



Public Document Pack
**FINANCE AND RESOURCES
OVERVIEW AND SCRUTINY
AGENDA**

Scrutiny making a positive difference: Member led and independent, Overview & Scrutiny Committees promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.

TUESDAY 3 DECEMBER 2019 AT 7.30 PM

DBC COUNCIL CHAMBER - THE FORUM

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Membership

Councillor Herbert Chapman
Councillor Guest
Councillor Tindall
Councillor Adeleke
Councillor Barrett
Councillor Arslan
Councillor Mahmood

Councillor Mahmood (Chairman)
Councillor Sinha
Councillor Townsend
Councillor Claughton
Councillor Symington
Councillor Taylor

For further information, please contact Corporate and Democratic Support on (01442) 228209.

AGENDA

1. MINUTES

To confirm the minutes from the previous meeting

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence

3. DECLARATIONS OF INTEREST

To receive any declarations of interest

A member with a disclosable pecuniary interest or a personal interest in a matter who attends a meeting of the authority at which the matter is considered -

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent

and, if the interest is a disclosable pecuniary interest, or a personal interest which is also prejudicial

- (ii) may not participate in any discussion or vote on the matter (and must withdraw to the public seating area) unless they have been granted a dispensation.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests, or is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal and prejudicial interests are defined in Part 2 of the Code of Conduct For Members

[If a member is in any doubt as to whether they have an interest which should be declared they should seek the advice of the Monitoring Officer before the start of the meeting]

4. PUBLIC PARTICIPATION

An opportunity for members of the public to make statements or ask questions in accordance with the rules as to public participation

5. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN

6. BUDGET PREPARATIONS 2020/21 (Pages 3 - 52)

7. WORK PROGRAMME

8. F&R OSC - WORK PROGRAMME - 2019-2020 (Pages 53 - 54)



AGENDA ITEM:

SUMMARY

Report for:	Joint Overview & Scrutiny Committee- Finance and Resources
Date of meeting:	3rd December 2019
PART:	1
If Part II, reason:	

Title of report:	BUDGET PREPARATION 2020/21
Contact:	Cllr Graeme Elliot, Portfolio Holder for Finance & Resources James Deane, Corporate Director (Finance & Operations) Nigel Howcutt, Assistant Director (Finance & Resources)
Purpose of report:	To provide Members with an overview of the draft budget and provide the opportunity to scrutinise and provide feedback to Cabinet.
Recommendations	That Scrutiny Committees review and scrutinise the draft budget proposals for 2020/21 and provide feedback, to be considered by Cabinet, for each Committee's specific area of responsibility.
Corporate Objectives:	All. Setting a balanced budget supports all of the Council's corporate objectives.
Implications:	The financial and value for money implications are set out in the body of the report.
Risk Implications	The Council is required to set a balanced budget and scrutiny of the overall budget proposals will assist in the challenge process required.
Community Impact Assessments	Where appropriate, Community Impact Assessments for proposed budgets amendments have been undertaken by relevant service areas.
Health And Safety Implications	None.
Consultees:	Budget Review Group; Portfolio Holders; Chief Officer Group; Corporate Management Team; Group Managers.
Background Papers:	Agenda item 9 Medium Term Financial Strategy 2019/20 – 2023/24, July 2019 Cabinet.
Key Terms,	GF – General Fund

Definitions & Acronyms	HRA – Housing Revenue Account MTFS – Medium Term Financial Strategy OSC – Overview and Scrutiny Committee RSG – Revenue Support Grant
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Introduction

1. The purpose of this report is to present for scrutiny and review the draft budget proposals for 2020/21.
2. Budget detail for every area of the Council has been made available to all Members. A glossary of what is grouped under headings is set out in Annexe A.
3. With the exception of the Finance & Resources committee, which scrutinises all budgets, individual Overview and Scrutiny Committees (OSCs) will focus only on those appendices and that portion of the Capital Programme that relate directly to their remit.
4. A senior Finance Officer will be present in each of the committees to support the Chair.
5. The following appendices are relevant to the draft budget proposals for 2020/21:

Corporate view

- Appendix A – General Fund Budget Summary 2020/21
- Appendix Bi – Budget Change Analysis 2019/20 – 2020/21
- Appendix Bii – Summary by Committee

Finance & Resources

- Appendix Ci – Finance & Resources Budgets Summary 2020/21
- Appendix Cii – Finance & Resources Budgets Detail 2020/21

Housing & Community

- Appendix Di – Housing and Community GF Budgets Summary 2020/21
- Appendix Dii – Housing and Community GF Budgets Detail 2020/21

Strategic Planning & Environment

- Appendix Ei – Strategic Planning & Environment Budgets Summary 2020/21
- Appendix Eii – Strategic Planning & Environment Budgets Detail 2020/21

Housing Revenue Account

- Appendix F – Housing Revenue Account Budget 2020/21
- Appendix G – Housing Revenue Account Movements 2019/20 – 2020/21

Capital Programme

- Appendix Hi – Capital Programme by OSC: Summary of new and amended projects
- Appendix Ii – Capital Programme 2020/21 - 2024/25, by OSC

Reserves

- Appendix J – Statement of Earmarked Reserves

Medium Term Financial Strategy (MTFS)

6. The current MTFS was approved by Council in July 2019 and contained the following key decisions which have informed the budget-setting process for 2019/20:
 - A General Fund savings target of £777k for 2020/21
 - A General Fund savings target of £2.9m over the duration of the MTFS period
 - A General Fund balance of between 5% and 15% of Net Service Expenditure
 - A minimum HRA working balance of 5% of turnover
7. The draft budget presented in Appendix A has a balanced position. At this stage, this remains subject to a number of budgetary assumptions. Work continues on these assumptions, and the finalised position will be reported to Members at the Joint OSC in February.
8. Council has delegated authority to the S151 Officer to revise the MTFS if material changes to forecasts are required as a result of future government announcements.
9. Prior to seeking Member approval for the budget in February 2020, further consultation and communication will be undertaken, including the following:
 - Briefings to Town and Parish Clerks and Parish Councillors
 - Use of the Council's web site
 - Social Network Media
 - Citizen Forum events

Key Assumptions included in draft General Fund Budget

10. The following assumptions are incorporated within the draft budget:
 - £5 increase in Council Tax and 1% increase in taxbase
 - An average 2.9% pay settlement
 - Vacancy factor of 5% for non-front-line services
 - Zero Revenue Support Grant (see paragraphs 11 - 16)
 - New Homes Bonus reduced by 20% (£450k)
 - Inflation freeze on Supplies and Services
11. A technical consultation on the Local Government Finance Settlement 2020/21 issued by MHCLG in October 2019 indicated that the Government is minded to suspend 'negative RSG' payments for 2020/21. If implemented in full, this suspension would represent an unbudgeted, one-off funding benefit to the Council of £1.6m for 2020/21. Final confirmation of this decision is expected as part of the Local Government Finance Settlement 2020/21.
12. Whatever financial benefit the Council may receive from the full or partial suspension of negative RSG in 2020/21 should be seen as a one-year benefit for 2020/21. This position is explained in the paragraphs below.
13. The concept of 'negative RSG' was introduced to enable Government to reduce the level of funding paid to an authority when there was no further RSG left to reduce. The idea was that the negative RSG would net off against the Business

Rates funding to bring total authority funding down to a level, which, in Government's opinion, reflected its level of need.

14. In this respect 'negative RSG' was only ever a transitional tool until each authority's needs-level funding is captured and baselined within the Business Rates future funding methodology. Government has previously stated that RSG will cease to exist as a funding stream once the new funding model is rolled out.
15. It is prudent to assume that Government has not fundamentally changed its medium-term assessment of Dacorum's level of need, and therefore that the suspension of negative RSG is a temporary relief, and not guaranteed to be reflected in the funding methodology beyond 2021.
16. As a one-off funding benefit, which, still, at the time of writing remains uncertain, it is recommended that the full amount of £1.6m is contributed to reserves as follows:
 - Technology Reserve £0.5m
 - Local Development Framework Reserve £0.4m
 - Training and Development Reserve £0.4m
 - Climate Change and Sustainability Reserve £0.3m
17. Any additional changes to the 2020/21 funding levels announced within the Local Government Finance Settlement will be incorporated within the second draft budget brought for Members' scrutiny in February 2020.

Key General Fund budget savings since last year

18. Detailed budget changes between 2019/20 and 2020/21 are shown in Appendix B. Key items include:
 - £180k total staff efficiency savings
 - £1.3m increase in income generated
 - £150k increase in contributions and reimbursements

Key General Fund budget growth since last year

19. Detailed ongoing growth areas (i.e. not one-off items of expenditure to be funded from reserves) are shown in Appendix B. Key items include:
 - £390k Employees; includes assumed pension contribution increase (tbc)
 - £160k Premises
 - £380k Income reduction (Garages and Commercial Waste)
20. In order to assist Members in their scrutiny, the draft budget is set out at a detailed Service level in appendices C - E.

Housing Revenue Account

21. The draft HRA Budget for 2020/21 is attached at Appendix F, with explanations of major movements between the Original Budget 2020/21 and Draft Budget 2020/21 shown in Appendix G.

22. Key assumptions incorporated into the draft budget, reflecting assumptions in the HRA Business Plan approved in October 2019 are:

- Rent increase of CPI + 1% on all properties (£1.7m)
- Reduction in investment income due to an accelerated capital programme (£240k)
- Increase in depreciation (£240k)

Capital Programme

23. The draft Capital Programme is set out in Appendix li.

24. There have been a number of bids for new capital projects from across the Council's services. The financial implications of the new bids are summarised in Appendix Hi and total £3.4m in 20/21 and £56.6m between 2020/21-2024/25.

Reserves

25. The proposed movements in General Fund reserves are set out in Appendix J. The significant reserve movements are detailed below for inclusion within the 2020/21 budget:

- **Technology Reserve** - Contribution of £500k. This reserve was set up to be utilised with the Management of Change Reserve to invest in technology improvements that will help improve efficiency and resilience across the Council.
- **Savings Efficiency Reserve** - Contribution of £244k to the Savings Efficiency Reserve to smooth the impact of the MTFS savings requirements and provide a resilience fund to support savings delivery.
- **Local Development Framework** - Contribution of £400k. This reserve was created to support the significant research and consultancy costs associated with the development of the Council's Local Plan.
- **Dacorum Development Reserve** - Contribution of £2.2m, comprising £1.7m of New Homes Bonus and £500k from the county-wide retained business rates pilot. This reserve was created to support regeneration and economic development initiatives across the borough and in recent years has been funded primarily through one-off, growth-related funding streams.
- **Climate Change and Sustainability Reserve** - Contribution of £300k. It is recommended that this new reserve is created to support one-off costs associated with the Council's future climate change initiatives.
- **Pension Reserve** - Net draw down of £1.3m, comprising an annual ongoing contribution of £200k and a forecast draw down of £1.5m to fund a one-off payment of secondary contributions following the triennial valuation of the pension scheme due in December 2019.
- **Vehicle Replacement Reserve** - Annual £350k contribution to reserves in order provide an ongoing source of funding for the Council's fleet replacement programme.

- **Training and Development Reserve** - Contribution of £400k. This reserve was created to fund development programmes for Council staff. It ensures that officers are able to access training to deliver services more efficiently, and complements the Council's succession planning programme for professional services.
- **Funding Equalisation Reserve** - £1m forecast draw down from reserve to support the estimated deficit on the Business Rates Collection Fund payable in 2020/21. This deficit arises from timing differences in the receipt of Collection Fund income to the Council. Balances on this reserve are held in part to support these deficits when they arise, funded by any prior year surpluses on the Collection Fund.

Next Steps

26. Members of the individual OSCs are asked to review and scrutinise the draft budget proposal for 2020/21, and to provide feedback for Cabinet to consider ahead of the next Joint OSC, in February 2020.

Annexe A
Explanation of expenditure categories used in appendices
Budget Categories Glossary

Employees

This group includes the cost of employee expenses, both direct and indirect, for example:

- Salaries
- Employer's National Insurance and pension contributions
- Agency staff
- Employee allowances (not including travel and subsistence)
- Training
- Advertising
- Severance payments

Premises

This group includes expenses directly related to the running of premises and land:

- Repairs, alterations and maintenance
- Energy costs
- Rent
- Business Rates
- Water
- Fixture and fittings
- Premises insurance
- Cleaning and domestic supplies
- Grounds maintenance

Transport

This group includes all costs associated with the hire or use of transport, including travel allowances:

- Repair and maintenance of vehicles
- Vehicle licensing
- Fuel
- Vehicle hire
- Vehicle insurance
- Employee mileage

Third Party Payments

Third party payments are contracts with external providers for the provision of a specific service. Examples for the Council include the Call Centre, Payroll Services, and Parking Enforcement.

Supplies & Services

This group includes all direct supplies and service expenses to the authority:

- Equipment, furniture and materials
- Catering/Vending
- Clothing and uniforms
- Printing, stationery and general office expenses
- External services (consultancy, professional advisors)
- Communications and computing (eg software maintenance, telephones and postage)
- Members allowances
- Conferences and seminars
- Grants and subscriptions

Capital Charges

These statutory accounting adjustments reflect a notional charge to the service for the use of a Councils asset. An example is Cupid Depot, for which a charge is made to Waste Services, for as long as the service uses the asset. These charges are reversed out centrally and do not impact on Council Tax.

Transfer Payments

This includes the cost of payments to individuals for which no goods or services are received. For the Council this only relates to Housing Benefit payments.

Income

This group includes all income received by the service from external users or by way of charges:

- Rental income
- Sales of goods or services (eg the sale of recyclables and waste sacks)
- Fees and charges (eg Planning, Parking and Burials)

Grants and Contributions

This group includes all income received by the service from external bodies:

- Specific Government grants
- Income for jointly run projects/services
- Reimbursement of costs (eg recovery of legal costs)
- Other contributions (eg recycling credits from Herts County Council)

Recharges

This statutory accounting adjustment charges out the back office functions (such as Finance and Legal) to the front line services. These adjustments are based on timesheet information provided by Group Managers and are subject to changes each year. The recharges overall will come back to zero, with the only impact on Council Tax being the overall charge to the Housing Revenue Account, as shown in Appendix A.

DRAFT GENERAL FUND BUDGET SUMMARY 2020/21

	Original 2019/20	Growth / (Savings)	Estimate 2020/21
	£000	£000	£000
Service Expenditure & Income			
Employees	24,625	1,887	26,512
Premises	4,448	273	4,721
Transport	1,429	(22)	1,407
Supplies & Services	7,348	(254)	7,094
Third-Parties	756	66	822
Transfer Payments	47,199	(50)	47,149
Capital Charges & Bad Debts	4,917	0	4,917
Income	(17,778)	(652)	(18,430)
Grants and Contributions	(51,537)	157	(51,380)
Recharge to HRA	(4,213)	(216)	(4,429)
Net Cost Of Services	17,194	1,188	18,382
Less:			
Interest Receipts	(188)	(225)	(413)
Interest Payments & MRP	970	(4)	966
Reversal of Capital Charges	(4,802)	(0)	(4,802)
Net movement to/(from) Earmarked Reserves	4,464	(2,240)	2,224
Budget Requirement General Fund	17,638	(1,281)	16,357
Parish Precepts	816	29	845
Budget Requirement Including Parishes	18,454	(1,252)	17,202
Funded by:			
Revenue Support Grant/Tariff	0	0	0
Business Rates Retained	(3,789)	174	(3,615)
New Homes Bonus/Government Grants	(2,179)	449	(1,730)
Council Tax (Surplus)/Deficit	(139)	139	0
Business Rates (Surplus)/Deficit	0	1,000	1,000
Net Expenditure before Council Tax	12,347	510	12,857
Demand on the Collection Fund	(12,348)	(509)	(12,857)
Net Change in General Fund Balance	(1)	1	0
General Fund Balance B/Fwd	(2,502)		(2,503)
In year use	(1)		0
General Fund Balance C/Fwd	(2,503)		(2,503)

GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
EMPLOYEE EXPENDITURE

2019/20 Employee Budget		24,625
<u>Inflation</u>		
Pay award of 2.9% per annum (estimate)		640
Increments		179
Sub total - Inflation		819
<u>Growth items</u>		
Increase in pension contribution rate from 18.5% to 19.5%	Fiona Jump	200
Private Sector Housing Team Leader	Natasha Beresford	61
Climate Change Officer	Ben Hosier	60
Opposition Group Support Officer	Farida Hussain	15
Strategic Housing Pre-Tenancy Team review	Natasha Beresford	15
Other growth items under £15k		35
Sub total - Growth items		386
<u>Removal of 2019/20 one-off items (reserve / grant funded)</u>		
Borough Elections employees costs	Mark Brookes	(90)
Homeless Prevention and Assessment Team grant funded posts	Natasha Beresford	(60)
Local Development Framework fixed term posts	Chris Taylor	(146)
Short term growth required in Building Control	Sara Whelan	(60)
Waste Services - food waste project team	Craig Thorpe	(55)
Training budget funded from reserves	Matthew Rawdon	(23)
Sub total - Removal of 2019/20 one-off items		(434)
<u>2020/21 one-off items (reserve / grant funded)</u>		
Pension liability following 3 yearly actuarial review	Fiona Jump	1,500
Training budget funded from reserves	Matt Rawdon	20
Homeless Prevention and Assessment Team - 2 grant funded posts	Natasha Beresford	86
Private Sector Housing 1 year fixed term post	Natasha Beresford	50
Caravan storage - additional resource to generate additional income	Richard Rice	15
Sub total - 2020/21 one-off items		1,671
<u>Efficiency savings</u>		
Customer Services operational review	Matthew Rawdon	(10)
Financial Services review	Fiona Jump	(30)
Strategic Planning review	Chris Taylor	(65)
Revenues and Benefits service review	Chris Baker	(55)
Other minor items under £15k		(16)
Sub total - Efficiency savings		(176)
<u>Other</u>		
Tree work for Housing HRA	Craig Thorpe	42
Internal movement of budget (no growth or efficiencies to services)		(421)
Sub total - Other		(379)
Total change year on year		1,887
2020/21 Employee Budget		26,512

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
PREMISES EXPENDITURE**

2019/20 Premises Budget		4,448
<u>Inflation</u>		
General inflation		83
Sub total - Inflation		83
<u>Growth items</u>		
Business Rates - impact of revaluations on DBC premises		40
Business Rates on Commercial Properties	Richard Rice	20
Water charges at garages (drainage costs)	Alan Mortimer	100
Sub total - Growth items		160
<u>Removal of 2019/20 one-off items (reserve / grant funded)</u>		
Borough Elections premises costs	Mark Brookes	(30)
Sub total - Removal of 2019/20 one-off items		(30)
<u>2020/21 one-off items (reserve / grant funded)</u>		
Parking signage	Ben Hosier	20
Sub total - 2020/21 one-off items		20
<u>Other</u>		
Internal movement of budget (no growth or efficiencies to services)		40
Sub total - Other		40
Total change year on year		273
2020/21 Premises Budget		4,721

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
TRANSPORT EXPENDITURE**

2019/20 Transport Budget		1,429
<u>Inflation</u>		
General inflation		58
Sub total - Inflation		58
<u>Other</u>		
Waste collections from Housing Voids	Craig Thorpe	5
Internal movement of budget (no growth or efficiencies to services)		(85)
Sub total - Other		(80)
Total change year on year		(80)
2020/21 Transport Budget		1,407

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
SUPPLIES & SERVICES EXPENDITURE**

2019/20 Supplies & Services Budget		7,348
<u>Inflation</u>		
Inflation on contracted services		31
Sub total - Inflation		31
<u>Growth items</u>		
Waste Services - equipment for food waste collection from flats	Craig Thorpe	7
Building Control	Sara Whelan	12
Sub total - Growth items		19
<u>Removal of 2019/20 one-off items (reserve / grant funded)</u>		
Water Gardens grant funded budget	Chris Taylor	(41)
Housing Conditions Survey	Natasha Beresford	(50)
Controlled Parking Zones	Ben Hosier	(56)
Parking Access and Movement project costs	Chris Taylor	(25)
Waste Services - one-off costs for food waste collection from flats	Craig Thorpe	(6)
Sustainability budget funded from reserves	Nigel Howcutt	(10)
Armed Forces Day	Matthew Rawdon	(20)
Sub total - Removal of 2019/20 one-off items		(208)
<u>2020/21 one-off items (reserve / grant funded)</u>		
Armed Forces Day	Matthew Rawdon	20
Caravan storage - additional resource to implement proposal	Richard Rice	5
Review and improvement of planning process	Sara Whelan	50
Sub total - 2020/21 one-off items		75
<u>Efficiency savings</u>		
ICT relocation of data centre	Ben Trueman	(10)
Planning Software maintenance	Sara Whelan	(10)
Legal expenditure	Farida Hussain	(17)
ICT Support and Maintenance efficiencies	Ben Trueman	(10)
Customer Services - ICT support and maintenance budget	Matthew Rawdon	(10)
Efficiencies in equipment budget Environmental Protection	Emma Walker	(10)
Professional fees Financial Services	Fiona Jump	(5)
Sub total - Efficiency savings		(72)
<u>Other</u>		
Tree work for Housing HRA	Alan Mortimer	5
Internal movement of budget (no growth or efficiencies to services)		(104)
Sub total - Other		(99)
Total change year on year		(254)
2020/21 Supplies & Services Budget		7,094

GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21 THIRD-PARTY PAYMENTS		
2019/20 Third Party Payments Budget		756
Inflation		
Contractual inflation		15
Sub total - Inflation		15
Growth items		
Facilities Management costs of The Bury	Richard Rice	15
Building Control	Sara Whelan	28
Sub total - Growth items		15
Other		
Internal movement of budget (no growth or efficiencies to services)		8
Sub total - Other		8
Total change year on year		66
2020/21 Third Party Payments Budget		822
GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21 TRANSFER PAYMENTS		
2019/20 Transfer Payments Budget		47,199
Other		
Internal movement of budget (no growth or efficiencies to services)		(50)
Sub total - Other		(50)
Total change year on year		(50)
2020/21 Transfer Payments Budget		47,149

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
INCOME**

2019/20 Income Budget		(17,778)
<u>Inflation</u>		
General inflation		(184)
Sub total - Inflation		(184)
<u>Growth items</u>		
Garages income	Alan Mortimer	200
Commercial Waste income	Craig Thorpe	180
Sub total - Growth items		380
<u>Increased income</u>		
Berkhamsted Multi-storey car park	Ben Hosier	(250)
Parking pricing review	Ben Hosier	(130)
Pricing review parking permits	Ben Hosier	(36)
Leisure contract	Ben Hosier	(308)
Additional income from Leisure contract following Business Rates Reduction	Ben Hosier	(70)
Temporary Accommodation	Natasha Beresford	(306)
Planning fee income	Sara Whelan	(50)
Playing pitches income generation Adventure Playgrounds	Matthew Rawdon	(20)
Caravan Storage income	Richard Rice	(30)
Cesspool emptying fees and charges review	Craig Thorpe	(35)
Bulky Waste charges review	Craig Thorpe	(15)
Legal income	Farida Hussain	(10)
Insurance income	Fiona Jump	(20)
Sub total - Increased income		(1,280)
<u>Other</u>		
Insurance income	Fiona Jump	(80)
Internal movement of budget (no growth or efficiencies to services)		512
Sub total - Other		432
Total change year on year		(652)
2020/21 Income Budget		(18,430)

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
GRANTS, REIMBURSEMENTS AND CONTRIBUTIONS**

2019/20 Grants, Reimbursements and Contributions Budget		(51,537)
<u>Inflation</u>		
General inflation		(54)
Sub total - Inflation		(54)
<u>Removal of 2019/20 one-off items (reserve / grant funded)</u>		
Homeless Prevention and Assessment Team grant funded posts	Natasha Beresford	60
Removal of grant funding Water Gardens	Chris Taylor	51
Sub total - Removal of 2019/20 one-off items		111
<u>2020/21 one-off items (reserve / grant funded)</u>		
Homeless Prevention and Assessment Team - 2 grant funded posts	Natasha Beresford	(86)
Sub total - 2020/21 one-off items		(86)
<u>Growth items</u>		
Reduction to Benefits Administration Subsidy grant	Chris Baker	60
Waste Services Alternative Financial Model (AFM)	Craig Thorpe	160
Sub total - Growth items		220
<u>Increased income</u>		
New Cemetery site	Richard Rice	(90)
Legal income	Farida Hussain	(23)
Sponsorship of Parks and Open Spaces	Craig Thorpe	(30)
CCTV income	Ben Hosier	(10)
Sub total - Increased income		(153)
<u>Other</u>		
CCTV	Ben Hosier	19
Internal movement of budget (no growth or efficiencies to services)		100
Sub total - Other		119
Total change year on year		157
2020/21 Grants, Reimbursements and Contributions Budget		(51,380)

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
RECHARGE TO THE HRA**

2019/20 Recharge to the HRA		(4,213)
<u>Other</u>		
CCTV recharges to HRA	Ben Hosier	(19)
Housing Voids Garden Clearances	Craig Thorpe	(50)
Collections from Housing Voids	Craig Thorpe	(25)
Tree work for Housing	Alan Mortimer	(47)
Annual HRA inflationary uplift		(75)
Sub total - Other		(216)
Total change year on year		(216)
2020/21 Recharge to the HRA		(4,429)

OVERVIEW AND SCRUTINY COMMITTEE GENERAL FUND BUDGETS 2020/21				
	Finance & Resources 2020/21 (£)	Housing & Community 2020/21 (£)	Planning & Environment 2020/21 (£)	Total (£)
Employees	12,502	4,227	9,783	26,512
Premises	2,721	1,006	994	4,721
Transport	226	19	1,162	1,407
Supplies & Services	3,713	1,189	2,192	7,094
Third-Parties	709	0	113	822
Transfer Payments	47,144	5	0	47,149
Capital Charges	2,131	1,083	1,704	4,917
Income	(9,886)	(5,065)	(3,479)	(18,430)
Grants and Contributions	(48,872)	(674)	(1,834)	(51,380)
Recharges	(6,047)	(34)	1,652	(4,429)
Net Expenditure by Committee	4,341	1,756	12,286	18,382

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGETS 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £	%
Finance & Resources					
Employees	10,562,690	10,772,617	12,502,106	1,939,416	18%
Premises	2,619,912	2,799,156	2,720,948	101,036	4%
Transport	224,610	226,457	226,100	1,490	1%
Supplies & Services	3,834,200	3,962,937	3,713,490	(120,710)	(3%)
Third-Parties	672,250	709,183	708,540	36,290	5%
Capital Charges	2,130,600	2,130,600	2,130,600	0	0%
Transfer Payments	47,144,000	47,144,000	47,144,000	0	0%
Income	(8,882,785)	(9,255,547)	(9,885,580)	(1,002,795)	(11%)
Grants and Contributions	(48,820,110)	(49,090,048)	(48,872,460)	(52,350)	(0%)
Recharges	(5,975,812)	(5,911,002)	(6,046,620)	(70,808)	(1%)
Net Expenditure: Finance & Resources	3,509,555	3,488,353	4,341,124	831,569	24%

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £	%
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Finance & Resources

Chief Executive's Unit (Sally Marshall)

Facilitating Change (Sally Marshall)

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £	%
Supplies & Services	100,000	100,000	100,000	0	0%
Grants and Contributions	0	(17,500)	0	0	0%
Recharges	(100,000)	(82,500)	(100,000)	0	0%
Net Expenditure: Facilitating Change	0	0	0	0	0%

Management Team and Other Support Overheads (Sally Marshall)

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £	%
Employees	459,590	471,211	474,390	14,800	+3%
Transport	620	620	630	10	+2%
Supplies & Services	11,940	4,140	11,950	10	+0%
Recharges	(472,150)	(475,971)	(486,970)	(14,820)	(3%)
Net Expenditure: Management Team and Other Support Overheads	(0)	(0)	0	0	

Net Expenditure: Chief Executive's Unit

0	0	0	0
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Corporate and Contracted Services

Sports Development and Community Recreation (Ben Hosier)

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £	%
Premises	36,390	79,000	41,740	5,350	+15%
Supplies & Services	13,180	6,120	0	(13,180)	(100%)
Third-Parties	0	5,000	0	0	+0%
Capital Charges	797,000	797,000	797,000	0	+0%
Income	(136,205)	(257,855)	(508,380)	(372,175)	(273%)
Recharges	170,550	237,978	153,733	(16,816)	(10%)
Net Expenditure: Sports Development and Community Recreation	880,915	867,243	484,093	(396,821)	(45%)

Car Parking (Ben Hosier)

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £	%
Employees	83,450	84,108	85,710	2,260	+3%
Premises	443,060	383,060	472,880	29,820	+7%
Transport	1,120	1,120	1,140	20	+2%
Supplies & Services	763,790	792,790	704,800	(58,990)	(8%)
Third-Parties	24,550	24,550	25,040	490	+2%
Capital Charges	87,800	87,800	87,800	0	+0%
Income	(2,356,440)	(2,359,440)	(2,772,710)	(416,270)	(18%)
Recharges	388,558	386,199	360,133	(28,425)	(7%)
Net Expenditure: Car Parking	(564,112)	(599,814)	(1,035,207)	(471,095)	(84%)

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Property Management and Office Accommodation (Ben Hosier)					
Premises	303,780	303,780	311,120	7,340	+2%
Supplies & Services	20,240	20,240	20,360	120	+1%
Third-Parties	463,740	482,740	473,010	9,270	+2%
Capital Charges	471,100	471,100	471,100	0	+0%
Income	(388,960)	(418,000)	(396,740)	(7,780)	(2%)
Recharges	(869,901)	(859,860)	(878,850)	(8,949)	(1%)
Net Expenditure: Property Management and Office Accommodation	0	0	0	0	

Procurement Services (Ben Hosier)					
Employees	194,770	202,519	201,560	6,790	+3%
Transport	330	330	340	10	+3%
Supplies & Services	2,640	2,640	2,660	20	+1%
Recharges	(197,740)	(205,489)	(204,560)	(6,820)	(3%)
Net Expenditure: Procurement Services	0	0	0	0	

Democratic Representation and Management (Farida Hussain)					
Employees	223,090	233,902	253,890	30,800	+14%
Transport	12,270	12,270	12,640	370	+3%
Supplies & Services	473,070	492,517	473,080	10	+0%
Income	(1,190)	(1,190)	(1,210)	(20)	(2%)
Recharges	844,259	918,784	909,424	65,165	+8%
Net Expenditure: Democratic Representation and Management	1,551,499	1,656,283	1,647,824	96,325	+6%

Corporate Management (Farida Hussain)					
Recharges	422,066	432,265	445,352	23,286	+6%
Net Expenditure: Corporate Management	422,066	432,265	445,352	23,286	+6%

Registration of Electors (Farida Hussain)					
Employees	161,270	145,293	181,790	20,520	+13%
Transport	150	150	150	0	+0%
Supplies & Services	83,310	83,310	84,460	1,150	+1%
Income	(1,630)	(1,630)	(1,660)	(30)	(2%)
Recharges	50,727	69,620	79,393	28,666	+57%
Net Expenditure: Registration of Electors	293,827	296,744	344,133	50,306	+17%

Conducting Elections (Farida Hussain)					
Employees	90,000	235,357	0	(90,000)	(100%)
Premises	30,000	58,560	0	(30,000)	(100%)
Supplies & Services	0	39,005	0	0	+0%
Grants and Contributions	0	(177,544)	0	0	+0%
Recharges	6,145	0	0	(6,145)	(100%)
Net Expenditure: Conducting Elections	126,145	155,378	0	(126,145)	(100%)

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Local Welfare Assistance Schemes (Farida Hussain)

Supplies & Services	2,520	0	2,570	50	+2%
Net Expenditure: Local Welfare Assistance Schemes	2,520	0	2,570	50	+2%

Legal Services (Farida Hussain)

Employees	465,230	451,569	471,110	5,880	+1%
Transport	1,380	1,380	1,410	30	+2%
Supplies & Services	48,420	48,420	34,360	(14,060)	(29%)
Third-Parties	0	0	10,000	10,000	+0%
Capital Charges	9,100	9,100	9,100	0	+0%
Income	(15,430)	(15,430)	(25,740)	(10,310)	(67%)
Grants and Contributions	(76,730)	(96,730)	(99,830)	(23,100)	(30%)
Recharges	(431,969)	(398,309)	(400,410)	31,560	+7%
Net Expenditure: Legal Services	0	0	0	0	+0%

Central Administration (Farida Hussain)

Employees	300,620	281,816	320,350	19,730	+7%
Transport	460	460	480	20	+4%
Supplies & Services	183,220	183,220	185,550	2,330	+1%
Third-Parties	1,080	1,080	1,100	20	+2%
Capital Charges	17,100	17,100	17,100	0	+0%
Income	(530)	(530)	(540)	(10)	(2%)
Recharges	(501,949)	(483,146)	(524,039)	(22,090)	(4%)
Net Expenditure: Central Administration	0	0	0	0	

Management Team and Other Support Overheads (Mark Brookes)

Employees	158,950	169,588	173,000	14,050	+9%
Transport	760	760	780	20	+3%
Supplies & Services	1,870	1,870	1,880	10	+1%
Recharges	(161,580)	(172,218)	(175,660)	(14,080)	(9%)
Net Expenditure: Management Team and Other Support Overheads	0	0	0	0	

Net Expenditure: Corporate and Contracted Services **2,712,859** **2,808,098** **1,888,767** **(824,092)** **(29%)**

Finance & Operations Management (James Deane)
Internal Audit (James Deane)

Third-Parties	104,110	102,715	106,190	2,080	+2%
Recharges	(104,110)	(102,715)	(106,190)	(2,080)	(2%)
Net Expenditure: Internal Audit	0	0	0	0	

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Local Tax Collection and Benefits Support Team (Chris Baker)

Employees	337,050	348,820	347,810	10,760	+3%
Transport	5,910	5,910	6,030	120	+2%
Supplies & Services	143,230	149,230	159,510	16,280	+11%
Grants and Contributions	0	(9,576)	0	0	
Recharges	(486,190)	(494,384)	(513,350)	(27,160)	(6%)
Net Expenditure: Local Tax Collection and Benefits Support Team	0	0	0	0	+0%

Corporate Management - Financial Fees and Services (Fiona Jump)

Supplies & Services	126,000	117,617	121,000	(5,000)	(4%)
Net Expenditure: Corporate Management - Financial Fees and Services	126,000	117,617	121,000	(5,000)	(4%)

Past Service Costs (Fiona Jump)

Employees	1,562,180	1,562,180	3,262,180	1,700,000	+109%
Net Expenditure: Past Service Costs	1,562,180	1,562,180	3,262,180	1,700,000	+109%

Parish Grants (Fiona Jump)

Supplies & Services	241,200	247,108	245,200	4,000	+2%
Net Expenditure: Parish Grants	241,200	247,108	245,200	4,000	+2%

Financial Services (Fiona Jump)

Employees	1,087,170	1,084,636	1,091,760	4,590	+0%
Transport	1,510	1,510	1,540	30	+2%
Supplies & Services	53,790	67,120	54,330	540	+1%
Third-Parties	20,950	20,950	21,370	420	+2%
Capital Charges	83,300	83,300	83,300	0	+0%
Grants and Contributions	(43,500)	(16,448)	(44,370)	(870)	(2%)
Recharges	(1,203,222)	(1,241,070)	(1,207,931)	(4,709)	(0%)
Net Expenditure: Financial Services	0	0	0	0	+0%

Support Services - Insurance (Fiona Jump)

Employees	54,410	54,410	54,410	0	+0%
Premises	761,770	761,770	761,770	0	+0%
Transport	175,330	175,330	175,330	0	+0%
Supplies & Services	468,110	446,584	430,150	(37,960)	(8%)
Income	(312,960)	(386,928)	(375,000)	(62,040)	(20%)
Recharges	(1,146,660)	(1,051,166)	(1,046,660)	100,000	+9%
Net Expenditure: Support Services - Insurance	0	0	0	0	+0%

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Management Team and Other Support Overheads (Nigel Howcutt)

Employees	244,000	244,219	310,690	66,690	+27%
Transport	550	550	560	10	+2%
Supplies & Services	23,790	44,596	13,790	(10,000)	(42%)
Recharges	(268,340)	(289,365)	(325,040)	(56,699)	(21%)
Net Expenditure: Management Team and Other Support Overheads	0	0	0	0	+0%

Allotments (Richard Rice)

Premises	12,830	27,714	13,090	260	+2%
Supplies & Services	300	300	300	0	+0%
Income	(15,610)	(13,000)	(15,920)	(310)	(2%)
Grants and Contributions	0	(14,884)	0	0	+0%
Recharges	377	377	370	(7)	(2%)
Net Expenditure: Allotments	(2,103)	507	(2,160)	(57)	(3%)

Community Centres & Public Halls (Richard Rice)

Employees	136,230	143,038	139,580	3,350	+2%
Premises	183,130	229,797	221,370	38,240	+21%
Supplies & Services	8,000	11,574	8,010	10	+0%
Third-Parties	0	8,928	15,000	15,000	+0%
Capital Charges	122,900	122,900	122,900	0	+0%
Income	(166,270)	(140,865)	(169,610)	(3,340)	(2%)
Recharges	180,379	174,455	194,403	14,024	+8%
Net Expenditure: Community Centres & Public Halls	464,369	549,828	531,653	67,284	+14%

Outdoor Sports & Recreation Facilities (Sports Pavilions) (Richard Rice)

Premises	67,260	70,858	63,780	(3,480)	(5%)
Capital Charges	21,400	21,400	21,400	0	+0%
Income	(37,480)	(37,480)	(38,230)	(750)	(2%)
Recharges	2,640	2,640	2,600	(40)	(2%)
Net Expenditure: Outdoor Sports & Recreation Facilities (Sports Pavilions)	53,820	57,418	49,550	(4,270)	(8%)

Cemeteries (Richard Rice)

Employees	304,210	294,016	313,366	9,156	+3%
Premises	81,580	86,030	75,960	(5,620)	(7%)
Transport	12,470	12,470	13,080	610	+5%
Supplies & Services	37,890	53,492	37,910	20	+0%
Capital Charges	81,400	81,400	81,400	0	+0%
Income	(450,710)	(450,710)	(459,720)	(9,010)	(2%)
Grants and Contributions	(53,590)	(53,590)	(141,180)	(87,590)	(163%)
Recharges	96,104	74,535	82,833	(13,271)	(14%)
Net Expenditure: Cemeteries	109,354	97,643	3,649	(105,705)	(96%)

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Public Conveniences (Richard Rice)

Premises	37,420	29,502	32,920	(4,500)	(12%)
Capital Charges	38,600	38,600	38,600	0	+0%
Income	(150)	(150)	(150)	0	+0%
Recharges	92,907	89,199	95,739	2,832	+3%
Net Expenditure: Public Conveniences	168,777	157,150	167,109	(1,668)	(1%)

Property Management and Office Accommodation (Richard Rice)

Employees	539,250	608,277	578,790	39,540	+7%
Premises	0	3,249	0	0	+0%
Transport	4,910	5,670	5,000	90	+2%
Supplies & Services	56,970	68,869	62,240	5,270	+9%
Income	(10,970)	(42,925)	(11,190)	(220)	(2%)
Grants and Contributions	0	(1,000)	0	0	+0%
Recharges	(590,160)	(642,140)	(634,840)	(44,680)	(8%)
Net Expenditure: Property Management and Office Accommodation	0	0	0	0	+0%

Investment Property (Richard Rice)

Premises	662,692	765,836	726,318	63,626	+10%
Supplies & Services	8,670	9,330	8,700	30	+0%
Income	(4,988,250)	(5,129,414)	(5,108,780)	(120,530)	(2%)
Grants and Contributions	0	(2,654)	0	0	+0%
Recharges	577,375	571,126	569,800	(7,574)	(1%)
Net Expenditure: Investment Property	(3,739,513)	(3,785,776)	(3,803,962)	(64,448)	(2%)

Net Expenditure: Finance & Resources

611,695	495,253	2,267,256	1,655,561	+282%
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Housing & Regeneration Management (Mark Gaynor)
Management Team and Other Support Overheads (Mark Gaynor)

Employees	243,270	246,795	268,780	25,510	+10%
Transport	380	1,380	390	10	+3%
Supplies & Services	3,380	2,380	3,380	0	+0%
Recharges	(247,030)	(250,555)	(272,550)	(25,520)	(10%)
Net Expenditure: Management Team and Other Support Overheads	0	0	0	0	+0%

Net Expenditure: Housing & Regeneration Management

0	0	0	0	+0%
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FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Neighbourhood Delivery (David Austin)
Management Team and Other Support Overheads (David Austin)

Employees	165,460	168,405	171,420	5,960	+4%
Transport	230	230	230	0	+0%
Supplies & Services	1,320	1,320	1,330	10	+1%
Recharges	(167,010)	(169,955)	(172,980)	(5,970)	(4%)
Net Expenditure: Management Team and Other Support Overheads	0	0	0	0	+0%

Corporate Health & Safety (Emma Walker)

Employees	136,680	141,525	141,640	4,960	+4%
Transport	330	330	340	10	+3%
Supplies & Services	53,930	33,930	53,970	40	+0%
Recharges	(190,941)	(175,783)	(195,950)	(5,009)	(3%)
Net Expenditure: Corporate Health & Safety	0	0	0	0	+0%

Net Expenditure: Neighbourhood Delivery

0	0	0	0	+0%
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Performance and Projects (Linda Roberts)
Business Improvement (Ben Trueman)

Employees	169,260	108,876	175,860	6,600	+4%
Transport	200	200	200	0	+0%
Supplies & Services	10,780	26,780	10,990	210	+2%
Third-Parties	2,100	7,500	0	(2,100)	(100%)
Recharges	(182,340)	(143,356)	(187,050)	(4,710)	(3%)
Net Expenditure: Business Improvement	0	0	0	0	+0%

Information and Communication Technology (Ben Trueman)

Employees	838,140	823,606	866,620	28,480	+3%
Transport	1,260	1,260	1,300	40	+3%
Supplies & Services	642,110	652,110	629,990	(12,120)	(2%)
Capital Charges	345,900	345,900	345,900	0	+0%
Recharges	(1,827,408)	(1,822,878)	(1,843,811)	(16,402)	(1%)
Net Expenditure: Information and Communication Technology	0	0	0	0	+0%

Management Team and Other Support Overheads (Linda Roberts)

Employees	167,060	171,176	171,660	4,600	+3%
Recharges	(167,060)	(171,176)	(171,660)	(4,601)	(3%)
Net Expenditure: Management Team and Other Support Overheads	0	0	0	0	+0%

FINANCE & RESOURCES COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
Human Resources (Matt Rawdon)					
Employees	660,770	683,441	676,760	15,990	+2%
Transport	420	420	430	10	+2%
Supplies & Services	106,890	108,440	106,910	20	+0%
Third-Parties	55,720	55,720	56,830	1,110	+2%
Recharges	(638,800)	(663,021)	(655,829)	(17,029)	(3%)
Net Expenditure: Human Resources	185,000	185,000	185,101	101	+0%
Net Expenditure: Performance and Projects	185,002	184,999	185,101	101	+0%
Planning, Development and Regeneration (James Doe)					
Management Team and Other Support Overheads (James Doe)					
Employees	171,010	174,292	175,690	4,680	+3%
Transport	1,140	1,140	1,160	20	+2%
Supplies & Services	5,330	1,440	5,340	10	+0%
Recharges	(177,480)	(176,872)	(182,190)	(4,710)	(3%)
Net Expenditure: Management Team and Other Support Overheads	0	0	0	0	+0%
Net Expenditure: Planning, Development and Regeneration	0	0	0	0	+0%
Net Expenditure: Finance & Resources	3,509,555	3,488,353	4,341,124	831,569	+24%

HOUSING & COMMUNITY COMMITTEE GENERAL FUND BUDGETS 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £	%
Housing & Community					
Employees	3,965,099	3,944,583	4,227,209	262,110	7%
Premises	885,880	664,720	1,006,470	120,590	14%
Transport	17,650	19,154	18,730	1,080	6%
Supplies & Services	1,280,430	1,361,744	1,188,560	(91,870)	(7%)
Capital Charges	1,083,200	1,083,200	1,083,200	0	0%
Transfer Payments	55,000	5,000	5,000	(50,000)	(91%)
Income	(4,909,470)	(4,605,210)	(5,065,390)	(155,920)	(3%)
Grants and Contributions	(692,140)	(595,390)	(673,930)	18,210	3%
Recharges	(50,252)	(39,574)	(34,079)	16,173	32%
Net Expenditure: Housing & Community	1,635,397	1,838,226	1,755,770	120,373	7%

HOUSING & COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Housing & Community

Corporate and Contracted Services

Community Safety (CCTV) (Ben Hosier)

Employees	402,430	394,086	414,120	11,690	+3%
Premises	94,630	94,630	96,520	1,890	+2%
Transport	230	230	230	0	+0%
Supplies & Services	11,060	11,060	11,160	100	+1%
Capital Charges	85,300	85,300	85,300	0	+0%
Grants and Contributions	(28,800)	(4,000)	(20,380)	8,420	+29%
Recharges	(483,670)	(483,670)	(534,042)	(50,372)	(10%)
Net Expenditure: Community Safety (CCTV)	81,181	97,637	52,909	(28,272)	(35%)

Regulatory Services (Licensing) (Farida Hussain)

Employees	246,820	253,824	256,290	9,470	+4%
Transport	2,660	2,660	2,710	50	+2%
Supplies & Services	19,020	19,020	15,120	(3,900)	(21%)
Income	(288,370)	(288,370)	(291,990)	(3,620)	(1%)
Grants and Contributions	(2,820)	(2,820)	(2,880)	(60)	(2%)
Recharges	91,910	86,224	101,300	9,390	+10%
Net Expenditure: Regulatory Services (Licensing)	69,220	70,539	80,550	11,330	+16%

Community Development (Parish Liaison) (Farida Hussain)

Employees	31,030	0	0	(31,030)	(100%)
Transport	280	0	0	(280)	(100%)
Supplies & Services	830	0	0	(830)	(100%)
Recharges	7,724	0	0	(7,724)	(100%)
Net Expenditure: Community Development (Parish Liaison)	39,864	0	0	(39,864)	(100%)

Net Expenditure: Corporate and Contracted Services

	190,264	168,176	133,458	(56,806)	(30%)
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Housing Landlord (Fiona Williamson)

Housing Standards (Alan Mortimer)

Employees	45,340	45,950	50,520	5,180	+11%
Transport	0	1,000	0	0	+0%
Supplies & Services	0	1,100	0	0	+0%
Income	(34,420)	(17,210)	(35,110)	(690)	(2%)
Recharges	6,332	9,819	10,865	4,533	+72%
Net Expenditure: Housing Standards	17,252	40,659	26,275	9,023	+52%

HOUSING & COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Garages (Alan Mortimer)					
Employees	40,290	48,440	41,840	1,550	+4%
Premises	573,970	370,513	685,440	111,470	+19%
Supplies & Services	0	5,307	0	0	+0%
Capital Charges	719,300	719,300	719,300	0	+0%
Income	(3,770,370)	(3,385,370)	(3,570,370)	200,000	+5%
Recharges	433,199	426,226	435,113	1,913	+0%
Net Expenditure: Garages	(2,003,611)	(1,815,584)	(1,688,678)	314,933	+16%

Supporting People (Alan Mortimer)					
Recharges	7,500	7,500	7,500	0	+0%
Net Expenditure: Supporting People	7,500	7,500	7,500	0	+0%

Homelessness (Natasha Beresford)					
Employees	818,130	753,849	878,760	60,630	+7%
Premises	106,380	92,696	109,950	3,570	+3%
Transport	0	1,704	1,000	1,000	+0%
Supplies & Services	80,300	185,399	65,300	(15,000)	(19%)
Capital Charges	115,000	115,000	115,000	0	+0%
Transfer Payments	50,000	0	0	(50,000)	(100%)
Income	(623,330)	(739,280)	(951,070)	(327,740)	(53%)
Grants and Contributions	(625,060)	(531,253)	(606,920)	18,140	+3%
Recharges	128,590	203,599	199,428	70,838	+55%
Net Expenditure: Homelessness	50,010	81,713	(188,552)	(238,562)	+477%

Housing Advice (Natasha Beresford)					
Employees	95,000	96,635	106,640	11,640	+12%
Transport	0	500	0	0	+0%
Supplies & Services	44,550	21,603	35,230	(9,320)	(21%)
Recharges	195,211	189,062	180,472	(14,739)	(8%)
Net Expenditure: Housing Advice	334,761	307,799	322,342	(12,419)	(4%)

Housing Strategy (Natasha Beresford)					
Employees	419,810	494,463	555,320	135,510	+32%
Transport	2,670	1,250	2,720	50	+2%
Supplies & Services	62,990	64,483	18,020	(44,970)	(71%)
Transfer Payments	5,000	5,000	5,000	0	+0%
Income	(30,000)	(30,000)	(30,600)	(600)	(2%)
Recharges	135,598	134,347	136,460	862	+1%
Net Expenditure: Housing Strategy	596,068	669,543	686,920	90,852	+15%

Net Expenditure: Housing Landlord	(998,020)	(708,370)	(834,193)	163,827	+9%
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HOUSING & COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Neighbourhood Delivery (David Austin)

Community Safety (Crime Reduction) (Emma Walker)

Employees	120,859	121,510	117,209	(3,650)	(3%)
Premises	3,240	3,240	3,300	60	+2%
Transport	4,730	4,730	4,840	110	+2%
Supplies & Services	26,700	26,700	16,770	(9,930)	(37%)
Capital Charges	3,200	3,200	3,200	0	+0%
Recharges	6,899	(2,856)	9,908	3,009	+44%
Net Expenditure: Community Safety (Crime Reduction)	165,628	156,525	155,227	(10,401)	(6%)

Net Expenditure: Neighbourhood Delivery **165,628** **156,525** **155,227** **(10,401)** **(6%)**

Performance and Projects (Linda Roberts)

Heritage (Matt Rawdon)

Supplies & Services	58,000	58,000	58,000	0	+0%
Net Expenditure: Heritage	58,000	58,000	58,000	0	+0%

Theatres and Public Entertainment (Matt Rawdon)

Employees	212,240	212,416	222,160	9,920	+5%
Premises	58,310	59,535	60,260	1,950	+3%
Transport	540	540	550	10	+2%
Supplies & Services	104,200	94,200	104,230	30	+0%
Capital Charges	43,100	43,100	43,100	0	+0%
Income	(79,990)	(79,990)	(81,590)	(1,600)	(2%)
Recharges	98,243	91,543	103,473	5,231	+5%
Net Expenditure: Theatres and Public Entertainment	436,643	421,344	452,183	15,541	+4%

Outdoor Sports & Recreation Facilities (Adventure Playgrounds) (Matt Rawdon)

Employees	320,580	329,520	334,360	13,780	+4%
Premises	48,010	42,766	49,630	1,620	+3%
Transport	3,230	3,230	3,300	70	+2%
Supplies & Services	54,790	54,790	54,910	120	+0%
Capital Charges	9,000	9,000	9,000	0	+0%
Income	(76,240)	(58,240)	(97,770)	(21,530)	(28%)
Grants and Contributions	(190)	(190)	(190)	0	+0%
Recharges	144,193	123,232	149,606	5,413	+4%
Net Expenditure: Outdoor Sports & Recreation Facilities (Adventure Playgrounds)	503,373	504,108	502,846	(527)	(0%)

HOUSING & COMMUNITY COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Community Development (Partnerships and Commissioning) (Matt Rawdon)

Employees	143,850	204,028	185,180	41,330	+29%
Transport	800	800	820	20	+3%
Supplies & Services	64,130	85,113	75,500	11,370	+18%
Grants and Contributions	(30,000)	(51,857)	(38,180)	(8,180)	(27%)
Recharges	61,080	54,764	64,027	2,947	+5%
Net Expenditure: Community Development (Partnerships and Commissioning)	239,860	292,848	287,347	47,487	+20%

Community Development (Residents Services & Neighbourhood Action) (Matt Rawdon)

Employees	275,310	218,090	240,600	(34,710)	(13%)
Premises	1,340	1,340	1,370	30	+2%
Transport	1,670	1,670	1,700	30	+2%
Supplies & Services	21,900	18,900	18,940	(2,960)	(14%)
Recharges	50,611	38,824	49,188	(1,423)	(3%)
Net Expenditure: Community Development (Residents Services & Neighbourhood Action)	350,831	278,824	311,798	(39,033)	(11%)

General Grants, Bequests and Donations (Matt Rawdon)

Supplies & Services	624,800	624,800	624,800	0	+0%
Capital Charges	10,900	10,900	10,900	0	+0%
Recharges	53,118	31,072	53,403	286	+1%
Net Expenditure: General Grants, Bequests and Donations	688,818	666,772	689,103	286	+0%

Customer Services (Matt Rawdon)

Employees	553,580	520,623	577,950	24,370	+4%
Transport	410	410	420	10	+2%
Supplies & Services	72,970	46,970	56,110	(16,860)	(23%)
Capital Charges	97,400	97,400	97,400	0	+0%
Recharges	(724,360)	(665,403)	(731,880)	(7,520)	(1%)
Net Expenditure: Customer Services	0	(0)	(0)	(0)	+0%

Communication & Consultation (Matt Rawdon)

Employees	239,830	251,149	246,260	6,430	+3%
Transport	430	430	440	10	+2%
Supplies & Services	34,190	44,300	34,470	280	+1%
Income	(6,750)	(6,750)	(6,890)	(140)	(2%)
Grants and Contributions	(5,270)	(5,270)	(5,380)	(110)	(2%)
Recharges	(262,430)	(283,860)	(268,900)	(6,470)	(2%)
Net Expenditure: Communication & Consultation	0	(0)	0	(0)	

Net Expenditure: Performance and Projects	2,277,525	2,221,896	2,301,278	23,753	+1%
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Net Expenditure: Housing & Community	1,635,397	1,838,226	1,755,770	120,373	+7%
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STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGETS 2020/21					
	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
Strategic Planning & Environment					
Employees	10,096,885	10,225,534	9,782,790	(314,095)	(3%)
Premises	942,240	978,830	993,600	51,360	5%
Transport	1,186,960	1,364,914	1,161,825	(25,135)	(2%)
Supplies & Services	2,233,420	2,180,375	2,191,910	(41,510)	(2%)
Third-Parties	83,630	82,210	113,300	29,670	35%
Capital Charges	1,703,600	1,703,600	1,703,600	0	0%
Income	(4,114,650)	(3,707,763)	(3,479,470)	635,180	15%
Grants and Contributions	(1,895,791)	(2,059,189)	(1,833,940)	61,851	3%
Recharges	1,832,250	1,665,588	1,651,891	(180,359)	(10%)
Net Expenditure: Strategic Planning & Environment	12,068,544	12,434,099	12,285,506	216,962	2%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £	%
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Strategic Planning & Environment

Finance & Resources (Nigel Howcutt)

Open Spaces (Richard Rice)

Employees	0	193	0	0	
Premises	19,340	19,338	19,450	110	+1%
Supplies & Services	550	550	550	0	+0%
Capital Charges	6,600	6,600	6,600	0	+0%
Income	(25,510)	(15,041)	(26,020)	(510)	(2%)
Grants and Contributions	(29,100)	(42,283)	(29,680)	(580)	(2%)
Recharges	1,160	1,160	1,050	(110)	(9%)
Net Expenditure: Open Spaces	(26,960)	(29,482)	(28,050)	(1,090)	(4%)

Promotion and Marketing of the Area (Town Centres) (Richard Rice)

Premises	74,140	85,960	74,910	770	+1%
Supplies & Services	1,530	1,530	1,560	30	+2%
Capital Charges	154,400	154,400	154,400	0	+0%
Recharges	249,800	249,686	261,452	11,652	+5%
Net Expenditure: Promotion and Marketing of the Area (Town Centres)	479,870	491,576	492,322	12,452	+3%

Net Expenditure: Finance & Resources

452,910	462,094	464,272	11,362	+3%
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Neighbourhood Delivery (David Austin)

Open Spaces (Craig Thorpe)

Employees	2,604,550	2,612,153	2,824,550	220,000	+8%
Premises	480,400	531,677	525,950	45,550	+9%
Transport	132,850	128,037	133,440	590	+0%
Supplies & Services	276,880	292,300	281,970	5,090	+2%
Capital Charges	432,100	432,100	432,100	0	+0%
Income	(20,400)	(49,656)	(20,810)	(410)	(2%)
Grants and Contributions	(426,731)	(449,636)	(470,640)	(43,909)	(10%)
Recharges	(1,724,026)	(1,694,226)	(1,885,109)	(161,082)	(9%)
Net Expenditure: Open Spaces	1,755,623	1,802,750	1,821,451	65,829	+4%

Animal and Public Health (Craig Thorpe)

Employees	65,290	67,422	67,960	2,670	+4%
Transport	8,970	8,970	9,420	450	+5%
Supplies & Services	60,000	36,070	52,580	(7,420)	(12%)
Income	(107,770)	(80,000)	(144,930)	(37,160)	(34%)
Recharges	79,828	83,153	85,395	5,567	+7%
Net Expenditure: Animal and Public Health	106,318	115,615	70,425	(35,893)	(34%)

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £	%
Environmental Services Management, Support Services and Overheads (Craig Thorpe)					
Employees	330,960	301,503	347,660	16,700	+5%
Premises	225,030	223,479	227,790	2,760	+1%
Transport	12,950	12,950	13,570	620	+5%
Supplies & Services	130,340	142,521	130,970	630	+0%
Third-Parties	14,650	13,230	14,940	290	+2%
Capital Charges	111,400	111,400	111,400	0	+0%
Income	(16,150)	(13,930)	(16,480)	(330)	(2%)
Recharges	(809,180)	(791,153)	(829,850)	(20,670)	(3%)
Net Expenditure: Environmental Services Management, Support Services and Overheads	(0)	0	0	0	+0%

Transport Services (Craig Thorpe)					
Employees	332,415	347,816	425,230	92,815	+28%
Premises	0	1,556	0	0	+0%
Transport	428,010	591,993	419,785	(8,225)	(2%)
Supplies & Services	15,620	22,187	15,680	60	+0%
Capital Charges	5,800	5,800	5,800	0	+0%
Grants and Contributions	(5,000)	(5,000)	(5,000)	0	+0%
Recharges	(776,845)	(964,352)	(861,495)	(84,650)	(11%)
Net Expenditure: Transport Services	(0)	(0)	0	0	+0%

Street Cleansing (Non-Highway) (Craig Thorpe)					
Recharges	1,513,700	1,513,718	1,544,577	30,877	+2%
Net Expenditure: Street Cleansing (Non-Highway)	1,513,700	1,513,718	1,544,577	30,877	+2%

Household Waste and Recycling (Craig Thorpe)					
Employees	2,775,850	2,870,942	2,803,890	28,040	+1%
Transport	510,120	518,231	495,770	(14,350)	(3%)
Supplies & Services	550,050	528,980	551,080	1,030	+0%
Capital Charges	871,600	871,600	871,600	0	+0%
Income	(156,360)	(156,360)	(173,990)	(17,630)	(11%)
Grants and Contributions	(1,256,000)	(1,257,100)	(1,096,000)	160,000	+13%
Recharges	1,492,192	1,531,969	1,523,915	31,722	+2%
Net Expenditure: Household Waste and Recycling	4,787,452	4,908,262	4,976,265	188,812	+4%

Trade Waste (Craig Thorpe)					
Employees	213,730	233,912	225,930	12,200	+6%
Transport	55,980	55,980	58,760	2,780	+5%
Supplies & Services	394,320	374,365	394,370	50	+0%
Capital Charges	3,600	3,600	3,600	0	+0%
Income	(1,150,960)	(1,040,960)	(993,480)	157,480	+14%
Recharges	237,841	252,760	249,542	11,701	+5%
Net Expenditure: Trade Waste	(245,489)	(120,343)	(61,278)	184,211	+75%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
Pest Control (Emma Walker)					
Employees	62,950	64,239	65,420	2,470	+4%
Transport	3,650	3,650	3,830	180	+5%
Supplies & Services	4,200	4,437	4,200	0	+0%
Income	(76,230)	(57,000)	(77,750)	(1,520)	(2%)
Recharges	99,299	88,559	104,517	5,219	+5%
Net Expenditure: Pest Control	93,869	103,885	100,217	6,349	+7%

Pollution Reduction (Emma Walker)					
Employees	173,620	207,854	181,940	8,320	+5%
Transport	2,820	2,870	2,880	60	+2%
Supplies & Services	20,680	25,026	20,690	10	+0%
Capital Charges	11,800	11,800	11,800	0	+0%
Income	(26,040)	(13,250)	(26,570)	(530)	(2%)
Recharges	87,989	77,554	89,230	1,241	+1%
Net Expenditure: Pollution Reduction	270,869	311,854	279,970	9,101	+3%

Animal and Public Health (Emma Walker)					
Employees	36,970	17,530	37,490	520	+1%
Transport	1,420	3,700	1,480	60	+4%
Supplies & Services	21,470	19,300	21,480	10	+0%
Income	(7,750)	(4,150)	(7,900)	(150)	(2%)
Recharges	62,934	57,687	66,172	3,238	+5%
Net Expenditure: Animal and Public Health	115,044	94,066	118,722	3,678	+3%

Food Safety (Emma Walker)					
Employees	224,470	168,594	234,960	10,490	+5%
Transport	1,730	1,751	1,760	30	+2%
Supplies & Services	3,120	3,000	3,130	10	+0%
Income	(2,710)	(3,340)	(2,760)	(50)	(2%)
Recharges	109,592	98,895	114,704	5,113	+5%
Net Expenditure: Food Safety	336,202	268,900	351,794	15,593	+5%

Health & Safety - External Support/Advice (Emma Walker)					
Employees	182,600	167,961	197,600	15,000	+8%
Transport	540	2,000	550	10	+2%
Supplies & Services	27,960	28,185	28,300	340	+1%
Income	0	(600)	0	0	
Grants and Contributions	0	(200)	0	0	
Recharges	(211,100)	(197,346)	(226,450)	(15,350)	(7%)
Net Expenditure: Health & Safety - External Support/Advice	0	(0)	0	0	+0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Street Cleansing (Enforcement) (Emma Walker)					
Employees	133,220	124,873	140,310	7,090	+5%
Transport	6,100	6,100	6,260	160	+3%
Supplies & Services	6,090	6,090	6,110	20	+0%
Income	(3,250)	(3,250)	(3,320)	(70)	(2%)
Recharges	113,289	104,646	116,530	3,241	+3%
Net Expenditure: Street Cleansing (Enforcement)	255,449	238,459	265,890	10,441	+4%

Emergency Planning (Emma Walker)					
Employees	9,670	9,888	10,070	400	+4%
Transport	100	100	100	0	+0%
Supplies & Services	5,440	4,360	5,470	30	+1%
Third-Parties	28,300	28,300	28,870	570	+2%
Recharges	43,243	40,080	42,685	(558)	(1%)
Net Expenditure: Emergency Planning	86,753	82,728	87,195	442	+1%

Net Expenditure: Neighbourhood Delivery	9,075,790	9,319,894	9,555,231	479,440	+5%
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Planning, Development and Regeneration (James Doe)

Economic Development (General) (Chris Taylor)					
Employees	183,770	190,269	119,640	(64,130)	(35%)
Premises	127,630	101,119	131,370	3,740	+3%
Transport	270	670	0	(270)	(100%)
Supplies & Services	183,090	207,942	118,790	(64,300)	(35%)
Capital Charges	82,100	82,100	82,100	0	+0%
Income	(482,960)	(488,200)	(492,630)	(9,670)	(2%)
Grants and Contributions	(71,530)	(71,530)	(20,890)	50,640	+71%
Recharges	102,372	87,083	112,583	10,211	+10%
Net Expenditure: Economic Development (General)	124,742	109,453	50,963	(73,779)	(59%)

Market Undertakings (Chris Taylor)					
Premises	8,410	8,410	6,690	(1,720)	(20%)
Income	(27,570)	(27,570)	(28,120)	(550)	(2%)
Recharges	38,509	26,925	41,860	3,351	+9%
Net Expenditure: Market Undertakings	19,349	7,765	20,430	1,081	+6%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
Support to Business and Enterprise (Chris Taylor)					
Employees	0	67	0	0	
Premises	7,290	7,290	7,440	150	+2%
Supplies & Services	71,030	70,963	71,060	30	+0%
Capital Charges	1,900	1,900	1,900	0	+0%
Income	(31,460)	(31,460)	(32,090)	(630)	(2%)
Grants and Contributions	(13,780)	(13,780)	(14,030)	(250)	(2%)
Recharges	65,873	56,829	60,798	(5,075)	(8%)
Net Expenditure: Support to Business and Enterprise	100,853	91,809	95,078	(5,775)	(6%)

Environmental Grants (Chris Taylor)					
Supplies & Services	7,200	7,200	7,200	0	+0%
Net Expenditure: Environmental Grants	7,200	7,200	7,200	0	+0%

Planning Policy (General) (Chris Taylor)					
Employees	853,240	992,488	721,060	(132,180)	(15%)
Transport	5,420	18,842	6,530	1,110	+20%
Supplies & Services	263,820	261,530	289,170	25,350	+10%
Third-Parties	8,140	8,140	8,300	160	+2%
Capital Charges	17,100	17,100	17,100	0	+0%
Grants and Contributions	(91,000)	(217,011)	(195,000)	(104,000)	(114%)
Recharges	282,857	262,037	317,881	35,024	+12%
Net Expenditure: Planning Policy (General)	1,339,577	1,343,125	1,165,041	(174,536)	(13%)

Building Control (Sara Whelan)					
Employees	605,580	337,197	0	(605,580)	(100%)
Transport	8,490	1,530	0	(8,490)	(100%)
Supplies & Services	59,370	3,178	28,000	(31,370)	(53%)
Third-Parties	0	0	28,000	28,000	+0%
Income	(597,180)	(265,646)	0	597,180	+100%
Recharges	209,460	202,241	132,114	(77,346)	(37%)
Net Expenditure: Building Control	285,720	278,501	188,114	(97,606)	(34%)

Development Control (Sara Whelan)					
Employees	1,156,540	1,342,186	1,210,310	53,770	+5%
Transport	7,440	7,440	7,590	150	+2%
Supplies & Services	121,990	131,990	151,200	29,210	+24%
Capital Charges	5,200	5,200	5,200	0	+0%
Income	(1,151,350)	(1,226,350)	(1,201,620)	(50,270)	(4%)
Grants and Contributions	(2,650)	(2,650)	(2,700)	(50)	(2%)
Recharges	459,945	482,843	480,433	20,488	+4%
Net Expenditure: Development Control	597,115	740,659	650,413	53,298	+9%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Conservation and Listed Buildings Policy (Sara Whelan)

Employees	68,320	72,906	89,510	21,190	+31%
Recharges	45,319	39,473	50,205	4,886	+11%
Net Expenditure: Conservation and Listed Buildings Policy	113,639	112,380	139,715	26,076	+23%

Local Land Charges (Sara Whelan)

Employees	83,140	95,542	79,260	(3,880)	(5%)
Transport	100	100	100	0	+0%
Supplies & Services	8,670	8,670	8,350	(320)	(4%)
Third-Parties	32,540	32,540	33,190	650	+2%
Income	(231,000)	(231,000)	(231,000)	0	+0%
Recharges	58,200	55,368	59,151	950	+2%
Net Expenditure: Local Land Charges	(48,350)	(38,781)	(50,949)	(2,600)	(5%)

Net Expenditure: Planning, Development and Regeneration

2,539,844	2,652,111	2,266,004	(273,840)	(11%)
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Net Expenditure: Strategic Planning & Environment

12,068,544	12,434,099	12,285,506	216,962	+2%
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SUMMARY OF MAJOR MOVEMENTS IN HOUSING REVENUE ACCOUNT BUDGET 2019/20 - 2020/21

Note 1 - Dwelling Rents

2019/20 was the final year of the 4 year period of 1% rent reduction for social rents. Rents for 2020/21 have been set according to the new MHCLG Rent Standard which provides for an increase of CPI + 1% (2.7% in total). The average weekly dwelling rent is proposed to increase from £100.44 in 2019/20 to £103.14 in 2020/21.

In addition, rental income for 2020/21 is expected to be £258k higher than the previous year due to additional rent from new build properties (additional £242k from 73 new units at Magenta Court and Martindale Fields), less £124k from properties sold under Right to Buy (estimate of 20 units), plus an additional £140k due to an increase in the amount of Housing Benefit subsidy received towards Supported Housing.

Note 2 - Tenants' Service Charges and Leaseholder Charges

These lines broadly offset each other due to a re-alignment of budget between tenants' charges and leaseholder charges, which is due to properties being sold under the Right to Buy scheme.

Note 3 - Interest and Investment Income

The accelerated housing capital programme is expected to result in a reduction in cash balances and hence a reduction in investment income related to these balances of £244k for 2020/21.

Note 4 - Supervision and Management and Corporate and Democratic Core

The draft budget includes the following assumptions:

In line with estimates for the General Fund, salaries budgets include pay inflation of 2.9%.

Growth of £260k to meet service demands including: £65k to fund two new posts in Tenants & Leaseholders to enable 5 year tenancy reviews; £80k Property and Place restructure to support the enhanced capital programme; £45k Supported Housing Officer; £45k Housing tree officer

Note 5 - Revenue Contribution to Capital

The surplus of income over expenditure will be used to support the capital programme through an increased Revenue Contribution to Capital.

Note 6 - Depreciation

The budgets for depreciation have been increased in line with independent valuer's advice to reflect an increase in capital assets as a result of the new build programme, combined with inflation in house prices. This is revalued annually.

NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2020/21 - 2024/25

Summary	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
Current Overall Programme	7,924	5,719	7,774	3,351	-	24,768
New Bids	3,376	19,744	25,586	6,487	1,371	56,564
Rephased and Amended Schemes	(1,253)	1,850	(2,230)	(640)	-	(2,273)
Revised Overall Programme	10,047	27,313	31,130	9,198	1,371	79,059
NEW BIDS	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
<u>FINANCE & RESOURCES</u>						
Section 151 Officer (James Deane)						
Various commercial ventures (commercially sensitive)	500	17,150	25,150	6,000	-	48,800
Commercial Assets and Property Development (Richard Rice)						
Apsley Industrial Estate Improvement Works	25	-	-	-	-	25
Bennettsgate Shopping Centre Render Improvement	-	-	-	15	-	15
Improvement Works to Market Stores	20	-	-	-	-	20
Bennetts End Community Centre Stairlift Replacement	18	-	-	-	-	18
Adeyfield Community Centre Structural Improvements	-	17	-	-	-	17
Gadebridge Park Roadway Improvements	-	-	70	-	-	70
Boiler Replacement Programme	185	140	15	22	-	362
Old Town Hall Seating Replacement	40	-	-	-	-	40
Stevenage Rise Road Resurface	33	-	-	-	-	33
Water Gardens North Car Park Drainage Improvements	-	35	-	-	-	35
Berkhamsted Civic Centre Staircase Renewal	23	-	-	-	-	23
Berkhamsted Civic Centre Improvements Works - Creation of new area	20	-	-	-	-	20
Berkhamsted Civic Centre Lift Renewal	-	20	-	-	-	20
Victoria Hall Tring lighting Upgrade Works	23	-	-	-	-	23
Footpath Improvements Kings Langley churchyard	15	-	-	-	-	15
Allotment Improvement Programme	40	40	40	-	-	120
Commercial Property Portfolio	70	-	-	-	-	70
Bellgate Roof Renewal	25	-	-	-	-	25

NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2020/21 - 2024/25

NEW BIDS	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
<u>FINANCE & RESOURCES</u>						
Information, Communication and Technology (Ben Trueman)						
Replacement of Current Hardware Devices for Officers	-	-	-	450	-	450
Rolling Programme - Hardware	-	-	-	-	75	75
Software Licences - Right of Use	-	-	-	-	50	50
<u>STRATEGIC PLANNING & ENVIRONMENT</u>						
Environmental Services (Craig Thorpe)						
Upgrade of Hand Arm Vibration Monitoring System	17	-	-	-	-	17
Resurfacing Works and Building Improvement to Depot	60	-	-	-	-	60
New Wheeled Bins					10	10
Fleet Replacement Programme					100	100
Development Management and Planning (Sara Whelan)						0
3D Modelling Software for Planning	60	-	-	-	-	60
Tablets for Planning	20	-	-	-	-	20
<u>HOUSING & COMMUNITY</u>						
Procurement and Contracted Services (Ben Hosier)						
Rolling Programme - CCTV Cameras	-	-	-	-	25	25
Property & Place (Alan Mortimer)						
Disabled Facilities Grants	-	-	-	-	741	741

NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2020/21 - 2024/25

NEW BIDS	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
People and Performance (Matthew Rawdon)						
Adventure Playgrounds Improvement programme	-	1,500	-	-	-	1,500
Capital Grants - Community Groups	-	-	-	-	20	20
Verge Hardening Programme	-	-	-	-	350	350
Strategic Housing (David Barrett/Natasha Beresford)						
Affordable Housing Development Fund (fully funded from 141 Capital Receipts)	2,066	787	311	-	-	3,164
Temporary Accommodation - creation of new units	50	55	-	-	-	105
Upgrade to Civica Abritas system (Housing Options)	66	-	-	-	-	66
TOTAL - NEW BIDS	3,376	19,744	25,586	6,487	1,371	56,564

NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2020/21 - 2024/25

REPHASED AND AMENDED SCHEMES	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
<u>FINANCE & RESOURCES</u>						
Section 151 Officer (James Deane)						
Various commercial ventures (commercially sensitive)	(1,750)	1,750			-	0
Commercial Assets and Property Development (Richard Rice)						
Old Town Hall - Café roof and stonework renewal	60	-	-	-	-	60
Rossgate Shopping Centre - Structural Works	191	-	-	-	-	191
Commercial Assets - Shopping Centres	(400)	(200)	-	-	-	(600)
Procurement and Contracted Services (Ben Hosier)						
Dacorum Athletics Track	(100)	-	-	-	-	(100)
Leisure works - Hemel Hempstead Sports Centre	270	-	-	-	-	270
Car Park Refurbishment	143	410	-	-	-	553
<u>HOUSING & COMMUNITY</u>						
Strategic Housing (David Barrett/Natasha Beresford)						
Northend & Westerdale (Garage Development)	198	-	-	-	-	198
Procurement and Contracted Services (Ben Hosier)						
CCTV Equipment Refresh	245	-	-	-	-	245
<u>STRATEGIC PLANNING & ENVIRONMENT</u>						
Strategic Planning & Regeneration (Chris Taylor)						
The Bury - Residential Development	(110)	(110)	(2,230)	(640)	0	(3,090)
TOTAL - REPHASED AND AMENDED BIDS	(1,253)	1,850	(2,230)	(640)	0	(2,273)

DRAFT CAPITAL PROGRAMME BY OSC 2020/21 - 2024/25

Scheme		20/21 £'000	21/22 £'000	22/23 £'000	23/24 £'000	24/25 £'000
	<u>GENERAL FUND</u>					
	FINANCE & RESOURCES					
	Section 151 Officer (James Deane)					
1	Various commercial ventures (commercially sensitive)	500	18,900	25,150	6,000	-
		500	18,900	25,150	6,000	-
	Commercial Assets and Property Development (Richard Rice)					
2	Service Lease Domestic Properties	-	30	-	30	-
3	Old Town Hall - Cafe Roof and stonework renewal	60	-	-	-	-
4	Rossgate Shopping Centre - Structural Works	191	-	-	-	-
5	Commercial Assets - Shopping Centres	-	200	400	-	-
6	Apsley Industrial Estate Improvement Works	25	-	-	-	-
7	Bennettsgate Shopping Centre Render Improvement	-	-	-	15	-
8	Improvement Works to Market Stores	20	-	-	-	-
9	Bennetts End Community Centre Stairlift Replacement	18	-	-	-	-
10	Adeyfield Community Centre Structural Improvements	-	17	-	-	-
11	Gadebridge Park Roadway Improvements	-	-	70	-	-
12	Boiler Replacement Programme	185	140	15	22	-
13	Old Town Hall Seating Replacement	40	-	-	-	-
14	Stevenage Rise Road Resurface	33	-	-	-	-
15	Water Gardens North Car Park Drainage Improvements	-	35	-	-	-
16	Berkhamsted Civic Centre Staircase Renewal	23	-	-	-	-
17	Berkhamsted Civic Centre Improvements Works - Creation of new area	20	-	-	-	-
18	Berkhamsted Civic Centre Lift Renewal	-	20	-	-	-
19	Victoria Hall Tring lighting Upgrade Works	23	-	-	-	-
20	Footpath Improvements Kings Langley churchyard	15	-	-	-	-
21	Allotment Improvement Programme	40	40	40	-	-
22	Commercial Property Portfolio	70	-	-	-	-
23	Bellgate Roof Renewal	25	-	-	-	-
		788	482	525	67	-

DRAFT CAPITAL PROGRAMME BY OSC 2020/21 - 2024/25

Scheme		20/21 £'000	21/22 £'000	22/23 £'000	23/24 £'000	24/25 £'000
	FINANCE & RESOURCES					
	Procurement and Contracted Services (Ben Hosier)					
24	Car Park Refurbishment	303	410	-	-	-
25	Multi-functional devices refresh	-	90	-	-	-
26	Dacorum Athletics Track - Resurface Track	100	-	-	-	-
27	Leisure works - Hemel Hempstead Sports Centre	670	-	-	-	-
		1,073	500	-	-	-
	Information, Communication and Technology (Ben Trueman)					
28	Rolling Programme - Hardware	75	75	75	75	75
29	Software Licences - Right of Use	50	50	50	50	50
30	Future vision of CRM	130	-	-	-	-
31	Replacement of Current Hardware Devices for Officers	-	-	-	450	-
		255	125	125	575	125
	TOTAL - FINANCE & RESOURCES	2,116	1,107	650	642	125

DRAFT CAPITAL PROGRAMME BY OSC 2020/21 - 2024/25

Scheme		20/21 £'000	21/22 £'000	22/23 £'000	23/24 £'000	24/25 £'000
STRATEGIC PLANNING & ENVIRONMENT						
Environmental Services (Craig Thorpe)						
32	New Wheeled Bins	10	10	10	10	10
33	Fleet Replacement Programme	2,311	3,471	1,710	365	100
34	Upgrade of Hand Arm Vibration Monitoring System	17	-	-	-	-
35	Resurfacing Works and Building Improvement to Depot	60	-	-	-	-
		2,321	3,481	1,720	375	110
Development Management and Planning (Sara Whelan)						
36	3D Modelling Software for Planning	60	-	-	-	-
37	Tablets for Planning	20	-	-	-	-
		80	-	-	-	-
Strategic Planning and Regeneration (Chris Taylor)						
38	Urban Park/Education Centre (Durrants Lakes)	130	-	-	-	-
39	The Bury - Conversion into Museum and Gallery	320	150	2,100	975	-
49		450	150	2,100	975	-
TOTAL - STRATEGIC PLANNING & ENVIRONMENT		2,321	3,481	1,720	375	110

DRAFT CAPITAL PROGRAMME BY OSC 2020/21 - 2024/25

Scheme		20/21 £'000	21/22 £'000	22/23 £'000	23/24 £'000	24/25 £'000
HOUSING & COMMUNITY						
People and Performance (Matthew Rawdon)						
40	Capital Grants - Community Groups	20	20	20	20	20
41	Verge Hardening Programme	350	350	350	350	350
42	Adventure Playgrounds Improvement programme	-	1,500	-	-	-
		350	1,850	350	350	350
Procurement and Contracted Services (Ben Hosier)						
43	Rolling Programme - CCTV Cameras	25	25	25	25	25
44	CCTV equipment refresh	362	155	63	70	
		387	180	88	95	25
Strategic Housing (David Barrett)						
45	Northend and Westerdale (Garage Development)	198	-	-	-	-
46	Affordable Housing Development Fund (fully funded from 141 Capital Receipts)	2,691	829	311	-	-
		2,889	829	311	-	-
Strategic Housing (Natasha Beresford)						
47	Temporary Accommodation - creation of new units	50	55	-	-	-
48	Upgrade to Civica Abritas system (Housing Options)	66	-	-	-	-
		116	55	-	-	-
Property & Place (Alan Mortimer)						
49	Disabled Facilities Grants	741	741	741	741	741
		741	741	741	741	741
TOTAL - HOUSING & COMMUNITY		4,483	3,655	1,490	1,186	1,116
TOTAL - GENERAL FUND		10,047	27,313	31,130	9,198	1,371

DRAFT CAPITAL PROGRAMME BY OSC 2020/21 - 2024/25

Scheme		20/21 £'000	21/22 £'000	22/23 £'000	23/24 £'000	24/25 £'000
	HOUSING REVENUE ACCOUNT					
	Property & Place (Alan Mortimer)					
50	Planned Fixed Expenditure	17,057	17,023	17,066	17,100	15,101
51	DBC Commissioned Capital Works	750	750	985	750	750
52	Special Projects	52	-	-	-	-
		17,859	17,773	18,051	17,850	15,851
	Strategic Housing (David Barrett)					
53	New Build - General Expenditure	8,395	24,215	32,550	24,250	15,360
54	Martindale	3,110	-	-	-	-
55	Stationers Place / Apsley Paper Mill	930	-	-	-	-
		12,435	24,215	32,550	24,250	15,360
	TOTAL - HOUSING REVENUE ACCOUNT	30,294	41,988	50,601	42,100	31,211
	TOTAL CAPITAL PROGRAMME	40,341	69,301	81,731	51,298	32,582

Appendix J: General Fund Reserves Summary	Balance as at 31/03/2019 £'000	Budgeted Reserve Movement 2019/20 £'000	In Year Amendments	Supplementary budgets drawdown 2019/20	Net Reserve Movement 2019/20 £'000	Balance as at 31/03/2020 £'000	Net Reserve Movement 2020/21 £'000	Balance as at 31/03/2021 £'000	Net Reserve Movement 2021/22 £'000	Balance as at 31/03/2022 £'000	Net Reserve Movement 2022/23 £'000	Balance as at 31/03/2023 £'000	Net Reserve Movement 2023/24 £'000	Balance as at 31/03/2024 £'000
Civic Buildings Major Repairs Reserve	200					200		200		200		200		200
Capital Development Reserve	300					300		300		300		300		300
Earmarked Grants Reserve	106	(10)		(62)	(72)	34		34		34		34		34
Management of Change Reserve	1,113	34			34	1,147	92	1,239	156	1,395	350	1,745	350	2,095
Technology Reserve	256					256	500	756		756		756		756
Savings Efficiencies Reserve	604	317			317	921	244	1,165		1,165		1,165		1,165
On Street Car Parking Reserve	202	(56)			(56)	146	40	186		186		186		186
Local Development Framework Reserve	419	250			250	669	400	1,069		1,069		1,069		1,069
Dacorum Development Reserve	36	3,134			3,134	3,170	2,210	5,380	808	6,188	544	6,732		6,732
Climate Change & Sustainability Reserve	0					0	300	300		300		300		300
Planning & Regeneration Project Reserve	103					103		103		103		103		103
Litigation Reserve	287	200			200	487		487		487		487		487
Vehicle Replacement Reserve	1,400	350			350	1,750	350	2,100	(1,750)	350	350	700	350	1,050
Invest to Save	198	170			170	368	(90)	278	(20)	258	(20)	238	(20)	218
Tring Swimming Pool Repairs Reserve	8		(8)		(8)	0		0		0		0		0
Youth Provision Reserve	44					44		44		44		44		44
Election Reserve	120	(90)			(90)	30	40	70	40	110	40	150	40	190
Uninsured Loss Reserve	500					500		500		500		500		500
Training & Development Reserve	23	(23)			(23)	0	400	400		400		400		400
Housing Conditions Survey Reserve	96	(35)			(35)	61	15	76	15	91	15	106	15	121
Dacorum Partnership Reserve	39			(39)	(39)	0		0		0		0		0
Dacorum Rent Aid - Guarantee Scheme	15					15		15		15		15		15
Rent Guarantee Scheme Reserve	15					15		15		15		15		15
Funding Equalisation Reserve	5,297		(684)		(684)	4,613	(1,000)	3,613		3,613		3,613		3,613
Pensions Reserve	1,973	200			200	2,173	(1,300)	873	200	1,073	200	1,273	(1,273)	0
Maylands Plus Reserve	46	23			23	69	23	92	23	115	23	138	23	161
Total Earmarked Reserves	13,454	4,464	(692)	(101)	3,671	17,125	2,224	19,349	(528)	18,821	1,502	20,323	(515)	19,808
Working Balance	2,502	1			1	2,503		2,503		2,503		2,503		2,503
Total General Fund Reserves	15,956	4,465	(692)	(101)	3,672	19,628	2,224	21,852	(528)	21,324	1,502	22,826	(515)	22,311

Agenda Item 8

Clerk: Trudi Angel (ext. 2224)

Finance and Resources Overview & Scrutiny Committee: Work Programme 2019/20

Scrutiny making a positive difference: Member led and independent, Overview & Scrutiny Committee promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.

Meeting Date	Report Deadline	Items	Contact Details	Background information
13 November 2019	4 November 2019	Action Points (from previous meeting)		
		Budget Monitoring Report Q2	Assistant Director Finance & Resources Nigel.howcutt@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Finance and Resources Q2 Performance Report	Assistant Director Finance & Resources Nigel.howcutt@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Corporate & Contracted Services Q2 Performance Report	Assistant Director, Corporate & Contracted Services Mark.brookes@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Performance, People & Innovation Q2 Performance Report	Assistant Director, Performance, People & Innovation linda.roberts@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Car Parking Charges	Assistant Director, Corporate & Contracted Services Mark.brookes@dacorum.gov.uk	
Joint Budget 3 Dec 2019		**** Joint Budget**** ****2019-2020**** *****	Corporate Director Finance & Operations James.deane@dacorum.gov.uk	
		Corporate Plan	Chief Executive Sally.marshall@dacorum.gov.uk	
15 January 2020	3 January 2020	Action Points (from previous meeting)		
		Performance of the Leisure Contract	Group Manager, Commissioning, Procurement and Compliance Ben.Hosier@dacorum.gov.uk	<i>To monitor the contract</i>

Joint Budget 4 February 2020		<p>**** Joint Budget**** ****2020-2021****</p> <p>*****</p> <p><i>Ideally no further items to be added</i></p>	<p>Corporate Director Finance & Operations James.deane@dacorum.gov.uk</p>	
24 March 2020	12 March 2020	Action Points (from previous meeting)		
		Budget Monitoring Report Q3	<p>Assistant Director Finance & Resources Nigel.howcutt@dacorum.gov.uk</p>	<i>To review and scrutinise quarterly performance</i>
		Finance and Resources Q3 Performance Report	<p>Assistant Director Finance & Resources Nigel.howcutt@dacorum.gov.uk</p>	<i>To review and scrutinise quarterly performance</i>
		Corporate & Contracted Services Q3 Performance Report	<p>Assistant Director, Corporate & Contracted Services Mark.brookes@dacorum.gov.uk</p>	<i>To review and scrutinise quarterly performance</i>
		Performance, People & Innovation Q3 Performance Report	<p>Assistant Director, Performance, People & Innovation linda.roberts@dacorum.gov.uk</p>	<i>To review and scrutinise quarterly performance</i>
		Parking Enforcement Contract	<p>Group Manager, Commissioning, Procurement and Compliance Ben.Hosier@dacorum.gov.uk</p>	<i>To monitor the contract</i>