

## Notes of Key Decisions/Actions

**Meeting:** Cabinet

**Date:** Tuesday, 15 February 2022

<b>Agenda Item</b>	<b>Decision</b>
<b>1</b> Minutes	Cabinet Agreed the meetings from the previous meeting
<b>2</b> Apologies for Absence	Apologies were received from Cllr Elliot and Claire Hamilton.
<b>3</b> Declarations of Interest	None
<b>4</b> Public Participation	None
<b>5</b> Referrals to Cabinet	None
<b>6</b> Cabinet Forward Plan	Cabinet Noted the Forward Plan
<b>7</b> Senior Officer Pay Policy	<p><b><u>RESOLVED TO RECOMMEND</u></b></p> <p>(1) That Council that it adopts the Pay Policy for 2022/23 as set out in appendix 1 to this report.</p> <p>(2) That Council that authority be delegated to the Chief Executive in conjunction with the Council's Monitoring Officer to approve any amendments to the Pay Policy throughout the financial year 2022/2023, which may be required as a result of legislative changes.</p>
<b>8</b> Dacorum Borough Local Plan 2021- 2038: Review of the Local Development Scheme	<p>(1) Cabinet noted the work being undertaken on the Local Plan.</p> <p>(2) Cabinet approved the revised timetable for the Local Plan as detailed in the Local Development Scheme appended to this report and delegates authority to the Strategic Director (Place) to make any final minor editorial and typographical revisions to the document including any necessary to reflect the Cabinet's discussions and decision.</p>
<b>9</b> Homes England Funding	<p>Cabinet Agreed:</p> <p>To delegate authority to the Chief Finance Officer and Strategic Director of</p>

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	Place, following consultation with the Portfolio Holders for Housing and Finance and Resources, to draw down grant funding in relation to all successful bids for funding via the Affordable Homes Programme 2021 to 2026 which is administered by Homes England.
<b>10</b> Customer Strategy Report	<p style="text-align: center;"><b>CABINET REVIEWED AND APPROVED</b></p> <p>(1) The draft Customer Strategy completed in phase one.</p> <p style="text-align: center;"><b>RESOLVED TO RECOMMEND</b></p> <p>(2) Approved the outline plan for phase two implementation and <b>recommends to Council</b> the drawdown from reserves of £150,000 to complete the phase 2 work.</p> <p>(3) Approved the principle of a new Head of Transformation post to lead the on-going transformational change programme, including the Customer Strategy, and <b>recommends to Council</b> the drawdown from reserves of £180,000 to fund the post.</p>
<b>11</b> Treasury Management 2021/22 Mid-Year Review	<p style="text-align: center;"><b><u>RESOLVED TO RECOMMEND</u></b></p> <p>That <b>Council</b> accepts this report on mid-year treasury management performance and prudential indicators for 2021/22.</p>
<b>12</b> Budget Report	<p style="text-align: center;"><b>RESOLVED TO RECOMMEND</b></p> <p style="text-align: center;"><b>General Fund Revenue Estimate</b></p> <p>a) set a Dacorum Borough Council General Fund Council Tax requirement of £12.836m, and a provisional amount of £13.851m for the combined Borough Council and Parish Councils' requirement for 2022/23;</p> <p>b) approve a Band D Council Tax increase of £5 (2.4%) for Dacorum Borough Council;</p> <p>c) approve the base estimates for 2022/23, as shown in Appendix A1, and the indicative budget forecasts for 2022/23 – 2025/26, as shown in Appendix A2;</p> <p>d) approve the forecast balances of Revenue Reserves as shown in Appendix J, and approve section 11 of this report as the updated Reserves Strategy;</p> <p>e) approve increases in Fees and Charges for 2022/23 as set out in Appendices C3, D3, and E3;</p> <p>f) approve and adopt the Treasury Management Strategy for 2022/23, attached at Appendix K;</p> <p>g) approve and adopt the Capital Strategy for 2022/23, attached at</p>

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	<p>Appendix L;</p> <p>h) note that this budget paper, if approved by Council, will form part of the Medium Term Financial Strategy.</p> <p><b>Capital Programme</b></p> <p>i) approve the Capital Programme for 2022/23 to 2026/27, as detailed in Appendix I;</p> <p>j) approve the financing proposals in Appendix I subject to an annual review of the financing options by the Chief Finance Officer, in consultation with the Portfolio Holder for Finance and Resources, during the preparation of the Statement of Accounts.</p> <p>Housing Revenue Account (HRA)</p> <p>k) set dwelling rents according to the new MHCLG Rent Standard, which provides for a rent increase of CPI+1% (4.1% in total). The average dwelling rents is proposed to be £111.23 in 2022/23 (based on 52 weeks);</p> <p>l) approve the HRA estimate for 2022/23 as shown in Appendix F.</p> <p><b>Employer Terms and Conditions</b></p> <p>m) note that the hourly rate of all Council employees continues to exceed the rate proposed by the rates of the Living Wage Foundation, for 2022/23 (to be reviewed annually thereafter).</p> <p><b>Statement by Chief Finance Officer</b></p> <p>n) approve the statement by the Chief Finance Officer regarding the robustness of the budget estimates and level of reserves as set out in Appendix M.</p> <p><b>In addition, Cabinet agreed the following recommendation:</b></p> <p>Cabinet resolved to recommend to Council that Dacorum Borough Council is to set aside £135k towards the Wendover Canal Trust restoration project. This is made up of a £25k initial payment to the trust and £110k that will be set aside to fund the final £110k once all other funding requirements have been achieved</p>
<p><b>13</b> Quarter 3 Financial Performance</p>	<p>Cabinet considered the budget monitoring position for each of the accounts and:</p> <p style="text-align: center;"><b><u>RESOLVED TO RECOMMEND</u></b></p> <p>(1) The Council approval of the revised capital programme to move £5.78m slippage identified at Quarter 3 into financial year 2022/23 as detailed in Appendix C.</p>

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	<p style="text-align: center;"><u>Cabinet Approved</u></p> <p>(2) A capital virement of £0.08m to vire budget from the Dacorum Athletics track works budget to the Town Centre Access Improvements project budget.</p>
<p><b>14</b> Members Code of Conduct</p>	<p><b><u>RESOLVED TO RECOMMEND</u></b></p> <p>That <b>Council</b> approves the annexed Code of Conduct for Councillors</p>
<p><b>15</b> Committee Timetable 2022/23</p>	<p><b><u>RESOLVED TO RECOMMEND</u></b></p> <p>That Council approve the Meeting Timetable for 2022/23 as set out in Appendix A to this report.</p>

The meeting ended at 7.54 pm