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**MEMBER DEVELOPMENT STEERING
GROUP
AGENDA**

WEDNESDAY 30 NOVEMBER 2022 AT 7.30 PM

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Councillors Barry, Bhinder, Douris (Chairman), Freedman, Griffiths and Silwal

AGENDA

- 7. NEW MEMBER INDUCTION PROGRAMME (Page 2)**

Agenda Item 7

New Member Induction (x2 sessions – Friday 12th & Monday 15th May 2023)

Content;

- a. SLT introduction & presentations
- b. Code of Conduct for Members
- c. Lunch & service marketplace
- d. Coach tour;
Cupid Green/CCTV?
Housing Development?
Old Town Hall/BID?
Cemeteries?
- e. ICT equipment & ID badge issue

Member Development Programme 2022/23;

The following courses are for consideration post new member induction. Priority should be given to Urgent & Mandatory Training. Service briefing sessions are a very useful way to bring Member up to speed on key workstreams. Non mandatory courses can follow from year 2

Urgent courses;

- Licensing *specific to Licensing committee members*
- DMC *specific to DMC members*

Mandatory courses;

- Equality, Diversity & Inclusion
- Social Media
- Safeguarding
- Council finances/budget setting
- Constitution & Code of Conduct
- GDPR and FOI
- Personal safety for Members

Service briefing sessions;

- Housing – Compliance (including Building Safety)
- Housing – Homelessness
- Housing– Allocations
- Planning
- Hemel Town Centre
- Commercial
- ICT & meetings – How to use ModernGov/microphones & electronic voting

Non mandatory courses;

- Chairing skills
- Emergency planning awareness
- Community Leadership
- Questioning Skills for Scrutiny
- Major contract and project management scrutiny