



Public Document Pack
**MEMBER DEVELOPMENT STEERING
GROUP
AGENDA**

**WEDNESDAY 6 JUNE 2018 AT 7.30 PM
CONFERENCE ROOM 2 - THE FORUM**

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillors G Adshead, Banks, Conway, Douris, Hicks, Howard and Taylor

SUPPLEMENTARY REPORTS

Agenda Item 4 - MDSG Work Programme 2018-19 (Pages 2 - 3)

Agenda Item 5 - Annual Training Report 2018-19 (Pages 4 - 6)

Member Development Steering Group Work Programme 2018/19

Meeting Date	Item
Wednesday 6 June 2018	<ol style="list-style-type: none"> 1. Quarterly Budget Update 2. MDSG work Programme 3. Annual Training Report 4. Member Development Programme 5. Evaluation feedback from previous development sessions
Wednesday 3 October 2018	<ol style="list-style-type: none"> 1. Member Development Programme 2. Quarterly Budget Update 3. Evaluation feedback from previous development sessions 4. MDSG work Programme 5. Induction 2019
Wednesday 5 December 2018	<ol style="list-style-type: none"> 1. Member Development Programme 2. Quarterly Budget Update 3. Evaluation feedback from previous development sessions 4. MDSG work Programme 5. Induction 2019
Wednesday 13 March 2019	<ol style="list-style-type: none"> 1. Member Development Programme 2. Quarterly Budget Update 3. Evaluation feedback from previous development sessions 4. MDSG work Programme 5. Induction 2019

Agenda Item 5a



Report for:	Member Development Steering Group
Date of meeting:	06 June 2018
PART:	1
Title of report:	Annual Member Training Report 2017-18
Contact:	C O'Neil Corporate Support Team Leader
Purpose of report:	(1) To provide an update on Member Training for 2017/18 (2) To illustrate the ongoing commitment to delivering Member Development
Recommendations	(1) To comment on and note the report.

1. Background

- 1.1 Dacorum Borough Council (DBC) has always strived to provide training for its elected members. An annual development programme has been produced and delivered.
- 1.2 The Member Development Steering Group (MDSG), continues to meet quarterly and leads Member Development at the Council. It is supported by the Democratic Services Team.

2. Member Development Training Programme

- 2.1 The following development opportunities were provided between June 2017 and May 2018:

Date	Training	Attendance
21 June 2017	Modern Slavery	3
6 July 2017	Parking Standards	14

11 July 2017	ICT/ipad Training	3
12 July 2017	Audit Committee Members	3
17 July 2017	Scrutiny Training	8
20 July 2017	Modern Slavery	11
7 September 2017	Health & Safety – Members	15
19 October 2017	Budget Process	13
1 November 2017	Emergency Plan	13
25 January 2018	Provision of Health Care in Dacorum	17
8 February 2018	Herts Transport Plan - <u>Postponed</u>	n/a
28 February 2018	Staying Safe & Managing Challenging Situations	7
13 March 2018	Housing Allocations Policy	17
22 March 2018	GDPR Training	14
19 April 2018	Presentation Skills & Public Speaking	3
26 April 2018	Private Sector Housing in Dacorum	15

2.2 You will see from the list above that some courses are arranged for members to have a 1:1 or for small groups to have a briefing with relevant officers; this year included Audit Committee Members and Scrutiny training.

2.3 Members are asked each year as to what areas they would like to see included in the annual training programme. This will ensure a Member focused training programme and one which responds to their needs. As previously mentioned, this year this is coordinated by the MDSG.

2.4 When the priorities have been agreed by the MDSG, officers will arrange courses and 1:1's for 2018/19 training programme.

3. Member Development Budget

3.1 The 2017/18 budget was £9,190, this was not fully utilised.