

## Notes of Key Decisions/Actions

**Meeting:** Cabinet

**Date:** Tuesday, 23 November 2021

<b>Agenda Item</b>	<b>Decision</b>
<b>1</b> Minutes	Minutes of the meeting held on 19 October 2020 were agreed by Members present and signed by the Chair.
<b>2</b> Apologies for Absence	There were no apologies for Absence
<b>3</b> Declarations of Interest	Cllr Williams declared that he lived in Woodhall Farm which was close to the proposed Development in Aragon Close
<b>4</b> Public Participation	There was no public participation.
<b>5</b> Referrals to Cabinet	There were no referrals to Cabinet.
<b>6</b> Cabinet Forward Plan	The Forward Plan was noted
<b>7</b> Climate & Ecological Emergency Update	Cabinet Agreed  1. That the Climate Emergency Strategy and high level Action Plan, set out as Appendix One of this report, be approved.  2. That this be published, following layout and presentation support from the Communications Team, on the Council's website with final approval to be delegated to the Chief Executive in conjunction with the Leader of the Council.  3. That the high level Actions set out in the report be incorporated into Service and Budget Planning for 2022/23 onwards.  4. That a further report be brought to Cabinet in 2022 setting out the funding requirements to achieve the medium-term action plan deliverables. This should include the indicative capital programme for the climate emergency for the MTF period.
<b>8</b> Treasury Management 2020/21 Outturn	Cabinet Agreed  1. That Cabinet recommends to Council acceptance of the report on Treasury Management performance in 2020/21 and the Prudential Indicators for 2020/21.

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Position	<p>2. On the recommendation of the Council's S151 officer that the roles specified at 6.2 to this report be approved as authorised signatories for the Council's bank accounts, in line with Financial Regulations.</p>
<p><b>9</b> Q2 Reports</p>	<p>Cabinet Agreed</p> <p>1. Recommends to Council to draw down an additional £700k from the Economic Recovery Reserve to support Covid- related pressures on General Fund budgets.</p> <p>2. Recommends to Council the approval of a supplementary revenue budget of £200k in the Waste Services employees budget, funded from the Savings Efficiencies Reserve.</p> <p>3. Approves transfer of budgets to set up a new Filming trading account:</p> <ul style="list-style-type: none"> <li>• Approves a budget virement from the Car Parking income budget to a newly created Filming budget of £60k.</li> <li>• Approves a budget virement from the Old Town Hall income budget to a newly created Filming budget of £21k.</li> </ul> <p>4. Recommends to Council approval of the revised capital programme to move £13.81m slippage identified at Quarter 2 into financial year 2022/23 as detailed in Appendix C.</p> <p>5. Recommends to Council the following supplementary capital budgets:</p> <ul style="list-style-type: none"> <li>• £0.135m for Town Centre Access Improvements project, funded from a capital contribution</li> <li>• £0.9m for Aragon Close Move-On Accommodation, 50% funded from the Department for Levelling Up, Communities and Housing (DLUHC) Rough Sleepers Accommodation Programme.</li> <li>• £0.3m to support development of Move-On Accommodation by Hightown Housing Association at Alexandra Road</li> </ul>
<p><b>10</b> Berkhamsted Sports Centre</p>	<p>Cabinet Agreed</p> <p>1. That Cabinet notes the Concept Design of the project and the proposed facility mix as set out in Section 4, inclusive of a spa facility, and agrees to proceed to RIBA Stage 3 (Spatial Coordination).</p> <p>2. That Cabinet notes:-</p> <p style="padding-left: 40px;">(a). the consultation undertaken with stakeholders during this phase of work and the further consultations required, including public consultation, as set out in Section 3.</p> <p style="padding-left: 40px;">(b) the working project timeline in Section 6.</p>

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	<p>3. That Cabinet notes the forecast project costs (detailed in Part II Appendix) and recommends Council approves a maximum drawdown of £550,000 from the Dacorum Development Reserve to proceed with the next project stage (RIBA Stage 3 – Spatial Coordination).</p> <p>4. That Cabinet notes the approvals strategy set out in Section 2 and recommends that Council approves a maximum drawdown of £425k from the Dacorum Development Reserve to proceed with RIBA Stage 4 (Technical Design).</p> <p>5. That Cabinet delegates the decision for proceeding from Stage 3 to Stage 4 to the Assistant Director, Corporate and Contracted Services and the S.151 officer in consultation with the Chief Executive and Leader of the Council.</p> <p>6. That Cabinet notes and endorses the Main Contractor procurement strategy set out in Section 5, utilising the Procure Partnerships Framework for a two stage, design &amp; build tender process and delegates authority to the Assistant Director, Corporate and Contracted Services and the S.151 officer to award the first stage pre-contract services agreement to the preferred Main Contractor.</p> <p>7. That Cabinet endorses the proposal to provide a further update once the public consultation has completed and the on and off-site football provision and potential residential option has been developed in more detail (within the next phase of work) before proceeding to Stage 4 and to report again at the end of RIBA Stage 4 (Technical Design), at which point cost certainty will be achieved for the proposed Main Contract, aligned with the known project risks and Operator strategy.</p>
<p><b>11</b> Appointment of Principle Contractor for Aragon Close Modular Move On Accommodation</p>	<p>Cabinet Agreed</p> <p>1. That the contract to design, supply and install 8 No modular “Move On” accommodation homes and associated works for the Aragon Close project in Hemel Hempstead be awarded to Hill Partnerships Ltd via a direct award through the Catalyst Housing Framework.</p> <p>2. That delegated authority be approved to the Council’s Assistant Director (Corporate and Contracted Services) to execute and complete all legal agreements ancillary to the JCT Minor Works Contract 2016 and/or reasonably required to complete the Project, including (but not limited to):</p> <ul style="list-style-type: none"> <li>a) all professional appointments;</li> <li>b) collateral warranties; and</li> <li>c) Agreements under S.38, &amp; S.278, of the Highways Act 1980;</li> </ul>

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	S.247, Part III of the Town and Country Planning Act 1990; S.104 of the Water Industry Act 1991, and S.50 of the New Roads and Street Works Act 1991
<b>12</b> Exclusion of the Public	There were no part 2 items
<b>13</b> Appointment of Contractors for housing development	<p>Cabinet Agreed</p> <ol style="list-style-type: none"> <li>1. That the contract to design, supply and install 8 No modular “Move On” accommodation homes and associated works for the Aragon Close project in Hemel Hempstead be awarded to Hill Partnerships Ltd via a direct award through the Catalyst Housing Framework.</li> <li>2. That delegated authority be approved to the Council’s Assistant Director (Corporate and Contracted Services) to execute and complete all legal agreements ancillary to the JCT Minor Works Contract 2016 and/or reasonably required to complete the Project, including (but not limited to): <ol style="list-style-type: none"> <li>a. all professional appointments;</li> <li>b. collateral warranties; and</li> <li>c. Agreements under S.38, &amp; S.278, of the Highways Act 1980; S.247, Part III of the Town and Country Planning Act 1990; S.104 of the Water Industry Act 1991, and S.50 of the New Roads and Street Works Act 1991</li> </ol> </li> </ol>

The meeting ended at Time Not Specified