



Strategic Planning & Environment

Overview & Scrutiny

Agenda

WEDNESDAY 12 OCTOBER 2022 AT 7.30 PM

Conference Room 1 - The Forum

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Membership

Councillor Beauchamp
Councillor England
Councillor Foster
Councillor Harden (Chairman)
Councillor P Hearn
Councillor Riddick
Councillor Rogers (Vice-Chairman)

Councillor Stevens
Councillor R Sutton
Councillor Taylor
Councillor Timmis
Councillor Wilkie
Councillor C Wyatt-Lowe



For further information, please contact Corporate and Democratic Support or 01442 228209

AGENDA

- 12. SUPPLEMENT - PSPO ANNUAL REVIEW (Pages 2 - 19)**



Overview and Scrutiny Committee

Report for:	Overview and Scrutiny Committee
Title of report:	PSPO and littering pilot contract review
Date:	12 th October 2022
Report on behalf of:	Councillor Julie Banks, Portfolio Holder for Communities
Part:	I
If Part II, reason:	N/A
Appendices:	Pilot Contract - Community Impact Assessment In house set up and running costs
Background papers:	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Call-In.pdf </div> <div style="text-align: center;">  SPAЕ PSPO Enforcement.pdf </div> </div>
Glossary of acronyms and any other abbreviations used in this report:	<p>EEO – Environmental Enforcement Officer</p> <p>FPN – Fixed Penalty Notice</p> <p>PSPO – Public Space Protection Order</p> <p>DE – District Enforcement Ltd</p>

Report Author / Responsible Officer

Emma Walker – Head of Service Regulatory Services.



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Corporate Priorities	A clean, safe and enjoyable environment Ensuring efficient, effective and modern service delivery
Wards affected	All wards
Purpose of the report:	<ol style="list-style-type: none"> 1. The purpose of this report is to give members a general summary of the performance and work carried out by District Enforcement Ltd in relation to the PSPOs & littering during the 12 month pilot contract. 2. To give recommendations in relation to extending or entering into a longer term contract for enforcing against littering and our PSPOs or otherwise.
Recommendation to the decision makers:	<ol style="list-style-type: none"> 1. Consider and approve a decision to enter into a longer term contract with a private contractor to facilitate the enforcement of our PSPOs and littering offences. 2. Such a contract would allow a continuation of direct action against low level anti-social behaviour, with the benefit of being able to offer a sustainable visual deterrent and ability to issue fixed penalty notices for breaches and offences borough wide.
Period for post policy/project review:	N/A

1 Introduction/Background:

- 1.1 During 2021/22 the Council's Environmental Enforcement Team dealt with over 3140 reported environmental crime issues. This included 1587 fly-tipping reports, 1553 abandoned vehicles and other investigations such as commercial waste issues and illegal disposal by burning. Current resources comprise of a Lead Officer, 1.83 Full Time Environmental Enforcement Officers (EEO's) and 1 temporary member of staff to deal with reported environmental enforcement activities. This does not allow for any proactive patrols for low level enviro-crime such as litter and dog fouling offences which are some of the primary causes of customer complaints to the Council.
- 1.2 The council is empowered under the Environmental Protection Act 1990 (and associated legislation) to deal with low level environmental crime quickly and effectively through the issue of Fixed Penalty Notices

(FPN's). The issue of FPN's can act as a deterrent and have a positive effect on anti-social behaviours thus reducing the demand on council's services.

- 1.3 The delivery of environmental services and issuing of FPN's by external providers is a service that many councils are procuring externally as a cost effective way of delivering the service. There are a number of councils undertaking similar trials and delivering long term services across the country using external providers.
- 1.4 Dacorum advertised in liaison with procurement April 2021 the potential for offering a contract for the delivery of Environment Enforcement Activities for a trial period of 12months with the potential to extend for up to a further 48 months.
- 1.5 The contract was advertised with specific clauses to ensure that there was minimal financial risk to the authority, no enforcement targets and to be flexible with the activities enforced to be determined by Dacorum.
- 1.6 Following a procurement exercise, on 1st November 2021 a twelve month trial was established with District Enforcement to undertake low level environmental enforcement and issue Fixed Penalty Notices (FPN's) for predominantly littering, and Public Space Protection Order enforcement including borough-wide dog control, town centre prohibitions and restrictions on alcohol consumption.

2 Review of 12 month pilot:

* note there is only 10 months pilot data included (Nov 21 – Aug 22) due to the deadline of this report.

2.1 Fixed Penalty Notices

A total of 3159 FPNs have been issued, of which 3149 issued successfully (10 cancelled at source by District Enforcement).

Of which 2321 have been paid, 643 have been cancelled or written off after issuance and 195 remain unpaid.

Of the 195 unpaid FPNs, 153 have been processed through Court with 42 cases currently being processed by Legal Services and Regulatory Services and they will be heard over the up and coming SJP court sessions.

All concluded non-payment cases to date that have been heard before the single justice procedure (SJP) at Court or gone to trial, have been found guilty.

For a breakdown of FPNs please see appendix 2

2.2 Breakdown of Single Justice Procedure (SJP) & trial prosecutions, fines and costs awarded

All non-paid FPNs with no representations made or upheld, have been referred to Regulatory Services (RS) where they have been checked against the evidential and public interest tests by a minimum of two Council Officers. The cases meeting threshold were instructed to Legal Services to process through the single justice procedure. The single justice procedure applies to cases involving adults charged with summary-only non-imprisonable offences. It allows cases to be dealt with by a single magistrate on the basis of the papers alone without either party having to attend court for a hearing. 129 cases have been found guilty for littering and 24 for Breach of PSPOs. Total fines are £22,141.00 details in appendix 3.

2.3 Breakdown of Challenges & representations

In line with the established contract protocol, representations made to District Enforcement in cases where an individual has an issue with the conduct of the Enforcement Officer, or would like to express their reasons as to why a FPN should not have been issued. Representations can be referred to the Council if not satisfactorily resolved for a final decision.

Total Representations made to DE	414
Number accepted	106
Number declined	308

General reasons for acceptance;

- 1) *Medical representations (mental health or medical reason for behaviour)*
- 2) *Did not walk away or leave the litter*
- 3) *Underage*
- 4) *Officer conduct.*

General reasons for Declines;

- 1) *Did not know it was an offence*
- 2) *No signs*
- 3) *Not enough Bins*
- 4) *Complaint about officer's conduct*
- 5) *I picked it up and put it in the bin (after the officer approached)*

Number of referrals to DBC 1 (declined – unsubstantiated allegation of harassment)

2.4 Education, targeted operations and engagement carried out;

A public awareness and educational campaign was run prior to the commencement of the pilot starting through our communications team and educational patrols around the borough. Regular communications have been released throughout the pilot to reinforce various key messages to members of the public through the general media, social media platforms as well as leaflet drops and slides shown on the Hemel Hempstead town centre screen.

District Enforcement have produced an environmental educational package for delivery to primary school children which has assisted and complimented the educational activity carried out by the Council's Environmental Awareness Team. District Enforcement are also working on another package which will be aimed at the lower secondary school age where we do have a link between secondary school pupils and littering at nearby newsagents and shops. This should be ready for delivery from October 2022.

District Enforcement have been active in all wards engaging with members of the public, delivering leaflets to residents, meeting with residents to discuss their concerns and handing out dog poo bags and stubby pouches. District Enforcement joined up with the Environmental Awareness Team and took part in the Great British Spring Clean. The team litter picked a large stretch of The Nickey Line and managed to collect 22 bags of rubbish (10 recycling & 12 refuse).

District Enforcement targeted our most popular sports fields & pitches at weekends in March due to reports of associated littering being left after fixtures. They attended areas in Hemel Hempstead, Berkhamsted & Tring. Although no FPN's were issued, they engaged with clubs, teams and spectators and

provided the public with leaflets, dog bags, and stubby pouches. They also posted leaflets to the surrounding houses to make the public aware that have been in that area.

District Enforcement have been working closely with Boxmoor Trust who have asked for assistance during the pilot in dealing with issues of littering, dog fouling, dog control and dogs worrying livestock. Upon request, DE have regularly patrolled these open spaces and engaged with dog walkers advising on responsible dog control and challenging irresponsible owners and behaviour.

Other activities include delivering educational packages to a number of our secondary schools, targeted activities at our parks and open spaces in the summer to promote responsible use of these spaces and to spend time in our rural wards to engage with members of the public and patrol for offences in our smaller villages and communities. Over the next couple of months DE have also planned to hold an educational stall at Berkhamsted Market and a Good Citizen Prize Draw.

2.5 Contract income share and payment rate achieved

Total received which is a 22% share of all paid FPNs: £37, 272

Q1 (Nov-Jan): £14,774.40

Q2 (Feb-Apr): £11,104

Q3 (May-Jul): £11,393.60

Q4 (Aug-Oct): not included

FPN payment rate = 73%

2.6 Partner and stake holder testimony and input;

Neighbourhood Inspector Jeff Scott, Hertfordshire Constabulary

“Impressions of the District Enforcement team are generally positive and I believe they contribute to the feeling of safety particularly in the Town Centre.

Police do not necessarily have full visibility of matters outside of that location so I will focus on the impact that we can see. There has been a definite reduction in the number of people that we see cycling and littering in the town. It has reduced demand on both your direct resources and those of the police.

I am therefore fully supportive of the work they are doing.

They also assisted us in finding an outstanding wanted person in the town centre that they had spotted.

Our officers have expressed concerns about the lack of signage in the town both about the cycling and the littering. It was mentioned that there is nothing saying that cigarette butts would be treated as litter. Another case was described where someone feeding bread to ducks was fined for littering but there was no signage to say that you could not feed the ducks.

Whilst I am personally fully supportive of actions taken, my officers expressed concern about lack of discretion and we have been called upon to assist in some marginal cases where officers thought that discretion should have been used. Examples quoted were someone who claimed they were on their way to Wilkos to purchase dog bags but was still fined and a person asked to pick up a cigarette butt, which they did but was still given a fine.

My view is that people should know not to leave their dirty cigarette butts and litter laying around and it should not have become normalised. I am glad to see that we are finally doing something about it. Why would they consider that doing so is acceptable?

We do however need to publicise that is unacceptable through media and other engagement because my officers otherwise do not agree with me and think that a warning should suffice in some of the marginal

cases particularly for first offence. It is recognised however by the same officers that there may be no mechanism to measure how many times an individual has been spoken to and they weren't aware that scheme was self-funding.

Overall we would all be keen for this work to continue please."

Rob Cassidy, Parks & Open Spaces Officer, Dacorum Borough Council

"District enforcement from a parks perspective have been a bit of a God send. They have helped out at the Watergardens with street drinkers during the day. This was becoming an issue again. The enforcement team helped us massively with tackling this issue, moving them on and taking alcohol from them. In Gadebridge Park they have taken on the main issues we have with dog owners, ensuring that they don't let their dogs in the play area. The team are great at communicating with our staff and are happy to help whenever they can. The only negative thing I have to say is that there aren't enough of them!"

Gail Buckland, Bid Manager, Hemel Hempstead Town Centre

"Due to various issues that had been reported relating to behaviours detailed in the PSPO for Hemel Hempstead Town Centre we were keen to support the introduction of PSPO Enforcement Officers. Since their introduction the team has made a clear difference in the Town Centre. There has been a massive decline in reports received from businesses by the BID about cycling through the town which had been causing a great deal of frustration for many due to the risk to visitor's safety.

We had been seeing a group of people that spent most days drinking in the town centre near the public toilets. Not only were the toilets misused terribly, when they were closed, there were many instances where defecating and urinating was happening behind these. The team have done a sterling job at also managing this as a priority and again reports of these problems have practically diminished.

The team have been professional and supportive and are a fantastic addition ensuring that Hemel Hempstead Town Centre is a safe, welcoming and friendly place to live work and visit."

Chris Conley, Senior Supervisor Clean, Safe & Green, Dacorum Borough Council

"- Ongoing littering is an issue across the Borough which is very hard to manage whilst also affecting the local wildlife. Having that ability to identify these areas to the district team and then seeing the results of a cleaner environment is an asset to the services and also helping protect the local wildlife."

Peter Ablett, Chair Estates Committee, Boxmoor Trust

"The Boxmoor Trust, with its 500 acres of pasture, woodland and footpaths running from the 'Magic Roundabout' out to Bourne End and Bovingdon is delighted by the Council's application of the PSPO to our estate and for the continuing support of DBC's officers In getting messages about fouling and protection of our sheep and cattle over to the dog walking public whom we welcome our land.

Visits to our estate on behalf of the Council by District Enforcement have been much appreciated by the public - and our staff. They represent a necessary addition to our own efforts to get appropriate messages over to the public. The evident professionalism and courtesy, born of the training and experience of DE, is just what we need in helping all our visitors to understand the law on dogs and the sound reasons behind it. Courteous face to face contacts by District Enforcement really do contribute to creating a place where respectful dog walkers can enjoy visits for their own health and welfare - and for that of their much loved four- legged friends!"

2.7 Any other relevant qualitative or quantitative data

Regulatory Services contract monitoring officers noted during the start of the pilot that some DE officers were recording some of the wards incorrectly for when FPNs were issued. This was manually corrected by DE and all officers have been retrained in inputting FPNs correctly on their handheld devices. As part of this

the Regulatory Services department have requested that further checks are made at the end of each working day by the DE Team Leader. All figures provided in this report are now accurate.

3.0 Post pilot considerations

3.1 Amount of FPNs set for offences

Currently all Fixed Penalty Notices are set at £80 with no early payment discount offered. During the contract procurement process, it was clear from the private enforcement contractors that submitted bids, that they were generally reluctant to tender for specifications with a Fixed Penalty Notice set lower than £80 as this was not commercially viable.

3.2 Littering FPNs statutory ranges (Environmental Protection Act 1990 S.87&88);

Under the above legislation, no proceedings shall be instituted for that offence before the expiration of fourteen days following the date of the notice If no amount is so specified, is (in England), £100.

The Environmental Offences (Fixed Penalties) (England) Regulations 2017 states the amount of a fixed penalty capable of being specified by any of the following under the corresponding section is not less than £50 and not more than £150.

(a) a principal litter authority under section 88(6A)(a) of the Environmental Protection Act 1990(8);

* This does not include 'Littering from vehicles' which comes under the civil penalty regime.

3.3 PSPO prohibition FPNs statutory guidance (Antisocial Behaviour, Crime & Policing Act 2014 S63, 67 & 68);

Under the above legislation, an amount specified under subsection (5)(c) must not be more than £100.

3.4 Additional PSPO prohibitions and areas

The pilot has highlighted a number of other issues not currently listed as prohibitions of our PSPOs or being enforced such as bird feeding in certain areas, numbers of dogs being walked by an individual, littering from vehicles (other than the driver) and non-inclusion of the National Trust (NT) areas within the Borough not being included due to a request by the National Trust. However, please note Regulatory Services have since been approached by National Trust's area management and are currently in consultation regarding an expression of interest for inclusion.

3.5 Processing Juvenile offenders

The pilot has shown that there should be consideration for a more robust process to deal with a small minority of juvenile offenders other than engagement and education which has worked in the most part, but where we have seen repeat offenders particularly between the ages of 12 to 17 years of age where behavioural change has not been successful.

As a result, clear operational guidance shall be put in place around actions to be taken concerning this age range, which takes into account:

- Notification to a parent, legal guardian or school in writing, as soon as practicable, which will act as a formal warning. School notification will take place when the individual is clearly identified by wearing of a school uniform
- Notification to relevant statutory parties, such as the local Youth Offending Team, if the nature of the offences witnessed are persistent and serious to indicate action is required
- Careful consideration of any learning disability, or sign of vulnerability that impairs their understanding of the actions
- Approach adopted by other Councils around fining 16-18 year olds

3.6 Future signage/awareness

A review of the current signage erected to inform members of the public of the various PSPO prohibitions and littering has been undertaken, with new signs ordered.

3.7 Encompassing enforcing of byelaws

Dacorum's numerous byelaws for pleasure grounds, public walks & open spaces are currently not enforced and it may be an option to consider how this could be incorporated in a longer term enforcement contract.

4 Options and alternatives considered after pilot contract

4.1 Option 1. Do not extend the contract

Do not award a longer term contract. This option would mean that there will be increased pressure on the Environmental Enforcement Team to undertake this type of enforcement that the external provider could no longer undertake. The service provision would decrease. There is no capacity to issue FPN's across Dacorum for the offences highlighted hence Dacorum could be seen as a 'soft touch'. The consequences therefore of not continuing to use the additional resource by using an external provider would be a return to increased anti-social behaviour and low level environmental crime including increases in fly tipping, litter and dog fouling offences having a negative impact on Dacorum's environment and community and an increase in related complaints.

4.2 Option 2. In house delivery of service

The option to deliver additional enforcement to include issuing of FPN's for litter and PSPO offences in-house has also been considered. This option would however, have considerable resource implications as this requires the creation of a whole new sub-team of officers within the Operations team to deliver this type of service. This would include recruitment of 4 additional enforcement officers, 1 Team Leaders, 1 Lead Officer and technical support staff. Also set up of weekend and evening working.

4.2.1 The estimated set up and ongoing annual costs to manage and deliver the service in house based on the staffing level of the pilot contract has been provided by Finance and is £524,850. A breakdown of these costs is provided as an appendix 4.

4.2.2 There is a significant risk that in-house delivery would not generate enough income from the fixed penalty notice receipts to cover the actual delivery costs. Mobilisation of an in-house team would be lengthy with staff training and retention issues, alongside issues of the administration of a large number of fixed penalty notices and associated challenges.

4.2.3 All costs associated with the delivery of this in-house service would have to be met by income generated from receipts for fixed penalty notices. This income is not guaranteed and may reduce over time with increased compliance as the public become more aware of the enforcement presence. The current income share rate stands at 22% based on the trial with FPNs set at £80. This would mean based on the same model, the service would have to achieve over 6560 paid fixed penalty notices to cover service delivery costs, which is approximately 3251 more than the expected number of paid FPNs (3309) to be received by DE over the 12 month trial period.

4.2.4 As highlighted whilst the costs of having enforcement officers issuing FPN's in house would likely be prohibitive there are benefits to having the contract managed by and run alongside the existing in-house team. The existing team will be able to extend their role in the management of any future contracts, improve behaviours through education and campaigns and raising awareness that reduce offences further.

4.3 Option 3 Continue to offer contract for external enforcement

Continue to deliver a zero cost full service to the Council with the operational expense and associated risk incurred by the contractor whilst receiving a guaranteed percentage of income for reinvestment into

regulatory services and education. Based on the same model as the pilot, for a further 48 months, four full time officers to provide 7-day borough wide coverage will facilitate the continued enforcement of PSPOs and littering offences and a number of value-added benefits including Environmental Awareness, Education, Supporting Community Projects, Litter picking days in the community, free distribution of leaflets, Stubbi Pouches, Bio-Degradable Dog Bags and participation in related neighbourhood action events. It should be noted alongside the zero cost for operational expense there are resource implications on Dacorum's Lead Officer and Team Leader in the RS Operations team as they manage the contract, investigate stage 2 complaints and review cases files for the SJP procedure. At the end of the current contract, the contract will be examined again under procurement rules and offered out to full tender.

5 Consultation

- 5.1 To keep residents and businesses informed and to minimise the potential adverse impacts of enforcement we would continue with our proactive campaign aimed at raising awareness of the enforcement activities during the delivery of the contract. Elected Members will also be updated at regular intervals during the delivery of the contract either by annual performance review through OSC committee or Head of Service OSC quarterly update.

6 Financial and value for money implications:

- 6.1 Of the 3149 FPN's successfully issued during the trial (November 2021 to August 2022 only), 2321 fixed penalty notices have been paid giving a 73% payment rate on fines issued.
- 6.2 All unpaid FPNs will be prosecuted through the Magistrates' Court in line with ECP's enforcement policy. So far, the average court fines handed down to offenders is £155, costs £163 & victim surcharge of £34. Court prosecutions and fines act as a deterrent to other potential offenders and any reoffending when publicised. Full costs have been awarded on the majority of these cases.
- 6.3 All the costs associated with the delivery of enforcement during the contract including issuing fixed penalty notices for litter and PSPO offences will be met by the external provider. An overseeing Client function for the contract will be carried out by the Regulatory Services Department currently.
- 6.4 External provider costs for delivery of the service during the contract will be covered by receipts from fixed penalty notices with no financial risk to the Council.
- 6.5 It must be highlighted that in no circumstances should any enforcement activity be considered a means to raise revenue and any income generated to continue to be used to manage the service and promote educational messages.

7 Legal Implications

- 6.1 To continue to process unpaid FPNs through the Courts via the Single Justice Procedure has an obvious and significant implication for the Legal Services Team to maintain the current service level agreement with Regulatory Services.

8 Risk implications:

The potential risk for not undertaking continued enforcement runs the risk of the Council being seen as an easy target area for getting away with environmental crime and could see an increase in illegal activity and the costs associated with clearing up more litter and dog waste. In criminology, the broken windows theory states that visible signs of crime, anti-social behavior and civil disorder create an urban environment that encourages further crime and disorder, including more serious crimes.

9 Equalities, Community Impact and Human Rights:

Community Impact Assessment carried out, reviewed and annexed, appendix 1

Human Rights – There are no Human Rights Implications arising from this report.

10 Sustainability implications (including climate change, health and wellbeing, community safety)

District Enforcement aims to be carbon neutral by 2030 and is working towards ISO14001. To supplement foot patrols, low-emission vehicles (e.g. electric Hyundai IONIQ) are provided to be able to patrol further-out areas. Intelligence-led patrolling and route planning will reduce mileage. Many officers use their phones to record daily steps to increase their fitness levels; this also creates healthy motivational ‘competition’ with colleagues. District has analysed its current carbon impact (at 14.81 Tonnes per annum) and has populated a plan to reduce this impact yearly by at least 75% via a range of carbon reductions such as recycling, travel plans and sustainable procurement. Where reductions cannot be made effectively, District has pledged to offset its impact via a range of options such as the VCS Tree Planting Project. This initiative will benefit Dacorum through a reduced use of CO2 in the Borough.

District employ Dacorum Borough residents for its Local Enforcement Team. This provides social value through creating local employment and training opportunities. It also helps reduce commuting mileage, congestion and emission in the Borough as the team will have short journeys to work. Staff will be encouraged to commute by public transport and/or cycles to further help the local environment.

11 Council infrastructure (including Health and Safety, HR/OD, assets and other resources)

District is an approved Safe Contractor. This certification underpins exceptional levels of safety. The company’s health and safety management systems are externally audited for compliance. All members of the team are trained to work safely to protect themselves and those they interact with.

12 Conclusions:

- 12.1 Costs to deliver the issue of FPN’s and wider on site environmental enforcement services in house present significant financial risk to the Council and have an adverse pressure on service delivery standard.
- 12.2 Environmental enforcement services contribute to corporate priorities of the Council and demand for services is high.
- 12.3 The procurement and delivery of low level environmental crime enforcement and issuing of FPN’s externally offers minimal risk to the Council whilst seeking to ensure those committing such crimes are appropriately and consistently challenged.

13 Recommendations:

Option 3 – Extend contract with District Enforcement Ltd for up to 48 months under current contract. The contract will then be retendered. This option is recommended as the risk to the Council is low in terms of finance and the improvements yielded by the contract mean that this option is preferred and recommended for approval.

Appendices

Appendix 1 Community impact statement;



Equality -
Community Impact A

Appendix 2 Breakdown of FPNs

OFFENCE TYPE	
Offence Type	Offence Type Count
Littering-Chewing Gum	<u>7</u>
Littering-Cigar	<u>4</u>
Littering-Cigarette	<u>615</u>
Littering-Cigarette Butt	<u>1504</u>
Littering-Confectionary Packs	<u>4</u>
Littering-Discarded Food	<u>21</u>
Littering-Fast Food Related	<u>13</u>
Littering-Food Wrapper	<u>1</u>
Littering-Non-Alcoholic Drinks Related	<u>1</u>
Littering-Other Litter	<u>47</u>
Littering-Other Offence	<u>8</u>
Littering-Packaging	<u>7</u>
Littering-Printed Literature	<u>1</u>
Littering-Rolled up cigarette	<u>202</u>
Littering-Scratch Card	<u>1</u>
Littering-Snack Packs	<u>9</u>
Littering-Soft Drink Can	<u>3</u>
Littering-Sweet Wrapper	<u>3</u>
PSPO-Cycling or Skateboarding (PSPO)	<u>526</u>
PSPO-Dog Bags	<u>18</u>
PSPO-Dog Fouling (PSPO)	<u>14</u>
PSPO-Dogs Exclusion Zones	<u>2</u>
PSPO-Dogs on Lead by Direction	<u>4</u>
PSPO-Spitting (PSPO)	<u>105</u>
PSPO-Street Drinking	<u>19</u>
PSPO-Urinating or Defecating	<u>10</u>
Total:	3149

ISSUED BY WARD	
Ward	Ward Count
Adeyfield East Dacorum Borough Council	<u>62</u>
Adeyfield West Dacorum Borough Council	<u>11</u>
Aldbury and Wigginton	<u>2</u>

Dacorum Borough Council	
Apsley and Corner Hall Dacorum Borough Council	<u>504</u>
Bennetts End Dacorum Borough Council	<u>22</u>
Berkhamsted Castle Dacorum Borough Council	<u>33</u>
Berkhamsted East Dacorum Borough Council	<u>1</u>
Berkhamsted West Dacorum Borough Council	<u>1</u>
Bovingdon, Flaunden and Chipperfield Dacorum Borough Council	<u>2</u>
Boxmoor Dacorum Borough Council	<u>9</u>
Chaulden and Warners End Dacorum Borough Council	<u>4</u>
Gadebridge Dacorum Borough Council	<u>6</u>
Grovehill Dacorum Borough Council	<u>7</u>
Hemel Hempstead Town Dacorum Borough Council	<u>2432</u>
Highfield Dacorum Borough Council	<u>4</u>
Kings Langley Dacorum Borough Council	<u>5</u>
Leverstock Green Dacorum Borough Council	<u>8</u>
Nash Mills Dacorum Borough Council	<u>9</u>
Northchurch Dacorum Borough Council	<u>6</u>
Tring Central Dacorum Borough Council	<u>2</u>
Tring East Dacorum Borough Council	<u>15</u>
Tring West and Rural Dacorum Borough Council	<u>1</u>
Woodhall Farm Dacorum Borough Council	<u>3</u>
Total:	3149

PATROL HOURS BY WARD	
Ward	Hours Count
Adeyfield East Dacorum Borough Council	110 hr 27 mins
Adeyfield West Dacorum Borough Council	34 hr 46 mins

Aldbury and Wigginton Dacorum Borough Council	13 hr 53 mins
Apsley and Corner Hall Dacorum Borough Council	585 hr 23 mins
Ashridge Dacorum Borough Council	4 hr 22 mins
Bennetts End Dacorum Borough Council	33 hr 36 mins
Berkhamsted Castle Dacorum Borough Council	69 hr 59 mins
Berkhamsted East Dacorum Borough Council	17 hr 46 mins
Berkhamsted West Dacorum Borough Council	16 hr 16 mins
Bovingdon, Flaunden and Chipperfield Dacorum Borough Council	30 hr 19 mins
Boxmoor Dacorum Borough Council	42 hr 39 mins
Chaulden and Warners End Dacorum Borough Council	14 hr 25 mins
Gadebridge Dacorum Borough Council	17 hr 21 mins
Grovehill Dacorum Borough Council	33 hr 10 mins
Hemel Hempstead Town Dacorum Borough Council	3918 hr 54 mins
Highfield Dacorum Borough Council	14 hr 31 mins
Kings Langley Dacorum Borough Council	30 hr 4 mins
Leverstock Green Dacorum Borough Council	33 hr 28 mins
Nash Mills Dacorum Borough Council	22 hr 32 mins
Northchurch Dacorum Borough Council	14 hr 17 mins
Tring Central Dacorum Borough Council	18 hr 35 mins
Tring East Dacorum Borough Council	20 hr 7 mins
Tring West and Rural Dacorum Borough Council	8 hr 32 mins
Watling Dacorum Borough Council	17 hr 45 mins
Woodhall Farm Dacorum Borough Council	115 hr 43 mins
Total:	5238 hr 50 mins

Ethnicity	Percentage
IC1 - White - North European	<u>76.21%</u>
IC2 - White - South European	<u>9.30%</u>
IC3 - Black	<u>3.43%</u>
IC4 - Asian (India, Pakistan, Bangladesh, Nepal)	<u>7.68%</u>
IC5 - Chinese, Japanese or other South East Asian	<u>1.30%</u>
IC6 - Arabic or North African	<u>1.68%</u>
IC9 - Unknown	<u>0.38%</u>

Appendix 3 Breakdown of Court Outcomes

Offence	Plea/verdict	Fine	Costs	Victim Surcharge	Obstruction	Notes
Littering	Guilty	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Guilty	£0.00	£75.00	£22.00		Discharged conditionally for 6 months
Littering	Proved SJP	£110.00	£150.00	£34.00		
PSPO	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
PSPO	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	N/A	£0.00	£0.00	£0.00		Withdrawn
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£220.00	£183.85	£34.00		
PSPO	Proved SJP	£220.00	£180.00	£34.00		
PSPO	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	N/A	£0.00	£0.00	£0.00		Withdrawn
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		

Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£210.00	£34.00		
Littering	Proved SJP	£220.00	£210.00	£34.00		
Littering	Proved SJP	£220.00	£210.00	£34.00		
Littering	Proved SJP	£220.00	£210.00	£34.00		
Littering	Proved SJP	£220.00	£210.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£220.00	£210.00	£34.00		
Littering	Withdrawn	£0.00	£0.00	£0.00		Withdrawn
Littering	Proved SJP	£220.00	£210.00	£34.00		
Littering	Guilty	£82.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
PSPO	Proved SJP	£220.00	£210.00	£34.00		
Littering	Proved SJP	£220.00	£210.00	£34.00		
Littering	Proved SJP	£220.00	£210.00	£34.00		
Littering	Proved SJP	£220.00	£210.00	£34.00		
Littering	Proved SJP	£220.00	£180.00	£34.00		
Littering	Proved SJP	£110.00	£180.00	£34.00		
Littering	Proved SJP	£110.00	£180.00	£34.00		
PSPO	Guilty	£0.00	£150.00	£34.00		Discharged conditionally for 6 months
Littering	Proved SJP	£110.00	£150.00	£34.00		
PSPO	Not Guilty plea	£107.00	£185.55	£34.00		Court Hearing - plea changed to guilty
Littering	N/A	£0.00	£0.00	£0.00		Withdrawn
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£220.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Guilty	£0.00	£150.00	£22.00		Discharged conditionally for 6 months
Littering	Guilty	£0.00	£150.00	£22.00		Discharged conditionally for 6 months
Littering	Guilty	£0.00	£150.00	£22.00		Discharged conditionally for 6 months
Littering	Guilty	£0.00	£150.00	£22.00		Discharged conditionally for 6 months
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering and obstruction	Not Guilty	£40.00	£185.55	£34.00	£60.00	Court Hearing guilty
Littering and obstruction	Proved SJP	£110.00	£183.00	£34.00	£220.00	
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Guilty	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		

Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Guilty	£0.00	£75.00	£22.00		Discharged conditionally for 6 months
Littering	Proved SJP	£110.00	£150.00	£34.00		
PSPO	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
PSPO	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	N/A	£0.00	£0.00	£0.00		Withdrawn (non-service)
Littering	Proved SJP	£110.00	£150.00	£34.00		
Littering	Proved SJP	£220.00	£183.85	£34.00		
Littering	Proved SJP	£220.00	£217.70	£34.00		
Littering	Proved SJP	£220.00	£183.85	£34.00		
PSPO	Proved SJP	£220.00	£183.55	£34.00		
PSPO	Proved SJP	£220.00	£183.55	£34.00		
PSPO	Proved SJP	£220.00	£183.55	£34.00		
Littering	Proved SJP	£220.00	£217.70	£34.00		
Littering	Proved SJP	£220.00	£183.55	£34.00		
Littering	Proved SJP	£220.00	£217.70	£34.00		
Littering	Proved SJP	£220.00	£183.85	£34.00		
PSPO	Proved SJP	£220.00	£217.70	£34.00		
PSPO	Proved SJP	£220.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
PSPO	Proved SJP	£220.00	£183.85	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
PSPO	Proved SJP	£220.00	£183.85	£34.00		
Littering	Proved SJP	£220.00	£100.00	£34.00		
Littering	Proved SJP	£220.00	£183.00	£34.00		
PSPO	N/A	£0.00	£0.00	£0.00		Withdrawn
PSPO	Proved SJP	£220.00	£183.00	£34.00		
Littering	Proved SJP	£220.00	£183.00	£34.00		
PSPO	Proved SJP	£220.00	£183.00	£34.00		
Littering	Proved SJP	£220.00	£183.00	£34.00		
Littering	Proved SJP	£220.00	£183.00	£34.00		
Littering	Guilty	£92.00	£50.00	£34.00		
PSPO	Proved SJP	£220.00	£183.00	£34.00		

Littering	Proved SJP	£220.00	£183.00	£34.00		
Littering	Proved SJP	£220.00	£183.00	£34.00		
Littering	N/A	£0.00	£0.00	£0.00		Withdrawn
PSPO	Proved SJP	£220.00	£183.00	£34.00		
Littering	Guilty	£40.00	£30.00	£34.00		
Littering	Proved SJP	£110.00	£217.70	£34.00		
PSPO	Proved SJP	£220.00	£217.70	£34.00		
Littering	Guilty		£110.00	£22.00		Discharged conditionally for 6 months
Littering	Proved SJP	£110.00	£217.00	£34.00		
Littering	Proved SJP	£110.00	£183.85	£34.00		
Littering	Proved SJP	£110.00	£217.70	£34.00		
Littering	Proved SJP	£110.00	£183.85	£34.00		
Littering	Not Guilty	£0.00	£0.00	£0.00		Not Guilty – Trial 31 August 2022 DE officer left and uncontactable - withdrawn
PSPO	Proved SJP	£220.00	£217.70	£34.00		
Littering	Proved SJP	£110.00	£183.85	£34.00		
Littering	Proved SJP	£110.00	£183.85	£34.00		
Littering	Proved SJP	£110.00	£217.70	£34.00		
Littering	Proved SJP	£110.00	£217.70	£34.00		
Littering	Proved SJP	£110.00	£183.85	£34.00		
Littering	Guilty	£0.00	£110.00	£22.00		Discharged conditionally for 6 months
Littering	Proved SJP	£110.00	£217.70	£34.00		
PSPO	Proved SJP	£110.00	£217.70	£34.00		
Littering	Proved SJP	£110.00	£217.70	£34.00		
Littering	Proved SJP	£110.00	£183.85	£34.00		
Littering	Proved SJP	£110.00	£217.70	£34.00		
Littering	Guilty	£0.00	£0.00	£22.00		Discharged conditionally for 6 months
Littering	Proved SJP	£110.00	£100.00	£34.00		
Littering	Proved SJP	£110.00	£100.00	£34.00		
Littering	Proved SJP	£110.00	£100.00	£34.00		
Littering	Proved SJP	£110.00	£100.00	£34.00		
Littering	Proved SJP	£110.00	£100.00	£34.00		
Littering	Proved SJP	£110.00	£100.00	£34.00		
Littering	Proved SJP	£110.00	£100.00	£34.00		
Littering	Proved SJP	£110.00	£100.00	£34.00		
Totals		£22,141.00	£23,349.30	£4,822.00		

Appendix 4 in house cost breakdown;

Inhouse Contract Annual Costings										
Environment Enforcement Officer	43,000									
Environment Enforcement Officer	43,000									
Environment Enforcement Officer	43,000									
Environment Enforcement Officer	43,000									
Lead Technical Officer	45,000									
Lead Environmental Enforcement Officer	47,000									
Call Centre (based on customer service representative)	31,000									
Team Leader Operations & Public Health (based on full time)	68,000									
Junior Legal Officer for litigation of SJP and trial cases	45,000									
Vehicle Running Costs	3,000									
Equipment and running costs	8,000									
Processing of the litigation of unpaid fines	80,850									Based on pilot projection of 539 cases at £100 Legal Services & ECP £50 per case
Estimated vehicle Capital Cost	25,000									
Total	524,850									