are reversed out centrally and do not impact on Council Tax.

### **Transfer Payments**

This includes the cost of payments to individuals for which no goods or services are received. For the Council this only relates to Housing Benefit payments.

### **Income**

This group includes all income received by the service from external users or by way of charges:

- Rental income
- Sales of goods or services (eg the sale of recyclables and waste sacks)
- Fees and charges (eg Planning, Parking and Burials)

### **Grants and Contributions**

This group includes all income received by the service from external bodies:

- Specific Government grants
- Income for jointly run projects/services
- Reimbursement of costs (eg recovery of legal costs)
- Other contributions (eg recycling credits from Herts County Council)

### **Recharges**

This statutory accounting adjustment charges out the back office functions (such as Finance and Legal) to the front line services. These adjustments are based on timesheet information provided by Group Managers and are subject to changes each year. The recharges overall will come back to zero, with the only impact on Council Tax being the overall charge to the Housing Revenue Account, as shown in Appendix A.

## DRAFT GENERAL FUND BUDGET SUMMARY 2022/23

APPENDIX A

	Original 2021/22	Growth / (Savings)	Estimate 2022/23 1st OSC 1.12.21	Growth / (Savings)	Estimate 2022/23 2nd OSC 2.2.22
	£000	£000	£000	£000	£000
<b>Service Expenditure &amp; Income</b>					
Employees	24,597	2,924	27,520	3,003	27,600
Premises	4,945	374	5,319	254	5,198
Transport	1,596	244	1,839	204	1,800
Supplies & Services	7,697	267	7,964	321	8,018
Third-Parties	811	176	987	176	987
Transfer Payments	47,149	(3)	47,146	(3)	47,146
Capital Charges & Bad Debts	4,917	0	4,917	0	4,917
Income	(16,958)	(707)	(17,665)	(707)	(17,665)
Grants and Contributions	(51,633)	152	(51,481)	130	(51,503)
Recharge to HRA	(4,607)	(566)	(5,173)	(478)	(5,085)
<b>Net Cost Of Services</b>	<b>18,514</b>	<b>2,860</b>	<b>21,374</b>	<b>2,900</b>	<b>21,413</b>
<b>Less:</b>					
Interest Receipts	(425)	125	(300)	125	(300)
Interest Payments & MRP	1,037	(8)	1,029	(8)	1,029
Reversal of Capital Charges	(4,802)	0	(4,802)	0	(4,802)
Revenue Contributions to Capital	350	(350)	0	(350)	0
Net movement to/(from) Earmarked Reserves	1,789	(4,866)	(3,077)	(3,179)	(1,390)
<b>Budget Requirement General Fund</b>	<b>16,462</b>	<b>(2,238)</b>	<b>14,224</b>	<b>(512)</b>	<b>15,950</b>
Parish Precepts	1,000	34	1,034	34	1,034
<b>Budget Requirement Including Parishes</b>	<b>17,462</b>	<b>(2,204)</b>	<b>15,258</b>	<b>(478)</b>	<b>16,984</b>
<b>Funded by:</b>					
Business Rates Retained	(2,791)	(169)	(2,960)	(113)	(2,904)
Revenue Support Grant	0	940	940	0	0
New Homes Bonus/Government Grants	(1,968)	1,423	(545)	539	(1,429)
Other Government Grants	0	(250)	(250)	(208)	(208)
Council Tax (Surplus)/Deficit	402	(0)	402	(0)	402
Business Rates (Surplus)/Deficit	300	723	1,023	723	1,023
<b>Net Expenditure before Council Tax</b>	<b>13,405</b>	<b>463</b>	<b>13,868</b>	<b>463</b>	<b>13,868</b>
<b>Demand on the Collection Fund</b>	<b>(13,405)</b>	<b>(463)</b>	<b>(13,868)</b>	<b>(462)</b>	<b>(13,868)</b>
<b>Net Change in General Fund Balance</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>
General Fund Balance B/Fwd	(2,502)		(2,502)		(2,502)
In year use	0		0		0
General Fund Balance C/Fwd	<b>(2,502)</b>		<b>(2,502)</b>		<b>(2,502)</b>

<b>OVERVIEW AND SCRUTINY COMMITTEE DRAFT GENERAL FUND BUDGETS 2022/23</b>				
	<b>Finance &amp; Resources 2022/23 (£'000s)</b>	<b>Housing &amp; Community 2022/23 (£'000s)</b>	<b>Planning &amp; Environment 2022/23 (£'000s)</b>	<b>Total  (£'000s)</b>
Employees	11,711	4,690	11,200	<b>27,600</b>
Premises	3,072	1,076	1,050	<b>5,198</b>
Transport	357	14	1,428	<b>1,800</b>
Supplies & Services	4,004	1,158	2,856	<b>8,018</b>
Third-Parties	899	0	88	<b>987</b>
Transfer Payments	47,144	2	0	<b>47,146</b>
Capital Charges	2,131	1,083	1,704	<b>4,917</b>
Income	(8,702)	(4,990)	(3,973)	<b>(17,665)</b>
Grants and Contributions	(48,830)	(871)	(1,802)	<b>(51,503)</b>
Recharges	(7,010)	(75)	2,000	<b>(5,085)</b>
<b>Net Expenditure by Committee</b>	<b>4,776</b>	<b>2,088</b>	<b>14,550</b>	<b>21,413</b>

General Fund Reserves Summary	Balance as at 31/03/2021 £'000	Net Reserve Movement 2021/22 £'000	Balance as at 31/03/2022 £'000	Net Reserve Movement 2022/23 £'000	Balance as at 31/03/2023 £'000	Net Reserve Movement 2023/24 £'000	Balance as at 31/03/2024 £'000	Net Reserve Movement 2024/25 £'000	Balance as at 31/03/2025 £'000	Net Reserve Movement 2025/26 £'000	Balance as at 31/03/2026 £'000
Civic Buildings Major Repairs Reserve	60		60		60		60		60		60
Capital Development Reserve	300		300	(300)	0		0		0		0
Earmarked Grants Reserve	44		44		44		44		44		44
Management of Change Reserve	756	(647)	109	768	877	147	1,024	250	1,274	250	1,524
Technology Reserve	756	(34)	722	(45)	677		677		677		677
Savings Efficiencies Reserve	1,207	(624)	583	(175)	408	(46)	362		362		362
On Street Car Parking Reserve	135		135	40	175	40	215	40	255	40	295
Local Development Framework Reserve	515	(155)	360	(150)	210	(80)	130	(130)	0		0
Dacorum Development Reserve	848	130	978	717	1,695	(326)	1,369		1,369		1,369
Climate Change and Sustainability Reserve	266	(100)	166		166		166		166		166
Litigation Reserve	317		317		317		317		317		317
Vehicle Replacement Reserve	0		0	350	350	350	700	350	1,050	350	1,400
Invest to Save Reserve	82	(20)	62	(20)	42	(20)	22		22		22
Youth Provision Reserve	44		44		44		44		44		44
Election Reserve	40	40	80	40	120	(120)	0	40	40	40	80
Uninsured Loss Reserve	360		360		360		360		360		360
Training & Development Reserve	375	(275)	100	(75)	25		25		25		25
Housing Conditions Survey Reserve	61	15	76	15	91	15	106	15	121	15	136
Dacorum Rent Aid - Guarantee Scheme	15		15	(15)	0		0		0		0
Rent Guarantee Scheme Reserve	15		15	(15)	0		0		0		0
Funding Equalisation Reserve	14,642	(11,795)	2,847	(1,023)	1,824	(607)	1,217		1,217		1,217
Pensions Reserves	2,373	200	2,573	200	2,773	(2,300)	473	200	673	200	873
Maylands Plus Reserve	46	23	69	23	92	23	115	23	138	23	161
Covid 19 Hardship Fund	581	(581)	0		0		0		0		0
Economic Recovery Reserve	5,142	(2,522)	2,620	(1,725)	895	(895)	0	388	388		388
<b>Total Earmarked Reserves</b>	<b>28,980</b>	<b>(16,345)</b>	<b>12,635</b>	<b>(1,390)</b>	<b>11,245</b>	<b>(3,819)</b>	<b>7,426</b>	<b>1,176</b>	<b>8,602</b>	<b>918</b>	<b>9,520</b>
<b>Working Balance</b>	<b>2,502</b>	<b>0</b>	<b>2,502</b>		<b>2,502</b>		<b>2,502</b>		<b>2,502</b>		<b>2,502</b>
<b>Total General Fund Reserves</b>	<b>31,482</b>	<b>(16,345)</b>	<b>15,137</b>	<b>(1,390)</b>	<b>13,747</b>	<b>(3,819)</b>	<b>9,928</b>	<b>1,176</b>	<b>11,104</b>	<b>918</b>	<b>12,022</b>

## FINANCE &amp; RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Revenues</b>				
Summons Costs		70.00	70.00	0.0%
Liability Orders		30.00	30.00	0.0%
<b>Berkhamsted Civic Centre</b>				
Weddings - Full Day	Day	667.00	680.00	1.9%
Extended from 11.30pm to midnight	Half Hour	69.00	70.50	2.2%
Community Use - Day	Hour	23.00	23.50	2.2%
Community Use - Monday to Thursday Evening (after 6pm)	Hour	27.00	27.50	1.9%
Community Use - Friday Evenings & Weekends	Hour	32.00	32.50	1.6%
Commercial Use - Day	Hour	29.00	29.50	1.7%
Commercial Use - Monday to Thursday Evening (after 6pm)	Hour	36.00	36.50	1.4%
Commercial Use - Friday Evenings & Weekends	Hour	42.00	45.00	7.1%
Sale of Goods - Commercial - Evenings (after 6pm)	Evening	277.00	283.00	2.2%
Sale of Goods - Commercial	Day	288.00	294.00	2.1%
<b>Victoria Hall</b>				
Day Fayres - inc. Assembly Room, Victoria Room and main kitchen (9am to 5.30pm)	Day	500.00	510.00	2.0%
Day Fayres - inc. Assembly Room, Victoria Room and main kitchen (9am to 5.30pm) Charity	Day	280.00	286.00	2.1%
Refundable Deposit (If required)	Per Hire	200.00	200.00	0.0%
All Events Extra Time 11:30pm - 12.00am.	Half Hour	65.00	66.50	2.3%
Assembly Room - Community Use - Day	Hour	23.00	23.50	2.2%
Assembly Room - Community Use - Evening/Weekends	Hour	26.00	26.50	1.9%
Assembly Room - Commercial Use - Day	Hour	27.00	27.50	1.9%
Assembly Room - Commercial Use - week night Monday to Thursday	Hour	34.00	34.50	1.5%
Assembly Rooms - Commercial Use - Evening/Weekends	Hour	40.00	41.00	2.5%
Everyone Active Bowls and Table Tennis	Session 2.5 hours	36.00	36.50	1.4%
Private Bowls and Table Tennis	Session 2.5 hours	36.00	36.50	1.4%
Kitchen Use - Washing Up	Day	34.00	34.50	1.5%
Kitchen Use - Full Catering	Day	65.00	66.50	2.3%
Victoria Room - Commercial Use - Weekdays to 6pm	Hour	24.00	24.50	2.1%
Victoria Room - Commercial Use - Weekdays after 6pm and Weekends	Hour	28.00	28.50	1.8%
Victoria Room - Community Use - Weekdays to 6pm	Hour	20.00	20.50	2.5%
Victoria Room - Community Use - Weekdays after 6pm and Weekends	Hour	22.00	22.50	2.3%
Albert Room - Community Use - Weekdays to 6pm	Hour	15.00	15.50	3.3%
Albert Room - Community Use - Weekdays after 6pm and Weekends	Hour	17.00	17.50	2.9%
Edward Room - Weekdays	Hour	12.00	12.00	0.0%
Edward Room Office	Hour	9.00	9.00	0.0%
Tring Park School Assembly Room	Hour	20.00	20.50	2.5%
Tring Park School Victoria Room	Hour	17.00	17.50	2.9%
Tring Park School Albert Room	Hour	11.00	11.00	0.0%
Tring U3A Table Tennis	Session 2.5 hours	36.00	36.50	1.4%
<b>Football Season</b>				
Adult - Including Pavilion	13 Games	891.00	908.00	1.9%
Adult - Excluding Pavilion	13 Games	638.00	650.00	1.9%
Junior (aged 11 to 18) - Including Pavilion	13 Games	461.00	469.00	1.7%
Junior (aged 11 to 18) - Excluding Pavilion	13 Games	320.00	326.00	1.9%
Mini (aged 7 to 10) - Including Pavilion	13 Games	283.00	288.00	1.8%
Mini (aged 7 to 10) - Excluding Pavilion	13 Games	195.00	199.00	2.1%
<b>Sports Pitch Hire - Football, Baseball &amp; Rugby</b>				
Adult - Including Pavilion	Match	75.00	76.50	2.0%
Adult - Excluding Pavilion	Match	54.00	55.00	1.9%
Junior (aged 11 to 18) - Including Pavilion	Match	47.00	48.00	2.1%
Junior (aged 11 to 18) - Excluding Pavilion	Match	35.00	36.00	2.9%
Mini (aged 7 to 10) - Including Pavilion	Match	30.00	30.50	1.7%
Mini (aged 7 to 10) - Excluding Pavilion	Match	21.00	21.50	2.4%
<b>Sports Pitch Hire - Cricket</b>				
Adult - Including Pavilion	Match	75.00	76.50	2.0%
Adult - Excluding Pavilion	Match	69.00	70.50	2.2%
Adult - Weekday Evening Match Excluding Pavilion	Match	45.00	46.00	2.2%
Adult - Training (No Marking Required)	Match	35.00	36.00	2.9%
<b>Miscellaneous</b>				
Hot Air Balloon Launches	Per Launch	55.00	55.00	0.0%
Allotments	Pole	6.00	6.00	0.0%

## FINANCE &amp; RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Cemeteries</b>				
<b>Exclusive Right of Burial</b>				
Lawn Grave 9ft x 4ft (75 Years)		1,430.00	1,460.00	2.1%
Child & Babies Section (child from 0 to 12 years)		no charge	no charge	0.0%
Muslim Wooden Lined Grave 2018/19 / Muslim Burial ERB 2019/20		1,650.00	N/A	0.0%
<b>Pre Purchased</b>				
Lawn Grave (75 Years)		2,474.00	2,525.00	2.1%
<b>Cremated Remains Exclusive Right of Burial</b>				
Cremated Remains Flat Tablet Memorial (75 Years)		532.00	545.00	2.4%
Cremated Remains Desk Memorial (75 Years)		532.00	545.00	2.4%
Cremated Remains 2'6" upright Memorial (75 Years)		772.00	785.00	1.7%
Cremated Remains Family Garden (75 Years)		834.00	N/A	0.0%
<b>Pre Purchased</b>				
Cremated Remains Flat Tablet Memorial (75 Years)		834.00	850.00	1.9%
Cremated Remains Desk Memorial (75 Years)		834.00	850.00	1.9%
Cremated Remains 2'6" upright Memorial (75 Years)		1,075.00	1,095.00	1.9%
Cremated Remains Family Garden (75 Years)		1,335.00	N/A	0.0%
<b>* All fees are pertinent to the grave owner, if non-resident fees are treble.</b>				
<b>Interment Fees</b>				
Lawn Grave (Burial) - Adult		663.00	675.00	1.8%
Additional Excavation fees - Adult		215.00	220.00	2.3%
Lawn Grave (Burial) - Child		no charge	no charge	0.0%
Woodland Burial including Tree		814.00	830.00	2.0%
Child Grave Child & Baby Section		no charge	no charge	0.0%
Cremated Remains Adult		224.00	230.00	2.7%
Cremated Remains - Double Interment - Adult		449.00	460.00	2.4%
Scattering of Remains - Adult or Child		62.00	65.00	4.8%
<b>* All fees are pertinent to the grave owner, if non-resident fees are treble.</b>				
<b>Cemeteries</b>				
<b>Additional Fees</b>				
ERB (Deed) Transfer (to another)		73.00	75.00	2.7%
Use of Chapel at Tring		94.00	95.00	1.1%
Repurchase expired lease on Right of Burial (75 years)		928.00	945.00	1.8%
Repurchase expired lease on Right of Burial (75 years) Cremation Plot		32.00	35.00	9.4%
Additional Fee for out of hours interment (after 2 Mon - Thurs, after 1 Friday)		313.00	320.00	2.2%
Additional Fee for Saturday interment (Until 12.00)		313.00	320.00	2.2%

## FINANCE &amp; RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Memorial Fees</b>				
<b>Memorial Administration Fees</b>				
Headstone (additional or replacement)		209.00	215.00	2.9%
Child's Headstone		no charge	no charge	0.0%
Tablet or Plaque (additional or replacement)		80.00	85.00	6.3%
Desktop (additional or replacement)		80.00	85.00	6.3%
Vase (additional or replacement)		42.00	50.00	19.0%
Headstone (each inscription after the first, inc. memorial test fees)		140.00	145.00	3.6%
Desktops, Tablets and Plaques (each inscription after the first)		52.00	55.00	5.8%
Vase (each inscription after the first)		32.00	35.00	9.4%
Jubilee Bench and installation (inc. 10 year lease)		1,500.00	1,650.00	10.0%
Memorial Seat Extend Lease (additional 5 years)		125.00	130.00	4.0%
Granite Seat Plaque Renewal (5 years)		177.00	180.00	1.7%
Rose Garden Memorial (10 years)		459.00	N/A	0.0%
Rose Garden Memorial Renewal (5 years)		345.00	N/A	0.0%
Shrub with Inscribed Marker (10 years)		251.00	265.00	5.6%
Shrub renewal (5 years)		135.00	140.00	3.7%
Standard Rose with Inscribed Marker (10 years)		315.00	N/A	0.0%
Standard Rose renewal (5 years)		155.00	N/A	0.0%
Rose with Inscribed Marker (10 years)		251.00	265.00	5.6%
Rose renewal (5 years)		136.00	165.00	21.3%
Tring Leather Panel Memorial		131.00	N/A	0.0%
Tring leather panel memorial renewal (5 years)		58.00	N/A	0.0%
Leaf Vaults Single (10 years) inc. leaf vase		1,000.00	N/A	0.0%
Leaf Vaults Double (10 years) inc. leaf vase		1,125.00	N/A	0.0%
Leaf Vaults renewal (5 years)		295.00	N/A	0.0%
Leaf Vase		128.00	N/A	0.0%
<b>* All fees are pertinent to the grave owner, if non-resident fees are treble.</b>				
<b>Charges to Watford Residents Using Poppyfields Cemetery</b>				
<b>Exclusive Right of Burial</b>				
Lawn Grave 9ft x 4ft (75 Years)		N/A	1,515.00	0.0%
Child & Babies Section (child from 0 to 12 years)		N/A	no charge	0.0%
<b>Pre Purchased</b>				
Lawn Grave (75 Years)		N/A	2,525.00	0.0%
<b>Cremated Remains Exclusive Right of Burial</b>				
Cremated Remains Flat Tablet Memorial (50 Years)		N/A	545.00	0.0%
Cremated Remains Desk Memorial (50 Years)		N/A	545.00	0.0%
Cremated Remains 2'6" upright Memorial (50 Years)		N/A	785.00	0.0%
<b>Interment Fees</b>				
Lawn Grave (Burial) - Adult		N/A	790.00	0.0%
Additional Excavation fees - Adult		N/A	220.00	0.0%
Lawn Grave (Burial) - Child		N/A	no charge	0.0%
Child Grave Child & Baby Section		N/A	no charge	0.0%
Cremated Remains Adult		N/A	265.00	0.0%
Cremated Remains - Double Interment - Adult		N/A	530.00	0.0%
Scattering of Remains - Adult or Child		N/A	65.00	0.0%
<b>Additional Fees</b>				
ERB (Deed) Transfer (to another)		N/A	75.00	0.0%
Use of Chapel at Tring		N/A	150.00	0.0%
Repurchase expired lease on Right of Burial (50 years)		N/A	465.00	0.0%
Repurchase expired lease on Right of Burial (50 years) Cremation Plot		N/A	165.00	0.0%
Additional Fee for out of hours interment (after 2 Mon - Thurs, after 1 Friday)		N/A	320.00	0.0%
Additional Fee for Saturday interment (Until 12.00)		N/A	320.00	0.0%
<b>Commercial Property and Assets</b>				
Land Disposal Enquiry Charge		350.00	357.00	2.0%
<b>Woodwells Caravan Park</b>				
In Borough Resident	Per Annum	428.00	437.00	2.1%
Out of Borough Resident	Per Annum	510.00	521.00	2.2%

## FINANCE &amp; RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Parking Services</b>				
<b>Off Street Parking - (including VAT @ 20% where applicable)</b>				
Wood Lane End (Previously Duxons Turn)	Up to 2 Hours	0.50	0.50	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 3 Hours	0.80	0.80	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 4 Hours	1.20	1.20	0.0%
Wood Lane End (Previously Duxons Turn)	Up to 10 Hours	2.00	2.00	0.0%
Wood Lane End (Previously Duxons Turn)	Annual season ticket (limited to 30)	250.00	250.00	0.0%
The Gables	Up to 1 Hour	0.60	0.60	0.0%
The Gables	Up to 2 Hours	0.80	0.80	0.0%
The Gables	Up to 3 Hours	1.00	1.00	0.0%
The Gables	Up to 4 Hours	1.20	1.20	0.0%
The Gables	Up to 10 Hours	1.70	1.70	0.0%
High Street	Up to 1 Hour	0.50	0.50	0.0%
High Street	Up to 2 Hours	0.80	0.80	0.0%
High Street	Up to 3 Hours	1.00	1.00	0.0%
High Street	Up to 4 Hours	1.20	1.20	0.0%
High Street	Up to 10 Hours	1.70	1.70	0.0%
High Street	Annual resident permit	80.00	80.00	0.0%
Queensway	Up to 1 Hour	0.60	0.60	0.0%
Queensway	Up to 2 Hours	1.10	1.10	0.0%
Queensway	Up to 3 Hours	1.40	1.40	0.0%
Queensway	Up to 4 Hours	1.80	1.80	0.0%
Queensway	Up to 10 Hours	2.70	2.70	0.0%
Alexandra Road	Up to 1 Hour	0.60	0.60	0.0%
Alexandra Road	Up to 2 Hours	1.10	1.10	0.0%
Alexandra Road	Up to 3 Hours	1.40	1.40	0.0%
Alexandra Road	Up to 4 Hours	1.80	1.80	0.0%
Alexandra Road	Up to 10 Hours	2.70	2.70	0.0%
Water Gardens (North) upper deck	Up to 1 Hour	1.00	1.00	0.0%
Water Gardens (North) upper deck	Up to 2 Hours	1.60	1.60	0.0%
Water Gardens (North) upper deck	Up to 3 Hours	2.20	2.20	0.0%
Water Gardens (North) upper deck	Up to 4 Hours	2.70	2.70	0.0%
Water Gardens (North) upper deck	Up to 10 Hours	4.00	4.00	0.0%
Water Gardens (North) lower deck	Up to 1 Hour	1.00	1.00	0.0%
Water Gardens (North) lower deck	Up to 2 Hours	1.60	1.60	0.0%
Water Gardens (North) lower deck	Up to 3 Hours	2.20	2.20	0.0%
Water Gardens (North) lower deck	Up to 4 Hours	2.70	2.70	0.0%
Water Gardens (North) lower deck	Up to 10 Hours	4.00	4.00	0.0%
Water Gardens (South)	Up to 30 minutes	0.60	0.60	0.0%
Water Gardens (South)	Up to 1 Hour	1.20	1.20	0.0%
Water Gardens (South)	Up to 2 Hours	1.80	1.80	0.0%
Moor End Road	Up to 4 Hours	2.70	2.70	0.0%
Moor End Road	Up to 10 Hours	4.00	4.00	0.0%
Park Road	Up to 1 Hour	0.70	0.70	0.0%
Park Road	Up to 2 Hours	0.90	0.90	0.0%
Park Road	Up to 3 Hours	1.10	1.10	0.0%
Park Road	Up to 4 Hours	1.40	1.40	0.0%
Park Road	Up to 10 Hours	2.70	2.70	0.0%
Cowper Road	Up to 2 Hours	0.60	0.60	0.0%
Cowper Road	Up to 3 Hours	0.70	0.70	0.0%
Cowper Road	Up to 4 Hours	0.80	0.80	0.0%
Durrants Hill	Up to 2 Hours	0.40	0.40	0.0%
Durrants Hill	Up to 3 Hours	0.80	0.80	0.0%
Durrants Hill	Up to 4 Hours	1.20	1.20	0.0%
Durrants Hill	Up to 10 Hours	1.70	1.70	0.0%
Durrants Hill	Annual season ticket	330.00	330.00	0.0%
Water Lane	Up to 1 Hour	0.90	0.90	0.0%
Water Lane	Up to 2 Hours	1.60	1.60	0.0%



## FINANCE &amp; RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Lower Kings Road multi-storey	Up to 1 Hour	0.80	0.80	0.0%
Lower Kings Road multi-storey	Up to 2 Hours	1.50	1.50	0.0%
Lower Kings Road multi-storey	Up to 3 Hours	2.20	2.20	0.0%
Lower Kings Road multi-storey	Up to 4 Hours	3.00	3.00	0.0%
Lower Kings Road multi-storey	Up to 10 Hours	4.00	4.00	0.0%
Lower Kings Road multi-storey	Business Permits	375.00	375.00	0.0%
Canal Fields	10 day season (limited to 20)	15.00	15.00	0.0%
St John's Well Lane	Up to 1 Hour	0.80	0.80	0.0%
St John's Well Lane	Up to 2 Hours	1.50	1.50	0.0%
St John's Well Lane	Up to 3 Hours	2.20	2.20	0.0%
St John's Well Lane	Up to 4 Hours	3.00	3.00	0.0%
St John's Well Lane	Up to 10 Hours	4.00	4.00	0.0%
The Forge	Up to 2 Hours	1.10	1.10	0.0%
The Forge	Up to 3 Hours	1.30	1.30	0.0%
The Forge	Up to 4 Hours	1.60	1.60	0.0%
The Forge	Up to 10 Hours	2.40	2.40	0.0%
The Forge	Annual season ticket	450.00	450.00	0.0%
The Forge	Annual resident permit	80.00	80.00	0.0%
Church Yard (Previously Frogmore Street East long stay)	Up to 10 Hours	2.40	2.40	0.0%
Frogmore Street (East)	Up to 2 Hours	1.10	1.10	0.0%
Frogmore Street (East)	Up to 3 Hours	1.30	1.30	0.0%
Frogmore Street (East)	Up to 4 Hours	1.60	1.60	0.0%
Frogmore Street (West)	Up to 10 Hours	2.40	2.40	0.0%
Frogmore Street (West)	Annual resident permit	80.00	80.00	0.0%
Victoria Hall	Up to 2 Hours	1.10	1.10	0.0%
Victoria Hall	Up to 3 Hours	1.30	1.30	0.0%
Victoria Hall	Up to 4 Hours	1.60	1.60	0.0%
Old School Yard (Tring Town Council car park)	Up to 2 Hours	1.10	1.10	0.0%
Old School Yard (Tring Town Council car park)	Up to 3 Hours	1.30	1.30	0.0%
Old School Yard (Tring Town Council car park)	Up to 4 Hours	1.60	1.60	0.0%
Annual resident car park permit changes	2nd and more in any year	7.00	-	-100.0%
Bay suspension or dispensation	Per day	25.00	25.00	0.0%

## FINANCE &amp; RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>On Street Parking</b>				
Waterhouse Street (certain lengths between Bank Court and bus station)	Up to 30 minutes	1.00	1.00	0.0%
Shared use St John's Road cul-de-sac	Up to 1 Hour	0.50	0.50	0.0%
Shared use St John's Road cul-de-sac	Up to 2 Hours	1.00	1.00	0.0%
Shared use St John's Road cul-de-sac	Up to 3 Hours	2.00	2.00	0.0%
Shared use St John's Road cul-de-sac	Up to 4 Hours	4.00	4.00	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Cotterells (East side opposite numbers 182-236)	Up to 4 Hours	4.00	4.00	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Cotterells (West side adjacent to school field)	Up to 4 Hours	4.00	4.00	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Cemetery Hill (Opposite South Hill Church)	Up to 4 Hours	4.00	4.00	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 1 Hour	0.50	0.50	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 2 Hours	1.00	1.00	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 3 Hours	2.00	2.00	0.0%
Shared use Alexandra Road (adjacent to Christchurch)	Up to 4 Hours	4.00	4.00	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 12 minutes	0.20	0.20	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 24 minutes	0.40	0.40	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 36 minutes	0.60	0.60	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 48 minutes	0.80	0.80	0.0%
High Street Berkhamsted (20mph zone) - maximum of 60 minutes	Up to 60 minutes	1.00	1.00	0.0%
CPZ resident permit 1st	Annual	40.00	40.00	0.0%
CPZ resident permit 2nd	Annual	60.00	60.00	0.0%
CPZ resident permit 3rd	Annual	70.00	70.00	0.0%
CPZ resident permit motorcycle	Annual	20.00	20.00	0.0%
CPZ business permit	Annual	300.00	300.00	0.0%
CPZ visitor permit	5 Hour x 20	13.00	13.00	0.0%
CPZ visitor permit	1 week	4.00	4.00	0.0%
CPZ visitor permit	1 Hour x 25	5.00	5.00	0.0%
CPZ visitor permit applicant Dacorum card holder	5 Hour x 20	6.50	6.50	0.0%
CPZ visitor permit applicant Dacorum card holder	1 Hour x 25	2.50	2.50	0.0%
CPZ visitor permit applicant 60 years old or over	5 Hour x 20	6.50	6.50	0.0%
CPZ visitor permit applicant 60 years old or over	1 week	2.00	2.00	0.0%
CPZ visitor permit postage and handling	1 to 4 books	3.00	3.00	0.0%
CPZ visitor permit postage and handling	5 to 10 books	5.00	5.00	0.0%
CPZ special permit 1st	Annual	40.00	40.00	0.0%
CPZ special permit 2nd	Annual	60.00	60.00	0.0%
CPZ special permit 3rd	Annual	70.00	70.00	0.0%
CPZ doctor health visitor (DHV) permit	Annual	40.00	40.00	0.0%
Bay suspension or dispensation	Per day	25.00	25.00	0.0%

## FINANCE &amp; RESOURCES COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Customer Accounts</b>				
Service Charge Enquiry Fees:				
Sale-on Charges to Solicitors	Per application	202.00	206.00	2.0%
<b>Address Management</b>				
Charge for registering new developments / properties (plots)				
1 Plot		125.00	130.00	4.0%
2 - 5 Plots		195.00	215.00	10.3%
6 - 25 Plots		405.00	450.00	11.1%
26 - 75 Plots		430.00	500.00	16.3%
76+ Plots		£920 + £5 per additional plot	£1000+£10	0.0%
Renaming a house or building (after initial submission)		110.00	120.00	9.1%
Amending a house number		110.00	120.00	9.1%
Division / Conversion of existing or renumbering (new postal numbers)				
1 Plot		125.00	130.00	4.0%
2 - 5 Plots		195.00	215.00	10.3%
6 - 25 Plots		405.00	450.00	11.1%
26 - 75 Plots		430.00	500.00	16.3%
Naming of a building		110.00	120.00	9.1%
Renaming / Changing of an existing street name (where requested by residents and / or Town/Parish Council)		£375 + £25 per property	£450 + £25	0.0%

## HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

		2021/22 Charge	2022/23 Proposed Charge			% change
			Application	Licence	Total fee	
<b>Alcohol, entertainment and late night refreshment licences</b>						
<b>Club premises certificates – applications</b>						
Application for new club premises certificate	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Site under construction/ development	315.00	315.00	-	315.00	0.0%
Application for full variation of club premises certificate	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Site under construction/ development	315.00	315.00	-	315.00	0.0%
Application for minor variation of club premises certificate		89.00	89.00	-	89.00	0.0%
Request for duplicate copy of certificate following loss/theft/damage		10.50	10.50	-	10.50	0.0%
Change of name or address on club premises certificate		10.50	10.50	-	10.50	0.0%
Change of club rules		10.50	10.50	-	10.50	0.0%
<b>Club premises certificates – annual fees</b>						
Annual fee (payable on anniversary of grant of certificate)	Band A	70.00	-	70.00	70.00	0.0%
	Band B	180.00	-	180.00	180.00	0.0%
	Band C	295.00	-	295.00	295.00	0.0%
	Band D	320.00	-	320.00	320.00	0.0%
	Band E	350.00	-	350.00	350.00	0.0%
	Site under construction/ development	295.00	-	295.00	295.00	0.0%
<b>Personal licences</b>						
Application for new personal licence		37.00	37.00	-	37.00	0.0%
Duplicate copy of licence following theft/loss/damage		10.50	10.50	-	10.50	0.0%
Change of name or address		10.50	10.50	-	10.50	0.0%
<b>Premises licences – applications</b>						
Application for new premises licence	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band D with multiplier	900.00	900.00	-	900.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Band E with multiplier	1,905.00	1,905.00	-	1,905.00	0.0%
	Site under construction/ development	315.00	315.00	-	315.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%
Application for full variation of premises licence	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band D with multiplier	900.00	900.00	-	900.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Band E with multiplier	1,905.00	1,905.00	-	1,905.00	0.0%
	Site under construction/ development	315.00	315.00	-	315.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%

## HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

		2021/22 Charge	2022/23 Proposed Charge			% change
			Application	Licence	Total fee	
Additional application fee for high-capacity premises (payable in addition to the standard application fee)	Capacity: 5,000–9,999	1,000.00	1,000.00	-	1,000.00	0.0%
	Capacity: 10,000–14,999	2,000.00	2,000.00	-	2,000.00	0.0%
	Capacity: 15,000–19,999	4,000.00	4,000.00	-	4,000.00	0.0%
	Capacity: 20,000–29,999	8,000.00	8,000.00	-	8,000.00	0.0%
	Capacity: 30,000–39,999	12,000.00	12,000.00	-	12,000.00	0.0%
	Capacity: 40,000–49,999	16,000.00	16,000.00	-	16,000.00	0.0%
	Capacity: 50,000–59,999	20,000.00	20,000.00	-	20,000.00	0.0%
	Capacity: 60,000–69,999	24,000.00	24,000.00	-	24,000.00	0.0%
	Capacity: 70,000–79,999	28,000.00	28,000.00	-	28,000.00	0.0%
	Capacity: 80,000–89,999	32,000.00	32,000.00	-	32,000.00	0.0%
Capacity: 90,000+	64,000.00	64,000.00	-	64,000.00	0.0%	
Application for transfer of premises licence		23.00	23.00	-	23.00	0.0%
Application for variation of premises licence to specify premises supervisor		23.00	23.00	-	23.00	0.0%
Application for minor variation of premises licence		89.00	89.00	-	89.00	0.0%
Application to substitute mandatory condition for community premises (if not made simultaneously with another application)		23.00	23.00	-	23.00	0.0%
Application for interim authority notice		23.00	23.00	-	23.00	0.0%
Request for duplicate copy of premises licence following loss/theft/damage		10.50	10.50	-	10.50	0.0%
Change of name or address on premises licence		10.50	10.50	-	10.50	0.0%
<b>Premises licences – annual fees</b>						
Annual fee (payable on anniversary of grant of licence)	Band A	70.00	-	70.00	70.00	0.0%
	Band B	180.00	-	180.00	180.00	0.0%
	Band C	295.00	-	295.00	295.00	0.0%
	Band D	320.00	-	320.00	320.00	0.0%
	Band D with multiplier	640.00	-	640.00	640.00	0.0%
	Band E	350.00	-	350.00	350.00	0.0%
	Band E with multiplier	1,050.00	-	1,050.00	1,050.00	0.0%
	Site under construction/development	295.00	-	295.00	295.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%
Additional annual fee for high-capacity premises (payable in addition to the standard annual fee)	Capacity: 5,000–9,999	500.00	-	500.00	500.00	0.0%
	Capacity: 10,000–14,999	1,000.00	-	1,000.00	1,000.00	0.0%
	Capacity: 15,000–19,999	2,000.00	-	2,000.00	2,000.00	0.0%
	Capacity: 20,000–29,999	4,000.00	-	4,000.00	4,000.00	0.0%
	Capacity: 30,000–39,999	8,000.00	-	8,000.00	8,000.00	0.0%
	Capacity: 40,000–49,999	12,000.00	-	12,000.00	12,000.00	0.0%
	Capacity: 50,000–59,999	16,000.00	-	16,000.00	16,000.00	0.0%
	Capacity: 60,000–69,999	20,000.00	-	20,000.00	20,000.00	0.0%
	Capacity: 70,000–79,999	24,000.00	-	24,000.00	24,000.00	0.0%
	Capacity: 80,000–89,999	28,000.00	-	28,000.00	28,000.00	0.0%
Capacity: 90,000+	32,000.00	-	32,000.00	32,000.00	0.0%	
<b>Temporary event notices</b>						
Temporary event notice (standard) - submission fee		21.00	21.00	-	21.00	0.0%
Temporary event notice (late) - submission fee		21.00	21.00	-	21.00	0.0%
Duplicate copy of notice following theft/loss/damage		10.50	10.50	-	10.50	0.0%
<b>Miscellaneous</b>						
Application for provisional statement		315.00	315.00	-	315.00	0.0%
Notification of legal/financial interest in premises		21.00	21.00	-	21.00	0.0%

<b>HOUSING &amp; COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23</b>					
	2021/22 Charge	2022/23 Proposed Charge			% change
		Application	Licence	Total fee	
<b>Animal licences</b>					
*Where licences for multiple animal activities are issued under The Animal Welfare (Licensing of Activities Involving Animals)(England) Regulations 2018, the fees will be equivalent to the higher cost activity.					
<b>Animal boarding establishments</b>					
Application for new animal boarding establishment licence (up to 3yrs)	639.00	427.00	212.00	639.00	0.0%
Application to renew animal boarding establishment licence (3yrs)	416.00	205.00	211.00	416.00	0.0%
Application for a new animal boarding establishment Franchise (plus additional cost of a Qualified officer inspection required for each premises used)	639.00	427.00	212.00	639.00	0.0%
Application to renew a franchise (Qualified officer inspection will be required for each premises)	416.00	205.00	211.00	416.00	0.0%
Application to vary animal boarding establishment licence (Qualified officer inspection may be required)	214.00	131.00	83.00	214.00	0.0%
Application to vary a franchise to add premises (Qualified officer inspection will be required for each additional premises)	164.00	164.00	n/a	164.00	0.0%
Application to vary to reduce numbers or types of animals or activities.	29.00	29.00	-	29.00	0.0%
Re-evaluation of star rating (Qualified officer inspection may be required)	29.00	29.00	-	29.00	0.0%
Qualified officer inspection (where required)	88.00	88.00			0.0%
Veterinary inspection of premises * (where required)	Recharged at cost				
<b>Dangerous wild animals</b>					
Application for licence to keep dangerous wild animals (2yr) (plus cost of vet inspection)	187.00	150.00	37.00	187.00	0.0%
Application to renew licence to keep dangerous wild animals (2yr) (plus cost of vet inspection)	187.00	150.00	37.00	187.00	0.0%
Application to vary licence conditions (new species/increased numbers of animals)	102.00	65.00	37.00	102.00	0.0%
Application to vary licence conditions (administrative matters only)	29.00	29.00	0.00	29.00	0.0%
Veterinary inspection of premises *	Recharged at cost				
<b>Dog breeding establishments</b>					
Application for new dog breeding licence (plus cost of vet inspection) (up to 3 yrs)	641.00	430.00	211.00	641.00	0.0%
Application to renew dog breeding licence (plus cost of vet inspection) (up to 3 yrs)	418.00	207.00	211.00	418.00	0.0%
Application to vary an animal breeding establishment (inspection may be required)	101.00	44.00	57.00	101.00	0.0%
Re-evaluation of star rating (inspection may be required)	29.00	29.00	0.00	29.00	0.0%
Application to vary licence (administrative matters only)	29.00	29.00	0.00	29.00	0.0%
Qualified officer inspection (where required)	88.00	88.00			0.0%
Veterinary inspection of premises *	Recharged at cost				

<b>HOUSING &amp; COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23</b>					
	2021/22 Charge	2022/23 Proposed Charge			% change
		Application	Licence	Total fee	
<b>Pet shops</b>					
Application for new pet shop licence (up to 3yrs)	639.00	427.00	212.00	639.00	0.0%
Application to renew pet shop licence(up to 3yrs)	416.00	204.00	212.00	416.00	0.0%
Application to vary a pet shop licence (Qualified officer inspection may be required)	189.00	132.00	57.00	189.00	0.0%
Application to vary a pet shop licence - reduce animals	29.00	29.00	0.00	29.00	0.0%
Re-evaluation of star rating (Qualified officer inspection may be required)	29.00	29.00	0.00	29.00	0.0%
Application to vary licence (administrative matters only)	29.00	29.00	0.00	29.00	0.0%
Qualified officer inspection (where required)	88.00	88.00			0.0%
Veterinary inspection of premises * (where required)		Recharged at cost			
<b>Riding establishments</b>					
Application for new riding establishment licence	515.00	391.00	124.00	515.00	0.0%
Application to renew riding establishment licence (plus cost of vet inspection)	329.00	205.00	124.00	329.00	0.0%
Application to vary a riding establishment licence (Inspection may be required)	101.00	44.00	57.00	101.00	0.0%
Application to vary - to reduce licensable activities or numbers of animals	29.00	29.00	0.00	29.00	0.0%
Re-evaluation of star rating (Inspection may be required)	29.00	29.00	0.00	29.00	0.0%
Application to vary licence (administrative matters only)	29.00	29.00	0.00	29.00	0.0%
Qualified officer inspection (where required)	88.00	88.00			0.0%
Veterinary inspection of premises *		Recharged at cost			
<b>Keeping of Exhibition/Performing Animals</b>					
Application for a new licence for keeping exhibition/performing	405.00	281.00	124.00	405.00	0.0%
Application for to renew licence for keeping exhibition/performing animals	329.00	205.00	124.00	329.00	0.0%
Application to vary licence to keep or train animals for exhibition (Qualified officer inspection may be required)	189.00	132.00	57.00	189.00	0.0%
Application to vary a licence for keeping exhibition/performing animals to reduce licensable activities or number of animal	29.00	29.00	0.00	29.00	0.0%
Application to vary licence (administrative matters only)	29.00	29.00	0.00	29.00	0.0%
Qualified officer inspection (where required)	88.00	88.00			0.0%
Veterinary inspection of premises * (where required)		Recharged at cost			

## HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	2021/22 Charge	2022/23 Proposed Charge			% change	
		Application	Licence	Total fee		
<b>Zoos</b>						
Application for new zoo licence (4yr) (plus cost of vet inspection)	1,876.00	1,540.00	336.00	1,876.00	0.0%	
Application to renew zoo licence (6yr) (plus cost of vet inspection)	1,276.00	940.00	336.00	1,276.00	0.0%	
Application to vary zoo licence (plus cost of vet inspection)	1,876.00	1,540.00	336.00	1,876.00	0.0%	
Application to transfer zoo licence (plus cost of vet inspection)	221.00	142.00	79.00	221.00	0.0%	
Veterinary inspection of premises *		Recharged at cost				
<b>Betting, gambling and lottery licences</b>						
<b>Lottery registrations</b>						
Registration of society for small society lotteries	40.00	40.00	-	40.00	0.0%	
Annual fee (payable on anniversary of registration)	20.00	-	20.00	20.00	0.0%	
<b>Notices</b>						
Temporary use notice submission fee	372.00	372.00		372.00	0.0%	
Duplicate copy of temporary use notice following theft/loss/damage	16.00	16.00		16.00	0.0%	
Occasional use notice submission fee	No fee	No fee	No fee	No fee	0.0%	
<b>Permits</b>						
Notification of 1-2 gaming machine in alcohol-licensed premises	50.00	50.00	-	50.00	0.0%	
Licensed premises gaming machine permit	Application for new permit	150.00	150.00	-	150.00	0.0%
	Application for variation of permit	100.00	100.00	-	100.00	0.0%
	Application for transfer of permit	25.00	25.00	-	25.00	0.0%
	Change of name or address	25.00	25.00	-	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
	Annual fee	50.00	50.00	-	50.00	0.0%
Club gaming permit	Application for new permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for new permit (fast track)	100.00	100.00	-	100.00	0.0%
	Application for variation of permit	100.00	100.00	-	100.00	0.0%
	Application for renewal of permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for renewal of permit (fast track)	100.00	100.00	-	100.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
	Annual fee	50.00	50.00	-	50.00	0.0%
Club machine permit	Application for new permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for new permit (fast track)	100.00	100.00	-	100.00	0.0%
	Application for variation of permit	100.00	100.00	-	100.00	0.0%
	Application for renewal of permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for renewal of permit (fast track)	100.00	100.00	-	100.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
	Annual fee	50.00	50.00	-	50.00	0.0%



<b>HOUSING &amp; COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23</b>						
		<b>2021/22 Charge</b>	<b>2022/23 Proposed Charge</b>			<b>% change</b>
			<b>Application</b>	<b>Licence</b>	<b>Total fee</b>	
Prize gaming permit	Application for new permit	300.00	300.00	-	300.00	0.0%
	Application for renewal of permit	300.00	300.00	-	300.00	0.0%
	Change of name or address	25.00	25.00	-	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
Family entertainment centre gaming machine permit	Application for new permit	300.00	300.00	-	300.00	0.0%
	Application for renewal of permit	300.00	300.00	-	300.00	0.0%
	Change of name or address	25.00	25.00	-	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
<b>Premises licences - applications</b>						
Application for new premises licence (without provisional statement)	Adult gaming centre	1,165.00	1,165.00	-	1,165.00	0.0%
	Betting (track)	1,165.00	1,165.00	-	1,165.00	0.0%
	Betting (other)	1,165.00	1,165.00	-	1,165.00	0.0%
	Bingo	1,165.00	1,165.00	-	1,165.00	0.0%
	Family entertainment centre	1,165.00	1,165.00	-	1,165.00	0.0%
Application for new premises licence (with provisional statement)	Adult gaming centre	803.00	803.00	-	803.00	0.0%
	Betting (track)	803.00	803.00	-	803.00	0.0%
	Betting (other)	803.00	803.00	-	803.00	0.0%
	Bingo	803.00	803.00	-	803.00	0.0%
	Family entertainment centre	803.00	803.00	-	803.00	0.0%
Application for provisional statement	Adult gaming centre	1,165.00	1,165.00	-	1,165.00	0.0%
	Betting (track)	1,165.00	1,165.00	-	1,165.00	0.0%
	Betting (other)	1,165.00	1,165.00	-	1,165.00	0.0%
	Bingo	1,165.00	1,165.00	-	1,165.00	0.0%
	Family entertainment centre	1,165.00	1,165.00	-	1,165.00	0.0%
Application for variation of premises licence	Adult gaming centre	803.00	803.00	-	803.00	0.0%
	Betting (track)	803.00	803.00	-	803.00	0.0%
	Betting (other)	803.00	803.00	-	803.00	0.0%
	Bingo	803.00	803.00	-	803.00	0.0%
	Family entertainment centre	803.00	803.00	-	803.00	0.0%
Application for transfer of premises licence	Adult gaming centre	338.00	338.00	-	338.00	0.0%
	Betting (track)	338.00	338.00	-	338.00	0.0%
	Betting (other)	338.00	338.00	-	338.00	0.0%
	Bingo	338.00	338.00	-	338.00	0.0%
	Family entertainment centre	338.00	338.00	-	338.00	0.0%
Application for reinstatement of premises licence	Adult gaming centre	338.00	338.00	-	338.00	0.0%
	Betting (track)	338.00	338.00	-	338.00	0.0%
	Betting (other)	338.00	338.00	-	338.00	0.0%
	Bingo	338.00	338.00	-	338.00	0.0%
	Family entertainment centre	338.00	338.00	-	338.00	0.0%
Duplicate copy of licence following theft/loss/damage		16.00	16.00	-	16.00	0.0%
Change of name or address on premises licence		37.00	37.00	-	37.00	0.0%

<b>HOUSING &amp; COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23</b>						
		<b>2021/22 Charge</b>	<b>2022/23 Proposed Charge</b>			<b>% change</b>
			<b>Application</b>	<b>Licence</b>	<b>Total fee</b>	
<b>Premises licences – annual fees</b>						
Annual fee (payable 30 days after the licence takes effect, and then annually on the anniversary of the grant of the licence)	Adult gaming centre	513.00	-	513.00	513.00	0.0%
	Betting (track)	513.00	-	513.00	513.00	0.0%
	Betting (other)	513.00	-	513.00	513.00	0.0%
	Bingo	513.00	-	513.00	513.00	0.0%
	Family entertainment centre	513.00	-	513.00	513.00	0.0%
<b>Charity collections</b>						
<b>House-to-house collections</b>						
Application for house to house collection licence		No fee	No fee	No fee	No fee	0.0%
<b>Street collections</b>						
Application for street collection licence		No fee	No fee	No fee	No fee	0.0%
<b>Hypnotism</b>						
Authorisation of hypnotism performance		No fee	No fee	No fee	No fee	0.0%
<b>Scrap metal dealers</b>						
Application for new scrap metal site licence (3yr)		311.00	249.00	62.00	311.00	0.0%
Application for new scrap metal collectors licence (3yr)		224.00	193.00	31.00	224.00	0.0%
Application to renew scrap metal site licence (3yr)		293.00	231.00	62.00	293.00	0.0%
Application to renew scrap metal collectors licence (3yr)		206.00	175.00	31.00	206.00	0.0%
Application to vary scrap metal licence - change of licensee details		17.00	16.00	1.00	17.00	0.0%
Application to vary scrap metal licence - change of licensed sites		87.00	86.00	1.00	87.00	0.0%
Application to vary scrap metal licence - change of site managers		52.00	51.00	1.00	52.00	0.0%
Application to vary scrap metal licence - site to collectors licence		32.00	31.00	1.00	32.00	0.0%
Application to vary scrap metal licence - collectors to site licence		154.00	112.00	42.00	154.00	0.0%
<b>Sex establishments</b>						
Application for new sex establishment licence		2,157.00	1,903.00	254.00	2,157.00	0.0%
Application for renewal of sex establishment licence		1,735.00	1,481.00	254.00	1,735.00	0.0%
Application for variation of sex establishment licence		942.00	828.00	114.00	942.00	0.0%
Application for transfer of sex establishment licence		423.00	423.00	0.00	423.00	0.0%
<b>Skin piercing, tattooing, etc.</b>						
Application for registration of skin piercing, etc., premises		242.00	242.00		242.00	0.0%
Application for registration of skin piercing, etc., operator		114.00	114.00		114.00	0.0%
<b>Street trading</b>						
Street trading consent (annual) (1 year)	New (1 vehicle/pitch)	675.00	413.00	262.00	675.00	0.0%
	Renewal (1 vehicle/pitch)	675.00	413.00	262.00	675.00	0.0%
	Additional fee per extra vehicle/pitch	75.00	34.00	41.00	75.00	0.0%
	Interim substitution of vehicle	25.00	25.00	-	25.00	0.0%
	Other consent variation	144.00	144.00	-	144.00	0.0%
Street trading consent (single event)	Commercial event	161.00	161.00	-	161.00	0.0%
	Community/charity event	30.00	30.00	-	30.00	0.0%
Street trading consent partial year (up to 6 months)		348.00	219.00	129.00	348.00	0.0%

## HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

		2021/22 Charge	2022/23 Proposed Charge			% change
			Application	Licence	Total fee	
<b>Taxis and private hire</b>						
<b>Driver licences</b>						
Hackney Carriage Drivers Licence (3 years) [external e-form/checks]	New	281.00	-	281.00	281.00	0.0%
	Renewal	216.00	-	216.00	216.00	0.0%
	Theft/loss of badge	20.00	20.00	-	20.00	0.0%
Private Hire Drivers Licence (3 years) [external e-form/checks]	New	281.00	-	281.00	281.00	0.0%
	Renewal	228.00	-	228.00	228.00	0.0%
	Theft/loss of badge	20.00	20.00	-	20.00	0.0%
Dual HC/PH Drivers Licence (3 years) [external e-form/checks]	New	307.00	-	307	307.00	0.0%
	Renewal	254.00	-	254	254.00	0.0%
	Renewal & Upgrade	247.00	-	247	247.00	0.0%
	Interim Upgrade (+£1 / unexpired month)	72.00	-	72	72.00	0.0%
	Theft/loss of badge (per)	20.00	20.00	-	20.00	0.0%
Disclosure & Barring Service (DBS) enhanced disclosure * [in-house]		Recharged at cost + £15 admin	Recharged at cost + £15 admin			0.0%
External identity check (DBS route 2 verification) * [in-house]		Recharged at cost	Recharged at cost			0.0%
Driving licence verification check * [in-house]		Recharged at cost	Recharged at cost			0.0%
<b>Driver knowledge tests</b>						
Hackney carriage written local/legal test	Full test	76.00	76.00	-	76.00	0.0%
	Conditions only	42.00	42.00	-	42.00	0.0%
Private hire written local/legal test	Full test	76.00	76.00	-	76.00	0.0%
	Conditions only	42.00	42.00	-	42.00	0.0%
Dual HC/PH driver written local/legal test	Full test	76.00	76.00	-	76.00	0.0%
	Conditions only	42.00	42.00	-	42.00	0.0%
Versant English language assessment	Test fee *	Recharged at cost	Recharged at cost			0.0%
	Administration fee	15.00	15.00	-	15.00	0.0%
<b>Operator licences</b>						
Private hire operator licence (5 years)	New (0-3 vehicles)	443.00	-	443.00	443.00	0.0%
	New (4+ vehicles)	751.00	-	751.00	751.00	0.0%
	Renewal (1-3 vehicles)	443.00	-	443.00	443.00	0.0%
	Renewal (4+ vehicles)	751.00	-	751.00	751.00	0.0%

<b>HOUSING &amp; COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23</b>						
		2021/22 Charge	2022/23 Proposed Charge			% change
			Application	Licence	Total fee	
<b>Vehicle licences</b>						
Hackney carriage vehicle licence (excludes compliance test fee)	New (1 year)	370.00	-	370.00	370.00	0.0%
	Renewal (1 year)	275.00	-	275.00	275.00	0.0%
	Renewal & substitution (1 year)	275.00	-	275.00	275.00	0.0%
	Interim substitution (remaining duration)	132.00	-	132.00	132.00	0.0%
	Transfer of ownership	63.00	-	63.00	63.00	0.0%
	Theft/loss of rear plate	19.00	19.00	-	19.00	0.0%
	Theft/loss of front plate	19.00	19.00	-	19.00	0.0%
	Change of vehicle particulars	55.00	55.00	-	55.00	0.0%
Private hire vehicle licence (excludes compliance test fee)	New (1 year)	246.00	-	246.00	246.00	0.0%
	Renewal (1 year)	246.00	-	246.00	246.00	0.0%
	Renewal & substitution (1 yr.)	250.00	-	250.00	250.00	0.0%
	Interim substitution (remaining duration)	132.00	-	132.00	132.00	0.0%
	Transfer of ownership	63.00	-	63.00	63.00	0.0%
	Theft/loss of rear plate	19.00	19.00	-	19.00	0.0%
	Theft/loss of front plate	19.00	19.00	-	19.00	0.0%
	Change of vehicle particulars	55.00	55.00	-	55.00	0.0%
Vehicle MOT and compliance test * (payable direct to test station)	Recharged at cost	Recharged at cost			0.0%	
Specialist vehicle MOT and compliance test * (stretch limos)	Recharged at cost	Recharged at cost			0.0%	
<b>Other fees</b>						
Duplicate copy of licence following theft/loss/damage	16.00	16.00	-	16.00	0.0%	
Replacement internal vehicle licence plate holder	2.50	2.50	-	2.50	0.0%	
<b>General service charges</b>						
Photocopies (per A4 side, at officers discretion, subject to legal restrictions)	0.20	0.20	-	0.20	0.0%	
Copy of interview recording following PACE interview (per tape/disc)	17.00	17.00	-	17.00	0.0%	
Copy of public register entry (where kept and made available by statute) (per entry)	16.00	16.00	-	16.00	0.0%	
Request for duplicate copy of licence following loss/theft/damage (where not otherwise listed)	15.00	15.00	-	15.00	0.0%	
Licensing pre-application advice (per whole or part hour)	48.00	48.00	-	48.00	0.0%	

## HOUSING &amp; COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Garages</b>				
Garage Rent (VAT not charged to tenants but is charged to non tenants)	Per Week	13.15	13.15	0.0%
Premium garages	Per Week	14.05	14.05	0.0%
Garage Rent - Concessionary	Per Week	6.45	6.45	0.0%
<b>Private Sector Housing</b>				
Housing Notices (fixed charge per person)		314.00	320.00	1.9%
Licence for a standard 5 bedroom HMO (initiated with LA intervention) 5 year licence		914.00	886.00	-3.1%
Additional Bedrooms	Per Bedroom	16.50	17.00	3.0%
HMO licence fee Part 1: Initial licence fee application		656.00	737.99	12.5%
HMO licence fee Part 2: Ongoing management of 5 year licence		487.00	418.10	-14.1%
Enforcement fee: Due to failure to apply to Local authority		258.00	528.38	104.8%
Standard inspection for immigration		209.00	213.00	1.9%
<b>Licensing</b>				
<b>Mobile Home Licences (Per Annum)</b>				
Annual Fee		£47.40 + £7.90 per unit	£47.40 + £7.90 per unit	0.0%
<b>New Site Application</b>				
New Site Licence Application Fee		£467.00 + £7.90 per unit	£467.00 + £7.90 per unit	0.0%
<b>Other fees</b>				
Deposit/Change of Site Rules		£81	£81	0.0%
Transfer/amendment of a Site Licence		£190 (+ £94 if a site visit is required)	£190 (+ £94 if a site visit is required)	0.0%
<b>Enforcement:</b> Hourly rate of officers involved, plus any other costs such as legal fees.				
<b>Old Town Hall Arts Centre</b>				
<b>Meetings / Rehearsals / Workshops / Classes (no technical support) minimum 2hr booking</b>				
Theatre (capacity 120) - Mon - Fri (10:30 - 18:00)	Per Hour	28.50	29.00	1.8%
Theatre (capacity 120) - Mon - Fri (18:00 - 23:00)	Per Hour	33.75	34.40	1.9%
Theatre (capacity 120) - Sat - Sun (10:30 - 23:00)	Per Hour	33.75	34.40	1.9%
Theatre (capacity 120) - Mon - Sun (10.30 - 23.00) <b>(Casual Staff are required for the event)</b>	Additional Per Hour	10.25	10.50	2.4%
Theatre (capacity 120) - Mon - Fri (10:30 - 17:30) - Registered Charity rate	Per Hour	22.00	22.50	2.3%
Theatre (capacity 120) - Mon - Fri (18:00 - 22:30) - Registered Charity rate	Per Hour	24.00	24.50	2.1%
Theatre (capacity 120) - Sat - Sun - Registered Charity rate	Per Hour	24.00	24.50	2.1%
Theatre (capacity 120) - Mon - Sun (10.30 - 23.00) - <b>Registered Charity rate (Casual Staff are required for the event)</b>	Additional Per Hour	10.25	10.50	2.4%
Cellar (capacity 60-90) - Mon - Fri (10:30 - 17:30)	Per Hour	15.00	15.25	1.7%
Cellar (capacity 60-90) - Mon - Fri (18:00 - 22:30)	Per Hour	24.00	24.50	2.1%
Cellar (capacity 60-90) - Sat - Sun (10:30 - 22:30)	Per Hour	24.00	24.50	2.1%
Cellar (capacity 60-90) - Mon - Sun (10.30 - 22.30) <b>(Casual Staff are required for the event)</b>	Additional Per Hour	10.25	10.50	2.4%
Cellar (capacity 60-90) - Mon - Fri (10:30 - 17:30) - Registered Charity rate	Per Hour	13.75	14.00	1.8%
Cellar (capacity 60-90) - Mon - Fri (18:00 - 22:30) - Registered Charity rate	Per Hour	22.00	22.50	2.3%
Cellar (capacity 60-90) - Sat-Sun - Registered Charity rate	Per Hour	22.00	22.50	2.3%
Cellar (capacity 60-90) - Mon - Sun (10.30 - 22.30) - Registered Charity rate - <b>(Casual Staff are required for the event)</b>	Additional Per Hour	10.25	10.50	2.4%
Gallery (capacity 55) - Mon - Sun (18:00 - 22:30)	Per Hour	24.00	24.50	2.1%
Gallery (capacity 55) - Mon - Sun (10.30 - 22.30) <b>(Casual Staff are required for the event)</b>	Per Hour	10.25	10.50	2.4%
Gallery (capacity 55) - Mon - Sun (18:00 - 22:30) - Registered Charity rate	Per Hour	22.00	22.50	2.3%
Gallery (capacity 55) - Mon - Sun (10.30 - 22.30) Registered Charity rate - <b>(Casual Staff are required for the event)</b>	Additional Per Hour	10.25	10.50	2.4%
<b>Private Parties (including FOH / Bar staff)</b>				
If the hirer requires daytime rehearsal / set up - this is charged at the hourly rate				
Cellar (capacity 60-90) - Mon - Sun (18:00 - 23:00)		275.00	280.00	1.8%
Cellar (capacity 60-90) - Mon - Sun (18:00 - 23:00) - Registered Charity rate		225.00	230.00	2.2%
Gallery (capacity 55) - Mon - Sun (18:00 - 23:00)		275.00	280.00	1.8%
Gallery (capacity 55) - Mon - Sun (18:00 - 23:00) - Registered Charity rate		225.00	230.00	2.2%
<b>There is an additional charge of £60 for technical support if deemed necessary</b>				
<b>Performances &amp; Rehearsals (inc. FOH / Technical / Bar / Box Office Support)</b>				
Theatre (capacity 120) - Mon - Sun (10.00 - 23:00)		660.00	675.00	2.3%
Theatre (capacity 120) - Mon - Sun (10.00 - 23:00) Registered Charity rate		510.00	520.00	2.0%
Cellar (capacity 30 - 60) - Mon - Sun (10:00 - 23:00)		460.00	470.00	2.2%
Cellar (capacity 30 - 60) - Mon - Sun (10:00 - 23:00) Registered Charity rate		305.00	310.00	1.6%

## HOUSING &amp; COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Adventure Playgrounds</b>				
Community/Voluntary Group	Per Hour	33.00	33.66	2.0%
Private Group	Per Hour	57.00	58.14	2.0%
Children's Party	Per Hour	57.00	58.14	2.0%
Training Organisation (Play) if no staff needed	Per Hour	33.00	33.66	2.0%
Training Organisation (Care)	Per Hour	53.00	54.06	2.0%
Schools	Per Hour	33.00	33.66	2.0%
Schools	Half Day	64.00	65.28	2.0%
Schools	Full Day	128.00	130.56	2.0%
Sports pitch (Chaulden AP)	Per Hour	38.00	38.76	2.0%
Sports pitch ( Grovehill & Woodhall Farm AP)	Per Hour	55.00	56.10	2.0%
Sports pitch (Adeyfield AP)	Per Hour	38.00	38.76	2.0%
Laser Tag (party hire in addition to venue)		65.00	66.30	2.0%
Sports coach and pitch		N/A		0.0%
Go carts (party hire in addition to venue)	Per Hour	53.00	54.06	2.0%
Laser Tag 30 min session	Per session per individual	5.50	5.61	2.0%
<b>Sports Pitch Hire</b>				
<b>Netball Courts at Cupid Green (November – March from 8am – 6pm April – October from 7am – 9pm)</b>				
Hire of Netball courts by a coach or a club	Per Hour	10.00	10.20	2.0%
Hire of Netball Courts by an individual	Per Hour	-		0.0%
<b>Tennis Courts at Cupid Green (November – March from 8am – 6pm April – October from 7am – 9pm)</b>				
Hire of Tennis Courts by coach or club	Per Hour	5.00	5.10	2.0%
Hire of Tennis Courts by an individual	Per Hour	-		0.0%
<b>Hire of Open Space for Bootcamp (November – March from 8am – 6pm April – October from 7am – 9pm)</b>				
Charges for trainers /companies offering outdoor exercise for more than one person	Per Hour option	5.00	5.10	2.0%
	Per Month option	20.00	20.40	2.0%
	Per Year option	200.00	204.00	2.0%
Personal Trainers offering outdoor exercise for an individual - no charge.		-		0.0%

## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Filming</b>				
Administration Fee			£125 - £500	
Up to one hour filming time			246.00	
Between one and four hours filming time			564.00	
Half day (four to six hours) filming time			960.00	
Full day (seven hours or more) per day filming time			1,440.00	
Strike Day - Half full day charge			720.00	
Site visits			1st free then £50 per visit	
Loyalty discount 10 - 20% discount on full invoice based on visits within financial year				
Parking £25 per bay per day suspensions			£25 per day	
Fixed parking discount 10-20% for bookings over 1 week				
Hire of Council Assets			Bespoke Price	
Penalties for non agreement				
<b>Dog Warden Service</b>				
Stray Dogs - Statutory Fee		25.00	25.00	0.0%
Stray Dog - Statutory Fee - Owners' 1st Offence correctly microchipped and returned straight to owner - Statutory Fee only				
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 1	53.00	54.00	1.9%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 2	74.00	76.00	2.7%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 3	96.00	98.00	2.1%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 4	117.00	120.00	2.6%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 5	139.00	142.00	2.2%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 6	159.00	164.00	3.1%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 7	181.00	186.00	2.8%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 8	NEW	208.00	0.0%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 1	81.00	82.00	1.2%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 2	101.00	104.00	3.0%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 3	122.00	126.00	3.3%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 4	144.00	148.00	2.8%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 5	165.00	170.00	3.0%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 6	187.00	192.00	2.7%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 7	207.00	214.00	3.4%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 8	NEW	236.00	0.0%
Kennelling	Per Day	Included above		0.0%
Micro-Chipping		15.00	15.00	0.0%
Return of Stray Dog		43.00	43.00	0.0%
<b>Enforcement</b>				
Abandoned Vehicle Reclaimed Fees - Cars	Daily	20.00	20.00	0.0%
Abandoned Vehicle Reclaimed Fees - Motorbikes	Daily	10.00	20.00	100.0%
Abandoned Vehicle FPN (Full)		NEW	200.00	0.0%
Abandoned Vehicle FPN (Early Repayment)		NEW	120.00	0.0%
Removal of AV from Private Land (land owners' agreement) admin fee		57.00	60.00	5.3%
Littering FPN (Full)		80.00	80.00	0.0%
s46/s47 EPA Offences (Full)		110.00	110.00	0.0%
s46/s47 EPA Offences (Early Repayment)		83.00	83.00	0.0%
s33 EPA Fixed Penalty Notice (Full)		400.00	400.00	0.0%
s33 EPA Fixed Penalty Notice (Early payment if paid within 10 days)		300.00	300.00	0.0%
Nuisance Vehicles / Vehicle Trading (street) (Full)		102.00	100.00	-2.0%
Nuisance Vehicles / Vehicle Trading (street) (Early Repayment)		81.00	81.00	0.0%
s34 EPA Fixed Penalty Notice (Full)		312.00	312.00	0.0%
s34 EPA Fixed Penalty Notice (Early payment if paid within 10 days)		208.00	208.00	0.0%
Littering From Vehicles Outside London Regulations 2018 (Full)		102.00	102.00	0.0%
Littering From Vehicles Outside London Regulations 2018 (Early Repayment)		77.00	77.00	0.0%
Community Protection Notice (Full) FPN		102.00	100.00	-2.0%
Community Protection Notice (Early Repayment)		77.00	77.00	0.0%
PSPO FPN (Full)		80.00	80.00	0.0%
<b>Environmental Protection</b>				
High Hedges		510.00	510.00	0.0%
High Hedges Preliminary Investigation Fee		255.00	255.00	0.0%
LAPPC Authorisations (statutory fee defined by Defra)				
Private water supplies risk assessment (smaller supplies - Reg 10)		Bespoke price	Bespoke price	0.0%
Private water supplies risk assessment (larger supplies - Reg 9)		Bespoke price	Bespoke price	0.0%
Private water supplies desk top risk assessment		Bespoke price	Bespoke price	0.0%
Sampling Visit (fee plus analysis costs)		Bespoke price	Bespoke price	0.0%
Investigation		Bespoke price	Bespoke price	0.0%
Granting of Authorisation (fee plus analysis costs)		Bespoke price	Bespoke price	0.0%
Analysis costs (Reg 10)		Bespoke price	Bespoke price	0.0%

## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Analysis costs (check monitoring)		Bespoke price	Bespoke price	0.0%
Analysis costs (adult monitoring)		Bespoke price	Bespoke price	0.0%
Environmental Searches		102.00	105.00	2.9%



## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Food Safety</b>				
Initial inspection of premises requiring health certificates		122.00	125.00	2.5%
Health Certificates (x2 plus site visit) - Standard Service		82.00	85.00	3.7%
Health Certificates (x2 plus site visit) - Next Day Service		122.00	125.00	2.5%
Health Certificates (additional copies up to 4)		31.00	32.00	3.2%
General Endorsement Certificate		36.00	38.00	5.6%
Food Hygiene Requested Revisits (new charge)		179.00	185.00	3.4%
3 hours Safer Food Better Business Coaching (new charge) plus 50% fee per additional person from the same business		122.00	125.00	2.5%
Food hygiene advisory visits (pre-opening/new businesses/pre inspection) with report (new charge)	Per Hour	82.00	85.00	3.7%
Health & safety advisory visits (pre-opening/new businesses/pre inspection) with report (new charge)	Per Hour	82.00	85.00	3.7%
<b>Pest Control</b>				
Rats (up to 3 visits)		63.00	63.00	0.0%
Rats (up to 3 visits) Dacorum Card		32.00	32.00	0.0%
Mice (up to 3 visits)		63.00	63.00	0.0%
Fleas per visit (2 bedrooms and 2 living rooms only)		58.00	58.00	0.0%
Fleas - Additional Rooms		20.00	20.00	0.0%
Wasps/hornets (1 nest killed - not removed)		51.00	51.00	0.0%
Wasps/hornets - Additional Nest		18.00	18.00	0.0%
Ants (Inside only)		74.00	74.00	0.0%
Cockroaches up to 3 visits (2 bedrooms & 2 living rooms only)		92.00	92.00	0.0%
Squirrels up to 3 visits		129.00	129.00	0.0%
Squirrels - Additional Visit		27.00	27.00	0.0%
Cluster Fly (one treatment)		78.00	78.00	0.0%
Other Per hour (min 1 hr)		79.00	79.00	0.0%
Call Out Advice - No pest treated		43.00	43.00	0.0%
Glis glis - up to 4 visits		159.00	NA	0.0%
Glis glis - Additional visit		27.00	NA	0.0%
Glis glis - Cage deposit (refundable)		30.00	NA	0.0%
<b>Cesspool Emptying</b>				
<b>DBC (inside) - All Charges Include £100 transport charge</b>				
Up to 1000		231.00	236.00	2.2%
Up to 2000		351.00	358.00	2.0%
Up to 3000		528.00	539.00	2.1%
Up to 4000		649.00	662.00	2.0%
Up to 5000		823.00	839.00	1.9%
Up to 6000		946.00	965.00	2.0%
Up to 8000		1,242.00	1,267.00	2.0%
Up to 10000		1,539.00	1,570.00	2.0%
Up to 12000		1,836.00	1,873.00	2.0%
<b>DBC (outside) - All Charges Include £130 transport charge</b>				
Up to 1000		263.00	268.00	1.9%
Up to 2000		385.00	393.00	2.1%
Up to 3000		559.00	570.00	2.0%
Up to 4000		681.00	695.00	2.1%
Up to 5000		857.00	874.00	2.0%
Up to 6000		978.00	998.00	2.0%
Up to 8000		1,275.00	1,301.00	2.0%
Up to 10000		1,572.00	1,603.00	2.0%
Up to 12000		1,869.00	1,906.00	2.0%
<b>Waste - Bulk Collections</b>				
Bulk Collections	Up to 3 Items	45.00	45.00	0.0%
Bulk Collections	Up to 6 Items	70.00	70.00	0.0%
Bulk Collections - Concessions	Up to 3 Items	36.00	36.00	0.0%
Bulk Collections - Concessions	Up to 6 Items	49.00	49.00	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23				
	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Waste Services</b>				
Collection of an additional green bin	Per Annum	55.00	60.00	9.1%
Delivery of additional green bin	Per bin	25.00	25.00	0.0%
Collection of a missed bin	Per bin	42.00	42.00	0.0%
* A charge will apply in the following circumstances: If the bin was either not accessible or not presented at the boundary of the property at the time that the crew attempted to collect If the bin was contaminated with non-recyclable materials If the bin was unsafe for the operator to move due to its weight or load				
<b>Waste - Commercial</b>				
Container Rental - 360 Litre	Per Annum	31.04	31.66	2.0%
Container Rental - 770 Litre	Per Annum	66.36	67.69	2.0%
Container Rental - 850 Paladin	Per Annum	73.44	74.91	2.0%
Container Rental - 940 Paladin	Per Annum	84.68	86.37	2.0%
Container Rental - 1100 Litre	Per Annum	99.16	101.14	2.0%
Container Rental - 1280 Litre	Per Annum	115.36	117.67	2.0%
Container Emptying - 360 Litre	Per Lift	6.57	6.70	2.0%
Container Emptying - 770 Litre	Per Lift	14.05	14.33	2.0%
Container Emptying - 850 Paladin	Per Lift	17.43	17.78	2.0%
Container Emptying - 940 Paladin	Per Lift	18.56	18.93	2.0%
Container Emptying - 1100 Litre	Per Lift	20.62	21.03	2.0%
Container Emptying - 1280 Litre	Per Lift	24.02	24.50	2.0%
Container Emptying - Schools Only - 770 Litre	Per Lift	5.54	5.65	2.0%
Container Emptying - Schools Only - 850 Paladin	Per Lift	6.48	6.61	2.0%
Container Emptying - Schools Only - 940 Paladin	Per Lift	7.24	7.38	1.9%
Container Emptying - Schools Only - 1100 Litre	Per Lift	8.48	8.65	2.0%
Container Emptying - Schools Only - 1280 Litre	Per Lift	9.88	10.08	2.0%
Commercial Waste Collections (additional empties)	Per empty	15.00	15.30	2.0%
Sacks	per 50 sacks	107.00	109.00	1.9%
<b>Sack Sales</b>				
Bio Sacks	Per 25 Sacks	7.00	7.00	0.0%
Bio Sacks (Dacorum Card 25% discount)	Per 25 Sacks	5.00	5.00	0.0%
Kaddy Bio Sacks	Per roll of 52	2.00	2.00	0.0%
Domestic Black Sacks	Per 10 Sacks	1.50	1.50	0.0%
Domestic Black Sacks (Dacorum Card)	Per 10 Sacks	1.00	1.00	0.0%
<b>Commercial Waste Recycling</b>				
Recycling Sacks	per 50 sacks	52.50	53.60	2.1%
Container Emptying - 240 Litre	Per Lift	2.80	2.90	3.6%
Container Emptying - 770 Litre	Per Lift	6.90	7.00	1.4%
Container Emptying - 1100 Litre	Per Lift	10.00	10.20	2.0%
Hire costs are same as main commercial waste				
<b>Weighbridge</b>				
Weighing	Single weigh	11.00	11.00	0.0%
Weighing	Double weigh	15.00	15.00	0.0%
<b>Street Sweeping</b>				
Sweeping/Cleaning of non DBC land	Per Hour	45.00	46.00	2.2%

## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Building Control - Refer to Hertfordshire Building Control - HBC</b>				
<b>Regularisation Applications</b> Applications may be submitted where work has been carried out since 11 November 1985 but not previously submitted to the Authority. The fees are equal to at least 125% of fees and are not subject to VAT.				
<b>Planning Fees</b>				
<b>Schedule 1 - Part 2 - Scale of Fees in Respect of Variations - Outline Permission</b>				
Site Area less than 2.5 Hectares - Categories 1, 2 and 3	per 0.1 hectare	462.00	462.00	0.0%
Site Area > 2.5 Hectares Fixed Fee (plus variable fee below) - Categories 1, 2 & 3	fixed fee	11,432.00	11,432.00	0.0%
Site Area > 2.5 Hectares Variable Fee - Categories 1, 2 & 3 (max of £125,000)	per 0.1 hectares above 2.5	138.00	138.00	0.0%
Site Area less than 15 Hectares - Categories 9* and 11	per 0.1 hectare	234.00	234.00	0.0%
Site Area > 15 Hectares Fixed Fee (plus variable fee below) - Categories 9* & 11	fixed fee	34,934.00	34,934.00	0.0%
Site Area > 15 Hectares Variable Fee - Categories 9* & 11 (max of £65,000)	per 0.1 hectares above 15	138.00	138.00	0.0%
Other: Category 9 (maximum £250,000)	per 0.1 hectare	234.00	234.00	0.0%
<b>* Category 9 fees shown above in the case of operations for the mining and working of minerals - these applications are determined by Hertfordshire County Council</b>				
<b>Schedule 1 - Part 2 - Scale of Fees in Respect of Variations - Full Permission or Reserved Matters</b>				
Up to 50 Dwelling Houses - Category 1	Per Dwelling House	462.00	462.00	0.0%
Greater than 50 Dwelling Houses Fixed Fee (plus variable fee below) - Category 2	Fixed Fee	22,859.00	22,859.00	0.0%
Greater than 50 Dwelling Houses Variable Fee - Category 2 (maximum of £250,000) - Category 2	Per Dwelling House > 50	138.00	138.00	0.0%
Where no Floor space created - Category 2	Fixed Fee	234.00	234.00	0.0%
Where Floor space Created less than 40m <sup>2</sup> - Category 2	Fixed Fee	234.00	234.00	0.0%
Where Floor space Created Between 40m <sup>2</sup> and 75m <sup>2</sup> - Category 2	Fixed Fee	462.00	462.00	0.0%
Where Floor space Created Between 75m <sup>2</sup> and 3750m <sup>2</sup> - Category 2	Per 75m <sup>2</sup>	462.00	462.00	0.0%
Where Floor space Greater than 3750m <sup>2</sup> Fixed Fee (plus variable fee below) - Category 2	Fixed Fee	22,859.00	22,859.00	0.0%
Where Floor space Greater than 3750m <sup>2</sup> Variable Fee (maximum of £250,000) - Category 2	Per 75m <sup>2</sup> > 3750m <sup>2</sup>	138.00	138.00	0.0%
Where Floor space Created less than 465m <sup>2</sup> - Category 3	Fixed Fee	96.00	96.00	0.0%
Where Floor space Created Between 465m <sup>2</sup> and 540m <sup>2</sup> - Category 3	Fixed Fee	462.00	462.00	0.0%
Where Floor space Created Between 540m <sup>2</sup> and 4215m <sup>2</sup> Fixed Fee (plus variable fee below) - Category 3	Fixed Fee	462.00	462.00	0.0%
Where Floor space Created Between 540m <sup>2</sup> and 4215m <sup>2</sup> Variable Fee - Category 3	Per 75m <sup>2</sup> > 540m <sup>2</sup>	462.00	462.00	0.0%
Where Floor space Created Over 4215m <sup>2</sup> Fixed Fee (plus variable fee below) - Category 3	Fixed Fee	22,859.00	22,859.00	0.0%
Where Floor space Created Over 4215m <sup>2</sup> Variable Fee (maximum of £250,000) - Category 3	Per 75m <sup>2</sup> > 4215m <sup>2</sup>	138.00	138.00	0.0%
Where Floor space Created less than 465m <sup>2</sup> - Categories 4 & 5	Fixed Fee	96.00	96.00	0.0%
Where Floor space Created greater than 465m <sup>2</sup> - Categories 4 & 5	Fixed Fee	2,580.00	2,580.00	0.0%
Enlargement, Improvement or Other Alteration for one Dwelling House - Category 6	Fixed Fee	206.00	206.00	0.0%
Enlargement, Improvement or Other Alteration for more than one Dwelling House - Category 6	Fixed Fee	407.00	407.00	0.0%
Site Area less than 5 Hectares - Category 5	Per 0.1 hectare	462.00	462.00	0.0%
Site Area > 5 Hectares Fixed Fee (plus variable fee below) - Category 5	Fixed Fee	22,859.00	22,859.00	0.0%
Site Area > 5 Hectares Variable Fee - Category 6 (max of £250,000)	Per 0.1 hectares above 5	138.00	138.00	0.0%
Site Area less than 7.5 Hectares - Category 8	Per 0.1 hectare	462.00	462.00	0.0%
Site Area > 7.5 Hectares Fixed Fee (plus variable fee below) - Category 8	Fixed Fee	34,934.00	34,934.00	0.0%
Site Area > 7.5 Hectares Variable Fee - Category 8 (max of £250,000)	Per 0.1 hectares above 7.5	138.00	138.00	0.0%
Operations within curtilage - Category 7a	Fixed Fee	206.00	206.00	0.0%
Car Park, Service Roads & Means of Access - Category 7b	Fixed Fee	234.00	234.00	0.0%
Change from Single Dwelling House to use as less than 50 Dwelling Houses - Category 10a	Per additional Dwelling House	462.00	462.00	0.0%
Change from Single Dwelling House to use as >50 Dwelling Houses Fixed Fee (plus variable fee below) - Category 10a	Fixed Fee	22,859.00	22,859.00	0.0%
Change from Single Dwelling House to use as >50 Dwelling Houses Variable Fee (maximum of £250,000) - Category 10a	Per each dwelling house >50	138.00	138.00	0.0%
Change of use to <50 dwelling houses (Other Cases) - Category 10b	Per additional Dwelling House	462.00	462.00	0.0%
Change of use to >50 dwelling houses (Other Cases) Fixed Fee (plus variable fee below) - Category 10a	Fixed Fee	22,859.00	22,859.00	0.0%
Change of use to >50 dwelling houses (Other Cases) Variable Fee (maximum of £250,000) - Category 10a	Per each dwelling house >50	138.00	138.00	0.0%
Change of Use not included in Categories 9 or 10	Fixed Fee	462.00	462.00	0.0%
Applications for permission in principle	Per 0.1 hectare	402.00	402.00	0.0%

## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
<b>Schedule 2 - Other Planning Application</b>				
Advert On Business Premises, Forecourt or curtilage		132.00	132.00	0.0%
Advert To Direct Public or Draw Attention to Business Premises not Visible		132.00	132.00	0.0%
Advert All Other Cases		462.00	462.00	0.0%
Approval/variation /discharge of condition		234.00	234.00	0.0%
Request for confirmation that conditions complied with		116.00	116.00	0.0%
Request for confirmation that conditions complied with (householder)		34.00	34.00	0.0%
Application for non material amendment- householder		34.00	34.00	0.0%
application for non material amendment-other		234.00	234.00	0.0%
Lawful development certificate - existing use		234.00	234.00	0.0%
Prior approval - Larger Home Extensions		96.00	96.00	0.0%
Prior approval - agriculture		96.00	96.00	0.0%
Prior approval - telecoms		462.00	462.00	0.0%
Prior approval - schools		96.00	96.00	0.0%
Prior approval - from agriculture to schools		96.00	96.00	0.0%
Prior approval - from agriculture to commercial use		96.00	96.00	0.0%
Prior approval - from office to residential		96.00	96.00	0.0%
Prior approval - from agriculture to residential (no associated building operations)		96.00	96.00	0.0%
Prior approval - from agriculture to residential (associated building operations)		206.00	206.00	0.0%
Prior approval - from retail to residential (no associated building operations)		96.00	96.00	0.0%
Prior approval - from retail to residential (associated building operations)		206.00	206.00	0.0%
Prior approval - temporary state funded school		96.00	96.00	0.0%
Prior approval - temporary use for film making		96.00	96.00	0.0%
Prior approval - solar PV equipment up to 1mgw		96.00	96.00	0.0%
Prior approval - collection facility within curtilage of a shop		96.00	96.00	0.0%
<b>Land Charges (exclusive of VAT @ 20% where applicable)</b>				
VAT will become payable on all income derived from the CON 29 R and O products as of 1 February 2016				
LLC1 and CON29R (Residential Properties)		99.00	99.00	0.0%
LLC1 and CON29R (Commercial Properties)		190.00	190.00	0.0%
LLC1 (Search of Land Charges Register only)		15.00	15.00	0.0%
CON29R Only (Residential Properties)		84.00	84.00	0.0%
CON29O Enquiries (Except Q22 - Commons Search)		175.00	175.00	0.0%
CON29O Enquiries		12.00	12.00	0.0%
CON29O Q22 - Commons Search		20.00	20.00	0.0%
Extra parcels of land		20.00	20.00	0.0%
Personal Search responses via email (LLC1 service)		-	15.00	0.0%
<b>Pre-application charges (inclusive of VAT)</b>				
Category A - Significant Major Development		4,200.00	PPA only	0.0%
Category B - Very large Major Development		2,800.00	3,000.00	7.1%
Category C - Major Developments		1,500.00	1,800.00	20.0%
Category D - Minor Developments		800.00	1,100.00	37.5%
Category E - Minor Developments		220.00	700.00	218.2%
Category E - Minor Developments (written advice only)		-	350.00	0.0%
Category F - Householder Applications		100.00	400.00	300.0%
Category F - Householder Applications (written advice only)		-	200.00	0.0%
Category F - Householder Applications (Listed Building advcie)		-	500.00	0.0%
<b>COMMERCIAL</b>				
Over 5,000 sq.m.			PPA only	0.0%
1,000 sq.m. - 4,999 sq.m.			3,000.00	0.0%
300 sq.m. - 999 sq.m.			2,200.00	0.0%
100 sq.m. - 299 sq.m.			650.00	0.0%
up to 99 sq.m.			400.00	0.0%
<b>Plus additional meeting (inclusive of VAT)</b>				
Category A - Significant Major Development		850.00	N/A	0.0%
Category B - Very large Major Development		600.00	N/A	0.0%
Category C - Major Developments		320.00	N/A	0.0%
Category D - Minor Developments		170.00	N/A	0.0%
Category E - Minor Developments		90.00	N/A	0.0%
Category F - Householder Applications		80.00	N/A	0.0%
<b>Post application charges (new charges) (inclusive of VAT)</b>				
Category A - Significant Major Development		430.00	N/A	0.0%
Category B - Very large Major Development		290.00	N/A	0.0%
Category C - Major Developments		140.00	N/A	0.0%
Category D - Minor Developments		120.00	N/A	0.0%

## STRATEGIC PLANNING &amp; ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2022/23

	Unit Measurement	2021/22 Charge	2022/23 Proposed Charge	% Change
Category E - Minor Developments		80.00	N/A	0.0%
Category F - Householder Applications		40.00	N/A	0.0%
<b>SUPPLEMENTARY CHARGES (inclusive of VAT)</b>				
Supplementary work / hr (or part thereof) (Senior Planning Officer / Conservation Officer)		New	150.00	0.0%
Supplementary work / hr (or part thereof) (Planning Officer)		New	100.00	0.0%
<b>Planning Performance Agreement (exclusive of VAT @ 20% where applicable)</b>				
PPA - minimum charge each PPA negotiated on complexity		5,000.00	N/A	0.0%
Bespoke fees costed per application				
<b>Other</b>				
Planning permission required check		New	60.00	0.0%
<b>Validation advice</b>				
Planning fee less than £300		New	30.00	0.0%
Planning fee greater than £350 less than £500		New	60.00	0.0%
Planning fee greater than £500 less than £2,000		New	90.00	0.0%
Planning fee greater than £2,000 less than £12,000		New	185.00	0.0%
Planning fee greater than £12,000		New	500.00	0.0%
<b>Other Admin</b>				
Site History and constraints check		New	120.00	0.0%
Statutory documents (Planning decision notice, appeal decision, Tree Preservation Order, etc.)		New	15.00	0.0%
Copies of Section 38 (Highways Act 1980), Section 278 (Highways Act 1980) and Section 106 (Town & Country Planning)		New	15.00	0.0%
<b>Enforcement</b>				
Request for enforcement notice withdrawal		New	250.00	0.0%
Check records and provide details of compliance check and case closure via email		New	250.00	0.0%
<b>Fast Track Services</b>				
Fast Track 'panic button'		New	250.00	0.0%
Householder planning application		New	250.00	0.0%
approval of details reserved by condition - householder		New	120.00	0.0%
approval of details reserved by condition - minor / major		New	360.00	0.0%
Non-material amendment - householder		New	120.00	0.0%
Non-material amendment - minor		New	300.00	0.0%
Non-material amendment - major		New	600.00	0.0%
<b>Amendments</b>				
Application to request amendment		New	60.00	0.0%
On acceptance of above application		New	Quote	0.0%
<b>Listed Buildings</b>				
Listed building home buyers report (property Value upto £300,000)		New	700.00	0.0%
Listed building home buyers report (property Value upto £400,000)		New	800.00	0.0%
Listed building home buyers report (property Value upto £500,000)		New	920.00	0.0%
Listed building home buyers report (property Value upto £750,000)		New	100.00	0.0%
Listed building home buyers report (property Value upto £1,000,000)		New	1,500.00	0.0%
Listed building home buyers report (property Value over £1,000,000)		New	2,170.00	0.0%
<b>Strategic Planning Charges for Documents</b>				
All Strategic Planning Documents are available on the website. Printed versions can be posted upon individual request made to strategic.planning@dacorum.gov.uk.				
<i>Prices will be provided based on printing and postage costs at the time of the request.</i>		Recharged at cost		0.0%

# Agenda Item 8

Clerk: Trudi Angel (x2224)

## Finance and Resources Overview & Scrutiny Committee: Work Programme 2021/22

**Scrutiny making a positive difference:** Member led and independent, Overview & Scrutiny Committee promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.

Meeting Date	Report Deadline	Items	Contact Details	Background information
8 March 2022	25 February 2022	Action Points (from previous meeting)		
		<b>Budget Monitoring Report</b>	Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly performance</i>
		<b>Performance, People &amp; Innovation Q3 Performance Report</b>	Assistant Director, Performance, People & Innovation <a href="mailto:linda.roberts@dacorum.gov.uk">linda.roberts@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly performance</i>
		<b>Finance &amp; Resources Q3 Performance Report</b>	Chief Finance Officer <a href="mailto:Nigel.howcutt@dacorum.gov.uk">Nigel.howcutt@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly performance</i>
		<b>Corporate &amp; Contracted Services Q3 Performance Report</b>	Assistant Director, Corporate & Contracted Services <a href="mailto:Mark.brookes@dacorum.gov.uk">Mark.brookes@dacorum.gov.uk</a>	<i>To review and scrutinise quarterly performance</i>
		<b>Electric Vehicle Charging points</b>	Assistant Director, Neighbourhood Delivery <a href="mailto:Richard.Lebrun@dacorum.gov.uk">Richard.Lebrun@dacorum.gov.uk</a>	<i>This report will focus on the work to date on the electric vehicle charge points and the Council's approach to location, installation and</i>

			<i>operation</i>
	<b>Car Parking</b>	Group Manager, Procurement & Contracted Services <a href="mailto:Ben.hosier@dacorum.gov.uk">Ben.hosier@dacorum.gov.uk</a>	<i>This report will focus on the financial mechanics of the Parking Service, including on-street and off-street and ring-fenced and non-ring-fenced funds. The report will also comment on the value for money aspect of the enforcement contract and performance from a costs/benefits perspective</i>