



# FINANCE & RESOURCES OVERVIEW AND SCRUTINY COMMITTEE AGENDA

*Scrutiny making a positive difference: Member led and independent, Overview & Scrutiny Committees promote service improvements, influence policy development & hold Executive to account for the benefit of the Community of Dacorum.*

**WEDNESDAY 13 JANUARY 2016 AT 7.30 PM**

**BULBOURNE ROOM, CIVIC CENTRE, HEMEL HEMPSTEAD**

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Ashbourn	E Collins	Silwal
Barnes	Douris (Vice-Chair)	Taylor
Birnie	Fethney	Tindall
B Chapman (Chair)	Imarni	
Clark	Mills	

Substitute Members: Councillors Anderson, Brown, Guest, Link, Matthews, Ransley, and W Wyatt-Lowe

For further information, please contact Louise Collins on Tel: 01442 228633 or e-mail: [Louise.Collins@dacorum.gov.uk](mailto:Louise.Collins@dacorum.gov.uk). Information about the Council is also to be found on our web-site: [www.dacorum.gov.uk](http://www.dacorum.gov.uk).

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**1. MINUTES**

To confirm the minutes of the meeting held on 8 December 2015 as previously distributed; see link below:

<https://democracy.dacorum.gov.uk/ieListDocuments.aspx?CId=130&MId=199>

**2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**3. DECLARATIONS OF INTEREST**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter, who attends a meeting of the authority at which the matter is considered:

(i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and

(ii) may not participate in any discussion or vote on the matter and must withdraw to the public seating area.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests or the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interest are defined in Part 2 of the Members' Code of Conduct.

**4. PUBLIC PARTICIPATION**

An opportunity for members of the public to make statements or ask questions in accordance with the rules as to public participation

**5. CONSIDERATION OF ANY MATTER REFERRED TO THE COMMITTEE IN RELATION TO CALL-IN**

None

**AGENDA ITEM 6 – ACTION POINT FEEDBACK FROM PREVIOUS MEETING**

<b>Date of Meeting</b>	<b>Action Point</b>	<b>Responsible Officer</b>	<b>Completed?</b>	<b>Update on Action Point</b>
04/11/15	D Skinner to provide Members with details as to why there was £1m underspend on the Heart of the Maylands Project.	D Skinner	Completed	Information included in Cabinet Report 20/10/15
04/11/15	D Skinner to provide Members with the details of the 3 Car Parks that fall under the Car Park Refurbishment project.	D Skinner	Completed	The Nap, Queensway and Park Road
04/11/15	M Brookes to provide Members with a balance of legal costs for the end of the year of which the Council claims.	M Brookes	Outstanding	Figures to be provided by the end of the financial year 31 <sup>st</sup> March 2016.
04/11/15	B Hosier to report back to the committee with regards to the call back facility in the CSU and if this is still in place.	B Hosier	Completed	e mail update sent to members on 9/12/15

**AGENDA ITEM 6 – ACTION POINT FEEDBACK FROM PREVIOUS MEETING**

<b>Date of Meeting</b>	<b>Action Point</b>	<b>Responsible Officer</b>	<b>Completed?</b>	<b>Update on Action Point</b>
04/11/15	D Skinner to provide Members with information on the income received on penalty charge notices issued from car parking.	D Skinner	Completed	2015/16 Budget figures for PCN income are as follows: On street £240k Off street £115k As at month 6 we are projecting to be on budget.
04/11/15	M Rawdon to provide Members with figures of Short and Long term sickness figures	M Rawdon	Outstanding	



## AGENDA ITEM: 7

### SUMMARY

<b>Report for:</b>	<b>Finance and Resources Overview &amp; Scrutiny Committee</b>
<b>Date of meeting:</b>	<b>13 January 2016</b>
<b>PART:</b>	<b>1</b>
If Part II, reason:	

<b>Title of report:</b>	<b>Asset Management Strategy</b>
Contact:	<p>Cllr Graeme Elliott, Portfolio Holder Finance &amp; Resources</p> <p>James Deane, Corporate Director (Finance &amp; Operations)</p> <p>Authors:</p> <p>David Skinner, Assistant Director (Finance &amp; Resources)</p> <p>Nicholas Brown, Group Manager (Commercial Assets and Property Development)</p>
Purpose of report:	To provide Committee with the opportunity to review the proposed Asset Management Strategy, to be considered by Cabinet on 9 February 2016.
Recommendations	That Committee consider the Strategy and provide feedback.
Corporate objectives:	<p>Dacorum Delivers</p> <p>Efficient management of the Council's assets is essential for the effective delivery of all corporate objectives.</p>
Implications:	<u>Financial</u>
'Value For Money Implications'	The Council has a significant and varied portfolio of assets which is crucial to the delivery of the Council's corporate objectives.

	The implementation of this Asset Management Strategy will provide improved structure to asset governance, maintenance and performance management, which in turn will improve the quality of evidence available to support the Council's decision-making.
Risk Implications	A robust Asset Management Strategy mitigates the risk of the Council not being able to deliver the benefits described above.
Equalities Implications	None
Health And Safety Implications	None
Consultees:	CMT
Background papers:	Cabinet Report 21 January 2014
Historical background <i>(please give a brief background to this report to enable it to be considered in the right context).</i>	Update to original Asset Management Strategy approved by Cabinet January 2014
Key Terms, Definitions & Acronyms	

1. The attached Asset Management Strategy was originally produced by the property consultants EC Harris in consultation with senior officers across the Council and submitted to Cabinet on 21 January 2014. This has subsequently been updated by officers in response to the changing value of the asset profile of the Council, the creation of a Property Management Board and the presentation of a specific Disposal Strategy for assets. The objective of the Strategy is to assist the Council to manage the performance of its assets as efficiently as possible in support of its corporate priorities.
2. The Strategy, as amended, will be considered by Cabinet on 9th February 2016. Committee are asked to consider the report and feedback to officers any proposed amendments.
3. An Executive Summary is included on the first three pages of the Strategy to assist Members to focus their attention on particular areas of interest.

**Asset Management Strategy Document (See attached)**

## **8. EXCLUSION OF PUBLIC**

To consider passing a resolution in the following terms: That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded during the items in Part II of the Agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during these items there would be disclosure to them of exempt information relating to:



APPENDIX A

**FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2015/16**

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Date:	Report Deadline	Items:	Type:	Contact details:	Background information
<b>02 Feb 2016</b> (Joint OSC)	<b>28 Jan 2016</b>	Budget 2016 -17  <i>Ideally no further items to be added</i>	SC	J Deane, Assistant Director Finance & Resources	
		Action Points from previous meetings	SC	All Members to discuss	
Date:	Report Deadline	Items:	Type:	Contact details:	Background information
<b>08 March 2016</b>	<b>23 Feb 2016</b>	Q3 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Chief Executive’s Unit R Smythe, Assistant Director – Performance & Projects D Skinner, Assistant Director, Finance & Resources	
		Q3 Forecast Financial Outturn Report 2015/16	PM	R Baker, Group Manager	

		Action Points from previous meetings	SC	All Members to discuss	
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