

| | Inform | |
|---------------------------------------|-----------------------------------|---|
| Strategic Partner | Total Number of Volunteers | Number of Volunteer Hours (avg per week) |
| Age UK Dacorum | 231 | 462 |
| Citizens Advice Bureau | 45 | 302 |
| | | |
| Community Action Dacorum (CAD) | 123 | 39.5 |
| Shopmobility | 16 | 4 |
| Community Transport | 48 | 5.5 |
| Radion Dacorum | 55 | 3 |
| Admin Support | 4 | 27 |
| CAD Total | 123 | 39.5 |

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| | | |
| Druglink | 37 | 226 |
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| Mediation Hertfordshire | 26 | 39 |
| Relate | | 20 |

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| Signpost (aka urban access) | 14 | 52 |
| The Centre in the Park | 1 + 10 practitioner s | 54 |
| Volunteer Centre Dacorum | 18 | 85 |

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| Key | | Data from SPs Mid Tern |
| | | Data from Estates Prop |
| | | Data from Partnerships |

Information Provided by SPs Mid-Term Reports

| Value of volunteer hours (avg per week) | Number of paid staff | Number of staff hours (avg per week) | Total Cost of salaries (avg per week) |
|---|----------------------|--------------------------------------|---------------------------------------|
| £30,030 | 20 | | £5,000 |
| £5,200 | 15 | 343.25 | £4298.83 (per month) |
| | | | |
| £7,145 | 29 | 762 (per month) | £17,274 |
| £985 | | | |
| £3,369 | | | |
| £2,416 | | | |
| £375 | | | |
| £7,145 | 29 | 762 (per month) | £17,274 |

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| | | | |
| £1,436 | 20.5 | 487 | 15219 |
| | | | |
| | | | |
| £741 | 5 | 78 | |
| £300 | | 161 | £2,200 |

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| £1,250 | 1 | 17.5 | £250 |
| £200 | 7 | 342 | £3,368 |
| £667 | 3 | 84 | £1,158 |

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| n Reports |
| erties |
| s Assessment Form |

| Land/building | Use/Type | Agreement Start Date | Agreement Expiry Date | Agreement Type |
|--|----------|----------------------|-----------------------|----------------|
| Undertenant in DBC Building leased to Centre in the park | | | | |
| 1. Berkhamsted Civic Centre - 1st Office fl room (2) | Office | 01-Apr-11 | 31-Mar-14 | Lease |
| Dacre House, 19 Hillfield road Hemel Hempstead | Office | 01-Apr-01 | 31-Mar-16 | lease |
| High Street (No 48) | Office | 02/05/2014 | 01/05/2024 | Lease |
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|---|--------------------|------------|------------|-------|
| Queensway (Bury Lodge) | Homeless Centre | 01/04/2009 | 31/03/2019 | Lease |
| Rossgate (No 24) | Maisonette | 30/11/2012 | 29/11/2019 | Lease |
| Long Chaulden (No 76) | Maisonette | 30/11/2012 | 29/11/2019 | Lease |
| Rossgate (No 31) | Maisonette | 30/11/2012 | 29/11/2019 | Lease |
| Two Walters Road (1 Central Nursery) | House | 01/02/2013 | 31/01/2015 | Lease |
| Paradise Depot | Depot | 30/11/2012 | 29/11/2017 | Lease |
| 28 St Albans Road | House | | | |

| The Elms | Homeless Centre | Procurement has details | Procurement has details | Procurement has details |
|-----------------------------------|-----------------|-------------------------|-------------------------|-------------------------|
| Red Lion Lane (Trefoil) | Office | 30/09/1996 | 29/09/2015 | Tenancy - 3 |
| Figtree Hill (Able House) | Office | 06/01/2014 | | Licence |
| Prince Edward Street, Berkhamsted | Office | 07-Oct-03 | 06-Oct-15 | Licence -1 |
| 3 Halsey Drive, Hemel Hempstead | Office | | | |
| St Marys Road (No 3) | Office | 02/072013 | 01/07/2028 | Underlease |

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|--|------------|------------|------------|-------------|
| | | | | |
| High Street, Half Moon Yard, Day Centre (Old Peoples Day Cent | Day Centre | 20-Aug-98 | 19-Aug-13 | Lease |
| Marlowes (Dacorum Information Centre) | Office | 12/03/2012 | 11/03/2017 | Licence - 6 |

BC Properties - Estates Managed Records

| Annual Rent received | Market rent | Ratable value | Value of discretionary rate relief |
|-----------------------------|--------------------|-----------------------------------|---|
| N/A | N/A | Not currently assessed seperately | |
| £1,000 | £7,000 | £6,600 | £651 |
| £250 | £19,500 | £23,000 | £2,268 |
| £250 | £16,500 | £22,000 | £2,169 |
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|----------------------------------|---------------------------------|---------|--------|
| 6,200 | £6,750 | £6,500 | £641 |
| £2,150 | £2150 * until rent review | BAND C | |
| £2,150 | £2150 * until rent review | BAND B | |
| £2,150 | £2150 * until rent review | BAND B | |
| 50% OF THE RENTAL RECEIVED | £10,000 | BAND E | |
| £0 | £16,500 | £49,250 | £4,856 |
| | | BAND D | |

| | | | |
|----------------------------|---------|------------------|--------|
| Procurement has details | | not yet rated | |
| £1 | £10,000 | £10,000 | £986 |
| £1 | n/a | £41,500 | £4,092 |
| £1 | £8,000 | £8,000 | £789 |
| | | £5,100 | £503 |
| £250 | £7,750 | £15,500 | £1,528 |

| | | | |
|------|--------|------------------------------------|--------|
| | | no rateable occupation known | |
| £1 | £8,800 | £11,000 | £1,085 |
| £250 | £7,800 | £12,000 | £1,183 |

| comments | Off |
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| <p>New lease with Day Centre being agreed which will regularise them as an undertenant. Their underlease not finalised but says this is based on £30% of £250 (what we are charging our tenant initially) plus £300. This calculation for working out the rent is up to 19/08/2018 and thereafter the subtenant to pay 30% of the tenants rent. DBC have not been involved in how the tenant (Centre in the park) has determined the rent review of the subtenant.</p> | <ul style="list-style-type: none"> • Group and Citizen • Town, Sharon C • Social C Commis: Tweed |
| <p>Holding over at lease expiry</p> | <ul style="list-style-type: none"> • Partne (Sharon • Group and Citiz |
| <p>Not known if they subket any space?</p> | |
| <p>Unusual building, not in a tradional office market location.</p> | <ul style="list-style-type: none"> • Partne (Sharon • Group and Citiz |
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| <p>No application for discretionary relief yet received</p> | <ul style="list-style-type: none"> • System Challis) • Senior Policy ar |
| <p>Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a</p> | |
| <p>Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a</p> | |
| <p>Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a</p> | |
| <p>At lease renewal currently,</p> | |
| <p>previous income over £30,000, but building needs substantial repair which would affect the market rent. No application for discretionary relief yet received</p> | |
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| <p>No data known</p> | |
| | <ul style="list-style-type: none"> • VCS Of • SE and • Group and citiz • Group assets an develop • Estates Hamilton |
| <p>rental value blighted as property is to be developed so they are making DBC they are saving the Council business rates payments</p> <p>There are two separately rated parts of this property (2nd floor, and Sth Wing ground floor). Each has an RV of 20,750 and rate relief of £2045.95</p> | |
| | |
| <p>No data known</p> <p>Leased from Affinity Sutton</p> | <ul style="list-style-type: none"> • GM, Pa insight (I • System |
| <p>DBC has a landlord and we have a restriciton on the use for the building it has steep 2nd staircase and is not designed for offices, but has been reasonably adapted</p> | <ul style="list-style-type: none"> • Partne (Sharon • Extern • Senior Policy ar • Senior |

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| <p>No data known</p> | <p>Urban A</p> <ul style="list-style-type: none"> • Partne (Sharon • GM, Pa insight (l • Estates Hamilton |
| <p>Building modified for intended use with internal ramps, and accessibility</p> | <ul style="list-style-type: none"> • GM, Pa insight (l |
| <p>Unusal building, site the buildign sits on has legal issues so cannot be let on a lease</p> | <ul style="list-style-type: none"> • VCS Of • Extern • Group • Social l Commis |

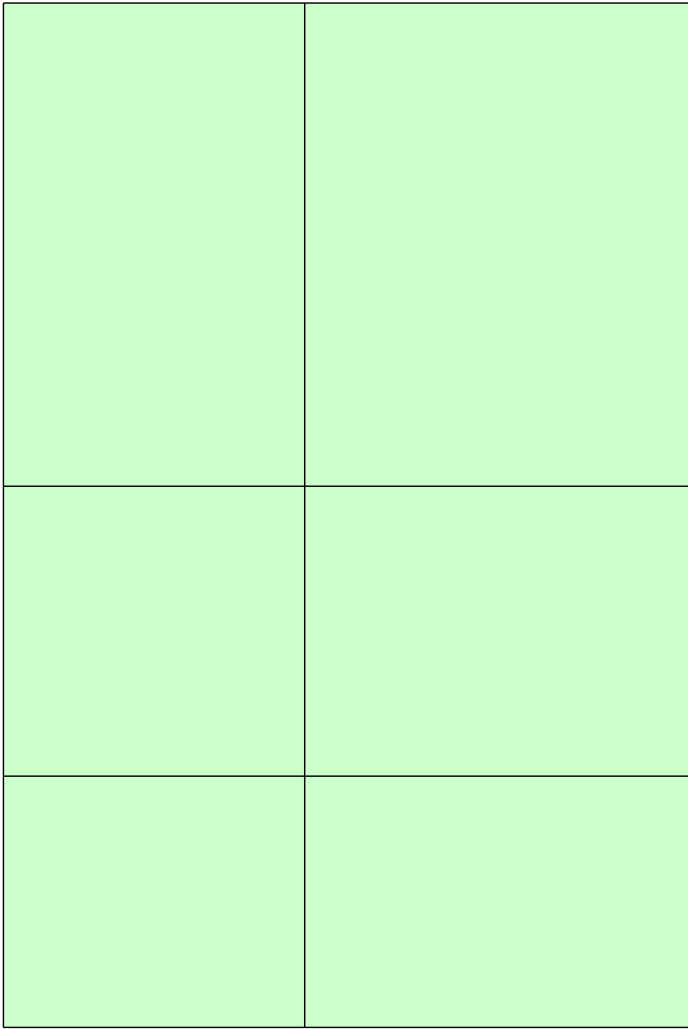
Partnerships Assessment Form

| Officer/Member Time | Land | Services | Other Resources |
|--|---|---|---|
| Manager-Partnerships zen Insight- Dave Gill Parish and VCS officer – Collins enterprise and sioning officer – Eli | <ul style="list-style-type: none"> • Sub-let Half Moon Yard from Hemel Hempstead Day Centre, therefore the DBC resource to Age Concern is indirect | <ul style="list-style-type: none"> • Building Maintenance (via Hemel Hempstead Day Centre) | <ul style="list-style-type: none"> • NNDR relief |
| Partnership Liaison Officer Collins) Manager-Partnerships zen Insight (David Gill) | <ul style="list-style-type: none"> • Dacre House • Berkhamsted Civic Centre | <ul style="list-style-type: none"> • Building Services • Building Maintenance | <ul style="list-style-type: none"> • NNDR relief |
| | | | |
| Partnership Liaison Officer Collins) Manager-Partnerships zen Insight (David Gill) | <ul style="list-style-type: none"> • 48 High Street, Hemel Hempstead • 3 St Marys • Berkhamsted Civic Centre | <ul style="list-style-type: none"> • Building Services • Building Maintenance | <ul style="list-style-type: none"> • NNDR relief |
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| <p>fficer (Sharon Collins) l Commissioning Officer Manager, Partnerships en insight (David Gill) Manager, commercial nd property ment (Mike Evans) s Officer (Peter n)</p> | <ul style="list-style-type: none"> • Trefoil House • Gable House • The Elms | <ul style="list-style-type: none"> • Building Services • Building Maintenance | <ul style="list-style-type: none"> • NNDR relief |
| | | | |
| | | | |
| <p>artnerships and citizen David Gill) ns Co-ordinator (Pauline</p> | - | - | - |
| <p>ership Liaison Officer Collins) al Funding Officer Manager, Corporate nd Innovation (David Gill) Manager, Estates</p> | <ul style="list-style-type: none"> • The Gables, 3 St Marys Road | <ul style="list-style-type: none"> • Building Services • Building Maintenance | <ul style="list-style-type: none"> • NNDR relief |

| | | | |
|---|---|--|--|
| <p>Access</p> <p>Partnership Liaison Officer (Sharon Collins)</p> <p>Partnerships and Citizen Enterprise Officer (David Gill)</p> <p>Partnerships Officer (Peter Collins)</p> | <p>Urban Access</p> <ul style="list-style-type: none"> • Rooms rented in Gable House, 3 St Mary's Road, Hemel Hempstead | <p>Urban Access</p> <ul style="list-style-type: none"> • External funding newsletter • Estates Department • Legal Department | <p>Urban Access</p> <ul style="list-style-type: none"> • NNDR relief |
| <p>Partnerships and citizen Enterprise Officer (Dave Gill)</p> | <ul style="list-style-type: none"> • Half Moon Yard | <ul style="list-style-type: none"> • Building Services • Building Maintenance | <ul style="list-style-type: none"> • NNDR relief |
| <p>Partnerships Officer (Sharon Collins)</p> <p>Partnerships and Citizen Enterprise Funding Officer (David Gill)</p> <p>Partnerships and Citizen Enterprise manager (David Gill)</p> <p>Partnerships and Citizen Enterprise Enterprise and Citizen Enterprise Officer</p> | <ul style="list-style-type: none"> • The Roundhouse, Marlowes | <ul style="list-style-type: none"> • Building Services • Building Maintenance | <ul style="list-style-type: none"> • NNDR relief |

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| £10,000 | to provide mediation services for tenants due to the volume of referrals |
| | |



| Strategic Partner | Agreement Expiry Date | Agreement Type | Annual Rent received | Market rent | Difference | Ratable value | Value of discretionary rate relief | comments | Housing | | | | | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | | |
|--------------------------------|-------------------------|-------------------------|----------------------------|---------------------------|------------|-----------------------------------|------------------------------------|---|---------|--|----------|---------|---------|---------|----------|----------|-------------|-------------|-------------|------------|
| | | | | | | | | | Funding | Notes | Funding | Rent | Rates | | | | | | Housing | Total |
| Age UK Dacorum | | | N/A | N/A | N/A | Not currently assessed separately | N/A | New lease with Day Centre being agreed which will regularise them as an undertenant. Their underlease not finalised but says this is based on £30% of £250 (what we are charging our tenant initially) plus £300. This calculation for working out the rent is up to 19/08/2018 and thereafter the subtenant to pay 30% of the tenants rent. DBC have not been involved in how the tenant (Centre in the park) has determined the rent review of the subtenant. | £25,000 | £15K to Friendship Team & £10K to Handyperson | £40,950 | £0 | £0 | £25,000 | £65,950 | £65,950 | £131,900 | £197,850 | £263,800 | £329,750 |
| Citizens Advice Bureau | 31-Mar-14 | Lease | £1,000 | £7,000 | £6,000 | £6,600 | £651 | Holding over at lease expiry Not known if they sublet any space? | | | £171,890 | £6,000 | £651 | £0 | £225,059 | £225,059 | £450,117 | £675,176 | £900,234 | £1,125,293 |
| | 31-Mar-16 | lease | £250 | £19,500 | £19,250 | £23,000 | £2,268 | | £25,000 | £19,250 | | £2,268 | £25,000 | | | | | | | |
| Community Action Dacorum (CAD) | 01/05/2024 | Lease | £250 | £16,500 | £16,250 | £22,000 | £2,169 | Unusual building, not in a traditional office market location. | | | £146,780 | £16,250 | £2,169 | £0 | £165,199 | £165,199 | £330,398 | £495,598 | £660,797 | £825,996 |
| DENS | 31/03/2019 | Lease | 6,200 | £6,750 | £550 | £6,500 | £641 | No application for discretionary relief yet received | | | £20,500 | £550 | £641 | £0 | £48,047 | £48,047 | £96,094 | £144,141 | £192,188 | £240,235 |
| | 29/11/2019 | Lease | £2,150 | £2150 * until rent review | £0 | BAND C | N/A | Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a | | | | £0 | £0 | £0 | | | | | | |
| | 29/11/2019 | Lease | £2,150 | £2150 * until rent review | £0 | BAND B | N/A | Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a | | | | £0 | £0 | £0 | | | | | | |
| | 29/11/2019 | Lease | £2,150 | £2150 * until rent review | £0 | BAND B | N/A | Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a | | | | £0 | £0 | £0 | | | | | | |
| | 31/01/2015 | Lease | 50% OF THE RENTAL RECEIVED | £10,000 | £5,000 | BAND E | N/A | At lease renewal currently, | | | | £5,000 | £0 | £0 | | | | | | |
| | 29/11/2017 | Lease | £0 | £16,500 | £16,500 | £49,250 | £4,856 | previous income over £30,000, but building needs substantial repair which would affect the market rent. No application for discretionary relief yet received | | | | £16,500 | £4,856 | £0 | | | | | | |
| | Procurement has details | Procurement has details | Procurement has details | | | BAND D | N/A | No data known | | | | £0 | £0 | £0 | | | | | | |
| Druglink | 29/09/2015 | Tenancy - 3 | £1 | £10,000 | £9,999 | £10,000 | £986 | | | £63,330 | £9,999 | £986 | £0 | £87,195 | £87,195 | £174,389 | £261,584 | £348,779 | £435,974 | |
| | | | | | | N/A | | | | | £0 | £0 | £0 | | | | | | | |
| | | | | | | N/A | | | | | £0 | £0 | £0 | | | | | | | |
| | | | | | | N/A | | | | | £0 | £0 | £0 | | | | | | | |
| | | | | | | N/A | | | | | £0 | £0 | £0 | | | | | | | |
| | | | | | | N/A | | | | | £0 | £0 | £0 | | | | | | | |
| | 06-Oct-15 | Licence - 1 | £1 | £8,000 | £7,999 | £8,000 | £789 | rental value blighted as property is to be developed so they are making DBC they are saving the Council business rates payments There are two separately rated parts of this property (2nd floor, and Sth Wing ground floor). Each has an RV of 20,750 and rate relief of £2045.95 | | | £7,999 | £789 | £0 | | | | | | | |
| Mediation Hertfordshire | | | | | N/A | £5,100 | £503 | No data known Leased from Affinity Sutton | £10,000 | to provide mediation services for tenants due to the volume of referrals | £33,730 | £0 | £503 | £10,000 | £44,233 | £44,233 | £88,466 | £132,699 | £176,931 | £221,164 |
| Relate | 01/07/2028 | Underlease | £250 | £7,750 | £7,500 | £15,500 | £1,528 | DBC has a landlord and we have a restriction on the use for the building it has steep 2nd staircase and is not designed for offices, but has been reasonably adapted | | | £48,610 | £7,500 | £1,528 | £0 | £57,638 | £57,638 | £115,277 | £172,915 | £230,553 | £288,192 |
| Signpost (aka urban access) | | | | | N/A | no rateable occupation known | N/A | No data known | | | £10,600 | £0 | £0 | £0 | £10,600 | £10,600 | £21,200 | £31,800 | £42,400 | £53,000 |
| The Centre in the Park | 19-Aug-13 | Lease | £1 | £8,800 | £8,799 | £11,000 | £1,085 | Building modified for intended use with internal ramps, and accessibility | | | £34,200 | £8,799 | £1,085 | £0 | £44,084 | £44,084 | £88,167.20 | £132,250.80 | £176,334.40 | £220,418 |
| Volunteer Centre Dacorum | 11/03/2017 | Licence - 6 | £250 | £7,800 | £7,550 | £12,000 | £1,183 | Unusual building, site the building sits on has legal issues so cannot be let on a lease | | | £56,960 | £7,550 | £1,183 | £0 | £65,693 | £65,693 | £131,386.40 | £197,079.60 | £262,772.80 | £328,466 |

£105,397

£20,750

£627,550

£105,397

£20,750

£60,000

£813,697

£813,697

£1,627,395

£2,441,092

£3,254,789

£4,068,487

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| Key |
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| Strategic Partners | Funding | Rent | Rates | Housing | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
|--------------------------------|----------------|-------------|--------------|----------------|---------------|---------------|---------------|---------------|---------------|
| Age UK Dacorum | £40,950 | £0 | £0 | £25,000 | £65,950 | £131,900 | £197,850 | £263,800 | £329,750 |
| Citizens Advice Bureau | £171,890 | £25,250 | £2,919 | £25,000 | £225,059 | £450,117 | £675,176 | £900,234 | £1,125,293 |
| Community Action Dacorum (CAD) | £146,780 | £16,250 | £2,169 | £0 | £165,199 | £330,398 | £495,598 | £660,797 | £825,996 |
| DENS | £20,500 | £22,050 | £5,497 | £0 | £48,047 | £96,094 | £144,141 | £192,188 | £240,235 |
| Druglink | £63,330 | £17,998 | £5,867 | £0 | £87,195 | £174,389 | £261,584 | £348,779 | £435,974 |
| Mediation Hertfordshire | £33,730 | £0 | £503 | £10,000 | £44,233 | £88,466 | £132,699 | £176,931 | £221,164 |
| Relate | £48,610 | £7,500 | £1,528 | £0 | £57,638 | £115,277 | £172,915 | £230,553 | £288,192 |
| Signpost (aka urban access) | £10,600 | £0 | £0 | £0 | £10,600 | £21,200 | £31,800 | £42,400 | £53,000 |
| The Centre in the Park | £34,200 | £8,799 | £1,085 | £0 | £44,084 | £88,167 | £132,251 | £176,334 | £220,418 |
| Volunteer Centre Dacorum | £56,960 | £7,550 | £1,183 | £0 | £65,693 | £131,386 | £197,080 | £262,773 | £328,466 |

| | | | | | | | | | |
|--------|-------------------|-----------------|-----------------|-----------------|-----------------|-------------------|-------------------|-------------------|-------------------|
| Year 1 | £627,550 | £105,397 | £20,750 | £60,000 | £813,697 | £1,627,395 | £2,441,092 | £3,254,789 | £4,068,487 |
| Year 2 | £1,255,100 | £210,794 | £41,501 | £120,000 | | | | | |
| Year 3 | £1,882,650 | £316,191 | £62,251 | £180,000 | | | | | |
| Year 4 | £2,510,200 | £421,588 | £83,001 | £240,000 | | | | | |
| Year 5 | £3,137,750 | £526,985 | £103,752 | £300,000 | | | | | |

Below OJEU

Above OJEU

In this instance 'OJEU' is indicating the European Union procurement threshold value for services (£172,514) on a cumulative basis. Over this value certain rules and timescales will apply to the procurement process.

OJEU (Official Journal of the European Union)

Voluntary Sector Organisation **% of grant compared to annual income**

| | | |
|--------------------------|-----|---------------|
| Citizens Advice Bureau | 47% | 25-50% |
| Mediation Herts | 38% | |
| Volunteer Centre | 37% | |
| Relate | 26% | |
| Age UK | 15% | 10-25% |
| Centre in the Park | 12% | |
| Signpost | 9% | less than 10% |
| Community Action Dacorum | 8% | |
| Druglink | 5% | |

DENS unknown