



Strategic Planning & Environment

Overview & Scrutiny

Agenda

TUESDAY 4 FEBRUARY 2020 AT 7.30 PM

Conference Room 1 - The Forum

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Membership

Councillor Barrett
Councillor Beauchamp
Councillor Birnie (Chairman)
Councillor P Hearn
Councillor Hobson
Councillor Ransley
Councillor Riddick

Councillor Rogers
Councillor Silwal (Vice-Chairman)
Councillor Stevens
Councillor Taylor
Councillor Timmis
Councillor Woolner

For further information, please contact Corporate and Democratic Support or 01442 228209

AGENDA

1. MINUTES

To agree the minutes of the previous meeting.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest.

4. PUBLIC PARTICIPATION

**5. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN
RELATION TO CALL-IN**

6. BUDGET PREPARATIONS 20/21 (Pages 3 - 34)

7. WORK PROGRAMME (Pages 35 - 36)



AGENDA ITEM:

SUMMARY

Report for:	Joint Overview & Scrutiny Committee
Date of meeting:	4 th February 2020
PART:	1
If Part II, reason:	

Title of report:	BUDGET PREPARATION 2020/21
Contact:	Cllr Graeme Elliot, Portfolio Holder for Finance & Resources James Deane, Corporate Director (Finance & Operations) Nigel Howcutt, Assistant Director (Finance & Resources)
Purpose of report:	To provide Members with an overview of the draft budget for 2020/21 and provide the opportunity to scrutinise and provide feedback to Cabinet.
Recommendation	That Scrutiny Committees review and scrutinise the draft budget proposals, fees, and charges for 2020/21 and provide feedback, to be considered by Cabinet, for each Committee's specific area of responsibility.
Corporate Objectives:	Setting a balanced budget to support the Council's corporate objectives.
Implications:	The financial and value for money implications are set out in the body of the report.
Risk Implications	The Council is required to set a balanced budget and scrutiny of the overall budget proposals will assist in the challenge process required.
Community Impact Assessment	Where appropriate, Community Impact Assessments for proposed budgets amendments have been undertaken by relevant service areas.
Health And Safety Implications	None.
Consultees:	Overview & Scrutiny Committees; Budget Review Group; Portfolio Holders; Chief Officer Group; Corporate Management Team; Group Managers.

Background Papers:	Agenda item 6, Budget Preparations 2020/21, Joint Overview and Scrutiny Committee 3 rd December 2019 Agenda item 9, Medium Term Financial Strategy 2019/20 – 2023/24, Cabinet 30 th July 2019
Key Terms, Definitions & Acronyms	GF – General Fund HRA – Housing Revenue Account MTFS – Medium Term Financial Strategy OSC – Overview and Scrutiny Committee

Introduction

1. The purpose of this report is to present for scrutiny and review the final draft budget proposals for 2020/21. Members are asked in particular to review those changes since the proposals presented to Joint OSC in December 2019, which are highlighted from paragraph 5 onwards.
2. With the exception of the Finance & Resources Committee, which scrutinises all budgets, individual Overview and Scrutiny Committees (OSCs) should focus only on those appendices and that portion of the Capital Programme that relates directly to their remit.
3. A senior Finance Officer will be present in each of the committees to support the Chair.
4. The following appendices are relevant to the draft budget proposals for 2020/21:

Appendix	Title	Finance & Resources OSC	Housing & Community OSC	Strategic Planning & Environment OSC
A	General Fund Budget Summary 2020/21	x	x	x
Bi	Budget Change Analysis 2019/20 – 2020/21	x	x	x
Bii	Summary by Committee	x	x	x
Ci	Finance & Resources Budgets Summary 2020/21	x		
Cii	Finance & Resources Budgets Detail 2020/21	x		
Ciii	Finance & Resources Fees and Charges 2020/21	x		
Di	Housing and Community GF Budgets Summary 2020/21	x	x	
Dii	Housing and Community GF Budgets Detail 2020/21	x	x	
Diii	Housing and Community Fees and Charges 2020/21	x	x	
Ei	Strategic Planning & Environment Budgets Summary 2020/21	x		x
Eii	Strategic Planning & Environment Budgets Detail 2020/21	x		x
Eiii	Strategic Planning & Environment Fees and Charges 2020/21	x		x
F	Housing Revenue Account Budget 2020/21	x	x	
G	Housing Revenue Account Movements 2019/20 – 2020/21	x	x	
Hi	Capital Programme by OSC: Summary of new and amended projects	x		
Hii	Housing and Community Capital Programme: Summary of new and amended projects	x	x	x

Appendix	Title	Finance & Resources OSC	Housing & Community OSC	Strategic Planning & Environment OSC
Hiii	Strategic Planning and Environment Capital Programme: Summary of new and amended projects	x		
li	Capital Programme 2020/21 - 2024/25, by OSC	x		
lii	Housing and Community Capital Programme 2020/21 - 2024/25	x	x	
liii	Strategic Planning and Environment Capital Programme 2020/21 - 2024/25	x		x
J	Statement of Earmarked Reserves	x		

Changes to the 2020/21 budget proposals since December OSC meeting.

5. Changes to the draft budgets since the meeting of Joint OSC on 3rd December 2019 are summarised in the table, below, with more detail provided in subsequent paragraphs.

	£000	£000
Savings target as at Joint OSC, December 2019		0
Local Government Funding Changes		
Council Tax surplus 2019/20 and increase in projected 2020/21 tax base	-225	
Amended Savings target after Settlement changes		-225
Additional pressures since December OSC		
Apprenticeship Levy increase	15	
Members' expenses annual uplift	30	
New Payroll contract	20	
Amendment to investment Income	113	
Insurance premiums (vehicle and premises premium increase)	60	
Net contribution to earmarked reserves. See paragraph 20 for details.	226	
Minor Variations and Roundings	11	
Total new pressure		475
Amended savings target after additional pressures		250
Additional income/ reduction in expenditure since December OSC		
Reduction to Minimum Revenue Provision	-50	
1% additional primary pension contribution not required	-200	
Total favourable adjustments		-250
Savings target as at Joint OSC, February 2020		0

6. In order to assist Members, these changes have been separated into OSC area, and more detail provided in the following paragraphs. All the proposed changes to the General Fund are in the Finance and Resources division.

Finance and Resources

7. As reported to Cabinet in December, there is a £225k increase in Council Tax income. The Council is expecting a £150k surplus on Council Tax collection in 2019/20, together with £75k increased growth in the tax base projected for 2020/21 following approval of the tax base by Cabinet in December 2019.
8. The apprenticeship levy is calculated as 0.5% of the payroll and the calculation based on the updated 2020/21 payroll requires growth of £15k. This will in turn provide additional funds that the Council can utilise through the apprenticeship and training programme.
9. The 2016 Independent Remuneration report on Members' allowances proposed annual uplifts of Consumer Price Index (CPI) + 1% until 2020/21, to bring these allowances in line with the Hertfordshire average, this requires a budget uplift of £30k.
10. There is a budget uplift of £20k required for the new integrated HR and payroll system, replacing the existing arrangements that expire in September 2020. This contract will provide an integrated HR and payroll system for improved usability, and additional functionality.
11. The investment income projection for 2020/21 has been revised for updated cash flow and interest rate forecasts, reducing the estimated income by £113k. Revised income for 2020/21 is £300k, which is an increase of £110k year on year, but a reduction on earlier 2020/21 budget estimates.
12. An enhanced insurance specification for The Forum and an increased premium on the new vehicles at Cupid Green is expected, which will increase insurance premiums by £60k, around 6%, in 2020/21.
13. A reduction in the Minimum Revenue Provision (MRP). The MRP is set out in statute, the underlying principle being that all capital expenditure has to be financed either from capital receipts, capital grants (or other contributions) or eventually from revenue income. Local authorities need to align revenue cost to the capital investment they make over the period which their capital expenditure provides benefits. The requirement for 2020/21 is £50k lower than projected due to capital slippage in 2019/20.
14. The draft triennial actuarial report on the DBC pension scheme was published in December 2019, and stated there was no requirement to increase employer contribution rates over the next 3 years. This results in a reduction of £200k relating to the projected 1% increase in contributions.
15. The Council has a responsibility to make annual lump sum payments to the pension fund to cover secondary employer rate contributions that cover the cost of benefits accrued by scheme members relating to past service. These annual payments have been assessed by the actuary and would require the Council to pay £6.3m, over the next 3 years.

The Council investigated the opportunity with the pension fund of changing the current process to make single one-off payment in advance in 2020/21, rather than three separate annual payments.

The Pension Fund confirmed this approach would result in a £340k reduction in the total fee, down to £6m from an aggregate total of £6.4m if paid in annual instalments. The Fund is able to offer this 'discount' because it will gain the benefit of investing the full balance of £6m for a longer period of time, and the resultant increase in their return on investment (£340k) would be reduced from the Council's payment.

The MTFS at present shows strong cash balances in 2020/21 – 2022/23 enabling this option to be funded, without impacting on council strategies. At present the investment of cash balances is delivering a return on investment of 0.83%, if this rate were to continue, as is currently forecast, the Council's investment return over the 3 year period would be £287k lower than the rate of return by making the secondary contribution pre-payment for DBC.

To make this payment, the residual pension costs not already budgeted for in 2020/21 would require an additional one off contribution from reserves of £1.618m in 2020/21, which would be fully replenished by 2022/23.

Housing and Community- Housing Revenue Account

16. The draft HRA Budget for 2020/21 is attached at Appendix F, with explanations of major movements between the Original Budget 201/20 and Draft Budget 2020/21 shown in Appendix G. This includes changes from December 2019 Joint OSC budget proposals.
17. Notable changes incorporated into HRA budgets since December 2019 Joint OSC proposals include:
 - £100k reduction in dwelling rent income following finalisation of projections for 2020/21.
 - £112k reduction in Revenue Contribution to Capital – the net reduction in revenue position, arising primarily from the above change in dwelling rent income, will lead to a lower surplus being available to contribute to capital projects.

Capital Programme

18. The draft Capital Programme is set out at Appendices li- liii.
19. There are no new capital schemes since the position reported at December OSC. There has been one increase to the verge hardening capital project to increase the budget from £350k to £450k, to fund additional verge hardening where applicable. For 2019/20 schemes, the programme reflects the expected 2019/20 forecast position, with any slippage being reflected in subsequent years of the capital programme.

Reserves

20. The proposed movements in General Fund reserves are set out in Appendix J. The reserve movements proposed since the December 2019 OSC of £2.1m are detailed in Table 2 below for inclusion within the 2020/21 budget.

- Management of Change reserve – a drawdown of £60k to support implementation costs associated with the Council’s new payroll contract.
- Local Development Framework reserve – a drawdown of £192k to fund direct employee costs for staff working on the Hemel Garden Communities. This allocation is aligned with approved expenditure plans.
- Dacorum Development reserve – a net drawdown of £46k. A £30k draw down is proposed to support 2020 VE day celebrations. A contribution to reserve of £49k following confirmation of the New Homes Bonus income for 2020/21 is also proposed. A previously approved drawdown from reserves of £65k to support the feasibility studies for Berkhamsted Leisure Centre is also included within the budget proposals.
- On-Street Car Parking reserve – a drawdown of £45k to support the programme of CPZ’s to be undertaken in 2020/21 requires a one off funding source to cover the projected costs in 2020/21.
- Vehicle Replacement reserve - draw down of £350k to support the Council’s vehicle replacement programme. It is proposed that £350k is drawn down from the reserve on an annual basis between 2020/21 and 2023/24 inclusive, replacing the current larger approved drawdown that takes place every four years.
- Invest to Save reserve - contribution of £184k to the reserve to fund the set up costs of future initiatives that will generate revenue savings.
- Pensions reserve – draw down of £2.4m to support the Council’s secondary contribution lump sum payment for 2020-22/23, as detailed in paragraph 15. An increase on the current approved draw down of £873k
- Savings Efficiencies reserve- a drawdown of £745k to support the Council’s secondary lump sum payment for 2020-22/23, as detailed in paragraph 15.
- Pensions savings reserve- Contribution to reserve of £42k, to capture the year one saving arising from the upfront payment of the Council’s contribution to the Pension Fund relating to past service obligations.

Recommendation

21. Members are asked to review and scrutinise the draft budget proposals, fees, and charges for 2020/21 and provide feedback, to be considered by Cabinet, for each Committee’s specific area of responsibility.

Annexe A
Explanation of expenditure categories used in appendices
Budget Categories Glossary

Employees

This group includes the cost of employee expenses, both direct and indirect, for example:

- Salaries
- Employer's National Insurance and pension contributions
- Agency staff
- Employee allowances (not including travel and subsistence)
- Training
- Advertising
- Severance payments

Premises

This group includes expenses directly related to the running of premises and land:

- Repairs, alterations and maintenance
- Energy costs
- Rent
- Business Rates
- Water
- Fixture and fittings
- Premises insurance
- Cleaning and domestic supplies
- Grounds maintenance

Transport

This group includes all costs associated with the hire or use of transport, including travel allowances:

- Repair and maintenance of vehicles
- Vehicle licensing
- Fuel
- Vehicle hire
- Vehicle insurance
- Employee mileage

Third Party Payments

Third party payments are contracts with external providers for the provision of a specific service. Examples for the Council include the Call Centre, Payroll Services, and Parking Enforcement.

Supplies & Services

This group includes all direct supplies and service expenses to the authority:

- Equipment, furniture and materials
- Catering/Vending
- Clothing and uniforms
- Printing, stationery and general office expenses
- External services (consultancy, professional advisors)
- Communications and computing (e.g. software maintenance, telephones and postage)
- Members allowances
- Conferences and seminars
- Grants and subscriptions

Capital Charges

These statutory accounting adjustments reflect a notional charge to the service for the use of a Councils asset. An example is Cupid Depot, for which a charge is made to Waste Services, for as long as the service uses the asset. These charges are reversed out centrally and do not impact on Council Tax.

Transfer Payments

This includes the cost of payments to individuals for which no goods or services are received. For the Council this only relates to Housing Benefit payments.

Income

This group includes all income received by the service from external users or by way of charges:

- Rental income
- Sales of goods or services (e.g. the sale of recyclables and waste sacks)
- Fees and charges (e.g. Planning, Parking and Burials)

Grants and Contributions

This group includes all income received by the service from external bodies:

- Specific Government grants
- Income for jointly run projects/services
- Reimbursement of costs (e.g. recovery of legal costs)
- Other contributions (e.g. recycling credits from Hertfordshire County Council)

Recharges

This statutory accounting adjustment charges out the back office functions (such as Finance and Legal) to the front line services. These adjustments are based on timesheet information provided by Group Managers and are subject to changes each year. The recharges overall will come back to zero, with the only impact on Council Tax being the overall charge to the Housing Revenue Account, as shown in Appendix A.

DRAFT GENERAL FUND BUDGET SUMMARY 2020/21

	Original 2019/20	Growth / (Savings)	Estimate 2020/21
	£000	£000	£000
Service Expenditure & Income			
Employees	24,625	3,595	28,220
Premises	4,448	291	4,739
Transport	1,429	121	1,550
Supplies & Services	7,348	(292)	7,056
Third-Parties	756	146	902
Transfer Payments	47,199	(50)	47,149
Capital Charges & Bad Debts	4,917	0	4,917
Income	(17,778)	(617)	(18,395)
Grants and Contributions	(51,537)	111	(51,426)
Recharge to HRA	(4,213)	(171)	(4,384)
Net Cost Of Services	17,194	3,134	20,328
Less:			
Interest Receipts	(188)	(112)	(300)
Interest Payments & MRP	970	(54)	916
Reversal of Capital Charges	(4,802)	(0)	(4,802)
Revenue Contributions to Capital	0	350	350
Net movement to/(from) Earmarked Reserves	4,464	(4,325)	139
Budget Requirement General Fund	17,638	(1,007)	16,631
Parish Precepts	816	39	855
Budget Requirement Including Parishes	18,454	(968)	17,486
Funded by:			
Revenue Support Grant/Tariff	0	0	0
Business Rates Retained	(3,789)	174	(3,615)
New Homes Bonus/Government Grants	(2,179)	400	(1,779)
Council Tax (Surplus)/Deficit	(139)	(12)	(151)
Business Rates (Surplus)/Deficit	0	1,000	1,000
Net Expenditure before Council Tax	12,347	594	12,941
Demand on the Collection Fund	(12,348)	(593)	(12,941)
Net Change in General Fund Balance	(1)	1	0
General Fund Balance B/Fwd	(2,502)		(2,503)
In year use	(1)		0
General Fund Balance C/Fwd	(2,503)		(2,503)

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
EMPLOYEE EXPENDITURE**

2019/20 Employee Budget		24,625
<u>Inflation</u>		
Pay award of 2.9% per annum (estimate)		613
Increments		179
Sub total - Inflation		792
<u>Growth items</u>		
Increase in pension contribution rate from 18.5% to 19.5%	Fiona Jump	200
Private Sector Housing Team Leader	Natasha Beresford	61
Climate Change Officer	Ben Hosier	60
Opposition Group Support Officer	Farida Hussain	15
Strategic Housing Pre-Tenancy Team review	Natasha Beresford	15
Fleet Services - expansion of Vehicle Repair Shop	Craig Thorpe	81
Other growth items under £15k		38
1% additional primary pension contribution not required	Fiona Jump	(200)
Sub total - Growth items		270
<u>Removal of 2019/20 one-off items (reserve / grant funded)</u>		
Borough Elections employees costs	Mark Brookes	(90)
Homeless Prevention and Assessment Team grant funded posts	Natasha Beresford	(60)
Local Development Framework fixed term posts	Chris Taylor	(146)
Short term growth required in Building Control	Sara Whelan	(60)
Waste Services - food waste project team	Craig Thorpe	(55)
Training budget funded from reserves	Matthew Rawdon	(23)
Sub total - Removal of 2019/20 one-off items		(434)
<u>2020/21 one-off items (reserve / grant funded)</u>		
Pension liability following 3 yearly actuarial review	Fiona Jump	1,500
Training budget funded from reserves	Matt Rawdon	20
Homeless Prevention and Assessment Team - 2 grant funded posts	Natasha Beresford	86
Private Sector Housing 1 year fixed term post	Natasha Beresford	50
Caravan storage - additional resource to generate additional income	Richard Rice	15
Secondary pension contribution lump sum payment	Fiona Jump	1,618
Hemel Garden Communities project team - funded from reserves	Chris Taylor	192
South West Herts Joint Strategic Plan costs - grant funded	Chris Taylor	60
Sub total - 2020/21 one-off items		3,541
<u>Efficiency savings</u>		
Customer Services operational review	Matthew Rawdon	(10)
Financial Services review	Fiona Jump	(30)
Strategic Planning review	Chris Taylor	(65)
Revenues and Benefits service review	Chris Baker	(55)
Other minor items under £15k		(16)
Sub total - Efficiency savings		(176)
<u>Other</u>		
Tree work for Housing HRA	Craig Thorpe	42
Internal movement of budget (no growth or efficiencies to services)		(440)
Sub total - Other		(398)
Total change year on year		3,595
2020/21 Employee Budget		28,220

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
PREMISES EXPENDITURE**

2019/20 Premises Budget		4,448
<u>Inflation</u>		
General inflation		80
Sub total - Inflation		80
<u>Growth items</u>		
Business Rates - impact of revaluations on DBC premises		40
Business Rates on Commercial Properties	Richard Rice	20
Water charges at garages (drainage costs)	Alan Mortimer	100
Sub total - Growth items		160
<u>Removal of 2019/20 one-off items (reserve / grant funded)</u>		
Borough Elections premises costs	Mark Brookes	(30)
Sub total - Removal of 2019/20 one-off items		(30)
<u>Other</u>		
Internal movement of budget (no growth or efficiencies to services)		81
Sub total - Other		81
Total change year on year		291
2020/21 Premises Budget		4,739

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
TRANSPORT EXPENDITURE**

2019/20 Transport Budget		1,429
<u>Inflation</u>		
General inflation		58
Sub total - Inflation		58
<u>Growth items</u>		
Insurance premiums	Fiona Jump	60
Sub total - Growth items		60
<u>Other</u>		
Waste collections from Housing Voids	Craig Thorpe	5
Internal movement of budget (no growth or efficiencies to services)		(2)
Sub total - Other		3
Total change year on year		3
2020/21 Transport Budget		1,550

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
SUPPLIES & SERVICES EXPENDITURE**

2019/20 Supplies & Services Budget		7,348
<u>Inflation</u>		
Inflation on contracted services		81
Sub total - Inflation		81
<u>Growth items</u>		
Waste Services - equipment for food waste collection from flats	Craig Thorpe	7
Building Control	Sara Whelan	12
Car Parking transaction fees	Ben Hosier	20
Sub total - Growth items		39
<u>Removal of 2019/20 one-off items (reserve / grant funded)</u>		
Water Gardens grant funded budget	Chris Taylor	(41)
Housing Conditions Survey	Natasha Beresford	(50)
Controlled Parking Zones	Ben Hosier	(56)
Strategic Planning project costs	Chris Taylor	(25)
Waste Services - one-off costs for food waste collection from flats	Craig Thorpe	(6)
Sustainability budget funded from reserves	Nigel Howcutt	(10)
Armed Forces Day	Matthew Rawdon	(20)
Sub total - Removal of 2019/20 one-off items		(208)
<u>2020/21 one-off items (reserve / grant funded)</u>		
Armed Forces Day	Matthew Rawdon	20
Caravan storage - additional resource to implement proposal	Richard Rice	5
Review and improvement of planning process	Sara Whelan	50
Leisure - feasibility work Berkhamsted Leisure Centre	Ben Hosier	65
Controlled Parking Zones	Ben Hosier	45
VE Day event	Farida Hussain	30
Sub total - 2020/21 one-off items		215
<u>Efficiency savings</u>		
ICT relocation of data centre	Ben Trueman	(10)
Planning Software maintenance	Sara Whelan	(10)
Legal expenditure	Farida Hussain	(17)
ICT Support and Maintenance efficiencies	Ben Trueman	(10)
Customer Services - ICT support and maintenance budget	Matthew Rawdon	(10)
Efficiencies in equipment budget Environmental Protection	Emma Walker	(27)
Professional fees Financial Services	Fiona Jump	(5)
Sub total - Efficiency savings		(89)
<u>Other</u>		
Tree work for Housing HRA	Alan Mortimer	5
Internal movement of budget (no growth or efficiencies to services)		(335)
Sub total - Other		(330)
Total change year on year		(292)
2020/21 Supplies & Services Budget		7,056

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
THIRD-PARTY PAYMENTS**

2019/20 Third Party Payments Budget		756
<u>Inflation</u>		
Contractual inflation		15
Sub total - Inflation		15
<u>2020/21 one-off items (reserve / grant funded)</u>		
New payroll contract implementation costs	Fiona Jump	60
Sub total - 2020/21 one-off items		60
<u>Growth items</u>		
Facilities Management costs of The Bury	Richard Rice	15
Building Control	Sara Whelan	28
Payroll contract	Fiona Jump	20
Sub total - Growth items		63
<u>Other</u>		
Internal movement of budget (no growth or efficiencies to services)		8
Sub total - Other		8
Total change year on year		146
2020/21 Third Party Payments Budget		902

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
TRANSFER PAYMENTS**

2019/20 Transfer Payments Budget		47,199
<u>Other</u>		
Internal movement of budget (no growth or efficiencies to services)		(50)
Sub total - Other		(50)
Total change year on year		(50)
2020/21 Transfer Payments Budget		47,149

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
INCOME**

2019/20 Income Budget		(17,778)
<u>Inflation</u>		
General inflation		(185)
Sub total - Inflation		(185)
<u>Growth items</u>		
Garages income	Alan Mortimer	200
Commercial Waste income	Craig Thorpe	180
Sub total - Growth items		380
<u>Increased income</u>		
Berkhamsted Multi-storey car park	Ben Hosier	(250)
Parking pricing review	Ben Hosier	(130)
Pricing review parking permits	Ben Hosier	(36)
Leisure contract	Ben Hosier	(308)
Additional income from Leisure contract following Business Rates Reduction	Ben Hosier	(70)
Temporary Accommodation	Natasha Beresford	(306)
Planning fee income	Sara Whelan	(50)
Playing pitches income generation Adventure Playgrounds	Matthew Rawdon	(20)
Caravan Storage income	Richard Rice	(30)
Cesspool emptying fees and charges review	Craig Thorpe	(35)
Bulky Waste charges review	Craig Thorpe	(15)
Legal income	Farida Hussain	(10)
Insurance income	Fiona Jump	(20)
Sub total - Increased income		(1,280)
<u>Other</u>		
Insurance income	Fiona Jump	(80)
Internal movement of budget (no growth or efficiencies to services)		548
Sub total - Other		468
Total change year on year		(617)
2020/21 Income Budget		(18,395)

**GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21
GRANTS, REIMBURSEMENTS AND CONTRIBUTIONS**

2019/20 Grants, Reimbursements and Contributions Budget		(51,537)
<u>Inflation</u>		
General inflation		(54)
Sub total - Inflation		(54)
<u>Removal of 2019/20 one-off items (reserve / grant funded)</u>		
Homeless Prevention and Assessment Team grant funded posts	Natasha Beresford	60
Removal of grant funding Water Gardens	Chris Taylor	51
Sub total - Removal of 2019/20 one-off items		111
<u>2020/21 one-off items (reserve / grant funded)</u>		
Homeless Prevention and Assessment Team - 2 grant funded posts	Natasha Beresford	(86)
South West Herts Joint Strategic Plan - grant income	Chris Taylor	(60)
Sub total - 2020/21 one-off items		(146)
<u>Growth items</u>		
Reduction to Benefits Administration Subsidy grant	Chris Baker	60
Waste Services Alternative Financial Model (AFM)	Craig Thorpe	160
Sub total - Growth items		220
<u>Increased income</u>		
New Cemetery site	Richard Rice	(90)
Legal income	Farida Hussain	(23)
Sponsorship of Parks and Open Spaces	Craig Thorpe	(30)
CCTV income	Ben Hosier	(10)
Sub total - Increased income		(153)
<u>Other</u>		
CCTV	Ben Hosier	19
Internal movement of budget (no growth or efficiencies to services)		114
Sub total - Other		133
Total change year on year		111
2020/21 Grants, Reimbursements and Contributions Budget		(51,426)
GENERAL FUND BUDGET CHANGE ANALYSIS 2020/21 RECHARGE TO THE HRA		
2019/20 Recharge to the HRA		(4,213)
<u>Other</u>		
Decrease HRA recharge from review of Environmental and Community Protection	Emma Walker	71
CCTV recharges to HRA	Ben Hosier	(19)
Housing Voids Garden Clearances	Craig Thorpe	(50)
Collections from Housing Voids	Craig Thorpe	(25)
Tree work for Housing	Alan Mortimer	(47)
Annual HRA inflationary uplift		(75)
Minor amendment to HRA inflationary uplift		(26)
Sub total - Other		(171)
Total change year on year		(171)
2020/21 Recharge to the HRA		(4,384)

OVERVIEW AND SCRUTINY COMMITTEE GENERAL FUND BUDGETS 2020/21				
	Finance & Resources 2020/21 (£)	Housing & Community 2020/21 (£)	Planning & Environment 2020/21 (£)	Total (£)
Employees	13,912	4,149	10,159	28,220
Premises	2,748	1,003	988	4,739
Transport	297	14	1,239	1,550
Supplies & Services	3,861	1,148	2,047	7,056
Third-Parties	789	0	113	902
Transfer Payments	47,144	5	0	47,149
Capital Charges	2,131	1,083	1,704	4,917
Income	(9,891)	(5,055)	(3,449)	(18,395)
Grants and Contributions	(48,872)	(660)	(1,893)	(51,426)
Recharges	(6,129)	(40)	1,785	(4,384)
Net Expenditure by Committee	5,989	1,647	12,692	20,328

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGETS 2020/21					
	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
Strategic Planning & Environment					
Employees	10,096,885	10,226,464	10,158,600	61,715	1%
Premises	942,240	978,830	988,280	46,040	5%
Transport	1,186,960	1,362,694	1,239,220	52,260	4%
Supplies & Services	2,233,420	2,182,555	2,047,080	(186,340)	(8%)
Third-Parties	83,630	82,210	113,300	29,670	35%
Capital Charges	1,703,600	1,703,600	1,703,600	0	0%
Income	(4,114,650)	(3,711,513)	(3,449,330)	665,320	16%
Grants and Contributions	(1,895,791)	(2,059,189)	(1,893,370)	2,421	0%
Recharges	1,832,250	1,668,479	1,784,616	(47,634)	(3%)
Net Expenditure: Strategic Planning & Environment	12,068,544	12,434,131	12,691,996	623,452	5%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £	%
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Strategic Planning & Environment

Finance & Resources (Nigel Howcutt)

Open Spaces (Richard Rice)

Employees	0	193	0	0	+0%
Premises	19,340	19,338	19,450	110	+1%
Supplies & Services	550	550	550	0	+0%
Capital Charges	6,600	6,600	6,600	0	+0%
Income	(25,510)	(15,041)	(26,020)	(510)	(2%)
Grants and Contributions	(29,100)	(42,283)	(29,680)	(580)	(2%)
Recharges	1,160	1,160	1,050	(110)	(9%)
Net Expenditure: Open Spaces	(26,960)	(29,482)	(28,050)	(1,090)	(4%)

Promotion and Marketing of the Area (Town Centres) (Richard Rice)

Premises	74,140	85,960	74,910	770	+1%
Supplies & Services	1,530	1,530	1,560	30	+2%
Capital Charges	154,400	154,400	154,400	0	+0%
Recharges	249,800	249,686	261,646	11,846	+5%
Net Expenditure: Promotion and Marketing of the Area (Town Centres)	479,870	491,576	492,516	12,646	+3%

Net Expenditure: Finance & Resources

452,910	462,094	464,466	11,556	+3%
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Neighbourhood Delivery (David Austin)

Open Spaces (Craig Thorpe)

Employees	2,604,550	2,612,153	2,824,550	220,000	+8%
Premises	480,400	531,677	525,950	45,550	+9%
Transport	132,850	128,037	133,440	590	+0%
Supplies & Services	276,880	292,300	281,970	5,090	+2%
Capital Charges	432,100	432,100	432,100	0	+0%
Income	(20,400)	(49,656)	(20,670)	(270)	(1%)
Grants and Contributions	(426,731)	(449,636)	(469,930)	(43,199)	(10%)
Recharges	(1,724,026)	(1,694,226)	(1,884,944)	(160,917)	(9%)
Net Expenditure: Open Spaces	1,755,623	1,802,750	1,822,467	66,844	+4%

Animal and Public Health (Craig Thorpe)

Employees	65,290	67,422	67,960	2,670	+4%
Transport	8,970	8,970	9,420	450	+5%
Supplies & Services	60,000	36,070	52,580	(7,420)	(12%)
Income	(107,770)	(80,000)	(144,930)	(37,160)	(34%)
Recharges	79,828	83,153	89,543	9,715	+12%
Net Expenditure: Animal and Public Health	106,318	115,615	74,573	(31,745)	(30%)

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
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Environmental Services Management, Support Services and Overheads (Craig Thorpe)					
Employees	330,960	301,503	347,660	16,700	+5%
Premises	225,030	223,479	227,790	2,760	+1%
Transport	12,950	12,950	13,570	620	+5%
Supplies & Services	130,340	142,521	130,970	630	+0%
Third-Parties	14,650	13,230	14,940	290	+2%
Capital Charges	111,400	111,400	111,400	0	+0%
Income	(16,150)	(13,930)	(16,480)	(330)	(2%)
Recharges	(809,180)	(791,153)	(829,850)	(20,670)	(3%)
Net Expenditure: Environmental Services Management, Support Services and Overheads	(0)	0	0	0	+0%

Transport Services (Craig Thorpe)					
Employees	332,415	347,816	426,340	93,925	+28%
Premises	0	1,556	0	0	+0%
Transport	428,010	591,993	498,180	70,170	+16%
Supplies & Services	15,620	22,187	15,680	60	+0%
Capital Charges	5,800	5,800	5,800	0	+0%
Grants and Contributions	(5,000)	(5,000)	(5,000)	0	+0%
Recharges	(776,845)	(964,352)	(941,000)	(164,155)	(21%)
Net Expenditure: Transport Services	(0)	(0)	0	0	+0%

Street Cleansing (Non-Highway) (Craig Thorpe)					
Recharges	1,513,700	1,513,718	1,544,770	31,070	+2%
Net Expenditure: Street Cleansing (Non-Highway)	1,513,700	1,513,718	1,544,770	31,070	+2%

Household Waste and Recycling (Craig Thorpe)					
Employees	2,775,850	2,870,942	2,803,890	28,040	+1%
Transport	510,120	518,231	495,770	(14,350)	(3%)
Supplies & Services	550,050	528,980	551,080	1,030	+0%
Capital Charges	871,600	871,600	871,600	0	+0%
Income	(156,360)	(156,360)	(173,990)	(17,630)	(11%)
Grants and Contributions	(1,256,000)	(1,257,100)	(1,096,000)	160,000	+13%
Recharges	1,492,192	1,531,969	1,608,511	116,319	+8%
Net Expenditure: Household Waste and Recycling	4,787,452	4,908,262	5,060,861	273,409	+6%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
Trade Waste (Craig Thorpe)					
Employees	213,730	233,912	225,930	12,200	+6%
Transport	55,980	55,980	58,760	2,780	+5%
Supplies & Services	394,320	374,365	364,370	(29,950)	(8%)
Capital Charges	3,600	3,600	3,600	0	+0%
Income	(1,150,960)	(1,040,960)	(963,480)	187,480	+16%
Recharges	237,841	252,760	269,313	31,471	+13%
Net Expenditure: Trade Waste	(245,489)	(120,343)	(41,508)	203,981	+83%

Pest Control (Emma Walker)					
Employees	62,950	64,239	65,420	2,470	+4%
Transport	3,650	3,650	3,830	180	+5%
Supplies & Services	4,200	4,437	4,200	0	+0%
Income	(76,230)	(57,000)	(77,750)	(1,520)	(2%)
Recharges	99,299	88,559	113,797	14,499	+15%
Net Expenditure: Pest Control	93,869	103,885	109,497	15,629	+17%

Pollution Reduction (Emma Walker)					
Employees	173,620	207,854	191,220	17,600	+10%
Transport	2,820	2,870	2,880	60	+2%
Supplies & Services	20,680	25,026	20,690	10	+0%
Capital Charges	11,800	11,800	11,800	0	+0%
Income	(26,040)	(13,250)	(26,570)	(530)	(2%)
Recharges	87,989	77,554	94,121	6,132	+7%
Net Expenditure: Pollution Reduction	270,869	311,854	294,141	23,272	+9%

Animal and Public Health (Emma Walker)					
Employees	36,970	18,460	18,460	(18,510)	(50%)
Transport	1,420	1,480	1,480	60	+4%
Supplies & Services	21,470	21,480	21,480	10	+0%
Income	(7,750)	(7,900)	(7,900)	(150)	(2%)
Recharges	62,934	60,578	60,578	(2,357)	(4%)
Net Expenditure: Animal and Public Health	115,044	94,098	94,098	(20,947)	(18%)

Food Safety (Emma Walker)					
Employees	224,470	168,594	280,440	55,970	+25%
Transport	1,730	1,751	1,760	30	+2%
Supplies & Services	3,120	3,000	3,130	10	+0%
Income	(2,710)	(3,340)	(2,760)	(50)	(2%)
Recharges	109,592	98,895	114,668	5,077	+5%
Net Expenditure: Food Safety	336,202	268,900	397,238	61,037	+18%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
Health & Safety - External Support/Advice (Emma Walker)					
Employees	182,600	167,961	196,500	13,900	+8%
Transport	540	2,000	550	10	+2%
Supplies & Services	27,960	28,185	28,300	340	+1%
Income	0	(600)	0	0	+0%
Grants and Contributions	0	(200)	0	0	+0%
Recharges	(211,100)	(197,346)	(225,350)	(14,250)	(7%)
Net Expenditure: Health & Safety - External Support/Advice	0	(0)	(0)	(0)	+0%

Street Cleansing (Enforcement) (Emma Walker)					
Employees	133,220	124,873	107,610	(25,610)	(19%)
Transport	6,100	6,100	6,260	160	+3%
Supplies & Services	6,090	6,090	6,050	(40)	(1%)
Income	(3,250)	(3,250)	(3,320)	(70)	(2%)
Recharges	113,289	104,646	161,958	48,668	+43%
Net Expenditure: Street Cleansing (Enforcement)	255,449	238,459	278,558	23,108	+9%

Emergency Planning (Emma Walker)					
Employees	9,670	9,888	10,070	400	+4%
Transport	100	100	100	0	+0%
Supplies & Services	5,440	4,360	5,470	30	+1%
Third-Parties	28,300	28,300	28,870	570	+2%
Recharges	43,243	40,080	43,705	461	+1%
Net Expenditure: Emergency Planning	86,753	82,728	88,215	1,461	+2%

Net Expenditure: Neighbourhood Delivery	9,075,790	9,319,925	9,722,910	647,119	+7%
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Planning, Development and Regeneration (James Doe)

Economic Development (General) (Chris Taylor)					
Employees	183,770	190,269	119,640	(64,130)	(35%)
Premises	127,630	101,119	126,050	(1,580)	(1%)
Transport	270	670	0	(270)	(100%)
Supplies & Services	183,090	207,942	122,500	(60,590)	(33%)
Capital Charges	82,100	82,100	82,100	0	+0%
Income	(482,960)	(488,200)	(492,630)	(9,670)	(2%)
Grants and Contributions	(71,530)	(71,530)	(20,890)	50,640	+71%
Recharges	102,372	87,083	115,738	13,367	+13%
Net Expenditure: Economic Development (General)	124,742	109,453	52,508	(72,233)	(58%)

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
Market Undertakings (Chris Taylor)					
Premises	8,410	8,410	6,690	(1,720)	(20%)
Income	(27,570)	(27,570)	(28,120)	(550)	(2%)
Recharges	38,509	26,925	42,771	4,262	+11%
Net Expenditure: Market Undertakings	19,349	7,765	21,341	1,992	+10%

Support to Business and Enterprise (Chris Taylor)					
Employees	0	67	0	0	+0%
Premises	7,290	7,290	7,440	150	+2%
Supplies & Services	71,030	70,963	72,670	1,640	+2%
Capital Charges	1,900	1,900	1,900	0	+0%
Income	(31,460)	(31,460)	(32,090)	(630)	(2%)
Grants and Contributions	(13,780)	(13,780)	(14,030)	(250)	(2%)
Recharges	65,873	56,829	65,127	(746)	(1%)
Net Expenditure: Support to Business and Enterprise	100,853	91,809	101,017	164	+0%

Environmental Grants (Chris Taylor)					
Supplies & Services	7,200	7,200	7,200	0	+0%
Net Expenditure: Environmental Grants	7,200	7,200	7,200	0	+0%

Planning Policy (General) (Chris Taylor)					
Employees	853,240	992,488	1,092,830	239,590	+28%
Transport	5,420	18,842	6,530	1,110	+20%
Supplies & Services	263,820	261,530	169,080	(94,740)	(36%)
Third-Parties	8,140	8,140	8,300	160	+2%
Capital Charges	17,100	17,100	17,100	0	+0%
Grants and Contributions	(91,000)	(217,011)	(255,140)	(164,140)	(180%)
Recharges	282,857	262,037	351,614	68,758	+24%
Net Expenditure: Planning Policy (General)	1,339,577	1,343,125	1,390,314	50,738	+4%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE GENERAL FUND BUDGET DETAIL 2020/21

	Original 2019/2020 £	Forecast 2019/2020 £	Draft 2020/2021 £	Variance 2019/20 - 2020/21 £ %	
Building Control (Sara Whelan)					
Employees	605,580	337,197	0	(605,580)	(100%)
Transport	8,490	1,530	0	(8,490)	(100%)
Supplies & Services	59,370	3,178	28,000	(31,370)	(53%)
Third-Parties	0	0	28,000	28,000	+0%
Income	(597,180)	(265,646)	0	597,180	+100%
Recharges	209,460	202,241	105,152	(104,308)	(50%)
Net Expenditure: Building Control	285,720	278,501	161,152	(124,568)	(44%)
Development Control (Sara Whelan)					
Employees	1,156,540	1,342,186	1,211,310	54,770	+5%
Transport	7,440	7,440	6,590	(850)	(11%)
Supplies & Services	121,990	131,990	151,200	29,210	+24%
Capital Charges	5,200	5,200	5,200	0	+0%
Income	(1,151,350)	(1,226,350)	(1,201,620)	(50,270)	(4%)
Grants and Contributions	(2,650)	(2,650)	(2,700)	(50)	(2%)
Recharges	459,945	482,843	507,974	48,030	+10%
Net Expenditure: Development Control	597,115	740,659	677,954	80,840	+14%
Conservation and Listed Buildings Policy (Sara Whelan)					
Employees	68,320	72,906	89,510	21,190	+31%
Recharges	45,319	39,473	45,578	259	+1%
Net Expenditure: Conservation and Listed Buildings Policy	113,639	112,380	135,088	21,449	+19%
Local Land Charges (Sara Whelan)					
Employees	83,140	95,542	79,260	(3,880)	(5%)
Transport	100	100	100	0	+0%
Supplies & Services	8,670	8,670	8,350	(320)	(4%)
Third-Parties	32,540	32,540	33,190	650	+2%
Income	(231,000)	(231,000)	(231,000)	0	+0%
Recharges	58,200	55,368	68,145	9,944	+17%
Net Expenditure: Local Land Charges	(48,350)	(38,781)	(41,955)	6,394	+13%
Net Expenditure: Planning, Development and Regeneration	2,539,844	2,652,111	2,504,620	(35,224)	(1%)
Net Expenditure: Strategic Planning & Environment	12,068,544	12,434,131	12,691,996	623,452	+5%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2020/21				
	Unit Measurement	2019/20 Charge	2020/21 Proposed Charge	% Change
Dog Warden Service				
Stray Dogs - Statutory Fee		25.00	25.00	0.0%
Stray Dog - Statutory Fee - Owners 1st Offence correctly microchipped and returned straight to owner - Statutory Fee only				
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 1	51.00	52.00	2.0%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 2	72.00	73.00	1.4%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 3	92.00	94.00	2.2%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 4	113.00	115.00	1.8%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 5	133.00	136.00	2.3%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 6	153.00	156.00	2.0%
Stray Dogs - Admin Fee - For correctly microchipped dog	Day 7	174.00	177.00	1.7%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 1	77.00	79.00	2.6%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 2	97.00	99.00	2.1%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 3	118.00	120.00	1.7%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 4	138.00	141.00	2.2%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 5	159.00	162.00	1.9%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 6	179.00	183.00	2.2%
Stray Dogs - Admin Fee - For incorrectly microchipped/no microchip dog	Day 7	199.00	203.00	2.0%
Kennelling	Per Day	Included above	Included above	0.0%
Micro-Chipping		15.00	15.00	0.0%
Dog Fouling Offence		80.00	N/A	0.0%
Return of Stray Dog		41.00	42.00	2.4%
Enforcement				
Abandoned Vehicle Reclaimed Fees - Cars	Daily	20.00	20.00	0.0%
Abandoned Vehicle Reclaimed Fees - Motorbikes	Daily	10.00	10.00	0.0%
Removal of AV from Private Land (land owners' agreement) admin fee		56.00	57.00	1.8%
Littering FPN (Full)		80.00	80.00	0.0%
Littering FPN (Early Repayment)		50.00	50.00	0.0%
s46/s47 EPA Offences (Full)		107.00	110.00	2.8%
s46/s47 EPA Offences (Early Repayment)		81.00	83.00	2.5%
s33 EPA Fixed Penalty Notice (Full)		384.00	400.00	4.2%
s33 EPA Fixed Penalty Notice (Early payment if paid within 10 days)		256.00	300.00	17.2%
Nuisance Vehicles / Vehicle Trading (street) (Full)		100.00	100.00	0.0%
Nuisance Vehicles / Vehicle Trading (street) (Early Repayment)		77.00	79.00	2.6%
s34 EPA Fixed Penalty Notice (Full)		300.00	306.00	2.0%
s34 EPA Fixed Penalty Notice (Early payment if paid within 10 days)		200.00	204.00	2.0%
Littering From Vehicles Outside London Regulations 2018 (Full)		100.00	100.00	0.0%
Littering From Vehicles Outside London Regulations 2018 (Early Repayment)		75.00	75.00	0.0%
Community Protection Notice (Full) FPN		100.00	100.00	0.0%
Community Protection Notice (Early Repayment)		75.00	75.00	0.0%
PSPO FPN (Full)		75.00	75.00	0.0%
PSPO FPN (Early Repayment)		75.00	N/A	0.0%
Environmental Protection				
High Hedges		465.00	500.00	7.5%
High Hedges Preliminary Investigation Fee		NEW	250.00	0.0%
LAPPC Authorisations (statutory fee defined by Defra)				
Private water supplies risk assessment (smaller supplies - Reg 10)		Bespoke price	Bespoke price	0.0%
Private water supplies risk assessment (larger supplies - Reg 9)		Bespoke price	Bespoke price	0.0%
Private water supplies desk top risk assessment		Bespoke price	Bespoke price	0.0%
Sampling Visit (fee plus analysis costs)		Bespoke price	Bespoke price	0.0%
Investigation		Bespoke price	Bespoke price	0.0%
Granting of Authorisation (fee plus analysis costs)		Bespoke price	Bespoke price	0.0%
Analysis costs (Reg 10)		Bespoke price	Bespoke price	0.0%
Analysis costs (check monitoring)		Bespoke price	Bespoke price	0.0%
Analysis costs (adult monitoring)		Bespoke price	Bespoke price	0.0%
Environmental Searches		82.00	100.00	22.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2020/21				
	Unit Measurement	2019/20 Charge	2020/21 Proposed Charge	% Change
Food Safety				
Initial inspection of premises requiring health certificates		NEW	120.00	0.0%
Health Certificates (x2 plus site visit) - Standard Service		77.00	80.00	3.9%
Health Certificates (x2 plus site visit) - Next Day Service		NEW	120.00	0.0%
Health Certificates (additional copies up to 4)		29.00	30.00	3.4%
General Endorsement Certificate		29.00	35.00	20.7%
Food Hygiene Requested Revisits (new charge)		175.00	175.00	0.0%
3 hours Safer Food Better Business Coaching (new charge) plus 50% fee per additional person from the same business		120.00	120.00	0.0%
Food hygiene advisory visits (pre-opening/new businesses/pre inspection) with report (new charge)	Per Hour	75.00	80.00	6.7%
Health & safety advisory visits (pre-opening/new businesses/pre inspection) with report (new charge)	Per Hour	75.00	80.00	6.7%
Pest Control				
Rats (up to 3 visits)		61.00	62.00	1.6%
Rats (up to 3 visits) Dacorum Card		31.00	31.00	0.0%
Mice (up to 3 visits)		61.00	62.00	1.6%
Fleas per visit (2 bedrooms and 2 living rooms only)		56.00	57.00	1.8%
Fleas - Additional Rooms		20.00	20.00	0.0%
Wasps/hornets (1 nest killed - not removed)		49.00	50.00	2.0%
Wasps/hornets - Additional Nest		18.00	18.00	0.0%
Ants (Inside only)		72.00	73.00	1.4%
Cockroaches per visit (2 bedrooms & 2 living rooms only)		41.00	N/A	0.0%
Cockroaches - Additional Room		20.00	N/A	0.0%
Cockroaches up to 3 visits (2 bedrooms & 2 living rooms only)		NEW	90.00	0.0%
Squirrels up to 3 visits		123.00	126.00	2.4%
Squirrels - Additional Visit		NEW	26.00	0.0%
Cluster Fly (one treatment)		75.00	76.00	1.3%
Other Per hour (min 1 hr)		76.00	77.00	1.3%
Call Out Advice - No pest treated		41.00	42.00	2.4%
Glis glis - up to 4 visits		153.00	156.00	2.0%
Glis glis - Additional visit		26.00	26.00	0.0%
Glis glis - Cage deposit (refundable)		26.00	30.00	15.4%
Cesspool Emptying				
DBC (inside) - All Charges Include £100 transport charge				
Up to 1000		166.00	226.00	36.1%
Up to 2000		224.00	344.00	53.6%
Up to 3000		338.00	518.00	53.3%
Up to 4000		396.00	636.00	60.6%
Up to 5000		507.00	807.00	59.2%
Up to 6000		567.00	927.00	63.5%
Up to 8000		738.00	1,218.00	65.0%
Up to 10000		909.00	1,509.00	66.0%
Up to 12000		1,080.00	1,800.00	66.7%
DBC (outside) - All Charges Include £130 transport charge				
Up to 1000		198.00	258.00	30.3%
Up to 2000		257.00	377.00	46.7%
Up to 3000		368.00	548.00	48.9%
Up to 4000		428.00	668.00	56.1%
Up to 5000		540.00	840.00	55.6%
Up to 6000		599.00	959.00	60.1%
Up to 8000		770.00	1,250.00	62.3%
Up to 10000		941.00	1,541.00	63.8%
Up to 12000		1,112.00	1,832.00	64.7%
Waste - Bulk Collections				
Bulk Collections	Up to 3 Items	34.00	45.00	32.4%
Bulk Collections	Up to 6 Items	61.00	70.00	14.8%
Bulk Collections - Concessions	Up to 3 Items	28.00	36.00	28.6%
Bulk Collections - Concessions	Up to 6 Items	43.00	49.00	14.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2020/21				
	Unit Measurement	2019/20 Charge	2020/21 Proposed Charge	% Change
Waste Services				
Collection of an additional green bin	Per Annum	55.00	56.00	1.8%
Delivery of additional green bin	Per bin	25.00	25.00	0.0%
Collection of a missed bin	Per bin	41.00	42.00	2.4%
* A charge will apply in the following circumstances: If the bin was either not accessible or not presented at the boundary of the property at the time that the crew attempted to collect If the bin was contaminated with non-recyclable materials If the bin was unsafe for the operator to move due to its weight or load				
Waste - Commercial				
Container Rental - 360 Litre	Per Annum	29.80	30.40	2.0%
Container Rental - 770 Litre	Per Annum	63.76	65.04	2.0%
Container Rental - 850 Paladin	Per Annum	70.56	72.00	2.0%
Container Rental - 940 Paladin	Per Annum	81.36	83.00	2.0%
Container Rental - 1100 Litre	Per Annum	95.28	97.20	2.0%
Container Rental - 1280 Litre	Per Annum	110.84	113.08	2.0%
Container Emptying - 360 Litre	Per Lift	6.22	6.34	1.9%
Container Emptying - 770 Litre	Per Lift	13.30	13.57	2.0%
Container Emptying - 850 Paladin	Per Lift	16.51	16.84	2.0%
Container Emptying - 940 Paladin	Per Lift	17.58	17.94	2.0%
Container Emptying - 1100 Litre	Per Lift	19.55	19.94	2.0%
Container Emptying - 1280 Litre	Per Lift	22.76	23.21	2.0%
Container Emptying - Schools Only - 770 Litre	Per Lift	5.32	5.43	2.1%
Container Emptying - Schools Only - 850 Paladin	Per Lift	6.23	6.36	2.1%
Container Emptying - Schools Only - 940 Paladin	Per Lift	6.96	7.10	2.0%
Container Emptying - Schools Only - 1100 Litre	Per Lift	8.15	8.32	2.0%
Container Emptying - Schools Only - 1280 Litre	Per Lift	9.49	9.68	2.0%
Commercial Waste Collections (additional empties)	Per empty	14.00	14.28	2.0%
Sacks	per 50 sacks	99.00	104.00	5.1%
Sack Sales				
Bio Sacks	Per 25 Sacks	6.50	7.00	7.7%
Bio Sacks (Dacorum Card 25% discount)	Per 25 Sacks	5.00	5.00	0.0%
Kaddy Bio Sacks	Per roll of 52	2.00	2.00	0.0%
Domestic Black Sacks	Per 10 Sacks	1.50	1.50	0.0%
Domestic Black Sacks (Dacorum Card)	Per 10 Sacks	1.00	1.00	0.0%
Weighbridge				
Weighing	Single weigh	10.50	11.00	4.8%
Weighing	Double weigh	13.50	15.00	11.1%
Street Sweeping				
Sweeping/Cleaning of non DBC land	Per Hour	43.00	44.00	2.3%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2020/21				
	Unit Measurement	2019/20 Charge	2020/21 Proposed Charge	% Change
Building Control - (Fees include VAT @ 20% where applicable) Refer to Hertfordshire Building Control - HBC				
Schedule 1 - New Dwellings - Full Plans and Inspection Charges				
1 Dwelling		996.00	HBC	0.0%
2 Dwellings		1,176.00	HBC	0.0%
3 Dwellings		Quote	HBC	0.0%
4 Dwellings		Quote	HBC	0.0%
5 Dwellings		Quote	HBC	0.0%
Each Additional Dwelling		Quote	HBC	0.0%
Conversion of dwelling into 2 flats		Quote	HBC	0.0%
Conversion of dwelling into 3 flats		Quote	HBC	0.0%
Schedule 1 - New Dwellings - Building Notice				
1 Dwelling		996.00	HBC	0.0%
2 Dwellings		1,176.00	HBC	0.0%
3 Dwellings		Quote	HBC	0.0%
4 Dwellings		Quote	HBC	0.0%
5 Dwellings		Quote	HBC	0.0%
Each Additional Dwelling		Quote	HBC	0.0%
Conversion of dwelling into 2 flats		Quote	HBC	0.0%
Conversion of dwelling into 3 flats		Quote	HBC	0.0%
Schedule 2 - Extensions, Alterations, Conversions and Garages - Full Plans - Plan and Inspection Charge (by area)				
Attached Garage / Car Port less than 30m ²		Quote	HBC	0.0%
Detached Garage / Car Port 30m ² to 100m ²		Quote	HBC	0.0%
Extensions & Loft Conversions where floor area does not exceed 6m ²		540.00	HBC	0.0%
Extensions & Loft Conversions where floor area exceeds 6m ² but does not exceed 10m ²		714.00	HBC	0.0%
Extensions & Loft Conversions where floor area exceeds 10m ² but does not exceed 20m ²		780.00	HBC	0.0%
Extensions & Loft Conversions where floor area exceeds 20m ² but does not exceed 40m ²		840.00	HBC	0.0%
Extensions & Loft Conversions where floor area exceeds 40m ² but does not exceed 100m ²		1,140.00	HBC	0.0%
Conversion of a domestic garage into a habitable room(s)		420.00	HBC	0.0%
Erection or extension of a domestic garage or carport up to 100m ²		540.00	HBC	0.0%
Replacement of up to five windows/external doors of an existing dwelling		126.00	HBC	0.0%
Replacement of more than five windows/external doors of an existing dwelling		210.00	HBC	0.0%
Schedule 2 - Extensions, Alterations, Conversions and Garages - Building Notice (by area)				
Attached Garage / Car Port less than 30m ²		Quote	HBC	0.0%
Detached Garage / Car Port 30m ² to 100m ²		Quote	HBC	0.0%
Extensions & Loft Conversions where floor area does not exceed 6m ²		540.00	HBC	0.0%
Extensions & Loft Conversions where floor area exceeds 6m ² but does not exceed 10m ²		714.00	HBC	0.0%
Extensions & Loft Conversions where floor area exceeds 10m ² but does not exceed 20m ²		780.00	HBC	0.0%
Extensions & Loft Conversions where floor area exceeds 20m ² but does not exceed 40m ²		840.00	HBC	0.0%
Extensions & Loft Conversions where floor area exceeds 40m ² but does not exceed 100m ²		1,140.00	HBC	0.0%
Conversion of a domestic garage into a habitable room(s)		420.00	HBC	0.0%
Erection or extension of a domestic garage or carport up to 100m ²		540.00	HBC	0.0%
Replacement of up to five windows/external doors of an existing dwelling		126.00	HBC	0.0%
Replacement of more than five windows/external doors of an existing dwelling		210.00	HBC	0.0%
Schedule 3 - Alteration & All Other Building Works - Full Plans - Plan and Site Inspection Combined Charges (by value)				
Estimated Cost up to £1,000		240.00	HBC	0.0%
Estimated Cost between £1,001 and £2,000		318.00	HBC	0.0%
Estimated Cost between £2,001 and £5,000		348.00	HBC	0.0%
Estimated Cost between £5,001 and £10,000		444.00	HBC	0.0%
Estimated Cost between £10,001 and £20,000		540.00	HBC	0.0%
Estimated Cost £20,001 and over		Quote	HBC	0.0%
Schedule 3 - Alteration & All Other Building Works - Building Notice Domestic & Commercial (by value)				
Estimated Cost up to £1,000		240.00	HBC	0.0%
Estimated Cost between £1,001 and £2,000		318.00	HBC	0.0%
Estimated Cost between £2,001 and £5,000		348.00	HBC	0.0%
Estimated Cost between £5,001 and £10,000		444.00	HBC	0.0%
Estimated Cost between £10,001 and £20,000		540.00	HBC	0.0%
Estimated Cost £20,001 and over		Quote	HBC	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2020/21				
	Unit Measurement	2019/20 Charge	2020/21 Proposed Charge	% Change
Additional Charges for Solid Fuel Appliances				
Installing a solid fuel appliance like a stove or a boiler (wood, coal, oil etc) (If installation is part of any other work like an extension, please add this to the other charge)		276.00	HBC	0.0%
Non-Domestic Extensions - Full Plans - Plan and Inspection Charges Combined				
Extension less than 6m ²		540.00	HBC	0.0%
Extensions 6m ² to 10m ²		714.00	HBC	0.0%
Extension 10m ² to 20m ²		780.00	HBC	0.0%
Extensions 20m ² to 40m ²		840.00	HBC	0.0%
Extensions 40m ² to 100m ²		1,140.00	HBC	0.0%
Non-Domestic Alteration & All Other Building Works - Full Plans - Plan and Inspection Charges Combined (by value)				
Estimated Cost up to £1,000		240.00	HBC	0.0%
Estimated Cost between £1,001 and £2,000		318.00	HBC	0.0%
Estimated Cost between £2,001 and £5,000		348.00	HBC	0.0%
Estimated Cost between £5,001 and £10,000		444.00	HBC	0.0%
Estimated Cost between £10,001 and £20,000		540.00	HBC	0.0%
Estimated Cost £20,001 and over		Quote	HBC	0.0%
Building Control - Copy Documents and Other Miscellaneous Charges				
Searching of historic records	per hour or part thereof	30.00	HBC	0.0%
Copy of Completion Certificate		25.00	HBC	0.0%
Site inspection for completion certificate (over 12 months)		60.00	HBC	0.0%
Copy of notice of decision		25.00	HBC	0.0%
Stamped approved plans	per plan	20.00	HBC	0.0%
Additional inspections for quality of building works including help with snagging list		20% of original charge	HBC	0.0%
Pre-application advice including 'Do I need permission?' (fee refunded if using Dacorum Borough Council)		40.00	HBC	0.0%
Administration charges for dangerous buildings, demolitions historic buildings		10% of cost plus £50 per hour	HBC	0.0%
Additional inspections requested by the contractor		5% of original charge	HBC	0.0%
Additional work carried out on site		Quote	HBC	0.0%
Regularisation Applications				
Applications may be submitted where work has been carried out since 11 November 1985 but not previously submitted to the Authority. The fees are equal to at least 125% of fees and are not subject to VAT.				

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2020/21

	Unit Measurement	2019/20 Charge	2020/21 Proposed Charge	% Change
Planning Fees				
Schedule 1 - Part 2 - Scale of Fees in Respect of Variations - Outline Permission				
Site Area less than 2.5 Hectares - Categories 1, 2 and 3	per 0.1 hectare	462.00	462.00	0.0%
Site Area > 2.5 Hectares Fixed Fee (plus variable fee below) - Categories 1, 2 & 3	fixed fee	11,432.00	11,432.00	0.0%
Site Area > 2.5 Hectares Variable Fee - Categories 1, 2 & 3 (max of £125,000)	per 0.1 hectares above 2.5	138.00	138.00	0.0%
Site Area less than 15 Hectares - Categories 9* and 11	per 0.1 hectare	234.00	234.00	0.0%
Site Area > 15 Hectares Fixed Fee (plus variable fee below) - Categories 9* & 11	fixed fee	34,934.00	34,934.00	0.0%
Site Area > 15 Hectares Variable Fee - Categories 9* & 11 (max of £65,000)	per 0.1 hectares above 15	138.00	138.00	0.0%
Other: Category 9 (maximum £250,000)	per 0.1 hectare	234.00	234.00	0.0%
* Category 9 fees shown above in the case of operations for the mining and working of minerals - these applications are determined by Hertfordshire County Council				
Schedule 1 - Part 2 - Scale of Fees in Respect of Variations - Full Permission or Reserved Matters				
Up to 50 Dwelling Houses - Category 1	Per Dwelling House	462.00	462.00	0.0%
Greater than 50 Dwelling Houses Fixed Fee (plus variable fee below) - Category 2	Fixed Fee	22,859.00	22,859.00	0.0%
Greater than 50 Dwelling Houses Variable Fee - Category 2 (maximum of £250,000) - Category 2	Per Dwelling House > 50	138.00	138.00	0.0%
Where no Floor space created - Category 2	Fixed Fee	234.00	234.00	0.0%
Where Floor space Created less than 40m ² - Category 2	Fixed Fee	234.00	234.00	0.0%
Where Floor space Created Between 40m ² and 75m ² - Category 2	Fixed Fee	462.00	462.00	0.0%
Where Floor space Created Between 75m ² and 3750m ² - Category 2	Per 75m ²	462.00	462.00	0.0%
Where Floor space Greater than 3750m ² Fixed Fee (plus variable fee below) - Category 2	Fixed Fee	22,859.00	22,859.00	0.0%
Where Floor space Greater than 3750m ² Variable Fee (maximum of £250,000) - Category 2	Per 75m ² > 3750m ²	138.00	138.00	0.0%
Where Floor space Created less than 465m ² - Category 3	Fixed Fee	96.00	96.00	0.0%
Where Floor space Created Between 465m ² and 540m ² - Category 3	Fixed Fee	462.00	462.00	0.0%
Where Floor space Created Between 540m ² and 4215m ² Fixed Fee (plus variable fee below) - Category 3	Fixed Fee	462.00	462.00	0.0%
Where Floor space Created Between 540m ² and 4215m ² Variable Fee - Category 3	Per 75m ² > 540m ²	462.00	462.00	0.0%
Where Floor space Created Over 4215m ² Fixed Fee (plus variable fee below) - Category 3	Fixed Fee	22,859.00	22,859.00	0.0%
Where Floor space Created Over 4215m ² Variable Fee (maximum of £250,000) - Category 3	Per 75m ² > 4215m ²	138.00	138.00	0.0%
Where Floor space Created less than 465m ² - Categories 4 & 5	Fixed Fee	96.00	96.00	0.0%
Where Floor space Created greater than 465m ² - Categories 4 & 5	Fixed Fee	2,580.00	2,580.00	0.0%
Enlargement, Improvement or Other Alteration for one Dwelling House - Category 6	Fixed Fee	206.00	206.00	0.0%
Enlargement, Improvement or Other Alteration for more than one Dwelling House - Category 6	Fixed Fee	407.00	407.00	0.0%
Site Area less than 5 Hectares - Category 5	Per 0.1 hectare	462.00	462.00	0.0%
Site Area > 5 Hectares Fixed Fee (plus variable fee below) - Category 5	Fixed Fee	22,859.00	22,859.00	0.0%
Site Area > 5 Hectares Variable Fee - Category 6 (max of £250,000)	Per 0.1 hectares above 5	138.00	138.00	0.0%
Site Area less than 7.5 Hectares - Category 8	Per 0.1 hectare	462.00	462.00	0.0%
Site Area > 7.5 Hectares Fixed Fee (plus variable fee below) - Category 8	Fixed Fee	34,934.00	34,934.00	0.0%
Site Area > 7.5 Hectares Variable Fee - Category 8 (max of £250,000)	Per 0.1 hectares above 7.5	138.00	138.00	0.0%
Operations within curtilage - Category 7a	Fixed Fee	206.00	206.00	0.0%
Car Park, Service Roads & Means of Access - Category 7b	Fixed Fee	234.00	234.00	0.0%
Change from Single Dwelling House to use as less than 50 Dwelling Houses - Category 10a	Per additional Dwelling House	462.00	462.00	0.0%
Change from Single Dwelling House to use as >50 Dwelling Houses Fixed Fee (plus variable fee below) - Category 10a	Fixed Fee	22,859.00	22,859.00	0.0%
Change from Single Dwelling House to use as >50 Dwelling Houses Variable Fee (maximum of £250,000) - Category 10a	Per each dwelling house >50	138.00	138.00	0.0%
Change of use to <50 dwelling houses (Other Cases) - Category 10b	Per additional Dwelling House	462.00	462.00	0.0%
Change of use to >50 dwelling houses (Other Cases) Fixed Fee (plus variable fee below) - Category 10a	Fixed Fee	22,859.00	22,859.00	0.0%
Change of use to >50 dwelling houses (Other Cases) Variable Fee (maximum of £250,000) - Category 10a	Per each dwelling house >50	138.00	138.00	0.0%
Change of Use not included in Categories 9 or 10	Fixed Fee	462.00	462.00	0.0%
Applications for permission in principle	Per 0.1 hectare	402.00	402.00	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE PROPOSED FEES AND CHARGES 2020/21				
	Unit Measurement	2019/20 Charge	2020/21 Proposed Charge	% Change
Schedule 2 - Other Planning Application				
Advert On Business Premises, Forecourt or curtilage		132.00	132.00	0.0%
Advert To Direct Public or Draw Attention to Business Premises not Visible		132.00	132.00	0.0%
Advert All Other Cases		462.00	462.00	0.0%
Approval/variation /discharge of condition		234.00	234.00	0.0%
Request for confirmation that conditions complied with		116.00	116.00	0.0%
Request for confirmation that conditions complied with (householder)		34.00	34.00	0.0%
Application for non material amendment- householder		34.00	34.00	0.0%
application for non material amendment-other		234.00	234.00	0.0%
Lawful development certificate - existing use		234.00	234.00	0.0%
Prior approval - Larger Home Extensions		NEW	96.00	0.0%
Prior approval - agriculture		96.00	96.00	0.0%
Prior approval - telecoms		462.00	462.00	0.0%
Prior approval - schools		96.00	96.00	0.0%
Prior approval - from agriculture to schools		96.00	96.00	0.0%
Prior approval - from agriculture to commercial use		96.00	96.00	0.0%
Prior approval - from office to residential		96.00	96.00	0.0%
Prior approval - from agriculture to residential (no associated building operations)		96.00	96.00	0.0%
Prior approval - from agriculture to residential (associated building operations)		206.00	206.00	0.0%
Prior approval - from retail to residential (no associated building operations)		96.00	96.00	0.0%
Prior approval - from retail to residential (associated building operations)		206.00	206.00	0.0%
Prior approval - temporary state funded school		96.00	96.00	0.0%
Prior approval - temporary use for film making		96.00	96.00	0.0%
Prior approval - solar PV equipment up to 1mgw		96.00	96.00	0.0%
Prior approval - collection facility within curtilage of a shop		96.00	96.00	0.0%
Land Charges (exclusive of VAT @ 20% where applicable)				
VAT will become payable on all income derived from the CON 29 R and O products as of 1 February 2016				
LLC1 and CON29R (Residential Properties)		99.00	99.00	0.0%
LLC1 and CON29R (Commercial Properties)		190.00	190.00	0.0%
LLC1 (Search of Land Charges Register only)		30.00	15.00	-50.0%
CON29R Only (Residential Properties)		69.00	84.00	21.7%
CON29O Enquiries (Except Q22 - Commons Search)		160.00	175.00	9.4%
CON29O Enquiries		12.00	12.00	0.0%
CON29O Q22 - Commons Search		20.00	20.00	0.0%
Extra parcels of land		20.00	20.00	0.0%
Pre-application charges (inclusive of VAT)				
Category A - Significant Major Development		3,600.00	3,800.00	5.6%
Category B - Very large Major Development		2,400.00	2,600.00	8.3%
Category C - Major Developments		1,200.00	1,400.00	16.7%
Category D - Minor Developments		360.00	720.00	100.0%
Category E - Minor Developments		180.00	200.00	11.1%
Category F - Householder Applications		80.00	90.00	12.5%
Plus additional meeting (inclusive of VAT)				
Category A - Significant Major Development		720.00	820.00	13.9%
Category B - Very large Major Development		490.00	560.00	14.3%
Category C - Major Developments		240.00	300.00	25.0%
Category D - Minor Developments		120.00	150.00	25.0%
Category E - Minor Developments		60.00	70.00	16.7%
Category F - Householder Applications		60.00	70.00	16.7%
Post application charges (new charges) (inclusive of VAT)				
Category A - Significant Major Development		360.00	400.00	11.1%
Category B - Very large Major Development		240.00	270.00	12.5%
Category C - Major Developments		120.00	135.00	12.5%
Category D - Minor Developments		100.00	110.00	10.0%
Category E - Minor Developments		60.00	70.00	16.7%
Category F - Householder Applications		30.00	35.00	16.7%
Planning Performance Agreement (exclusive of VAT @ 20% where applicable)				
PPA - minimum charge each PPA negotiated on complexity		2,500.00	5,000.00	100.0%
Bespoke fees costed per application				
Strategic Planning Charges for Documents				
All Strategic Planning Documents are available on the website. Printed versions can be posted upon individual request made to strategic.planning@dacorum.gov.uk.				
<i>Prices will be provided based on printing and postage costs at the time of the request.</i>				
		Recharged at cost	Recharged at cost	0.0%

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE - NEW AND AMENDED GENERAL FUND CAPITAL BIDS 2020/21 - 2024/25

NEW BIDS	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
Environmental Services (Craig Thorpe)						
Upgrade of Hand Arm Vibration Monitoring System	17	-	-	-	-	17
Resurfacing Works and Building Improvement to Depot	60	-	-	-	-	60
New Wheeled Bins	-	-	-	-	10	10
Fleet Replacement Programme	-	-	-	-	100	100
Development Management and Planning (Sara Whelan)						
3D Modelling Software for Planning	60	-	-	-	-	60
Tablets for Planning	20	-	-	-	-	20
TOTAL - NEW BIDS	157	0	0	0	110	267
REPHASED AND AMENDED SCHEMES	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	Total £000
Environmental Services (Craig Thorpe)						
Fleet Replacement Programme	(162)					(162)
Gadebridge Park - Renovation of White Bridge	370	-	-	-	-	370
Strategic Planning & Regeneration (Chris Taylor)						
Urban Park/Education Centre (Durrants Lakes)	4	-	-	-	-	4
Town Centre Access Improvements	600	-	-	-	-	600
The Bury - Conversion into Museum and Gallery	(285)	320	0	0	0	35
The Bury - Residential Development	(110)	(110)	(2,230)	(640)	0	(3,090)
TOTAL - REPHASED AND AMENDED BIDS	417	210	(2,230)	(640)	0	(2,243)

STRATEGIC PLANNING & ENVIRONMENT COMMITTEE - DRAFT CAPITAL PROGRAMME BY OSC 2020/21 - 2024/25

Scheme		20/21 £'000	21/22 £'000	22/23 £'000	23/24 £'000	24/25 £'000
GENERAL FUND						
Environmental Services (Craig Thorpe)						
1	New Wheeled Bins	10	10	10	10	10
2	Gadebridge Park - Renovation of White Bridge	370	-	-	-	-
3	Fleet Replacement Programme	2,149	3,471	1,710	365	100
4	Upgrade of Hand Arm Vibration Monitoring System	17	-	-	-	-
5	Resurfacing Works and Building Improvement to Depot	60	-	-	-	-
		2,606	3,481	1,720	375	110
Development Management and Planning (Sara Whelan)						
6	3D Modelling Software for Planning	60	-	-	-	-
7	Tablets for Planning	20	-	-	-	-
		80	-	-	-	-
Strategic Planning and Regeneration (Chris Taylor)						
	Urban Park/Education Centre (Durrants Lakes)	134	-	-	-	-
	Town Centre Access Improvements	600	-	-	-	-
10	The Bury - Conversion into Museum and Gallery	35	470	2,100	975	-
		769	470	2,100	975	-
TOTAL		3,455	3,951	3,820	1,350	110

Clerk: Sharon Burr

Strategic Planning and Environment Overview & Scrutiny Committee: Work Programme 2019-2020

***Scrutiny making a positive difference:** Member led and independent, Overview & Scrutiny Committee promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.*

Meeting Date	Report Deadline	Items	Contact Details	Background information
28 Jan 20	20 Jan 20			
		Hemel Garden Town	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	
		Health and Safety	Corporate Health, Safety and Resilience Team Leader russell.ham@dacorum.gov.uk	
4 Feb 20	27 Jan 20	***** Joint Budget 2020-2021 <i>Ideally no further items to be added</i> *****		
17 March 20	09 March 20	Budget Monitoring Q3	Group Manager for Financial Services Fiona.jump@dacorum.gov.uk Assistant Director for Finance and Resources Nigel.howcutt@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Environmental Services Q3 Performance Report	Group Manager for Environmental Services craig.thorpe@dacorum.gov.uk Assistant Director for Neighbourhood Delivery david.austin@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Environmental and Community Protection Q3 Performance Report	Group Manager for Environmental and Community Protection Emma.walker@dacorum.gov.uk Assistant Director for Neighbourhood Delivery david.austin@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Planning, Development and Regeneration Q3 Performance Report	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Environmental Services Annual Review	Group Manager for Environmental Services craig.thorpe@dacorum.gov.uk	<i>To provide Committee with an update on initiatives in this area.</i>

		Environmental Enforcement	Group Manager for Environmental and Community Protection Emma.walker@dacorum.gov.uk	<i>To seek views on progress relating to environmental enforcement including flytipping.</i>
22 April 20	14 April 20	Local Plan	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	

Future items:

- Planning Performance Agreement Service
- Tree Policy and Implementation
- The Bury Museum
- Commercial Waste
- Section 106 and CIL
- Environmental Management System