

## Notes of Key Decisions/Actions

**Meeting:** Council

**Date:** Wednesday, 15 April 2020

<b>Agenda Item</b>	<b>Decision</b>
<b>1</b> Minutes	The minutes of the meeting held on 26 February 2020 were agreed by the members present and will be signed by the Mayor at the next available opportunity.
<b>2</b> Declarations of Interest	<p>Councillor England declared he was an employee of the East of England Ambulance Service Trust.</p> <p>Councillor G Sutton declared that he ran a small business in the town and was a recipient of a small business grant.</p> <p>The Mayor declared the firm he was the principal shareholder in had applied for a small business grant.</p> <p>Councillor Suqlain Mahmood declared he was the Director of a small business based in the Old Town.</p> <p>Councillor Beauchamp declared he was the Chairman of a Community Association and was a recipient of a small business grant.</p> <p>Councillor Symington declared she was DBC representative of the Berkhamsted Town Hall Trust and had applied for a grant.</p>
<b>3</b> Public Participation	There was no public participation.
<b>4</b> Covid 19 - Emergency Constitution amendments	<p>To approve and amend the Constitution to provide additional emergency decision making powers and agree procedures for the remote conduct of meetings.</p> <p>A vote was held:</p> <p>22 for, 0 against The Mayor abstained</p> <p>Therefore it was agreed:</p> <ol style="list-style-type: none"><li>1. That Council agree to the changes to the Constitution and procedures as set out in paragraphs 8-44 to the report and authorise the Monitoring Officer to make the required changes to the Constitution.</li><li>2. In the event that government guidance changes the Leader of the</li></ol>

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	<p>Council in consultation with the Chief Executive and the Leader of the Opposition shall have authority to agree to reintroduce face to face meetings and suspend either in full or in part these temporary arrangements pending formal agreement at the next available Council meeting.</p> <p>3. That authority be delegated to the Chief Executive, in consultation with the Leader of the Council and the S151 Officer, to draw down funds from reserves in order to finance expenditure that may be required in the Council’s response to Covid-19. This expenditure will be reported back to Cabinet and Council at the next available meeting.</p> <p>4. That the proposals for Development Management Committee as set out in paragraph 29-36 shall be for an interim period to allow officers time to test the use of remote meeting systems, to develop a meeting protocol and train committee members. As soon as the Chief Executive in consultation with the Leader of the Council, Leader of the Opposition and Monitoring Officer is satisfied that remote meetings or meetings with appropriate social distancing can work efficiently with appropriate public participation, the Chief Executive shall be delegated authority to agree to commence remote meetings, or meetings with appropriate social distancing, and the proposals set out in paragraph 29-36 shall cease to operate and the normal constitutional rules in relation to Development Management Committee shall re-commence subject to allowing participation by councillors and members of the public by remote access and subject to any other procedural rules agreed by the Monitoring Officer.</p>
<p><b>5</b> Dacorum Borough Council's Planning and Response to Covid-19</p>	<p>That Council noted the Council’s initial and planned response to Covid-19 as set out in the report.</p>
<p><b>6</b> Announcement s</p>	<p><b>6.1 By the Mayor:</b></p> <p>The Mayor thanked everyone for participating and working their way through this very different and remote meeting.</p> <p><b>6.2 By the Chief Executive:</b></p> <p>None.</p> <p><b>6.3 By the Group Leaders:</b></p> <p>None.</p> <p><b>6.4 Council Leader and Members of the Cabinet:</b></p>

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	(Full details are in the minutes under Announcements of the Leader and Cabinet).
<b>7</b> Questions	None.
<b>8</b> Business from the last council meeting	None.
<b>9</b> Cabinet referrals	None.
<b>10</b> Overview and Scrutiny referrals	None.
<b>11</b> Changes to committee membership	None.
<b>12</b> Change to committee dates	The following changes to committee dates were agreed: <ul style="list-style-type: none"> <li>➤ Move Housing &amp; Community Overview and Scrutiny Committee from 2 March 2021 to 3 March 2021.</li> <li>➤ Move Standards Committee from 4 March 2021 to 25 March 2021.</li> <li>➤ Cancel the additional Council meeting that was scheduled for 17 June as it was no longer required.</li> </ul>
<b>13</b> Call-in and Urgency Procedure	The Council noted the following two urgent Portfolio Holder Decisions: <ul style="list-style-type: none"> <li>➤ PH/002/20 - Business Rates Retail and Pubs Discount 2020-21</li> <li>➤ PH/004/20 - Covid-19 Support for Businesses</li> </ul>

The meeting ended at 8.55 pm