



Strategic Planning & Environment

Overview & Scrutiny

Agenda

TUESDAY 24 SEPTEMBER 2019 AT 7.30 PM

Conference Room 2 - The Forum

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Membership

Councillor Barrett
Councillor Beauchamp
Councillor Birnie (Chairman)
Councillor P Hearn
Councillor Hobson
Councillor Ransley
Councillor Riddick

Councillor Rogers
Councillor Silwal (Vice-Chairman)
Councillor Stevens
Councillor Taylor
Councillor Timmis
Councillor Woolner

For further information, please contact Corporate and Democratic Support or 01442 228209

AGENDA

1. MINUTES

To agree the minutes of the previous meeting.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest.

4. PUBLIC PARTICIPATION

**5. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN
RELATION TO CALL-IN**

6. BUDGET MONITORING Q1 (Pages 3 - 9)

7. **ENVIRONMENTAL SERVICES Q1 PERFORMANCE REPORT** (Pages 10 - 17)
8. **COMMUNITY PROTECTION Q1 PERFORMANCE REPORT** (Pages 18 - 27)
9. **PLANNING DEVELOPMENT AND REGENERATION Q1 PERFORMANCE REPORT**
(Pages 28 - 34)
10. **WORK PROGRAMME** (Pages 35 - 37)



AGENDA ITEM:

SUMMARY

Report for:	Strategic Planning and Environment Overview and Scrutiny Committee
Date of meeting:	24 September 2019
PART:	1
If Part II, reason:	

Title of report:	Budget Monitoring Quarter 1 2019/20
Contact:	Cllr Graeme Elliot, Portfolio Holder for Finance and Resources Nigel Howcutt, Assistant Director (Finance & Resources) Fiona Jump, Group Manager (Financial Services)
Purpose of report:	To provide details of the projected outturn for 2019/20 as at Quarter 1 for the: <ul style="list-style-type: none"> • General Fund • Capital Programme
Recommendations	That Committee note the financial position for the Council for 2019/20 as at Quarter 1.
Corporate objectives:	Delivering an efficient and modern council.
Implications:	<u>Financial</u> This report outlines the financial position for the Council for 2019/20 and so summarises the financial implications for service decisions expected to be made for the financial year. <u>Value for Money</u> Regular budget monitoring and reporting supports the effective use of the financial resources available to the Council.
Risk Implications	This reports outlines the financial position for the Council for 2019/20 and in so doing quantifies the financial risk associated with service decisions expected to be made for the financial year.
Community Impact Assessment	The content of this report does not require a Community Impact Assessment to be undertaken.
Health And Safety Implications	There are no Health and Safety implications arising from this report.

Consultees	The position reported within this report has been reviewed and discussed with relevant Council Officers.
Glossary of acronyms and any other abbreviations used in this report:	GF – General Fund HRA- Housing Revenue Account MRP- Minimum Revenue Provision

1. Introduction

1.1 The purpose of this report is to present the Council's forecast outturn for 2019/20 as at the 30 June 2019. The report covers the following budgets with associated appendices:

- General Fund - Appendix A. A pressure against budget of £121k is forecast.
- Strategic Planning and Environment Capital Programme - Appendix B. An underspend of £79k against budget is forecast.

2. General Fund Revenue Account

2.1 The General Fund revenue account records the income and expenditure associated with all Council functions, except the management of the Council's own housing stock, which is accounted for within the Housing Revenue Account (HRA).

2.2 Appendix A provides an overview of the General Fund forecast outturn position. The forecast position includes areas of both under and overspend. There is a net overall pressure of £121k, less than 1% of the net cost of services budget.

The table below outlines the service areas with a significant financial pressure:

Scrutiny Committee	Key Financial Pressure	Description
Housing and Community	£190k	Garage Income
Finance and Resources	£130k	Fleet vehicle Maintenance
Strategic Planning and Environment	£105k	Planning
Strategic Planning and Environment	£90k	Commercial Waste Income

2.3 Corporate items

There is a combination of additional government grant income and a reduction in expenditure forecast to yield a benefit of £332k against core funding budgets. These include:

- Increased new burdens funding of £117k, including £100k relating to the Revenues and Benefits service. This funding is not ring-fenced for a specific use and has therefore been treated as core funding.
- The Minimum Revenue Provision (MRP) is a minimum amount which a Council must charge against its revenue budget each year for the financing of capital expenditure which has been initially funded by borrowing. The MRP is £165k lower than budgeted. This is as a result of a combination of

reduced capital spend against budget in financial year 2018/19 and a technical review of accounting treatment. This is a one- off benefit in 2019/20.

- Additional income from the HRA of £50k. This arises from work on void garden clearances previously carried out by Osborne and now undertaken by Clean, Safe and Green. As such, there is no resulting additional cost to the HRA.

2.4 The table below provides an overview by Scrutiny area of the current forecast outturn for controllable budgets within the General Fund.

	Current Budget £000	Forecast Outturn £000	Variance	
			£000	%
Finance & Resources	16,382	16,364	(18)	(0.1%)
Housing & Community	537	614	77	14.3%
Strategic Planning and Environment	8,467	8,850	383	4.5%
Total	25,386	25,828	442	1.7%
Investment Property	(4,317)	(4,306)	11	(0.3%)
Core Funding	(21,070)	(21,402)	(332)	1.6%
Contribution (to)/ from General Fund Working Balance	(1)	120	121	

2.5 The following sections provide an analysis of the projected outturn and major budget variances shown by Scrutiny area.

3. Strategic Planning and Environment

Strategic Planning and Environment	Current Budget £000	Forecast Outturn £000	Variance	
			£000	%
Employees	10,234	10,558	324	3.2%
Premises	948	960	12	1.3%
Transport	1,187	1,326	139	11.7%
Supplies & Services	2,286	2,252	(34)	(1.5%)
Third-Parties	84	84	0	0.0%
Income	(6,064)	(6,122)	(58)	1.0%
Earmarked Reserves	(208)	(208)	0	0.0%
Total	8,467	8,850	383	4.5%

3.1 Employees - £324k pressure against budget

The forecast pressure against employee budgets includes:

- £180k relating to the use of agency staff within Planning. Vacant posts are being backfilled by agency at a higher rate than the cost of permanent staff. Work on the LA3 (Local Allocation 3 - West Hemel Hempstead) development is also requiring a permanent member of staff to be backfilled in order to

meet required timescales. The overspend is partially mitigated by planning income, which is forecast to exceed budget by £75k due to additional pre-application advice fees.

- £100k of Development employee costs, showing as a variance in the table above, are offset by grant funding. Grant funding has been received from the Ministry of Housing, Communities and Local Government to support the South West Hertfordshire Joint Strategic Plan. A supplementary budget of £100k funded by grant has been requested to create a staffing budget to allow this work to be completed.

3.2 Transport - £139k pressure against budget

This pressure relates to the maintenance of ageing fleet vehicles in Waste Services, including additional short term hire costs and repair costs. The procurement of the new waste fleet has been completed and new vehicles are expected to be operational from November 2019.

3.3 Income - £58k surplus against budget

In addition to the forecast surplus on Planning fees of £75k, and the £100k of strategic planning grant income, included within this variance is a pressure of £90k relating to the Commercial Waste service. Income from Commercial Waste has been under budget due to the ongoing effect of loss of customers. A full review of the service including marketing and charging structure is currently underway. Resulting actions and financial benefits will be disclosed in future reports.

4. Capital Programme

4.1 Appendix C shows the projected capital outturn in detail by scheme.

The table below summarises the overall capital outturn position by Scrutiny committee area.

The current budget is the original budget approved by Cabinet in February 2019, plus approved amendments.

The 'rephasing' column refers to projects where expenditure is still expected to be incurred, but will now be in 2020/21 rather than 2019/20 ('slippage'), or conversely, where expenditure planned initially for 2020/21 has been incurred in 2019/20 ('accelerated spend'). There is currently no in-year rephasing expected for Strategic Planning and Environment capital schemes.

The 'Variance' column refers to projects which are expected to come in under or over budget and projects which are no longer required.

	Current Budget £000	Rephasing £000	Revised Budget £000	Forecast Outturn £000	Variance	
					£000	%
Strategic Planning and Environment	4,648	0	4,648	4,569	(79)	(1.7%)
GF Total	4,648	0	4,648	4,569	(79)	(1.7%)

4.2 General Fund Major Variances

There is a forecast underspend of £79k against budget for Strategic Planning and Environment capital schemes. This represents a variance of 1.7% against budget.

5. Conclusions and recommendations

- 5.1** As at Quarter 1 2019/20, there is a forecast pressure of £121k against General Fund revenue budgets. Included within this figure is a pressure of £383k against Strategic Planning and Environment.
- 5.2** As at Quarter 1 2019/20, against Strategic Planning and Environment General Fund capital schemes an underspend of £79k is forecast.
- 5.3** Members are asked to note the financial position for the Council for 2019/20 as at Quarter 1.



Dacorum Borough Council

Appendix A

Revenue Budget Monitoring Report for June 2019 (Cost of Services Analysis By Scrutiny Committee)

	Month			Year-to-Date			Full Year		
	Budget £000	Actuals £000	Variance £000	Budget £000	Actuals £000	Variance £000	Budget £000	Forecast Outturn £000	Variance £000
Cost of Services									
Finance and Resources	2,198	852	(1,346)	4,672	2,366	(2,306)	16,382	16,364	(18)
Housing and Community	154	(408)	(562)	422	(258)	(680)	537	614	77
Strategic Planning and Environment	530	1,358	828	2,291	2,536	245	8,467	8,850	383
Net Cost of Services	2,882	1,802	(1,080)	7,385	4,644	(2,741)	25,386	25,828	442
Other Items									
Investment Property	(149)	(60)	89	(2,049)	(1,908)	141	(4,317)	(4,306)	11
Investment Income	(16)	(47)	(31)	(47)	45	92	(188)	(188)	0
Interest Payments and MRP	81	0	(81)	242	237	(5)	970	805	(165)
Parish Precept Payments	0	0	0	816	811	(5)	816	816	0
Government Grants	(182)	(549)	(367)	(545)	(1,211)	(666)	(2,179)	(2,296)	(117)
Taxation (Council Tax and Business Rates)	(1,356)	1,741	3,097	(4,069)	5,159	9,228	(16,276)	(16,276)	0
Surplus / Deficit on Provision of Services	(1,622)	1,085	2,707	(5,652)	3,133	8,785	(21,174)	(21,445)	(271)
Transfers between Reserves / Funds									
Net Recharge to the HRA	(351)	(21)	330	(1,053)	199	1,252	(4,213)	(4,263)	(50)
Net Movement on General Fund Working Balance	1,281	2,866	1,585	1,796	7,976	6,180	(1)	120	121

CAPITAL PROGRAMME MONITORING STRATEGIC PLANNING AND ENVIRONMENT SCRUTINY COMMITTEE FOR JUNE 2019

Scheme	Budget Holder	Original Budget £	Prior Year Slippage £	Adj's, Supps, Virements £	Current Budget £	Rephasing £	Revised Budget £	YTD Spend £	Projected Outturn £	Projected Over / (Under) £	
General Fund											
Strategic Planning and Environment											
Environmental Services											
153	Wheeled Bins & Boxes for New Properties	Craig Thorpe	10,000	0	0	10,000	0	10,000	0	10,000	0
154	Waste & Recycling Service Improvements	Craig Thorpe	36,000	11,414	0	47,414	0	47,414	25,060	41,614	(5,800)
155	Commercial Waste Collection System	Craig Thorpe	0	1,700	0	1,700	0	1,700	7,500	7,500	5,800
156	Gadebridge Park - Splash Park	Craig Thorpe	0	0	0	0	0	0	(20,590)	0	0
157	Gadebridge Park - Renovation of White Bridge	Craig Thorpe	250,000	209,426	0	459,426	0	459,426	1,945	380,000	(79,426)
158	Cupid Green Waste Site Renovation	Craig Thorpe	100,000	0	0	100,000	0	100,000	0	100,000	0
159	Cupid Green Welfare Facilities	Craig Thorpe	90,000	0	0	90,000	0	90,000	0	90,000	0
160	Fleet Replacement Programme	Craig Thorpe	1,122,328	1,715,643	0	2,837,971	0	2,837,971	60,519	2,837,971	0
161	Fleet Services Renew Plant & Equipment	Craig Thorpe	46,500	155,000	60,000	261,500	0	261,500	0	261,500	0
162	Fleet Service Management System Upgrade	Craig Thorpe	34,000	(22,000)	0	12,000	0	12,000	0	12,000	0
			1,688,828	2,071,183	60,000	3,820,011	0	3,820,011	74,434	3,740,585	(79,426)
Strategic Planning and Regeneration											
166	Maylands Phase 1 Improvements	Chris Taylor	0	0	0	0	0	0	(13,844)	0	0
167	Urban Park/Education Centre (Durrants Lakes)	Chris Taylor	80,000	54,015	0	134,015	0	134,015	0	134,015	0
168	Maylands Business Centre	Chris Taylor	0	0	0	0	0	0	(9,645)	0	0
169	Town Centre Access Improvements	Chris Taylor	565,000	74,280	0	639,280	0	639,280	0	639,280	0
170	The Bury - Conversion into Museum and Gallery	Chris Taylor	0	55,000	0	55,000	0	55,000	0	55,000	0
			645,000	183,295	0	828,295	0	828,295	(23,489)	828,295	0
Totals: Strategic Planning and Environment			2,333,828	2,254,478	60,000	4,648,306	0	4,648,306	50,945	4,568,880	(79,426)

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Agenda Item 7

Report for:	SPAE Overview & Scrutiny Committee
Date of meeting:	24 September 2019
PART:	1
If Part II, reason:	

Title of report:	Quarter 1 Performance 2019/20
Contact:	Councillor John Birnie, Portfolio Holder for Environmental Services Craig Thorpe, Group Manager, Environmental Services
Purpose of report:	1.To report on Quarter 1 performance
Recommendations	1.That the report be noted
Corporate objectives:	To provide a clean, safe and green environment
Implications:	<u>Financial</u> None as a result of this report
'Value For Money Implications'	<u>Value for Money</u> None as a result of this report.
Risk Implications	None as result of this report
Equalities Implications	N/A
Health and Safety Implications	None as a result of this report
Consultees:	Officers within Environmental Services
Background papers:	Corvu Report on Performance – Appendix 1 Waste Tonnages Appendix 2

<p>Historical background <i>(please give a brief background to this report to enable it to be considered in the right context).</i></p>	<p>This report has been produced to provide an update to Members on performance against key objectives and an overview of progress on a number of ongoing projects</p>
<p>Glossary of acronyms and any other abbreviations used in this report:</p>	<p>CSG – Clean, Safe and Green T's and W's – Trees and Woodlands</p>

Environmental Services Overview and Scrutiny Quarter 1 – Performance Review

Introduction

Environmental Services consists of the following:

Refuse and Recycling – Domestic and Commercial Waste Collections.

- Providing scheduled collections of waste and recycling materials from over 62,000 domestic properties and 800 commercial waste customers
- Collection of over 5000 “paid for” bulky collections per annum upon request
- **Waste Transfer Site – ISO 14001 compliant**
 - Storage and bulking of over 24,000 tonnes of recycling materials for onward processing
 - Separation, storage and disposal of hazardous waste including asbestos, dead animals, paints and flammables.
- **Clean, Safe and Green (CSG)**
 - Scheduled grass cutting on behalf of Herts County, Housing Landlord and on Dacorum owned land
 - Maintenance of hedges, shrub beds and some roundabouts
 - Maintenance of parks and open spaces including play equipment
 - Maintenance of sports pitches
 - Weed spraying
 - Clearance of fly tips
 - Removal of graffiti
 - Removal and disposal of road kill
 - Management of Trees on behalf of Herts County, Housing, Dacorum owned land, parks and open spaces and woodlands
 - Management of Rights of Way and countryside access

- **Educational Awareness**

- Initiating campaigns to promote the waste hierarchy through school talks and other initiatives. Also undertakes anti littering campaigns with local residents and businesses.

- **Fleet Management (Vehicle Repair Shop)**

- Servicing and maintenance of all the Councils fleet of vehicles to ensure legal compliance with Road Transport Law and effective running of front line services.

- **Resources**

- Recording and producing of key performance data such tonnages, reports from public and sickness figures which are shown as part of this report.

Service Updates

- **Waste Services Operations and Environmental Awareness Projects**

- Capital works to Waste Site commenced to ensure material quality and EA Compliance
- Flats Food Waste Project planning going well. Over one third of site visits have now been completed. All equipment procurement has been completed.
- Additional Garden Waste Service – had around 850 subscriptions already this year (we had 750 total last year so surpassed this despite the £5 increase)
- Schools have now been provided with additional recycling bins to increase their capacity for those that needed it. We will be doing a push on schools in the new academic year.
- Compost Giveaway successfully carried out where we also gave residents wildflower seeds too.
- Refill Hertfordshire scheme officially launched to encourage people to refill their reusable bottles on the go.

- **Clean, Safe and Green**

- Worked in coordination with Ringway litter picking the A5 while they cut the grass.
- Whilst Herts County Council contractor Ringway had traffic management in place on the A41 we sent 2 HGV sweepers to remove detritus
- Cut the grass and the hedges on the central reservation of the A414/Breakspear Way.
- Joint effort with the events committee on delivery of preparation/maintenance for Armed Forces day/ RAF parade.
- Continued work on establishing database of graffiti in the borough that notes DBC's responsibility to maintain

- Street nameplate survey completed with 34 identified to be replaced in this batch.

- **Parks, Open Spaces, Trees and Woodlands:**
 - 70,560 bedding plants, planted.
 - Splash Park proving very popular again this year.
 - 1 green flag park judged, two mystery shopped. Showed Green Flag Award judges around Bunkers Park and Chipperfield Common
 - D-day boards installed at Gadebridge Park, Boxmoor war memorial and Tring memorial garden.
 - Irrigation system switched on for bedding in walled garden!
 - Gadebridge park gym official opened by the Mayor.
 - With Friends of Bunkers Park – cleared vegetation from woodland paths, site entrances and gates / steps.
 - With Friends of Chipperfield Common – maintained access routes through the common and cleared litter from a plantation
 - Attended the Friends of the Nicky Line AGM

- **Fleet Services**
 - Building works have commenced in Vehicle Repair Shop: This will result in new reception area, DDA compliant WC facilities, stores area, newly dug pits and new equipment. In time this will enable Fleet Services to undertake MOT's in house and to potentially offer these services to third party.
 - Following many attempts to recruit to the vacant Vehicle Technician posts we have now recruited through a temporary agency. These posts have been supplement by the full time positions of Fleet Advisor and Stores Inventory Controller.

End

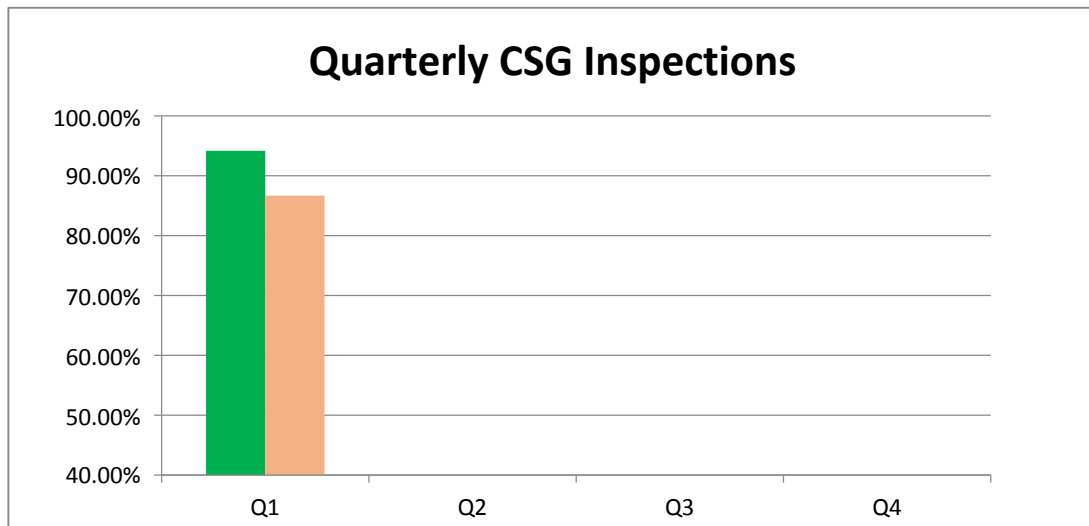
Quarterly Performance Report - by Group Manager			Reporting Period - June 2019		
Indicator Name	Indicator Owner	Updater & Secondary updater	Results Jun-19	Last Months Results Mar-19	Last Years Results Jun-18
Environmental Services					
Safe and Clean Environment - Maintain a clean and safe environment					
CSG01 - Percentage of dog fouling reports actioned within the set timescale of 7 days	Craig Thorpe	Shirley Hermitage Melanie Parr	100% 52/52 Target: 95	100% 70/70 Target: 95	100% 31/31 Target: 95
CSG01a - Number of dog fouling reports actioned within the set timescale of 7 days	Craig Thorpe	Shirley Hermitage Melanie Parr	52 Info Only	70 Info Only	31 Info Only
CSG02 - Percentage of fly tips collected within the set timescale of 7 days	Craig Thorpe	Shirley Hermitage Melanie Parr	96.23% 281/292 Target: 95	99.42% 345/347 Target: 95	94.32% 332/352 Target: 95
CSG02a - Number of fly tips collected within the set timescale of 7 days	Craig Thorpe	Shirley Hermitage Melanie Parr	281 Info Only	345 Info Only	332 Info Only
CSG04a - % of litter area inspections graded A or B - Litter	Craig Thorpe	Shirley Hermitage Melanie Parr	100% 120/120 Info Only	100% 120/120 Info Only	100% 120/120 Info Only
CSG05a - Number of Graffiti removed from Dacorum Structures within 7 days	Craig Thorpe	Shirley Hermitage Melanie Parr	33 Info Only	34 Info Only	27 Info Only
WR01a - Justified Missed collections (Excluding Assisted Collections)	Craig Thorpe	Shirley Hermitage Melanie Parr	587 Bins Target: 750	704 Bins Target: 750	897 Bins Target: 750
WR03 - Number of justified missed assisted collections	Craig Thorpe	Shirley Hermitage Melanie Parr	196 Collections Target: 120	78 Collections Target: 120	142 Collections Target: 120

WR05 - Dry recycling Collected	Craig Thorpe	Shirley Hermitage Melanie Parr	3456.47, Tonnes Target: 3600	3896.27, Tonnes Target: 3600	3575.63, Tonnes Target: 3600
WR06 - Total tonnage of garden waste collected	Craig Thorpe	Shirley Hermitage Melanie Parr	3700 Tonnes Info Only	952.49 Tonnes Target: 400	4162.4 Tonnes Target: 3600
WR07 - Tonnage of food waste.	Craig Thorpe	Shirley Hermitage Melanie Parr	1192.02 Tonnes Target: 1020	1276.35 Tonnes Target: 1020	1183.21 Tonnes Target: 1020
WR08 - % change in commercial waste customers in the quarter	Craig Thorpe	Shirley Hermitage Vacant	No Data Info Only	No Data Info Only	No Data Info Only

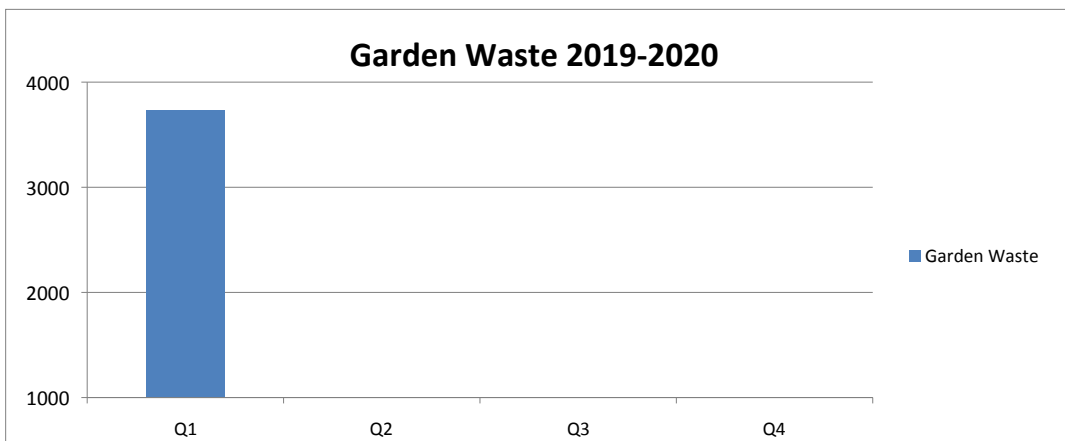
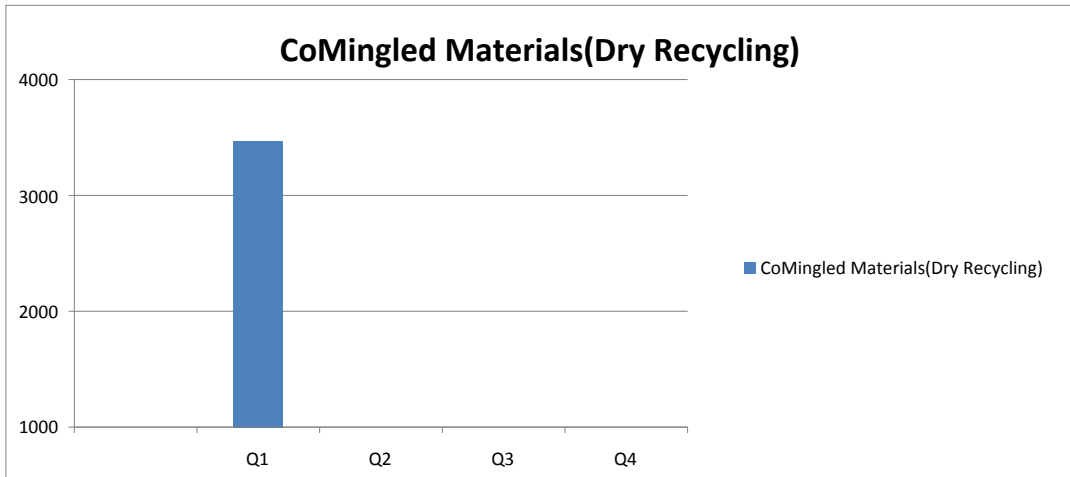
CSG Litter & Detritus Inspections 2019-20

Litter	Detritus	120 Inspections per quarter
Grade A+B	Grade A+B	
113	104	

	Q1	Q2	Q3	Q4
Litter	94.17%			
Detritus	86.67%			



DBC Outgoing Weights / Rocket Data					
2019-20	CoMingled Materials(Dry Recycling)		Food Waste		Garden Waste
Q1	3456.47	Q1	1167.75	Q1	3724.27
Q2		Q2		Q2	
Q3		Q3		Q3	
Q4		Q4		Q4	



Agenda Item 8



Agenda item: Q1- Performance Report for Environmental

Report for:	Strategic Planning and Environment Overview and Scrutiny Committee
Date of meeting:	24th September 2019
Part:	1
If Part II, reason:	

Title of report:	Q1- Performance Report for Environmental and Community Protection
Contact:	Julie Banks, Portfolio Holder for Community and Regulatory Services Author/Responsible Officer Emma Walker, Group Manager (Environmental and Community Protection) David Austin, Assistant Director (Neighbourhood Delivery)
Purpose of report:	To provide Members with the performance report for quarter 1 in relation to Environmental and Community Protection.
Recommendations	For Information only.
Corporate objectives:	Resources and Value For Money; Optimise Resources and Implement Best Practice.
Implications:	<u>Financial</u> None.
'Value for money' implications	<u>Value for money</u> Monitoring Performance supports the Council in achieving Value for Money for its citizens.
Risk implications	Risk Assessment completed for each service area as part of Service planning and reviewed quarterly. Key risks are recorded on the Council's Risk Register which has been Updated recently. The key risks relate to not achieving statutory targets and failing to protect the public/businesses from Environmental Health Risks : <ul style="list-style-type: none"> • If statutory targets are not achieved the service can be Taken over and managed by the Government. • Potentially the public & businesses put at risk • Legal action taken against the Council

	<ul style="list-style-type: none"> • Reputational damage to Council
Equality Impact Assessment	
Health and safety Implications	None
Consultees:	
Background papers:	Quarterly Performance Report – Quarter 1 (attached).
Historical background <i>(please give a brief background to this report to enable it to be considered in the right context).</i>	
Glossary of acronyms and any other abbreviations used in this report:	

1. Background

1.1 For the purpose of this report, 'Environmental and Community Protection' includes the following services:

- Environmental Health Team (Food Safety, Health and Safety, Statutory Nuisances, Contaminated Land, Drainage, Private Water Supplies, Infectious Diseases, Air Quality Management, High Hedges)
- Operations Team (Public Health, Pest Control, Dog Warden Services)
- Corporate Health, Safety and Resilience Team (Internal Health and Safety Advice, Emergency Planning and Business Continuity).
- Anti-Social Behaviour and Environmental Enforcement Team (ASB, Fly-Tipping, Abandoned Vehicles, Graffiti).

2. Environmental and Community Protection – Q1 Performance Indicators

2.1 In Q1 the KPI has been expanded to include A-D rated premises (previously A-C). This now includes all high risk food inspections, which is a better reflection of the team's proactive workload. This currently sits at 90%.

2.2 84.75% of Noise cases were closed within 60 days. The team have worked hard to ensure that the cases are dealt with as swiftly as possible.

- 2.3 83.65% of Food Premises are 4 or 5 rated in Dacorum, this shows the excellent compliance we achieve with Officers in the Food Team working with businesses to ensure high standards. It is the minority of food businesses that are non-compliant.
- 2.4 93.75% of Service requests are acknowledged within 3 working days.
- 2.5 76.6% of Fly-Tips were visited by an Enforcement Officer within 3 working days this is a huge increase on Q2. Officers have new ways of working and the database has been reconfigured to ensure this data is captured more easily.
- 2.6 96.55% of Development Control Consultations with Environmental and Community Protection have a formal response within 20 working days. Significant work has been put into responding to planning enquiries. The Environmental Health Team has carried out several training sessions with Development Management to assist both departments into smoother working relationships.
- 2.7 52 Enforcement Actions were taken by the Environmental Enforcement Team in Q1. This has been amended from the previous KPI to include all actions not just Fixed Penalty Notices.
- 2.8 45 accidents occurred associated with DBC work activities in Q1, which is a reduction of 7 accidents in the same period last year.
- 2.9 There were no accidents associated with DBC work activity were reported to the HSE in Q1 which is a decrease of 3 on the same time last year.

3. Environmental and Community Protection

- 3.1 16 Community Protection Warnings and One Community Protection Notice relating to a range of behaviours have been served across the Council. This is following on from a piece of work carried out by the Enforcement Group to look at extending the use of Community Protection Notices beyond the Anti-Social Behaviour Team. All teams within Environmental and Community Protection (with exception of the Corporate Health, Safety and Resilience Team) have used these to target specific problems in community that have historically been problematic to resolve. Including, but not limited to certain types of noise complaints, fly-tipping on private land, pest infestations and dog fouling on private land. The Enforcement Group drafted a protocol and arranged training for ECP, Planning enforcement, licensing and housing teams. The training was well received by officers and the Enforcement Group will be monitoring use of CPN's across the Council for consistency in approach. A pilot has been launched for Tenants and Leaseholders to serve Community Protections Notices to attempt to take a swifter approach to resolving lower level issues within the Councils housing stock.

3.2 Public Sector Equality Duty Training was attended by all enforcement teams to ensure that equality duties are assessed prior to enforcement decisions being made where the information is available.

3.3 Fixed Penalty Notice Training from Mallard Associates was provided for the wider Team, and Boxmoor Trust Staff.

4. Environmental Health Team

4.1 There have been further staffing changes in the Environmental Health Team, David Carr has been appointed on a permanent basis to Lead Scientific Officer. There are three officers employed on a pay per inspection basis in the Food, Health and Safety section, this has proved to save approximately £20K in temp costs although does limit the work that these officers can be expected to cover. Mark Dewey (Trainee Environmental Health Officer) has been promoted to Environmental Health Officer, he has to complete his professional exams, professional interview and Professional Practice Portfolio during his probation period.

4.2 Enforcement Action Update,

- Voluntary Closure of food premises, due to infestation of mice (Maylands Area).
- Health and Safety Prohibition Notice for use of Fork lift Trucks (Maylands Area).
- High Hedge remedial notice served on premises in Tring
- Appeal against CPN for noise, this was then dismissed by St Albans magistrates court
- Public Health Act 1936 Notice served for emptying of cesspit.
- Control of Pollution Act s61 Notice Served – pre-notification of construction activity at Tring Station
- 2 Interviews under caution (PACE) carried out. These are carried out where it is suspected an offence has been committed.
- Three S20 Health and Safety Request for information.
- S80 Abatement Notice for a house alarm repeatedly sounding

4.3 Tesco Stores pleaded guilty to breaching its duties under the Health and Safety at Work Act 1974 at Luton Magistrates' Court (Monday 11 March) after an investigation by our Environmental Health Officers. This was following an accident in the Jarmans store where a member of the public slipped on a wet floor. – Sentencing Hearing is due in Q4.

4.4 The Draft Air Quality Action plan has been approved by Cabinet, the Steering Group has been set up and Cllr Banks and Cllr Birnie sit on this group.

4.5 Local Authority Enforcement Monitoring System (LAEMS) return to the Food Standards Agency has now been completed, for the year 18/19. This details the enforcement activities of the service for the year. This requires a huge amount of detail and this was completed with the assistance of the ICT service.

4.6 LAE 1 (Local Authority Enforcement) return to the Health and Safety Executive for Health and Safety activities for the year 18/19 has been completed and returned.

4.7 The Food Officers have completed Imported Food Training in preparation for EU exit. This is a precautionary measure in the event of no deal and imported food check heading in land.

4. Corporate, Health, Safety and Resilience Team

4.1 The Terms of Reference for the Health and Safety Committee have been amended to include Resilience matters and the membership of the group has been reviewed to ensure that all areas of the organisation are included on the committee.

4.2 The emergency plan, contact directory and training has undergone a substantial reformat to improve clarity for those responding to an emergency and to ensure the plan is fit for purpose. This has been completed in partnership with Herts County Council Resilience Officers

4.3 Tracey Simmonds (Building Services) won the Staff Award for Health and Safety Champion. Tracey is an ideal candidate for H & S champion through her involvement in Legionella, Asbestos and fire compliance. She is a natural motivator, takes initiative and is the first to start safety conversations.

4.4 The team is providing Health and Safety Advice to our CCG partners in the building. This includes review of policies, advice on queries and potential provision of training.

4.5 Supported fire drill in the Forum. Debrief held afterwards to document learning outcomes. This was essential due to the new staff from the CCG in the building. We have used the feedback from the Forum fire drill to update the fire evacuation procedure.

4.6 Various Health, Safety and Resilience Policies, Procedures and Guidance are being reviewed including

- Violence and Aggression
- Bonfire
- H&S Policy Statement
- Legionella Management System
- DSE
- Emergency Duty Officer Guidance
- Emergency Plan
- Business Continuity Plan
- Service Level Business Continuity Plans
- Fire Evacuations Procedure for the Forum

- 4.7 The Team have been working with Waste Services and the Union to review all risk assessments, and implement the changes.
- 4.8 Lone working devices have been retendered and a new supplier has been awarded the contract. The new Sky-guard devices were be rolled out in Q4, online training is available and face to face training will also be available to those employees, who have been instructed to use a device by the device Group Manager. The Group Managers receive usage data monthly and the stats are reported to Health, Safety and Resilience Committee.

5. Operations Team


- 5.1 Preparations for the launch of the Dog PSPO were carried out in Q1 for the Launch in Q2. Signs were installed around all the play areas the website was updated and a social media campaign was launched and leaflets and posters produced. We have also been working in partnership with Boxmoor Trust their staff attended fixed penalty notice training to enable them to see what is involved, with a view to joint enforcement events on Boxmoor Trust Land.
- 5.2 20 Stray dogs were reported in Q1, including a Great Dane with 5 puppies. 14 were returned to the owners and 6 were rehomed.
- 5.3 Public Health and Animal Welfare Lead Officer, Sarah Lewis has been working with Licensing to carry out all the inspections of all the Licensed Animal Premises in the Borough following implementation of new regulations.
- 5.4 A Fixed Penalty Notice was issued for non-compliance with a CPN, This was for dog fouling in communal area of flats. The perpetrator has now rehomed the dog.
- 5.5 There have been 2 Filthy and Verminous Properties dealt with by the Team in Q1. The team carried out clearance in Church Street, Hemel Hempstead, there has been a charge put on the property. These cases are often very difficult to deal with, we work closely with Tennants and Leaseholders Department when the perpetrator is a Tennant and make referrals to MIND here appropriate for owner occupiers.
- 5.6 The team have assisted the RSPCA in a raid for puppy breeding and selling events.
- 5.7 The Dog Warden attended the Police Barn Meet to assist with Rural Police/Enforcement Issues.


6. Anti-Social Behaviour and Environmental Enforcement Team


- 6.1 The new Enforcement Officers (Gemma Reid and Paul Coats) attended police accreditation training.

- 6.2 Masons Road, Hemel Hempstead a Fixed Penalty Notice was served for non-compliance with a Community Protection Notice. This was for an overgrown garden and was paid in full.
- 6.3 Three ABC's (Acceptable Behaviour Contracts), One in Bekhamsted and Two in Adeyfield all for Nuisance Behaviour.
- 6.4 Operation Vortical was carried out on the 17th April, this involves stopping of vehicles carrying waste with the police. 18 Vehicles were checked, there were 6 that required waste carried licenses, 5 had valid ones the other was followed up. The police made several arrests, seized 5 vehicles that were not road worthy. A Clean-up day in Highfield was carried out on the 24th April, several Council Teams targeted the area to clean up the area and gather information for Council departments to actions and resolve.
- 6.5 9 FPN's for Fly Tipping served by Enforcement Officers in Q1. This is compared to an average across Hertfordshire's Fly-Tipping Group of 2.5 per authority across the 10 in Hertfordshire.
- 6.6 Enforcement Officers attended Illegal Encampment Training and also served Two S77 (1) Criminal and Public Order Act 1994 Notices for illegal encampments and worked closely with both the Police and Hertfordshire County Council's Welfare Officers.

OSC Report - Strategic Planning & Environment - Neighbourhood Delivery Jun-2019

Indicator Name	Results Jun-2019	Last Quarters Results Mar-19	Last Years Results Jun-18	RAG 	Comments	Actions
Dacorum Delivers - Performance excellence						
ECP09 - Percentage of high risk (A-D) food inspections/interventions achieved within the Quarter.	90.38% 94 / 104 Target: 95			0 1 0	No Comments	No Info
Safe and Clean Environment - Maintain a clean and safe environment						
ECP07 - Number of Environmental Enforcement Actions (PACE Interviews, Informal Letters, CPNs, FPN's, Simple Cautions and Prosecutions)	52 Info Only	No Data Info Only	No Data Info Only		No Comments	No Info
WR03 - Number of justified missed assisted collections	196 Collections Target: 120	78 Collections Target: 120	142 Collections Target: 120	2 1 1	Approver Comments: Currently having a problem with in cab technology. Looking to replace broken screens	No Info
WR01a - Justified Missed collections (Excluding Assisted Collections)	587 Bins Target: 750	704 Bins Target: 750	897 Bins Target: 750	1 0 3	Approver Comments: Within target	No Info
ECP05 - Percentage of Fly tips reported assessed by an Enforcement Officer within 3 working days	76.6% 576 / 752 Target: 0.9	80.19% 599 / 747 Target: 0.9	36.1% 335 / 928 Target: 0.9	1 0 3	No Comments	No Info

Indicator Name	Results Jun-2019	Last Quarters Results Mar-19	Last Years Results Jun-18	RAG 	Comments	Actions
ECP06 - Development Control Consultations to ECP with a first formal response within 20 days.	96.33% 105 / 109 Target: 0.9	92.78% 180 / 194 Target: 0.9	62.5% 110 / 176 Target: 0.9	0 0 4	No Comments	No Info
ECP01 - Percentage of Noise Nuisance cases closed within 60 days	84.75% 50 / 59 Target: 0.85	82.35% 42 / 51 Target: 0.85	88.33% 53 / 60 Target: 0.85	0 0 4	No Comments	No Info
ECP02 - Percentage of registered food premises that have a rating of 4 or 5.	83.65% 1335 / 1596 Target: 0.9	83.48% 1314 / 1574 Target: 0.9	85.56% 1310 / 1531 Target: 0.9	0 1 3	No Comments	No Info
ECP03 - Percentage of ECP Service Requests responded to within target.	93.73% 852 / 909 Target: 0.95	83.77% 671 / 801 Target: 0.95	75.06% 608 / 810 Target: 0.95	0 1 3	No Comments	No Info
WR08 - % change in commercial waste customers in the quarter	No Data Info Only	No Data Info Only	No Data Info Only		Approver Comments: Commercial waste officer has been off sick for last 8 weeks so information could not be collated	No Info
CSG04a - % of litter area inspections graded A or B - Litter	100% 120 / 120 Info Only	100% 120 / 120 Info Only	100% 120 / 120 Info Only		Approver Comments: Litter = 94.17% (Grade A & B) Detritus = 86.67% (Grade A & B)	No Info
CSG02 - Percentage of fly tips collected within the set timescale of 7 days	96.23% 281 / 292 Target: 95	99.42% 345 / 347 Target: 95	94.32% 332 / 352 Target: 95	0 0 4	Approver Comments: 11 reports over 7 days to complete of which 4 were passed to contractors for specialist removal.	No Info
CSG01 - Percentage of dog fouling reports actioned within the set timescale of 7 days	100% 52 / 52 Target: 95	100% 70 / 70 Target: 95	100% 31 / 31 Target: 95	0 0 4	Approver Comments: All completed within the set timescale.	No Info

Indicator Name	Results Jun-2019	Last Quarters Results Mar-19	Last Years Results Jun-18	RAG 	Comments	Actions
CSG01a - Number of dog fouling reports actioned within the set timescale of 7 days	52 Info Only	70 Info Only	31 Info Only		No Comments	No Info
CSG02a - Number of fly tips collected within the set timescale of 7 days	281 Info Only	345 Info Only	332 Info Only		No Comments	No Info
HS01 - All reported accidents/incidents (Including those required to be reported to the HSE)	45 Info Only	32 Info Only	52 Info Only		No Comments	No Info
WR06 - Total tonnage of garden waste collected	3700 Tonnes Info Only	952.49 Tonnes Target: 400	4162.4 Tonnes Target: 3600	2 0 1	Approver Comments: Requires target tonnage resetting	No Info
WR07 - Tonnage of food waste.	1192.02 Tonnes Target: 1020	1276.35 Tonnes Target: 1020	1183.21 Tonnes Target: 1020		No Comments	No Info
WR05 - Dry recycling Collected	3456.47, Tonnes Target: 3600	3896.27, Tonnes Target: 3600	3575.63, Tonnes Target: 3600	0 2 2	No Comments	No Info
HS02 - Accidents / incidents that are notifiable to the HSE under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013) This includes occupational diseases	0 Info Only	2 Info Only	3 Info Only		No Comments	No Info

Agenda Item 9



Report for:	Strategic Planning and Environment Overview and Scrutiny Committee
Date of meeting:	24 September 2019
Part:	1
If Part II, reason:	

Title of report:	Planning, Development and Regeneration Quarter 1 Performance Report 2019-20
Contact:	Cllr Graham Sutton, Portfolio Holder for Planning and Infrastructure Author/Responsible Officer: James Doe, Assistant Director – Planning, Development and Regeneration
Purpose of report:	To set out the performance outturn for the service for Quarter 1 of 2019-20
Recommendations	That the report is noted.
Corporate objectives:	All Corporate Objectives are relevant with this annual review of service performance.
Implications:	<u>Financial</u> None arising from decisions on this report though the financial indicators for Planning fees and Local Land Charges report an under recovery of income against target levels.
'Value for money' implications	<u>Value for money</u> None arising from this report.
Risk implications	Risk register currently under review.
Community Impact Assessment	Not applicable for this report.
Health and safety Implications	Not applicable for this report.

Consultees:	Mark Gaynor, Corporate Director Housing and Regeneration Chris Taylor, Group Manager Strategic Planning and Regeneration Sara Whelan, Group Manager Development Management and Planning
Background papers:	Performance report (appendix 1)
Glossary of acronyms and any other abbreviations used in this report:	None.

Executive Summary

1. This report presents the performance outturn for the Planning, Development and Regeneration service for the first quarter of the business year 2019-20. The full performance report is at Appendix 1.
2. Of 18 indicators, six are running at green; four at red, three at amber and four are for information only.

Key Issues

3. The main exceptions to good performance are in the areas of income for Planning fees and Land Charges. This report will also focus on a significant rise in the planning enforcement workload and rise in the number of planning appeals lodged.

Income

4. Planning fees income (FIN 16). Income received from statutory planning fees was just over £209k in Q1, but nearly £80k short of the target for the quarter of just under £289k.
5. The service has modelled projected income for the rest of the financial year, which can be heavily influenced by the receipt of major planning applications which attract substantially higher fees. Taking into account non-statutory fee income in the form of fees for pre-application advice and Planning Performance Agreements, and expected major applications over the course of the year, income is expected to exceed the annual target, potentially by £75k.
6. In particular, the service has recently concluded a Planning Performance Agreement (PPA) with the applicant in respect of the first phase of the Hemel Garden Communities development at East Hemel Hempstead, which falls mainly within St Albans District. The value of this is £10k per month, initially up to March 2020 when the planning application is expected to be submitted.

7. There is a degree of market uncertainty at the present time, yet the pressure for new development and growth remains strong in the long term. Given the long lead-in times to commencing major development, many developers will continue to prepare schemes to clear the regulatory planning and other processes. The trend of application activity, and fee income, is however being monitored closely by the service, in liaison with the Finance team. Members will note from the performance report at Appendix 1 that the actual volume of applications received this quarter is slightly up on those submitted in Q1 of last year (ref DMP02).
8. Land Charges Income (FIN17). The continuing slowdown in the property is affecting the volume of search requests, and therefore income, from property searches requested by solicitors and conveyancers which are dealt with by the service. In recognition of this decline, the target income for the service was reduced for the current financial year. In Q1, the income of just over £49k was around £8k short of the quarter's projected target of just below £58k.

Planning Enforcement

9. Planning Enforcement cases visited (PE01-03). Overall, performance in the enforcement service is strong, with all three indicators showing over 90% of cases visited within the target times as set out in the Council's Local Enforcement Plan.
10. Performance is slightly down from last year, but it is important to note that the caseload has risen by 10% with 150 cases in Q1 this year as opposed to last
11. Members will note that the Local Enforcement Plan is currently under review and this was the subject of a briefing to Members of the Development Management Committee on 16 September 2019.

Planning Appeals

12. Planning appeals dismissed (DMP30). This indicator is running at Amber, with 66% of appeals dismissed by Planning Inspectors, against the Council's target of 70%. Performance here has dropped from Q1 in 2018/19 when the outcome was 83% of appeals dismissed, and in other words, won by the Council in its defence of decisions to refuse planning applications.
13. Q2 saw a rise in the number of appeals decided by the Planning Inspectorate. 15 cases were decided by Inspectors in Q1, compared to only 6 in the same period last year. There number of appeals lodged with the Inspectorate is only slightly up on the position last year, with an additional three submitted.
14. The Council's performance in defending appeals against applications it decides to refuse has to be monitored particularly closely, as the Secretary of State has the power to designate under-performing authorities. The sanction is that applicants will have the ability to apply directly to the Planning Inspectorate for planning permission, thus bypassing the Council and local control of decisions. Criteria published by the Government in November 2018 (see link below) sets the intervention level of 10% of the appeals in an authority's area against the total number of applications determined being overturned over a two-year period.

15. The first assessment period by MHCLG was between April 2016 and March 2018, and Dacorum's performance was very strong, with no appeals overturned for major development, and only 0.6% for non-major development. Out of the ten Hertfordshire local planning authorities, Dacorum had the best performance along with Three Rivers, Broxbourne and Stevenage for majors and came second only to Stevenage for non-major appeal performance
16. The next assessment period is from April 2017 to March 2019 and the publication of data by MHCLG is awaited.
17. For reference, the Government's criteria for designation of local planning authorities, *Improving Planning Performance*,
18. can be found at the following link. The Committee should note that there are intervention thresholds for poor performance on the speed of decision making for both major and non-major development. On the last assessment made over the two years to March 2018, Dacorum's performance was substantially above the designation criteria, but, as with appeal performance, this is an area to be monitored closely.
https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/760040/Improving_planning_performance.pdf


Building Control

19. Members will recall from the meeting of the Committee in June that the Council intends to transfer its Local Authority Building Control functions to Hertfordshire Building Control Ltd., which was set up in 2016 by seven of the other districts and boroughs in the County. Cabinet, at its meeting on 10 September approved the transfer of the services and the Council becoming the 8th owner of Hertfordshire Building Control Ltd., with Full Council recommended to ratify this at its meeting on 19 September.
20. Dacorum is set to join HBC on 1 October 2019. From then, performance of the services will become the responsibility of HBC. The reports to Cabinet and Council seek approval of Officer representation on HBC at shareholder, Director and Operational levels. This Committee requested in June that it be kept informed of progress and performance by HBC at future meetings, and arrangements will be made with HBC to do this.

OSC Report - Strategic Planning & Environment - Planning, Development and Regeneration Jun-2019

Indicator Name	Results Jun-2019	Last Quarters Results Mar-19	Last Years Results Jun-18	RAG	Comments	Actions
Dacorum Delivers - Efficiencies						
DMP05 - Percentage of minor applications determined within 8 weeks	79.8% 79 / 99 Target: 70	73.61% 53 / 72 Target: 65	76.92% 60 / 78 Target: 65	0 0 4	No Comments Approver Comments: good result	No Info
DMP06 - Percentage of other applications determined within 8 weeks	85.81% 248 / 289 Target: 80	89.9% 187 / 208 Target: 80	90.14% 256 / 284 Target: 80	0 0 4	No Comments Approver Comments: Good result	No Info
FIN15 - Building Control Income ytd actual against profiled budget	£148821 Target: 149295	£554696 Target: 597110	£135069 Target: 149277.5	3 1 0	Approver Comments: Income for Quarter marginally below target. Service is being proactive in winning new work. There is market cautiousness at the moment so this needs monitoring closely.	Service to continue to seek new partners for plan checking and winning new applications, with close monitoring over income levels week to week.
FIN16 - Planning Fees ytd actual against profiled budget	£209438 Target: 288500	£1439308 Target: 1043580	£358660 Target: 260895	1 0 3	Approver Comments: Forward projection of major fee income carried out which, market conditions notwithstanding, ought to correct early downturn in Q1.	Forward fee income projection to be kept up to date and monitored.
FIN17 - Search Fees ytd actual against profiled budget	£49297 Target: 57750	£209166 Target: 291000	£58661 Target: 72750	4 0 0	Approver Comments: Lack of housing market activity has led to the decline in income.	No Info
Dacorum Delivers - Performance excellence						

Indicator Name	Results Jun-2019	Last Quarters Results Mar-19	Last Years Results Jun-18	RAG	Comments	Actions
LC04 - Average time taken to process an official Local Land Charges search	6.95 Days Target: 10	5.25 Days Target: 10	8.25 Days Target: 10	0 0 4	Updater Comments: The turnaround is on target. It has increased as we have had more searches and Annual Leave during the Quarter. Approver Comments: Noted	No Info
DMP08 - Percentage of planning applications validated within 3 working days	80% 564 / 706 Target: 70	72% 459 / 639 Target: 70	96% 686 / 716 Target: 70	0 0 4	Updater Comments: Good performance Approver Comments: Good result	No Info
PE01 - Percentage of priority 1 enforcement cases visited within 1 working day	100% 4 / 4 Target: 100	83.33% 5 / 6 Target: 100	100% 1 / 1 Target: 100	1 0 3	No Comments No Comments	No Info
PE02 - Percentage of priority 2 enforcement cases visited within 10 working days	90.2% 46 / 51 Info Only	89.1% 41 / 46 Target: 100	91.7% 77 / 84 Info Only	1 0 0	No Comments No Comments	No Info
PE03 - Percentage of priority 3 enforcement cases visited within 15 working days	98.9% 94 / 95 Target: 100	93.8% 76 / 81 Target: 100	98% 50 / 51 Target: 100	0 2 2	No Comments No Comments	No Info
DMP30 - Appeals dismissed	66.67% 10 / 15 Target: 70	71.43% 10 / 14 Target: 70	83.33% 5 / 6 Target: 70	0 2 2	Updater Comments: 5 of the allowed appeals were committee overturns Approver Comments: noted	No Info
BC01 - Percentage of Building Control Applications determined within 2 months	85% 102 / 120 Target: 100	92.86% 104 / 112 Target: 100	100% 242 / 242 Target: 100	3 1 0	Updater Comments: The computer system does not allow for decision updating Approver Comments: Still putting through old cases	No Info
DMP07 - Percentage of planning applications refused	6.38% 46 / 721 Target: 10	7.69% 35 / 455 Target: 10	6.6% 31 / 470 Target: 10	0 0 4	No Comments Approver Comments: noted	No Info

Indicator Name	Results Jun-2019	Last Quarters Results Mar-19	Last Years Results Jun-18	RAG 	Comments	Actions
DMP03 - Percentage of planning application refusals appealed against	50% 23 / 46 Target: 35			1 0 0	Updater Comments: The figure is not an accurate reflection of percentage of appeals lodged against refusals since those lodged may well be against refusals from previous quarter. Approver Comments: noted that appeals recieved and decided do not fall in each quarter	No Info
DMP04 - Percentage of major applications determined within 13 weeks (YTD)	55.56% 5 / 9 Target: 60	63.64% 7 / 11 Target: 60	100% 4 / 4 Target: 60	0 1 3	Updater Comments: Target missed. 4 of those within target were subject to an extension of time agreement. Approver Comments: noted EoT used	No Info
Dacorum Delivers - Value for money						
SPR20 - Level of CIL receipts	388339 Info Only	487631 Info Only	359454 Info Only		No Comments	No Info
Regeneration - Deliver a Regeneration Plan for Dacorum						
DMP02 - Number of planning applications received	694 Applications Info Only	609 Applications Info Only	670 Applications Info Only		Updater Comments: noted a slight drop in applciations Approver Comments: noted slight drop in apps	No Info
SPR05 - Number of new homes completed	82 Homes Info Only	129 Homes Info Only	97 Homes Info Only		No Comments	No Info

Strategic Planning and Environment Overview & Scrutiny Committee: Work Programme 2019-2020

Scrutiny making a positive difference: Member led and independent, Overview & Scrutiny Committee promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.

Meeting Date	Report Deadline	Items	Contact Details	Background information
24 Sept 19	16 sept 19	Budget Monitoring Q1	Group Manager for Financial Services Fiona.jump@dacorum.gov.uk Assistant Director for Finance and Resources Nigel.howcutt@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Environmental Services Q1 Performance Report	Group Manager for Environmental Services craig.thorpe@dacorum.gov.uk Assistant Director for Neighbourhood Delivery david.austin@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Community Protection Q1 Performance Report	Group Manager for Environmental and Community Protection Emma.walker@dacorum.gov.uk Assistant Director for Neighbourhood Delivery david.austin@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Planning, Development and Regeneration Q1 Performance Report	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
29 Oct 19	21 Oct 19	Economic Development Update	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	
		Joint South West Herts plan	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	
		The Bury Museum	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	
		Planning Performance Agreement Service	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	
19 Nov 19	11 th Nov 19	Budget Monitoring Q2	Group Manager for Financial Services Fiona.jump@dacorum.gov.uk Assistant Director for Finance and Resources Nigel.howcutt@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>

		Environmental Services Q2 Performance Report	Group Manager for Environmental Services craig.thorpe@dacorum.gov.uk Assistant Director for Neighbourhood Delivery david.austin@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Environmental and Community Protection Q2 Performance Report	Group Manager for Environmental and Community Protection Emma.walker@dacorum.gov.uk Assistant Director for Neighbourhood Delivery david.austin@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Planning, Development and Regeneration Q2 Performance Report	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Health and Safety	Assistant Director for Neighbourhood Delivery david.austin@dacorum.gov.uk	<i>To update and seek views on progress relating to Health and Safety including new policies.</i>
		Commercial Waste	Group Manager for Environmental Services craig.thorpe@dacorum.gov.uk	<i>To update and seek views on the operation of the commercial waste service including further opportunities for recycling.</i>
3 Dec 19	25 Nov 19	***** Joint Budget 2019-2020 <i>Ideally no further items to be added</i> *****		
28 Jan 20	20 Jan 20	Draft Local Plan	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	
		Hemel Garden Town	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	
4 Feb 20	27 Jan 20	***** Joint Budget 2020-2021 <i>Ideally no further items to be added</i> *****		

17 March 20	09 March 20	Budget Monitoring Q3	Group Manager for Financial Services Fiona.jump@dacorum.gov.uk Assistant Director for Finance and Resources Nigel.howcutt@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Environmental Services Q3 Performance Report	Group Manager for Environmental Services craig.thorpe@dacorum.gov.uk Assistant Director for Neighbourhood Delivery david.austin@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Environmental and Community Protection Q3 Performance Report	Group Manager for Environmental and Community Protection Emma.walker@dacorum.gov.uk Assistant Director for Neighbourhood Delivery david.austin@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Planning, Development and Regeneration Q3 Performance Report	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	<i>To review and scrutinise quarterly performance</i>
		Local Enforcement Plan	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	
		Management of Developer Contributions	Assistant Director for Planning, Development & Regeneration james.doe@dacorum.gov.uk	
		Environmental Services Annual Review	Group Manager for Environmental Services craig.thorpe@dacorum.gov.uk	<i>To provide Committee with an update on initiatives in this area.</i>
		Environmental Enforcement	Group Manager for Environmental and Community Protection Emma.walker@dacorum.gov.uk	<i>To seek views on progress relating to environmental enforcement including flytipping.</i>

Future items:

- Local Plan
- Water Gardens post project review (part 1 and 2) James Doe
- Building Control (Part 2)
- Joint South West Herts plan
- Tree Policy and Implementation