

	Inform	
Strategic Partner	Total Number of Volunteers	Number of Volunteer Hours (avg per week)
Age UK Dacorum	231	462
Citizens Advice Bureau	45	302
Community Action Dacorum (CAD)	123	39.5
Shopmobility	16	4
Community Transport	48	5.5
Radion Dacorum	55	3
Admin Support	4	27
CAD Total	123	39.5

Druglink	37	226
Mediation Hertfordshire	26	39
Relate		20

Signpost (aka urban access)	14	52
The Centre in the Park	1 + 10 practitioner s	54
Volunteer Centre Dacorum	18	85

Key		Data from SPs Mid Tern
		Data from Estates Prop
		Data from Partnerships

ation Provided by SPs Mid-Term Reports

Value of volunteer hours (avg per week)	Number of paid staff	Number of staff hours (avg per week)	Total Cost of salaries (avg per week)
£30,030	20		£5,000
£5,200	15	343.25	£4298.83 (per month)
£7,145	29	762 (per month)	£17,274
£985			
£3,369			
£2,416			
£375			
£7,145	29	762 (per month)	£17,274

£1,436	20.5	487	15219
£741	5	78	
£300		161	£2,200

£1,250	1	17.5	£250
£200	7	342	£3,368
£667	3	84	£1,158

n Reports
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s Assessment Form

Land/building	Use/Type	Agreement Start Date	Agreement Expiry Date	Agreement Type
Undertenant in DBC Building leased to Centre in the park				
1. Berkhamsted Civic Centre - 1st Office fl room (2)	Office	01-Apr-11	31-Mar-14	Lease
Dacre House, 19 Hillfield road Hemel Hempstead	Office	01-Apr-01	31-Mar-16	lease
High Street (No 48)	Office	02/05/2014	01/05/2024	Lease

Queensway (Bury Lodge)	Homeless Centre	01/04/2009	31/03/2019	Lease
Rossgate (No 24)	Maisonette	30/11/2012	29/11/2019	Lease
Long Chaulden (No 76)	Maisonette	30/11/2012	29/11/2019	Lease
Rossgate (No 31)	Maisonette	30/11/2012	29/11/2019	Lease
Two Walters Road (1 Central Nursery)	House	01/02/2013	31/01/2015	Lease
Paradise Depot	Depot	30/11/2012	29/11/2017	Lease
28 St Albans Road	House			

The Elms	Homeless Centre	Procurement has details	Procurement has details	Procurement has details
Red Lion Lane (Trefoil)	Office	30/09/1996	29/09/2015	Tenancy - 3
Figtree Hill (Able House)	Office	06/01/2014		Licence
Prince Edward Street, Berkhamsted	Office	07-Oct-03	06-Oct-15	Licence -1
3 Halsey Drive, Hemel Hempstead	Office			
St Marys Road (No 3)	Office	02/072013	01/07/2028	Underlease

High Street, Half Moon Yard, Day Centre (Old Peoples Day Cent	Day Centre	20-Aug-98	19-Aug-13	Lease
Marlowes (Dacorum Information Centre)	Office	12/03/2012	11/03/2017	Licence - 6

BC Properties - Estates Managed Records

Annual Rent received	Market rent	Ratable value	Value of discretionary rate relief
N/A	N/A	Not currently assessed seperately	
£1,000	£7,000	£6,600	£651
£250	£19,500	£23,000	£2,268
£250	£16,500	£22,000	£2,169

6,200	£6,750	£6,500	£641
£2,150	£2150 * until rent review	BAND C	
£2,150	£2150 * until rent review	BAND B	
£2,150	£2150 * until rent review	BAND B	
50% OF THE RENTAL RECEIVED	£10,000	BAND E	
£0	£16,500	£49,250	£4,856
		BAND D	

Procurement has details		not yet rated	
£1	£10,000	£10,000	£986
£1	n/a	£41,500	£4,092
£1	£8,000	£8,000	£789
		£5,100	£503
£250	£7,750	£15,500	£1,528

		no rateable occupation known	
£1	£8,800	£11,000	£1,085
£250	£7,800	£12,000	£1,183

comments	Off
<p>New lease with Day Centre being agreed which will regularise them as an undertenant. Their underlease not finalised but says this is based on £30% of £250 (what we are charging our tenant initially) plus £300. This calculation for working out the rent is up to 19/08/2018 and thereafter the subtenant to pay 30% of the tenants rent. DBC have not been involved in how the tenant (Centre in the park) has determined the rent review of the subtenant.</p>	<ul style="list-style-type: none"> • Group and Citizen • Town, Sharon C • Social C Commis: Tweed
<p>Holding over at lease expiry</p>	<ul style="list-style-type: none"> • Partne (Sharon • Group and Citizen
<p>Not known if they subket any space?</p>	
<p>Unusual building, not in a tradional office market location.</p>	<ul style="list-style-type: none"> • Partne (Sharon • Group and Citizen

<p>No application for discretionary relief yet received</p>	<ul style="list-style-type: none"> • System Challis) • Senior Policy ar
<p>Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a</p>	
<p>Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a</p>	
<p>Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a</p>	
<p>At lease renewal currently,</p>	
<p>previous income over £30,000, but building needs substantial repair which would affect the market rent. No application for discretionary relief yet received</p>	

<p>No data known</p>	
	<ul style="list-style-type: none"> • VCS Of • SE and • Group and citiz • Group assets an develop • Estates Hamilton
<p>rental value blighted as property is to be developed so they are making DBC they are saving the Council business rates payments</p> <p>There are two separately rated parts of this property (2nd floor, and Sth Wing ground floor). Each has an RV of 20,750 and rate relief of £2045.95</p>	
<p>No data known</p> <p>Leased from Affinity Sutton</p>	<ul style="list-style-type: none"> • GM, Pa insight (I • System
<p>DBC has a landlord and we have a restriciton on the use for the building it has steep 2nd staircase and is not designed for offices, but has been reasonably adapted</p>	<ul style="list-style-type: none"> • Partne (Sharon • Extern • Senior Policy ar • Senior

<p>No data known</p>	<p>Urban A</p> <ul style="list-style-type: none"> • Partne (Sharon • GM, Pa insight (l • Estates Hamilton
<p>Building modified for intended use with internal ramps, and accessibility</p>	<ul style="list-style-type: none"> • GM, Pa insight (l
<p>Unusal building, site the buildign sits on has legal issues so cannot be let on a lease</p>	<ul style="list-style-type: none"> • VCS Of • Extern • Group • Social l Commis

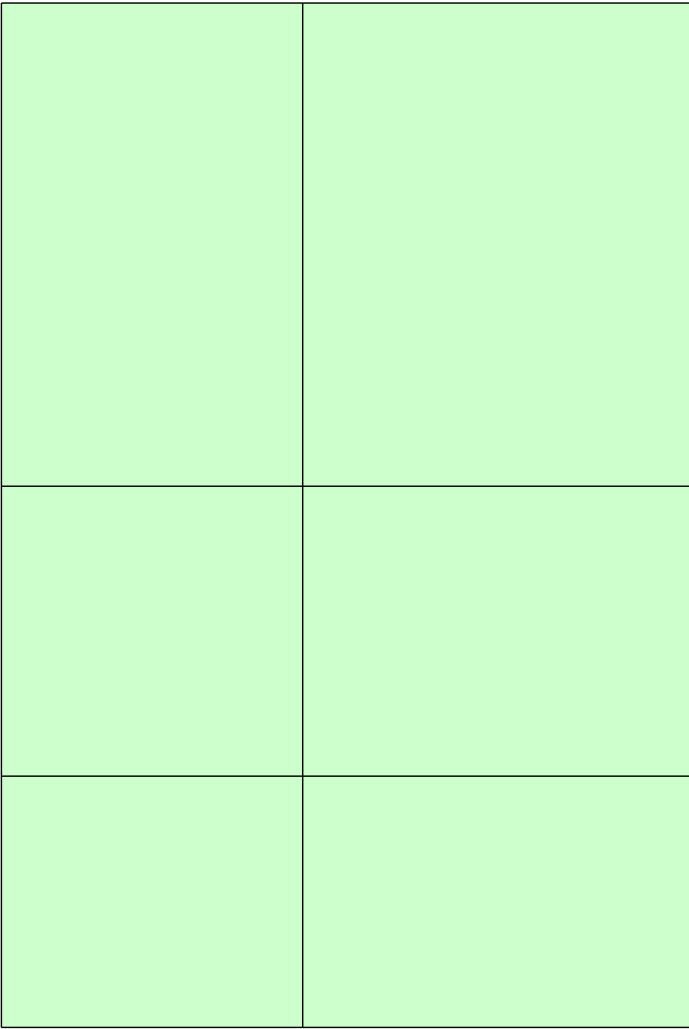
Partnerships Assessment Form

Officer/Member Time	Land	Services	Other Resources
Manager-Partnerships zen Insight- Dave Gill Parish and VCS officer – Collins enterprise and sioning officer – Eli	<ul style="list-style-type: none"> • Sub-let Half Moon Yard from Hemel Hempstead Day Centre, therefore the DBC resource to Age Concern is indirect 	<ul style="list-style-type: none"> • Building Maintenance (via Hemel Hempstead Day Centre) 	<ul style="list-style-type: none"> • NNDR relief
Partnership Liaison Officer Collins) Manager-Partnerships zen Insight (David Gill)	<ul style="list-style-type: none"> • Dacre House • Berkhamsted Civic Centre 	<ul style="list-style-type: none"> • Building Services • Building Maintenance 	<ul style="list-style-type: none"> • NNDR relief
Partnership Liaison Officer Collins) Manager-Partnerships zen Insight (David Gill)	<ul style="list-style-type: none"> • 48 High Street, Hemel Hempstead • 3 St Marys • Berkhamsted Civic Centre 	<ul style="list-style-type: none"> • Building Services • Building Maintenance 	<ul style="list-style-type: none"> • NNDR relief

<p>fficer (Sharon Collins) l Commissioning Officer Manager, Partnerships en insight (David Gill) Manager, commercial nd property ment (Mike Evans) s Officer (Peter n)</p>	<ul style="list-style-type: none"> • Trefoil House • Gable House • The Elms 	<ul style="list-style-type: none"> • Building Services • Building Maintenance 	<ul style="list-style-type: none"> • NNDR relief
<p>artnerships and citizen David Gill) ns Co-ordinator (Pauline</p>	-	-	-
<p>ership Liaison Officer Collins) al Funding Officer Manager, Corporate nd Innovation (David Gill) Manager, Estates</p>	<ul style="list-style-type: none"> • The Gables, 3 St Marys Road 	<ul style="list-style-type: none"> • Building Services • Building Maintenance 	<ul style="list-style-type: none"> • NNDR relief

<p>Access</p> <p>Partnership Liaison Officer (Sharon Collins)</p> <p>Partnerships and Citizen Enterprise Officer (David Gill)</p> <p>Partnerships Officer (Peter Collins)</p>	<p>Urban Access</p> <ul style="list-style-type: none"> • Rooms rented in Gable House, 3 St Mary's Road, Hemel Hempstead 	<p>Urban Access</p> <ul style="list-style-type: none"> • External funding newsletter • Estates Department • Legal Department 	<p>Urban Access</p> <ul style="list-style-type: none"> • NNDR relief
<p>Partnerships and citizen Enterprise Officer (Dave Gill)</p>	<ul style="list-style-type: none"> • Half Moon Yard 	<ul style="list-style-type: none"> • Building Services • Building Maintenance 	<ul style="list-style-type: none"> • NNDR relief
<p>Partnerships Officer (Sharon Collins)</p> <p>Partnerships and Citizen Enterprise Funding Officer (David Gill)</p> <p>Partnerships and Citizen Enterprise manager (David Gill)</p> <p>Partnerships and Citizen Enterprise Enterprise and Citizen Enterprise Officer</p>	<ul style="list-style-type: none"> • The Roundhouse, Marlowes 	<ul style="list-style-type: none"> • Building Services • Building Maintenance 	<ul style="list-style-type: none"> • NNDR relief

£10,000	to provide mediation services for tenants due to the volume of referrals



Strategic Partner	Agreement Expiry Date	Agreement Type	Annual Rent received	Market rent	Difference	Ratable value	Value of discretionary rate relief	comments	Housing					Year 1	Year 2	Year 3	Year 4	Year 5		
									Funding	Notes	Funding	Rent	Rates						Housing	Total
Age UK Dacorum			N/A	N/A	N/A	Not currently assessed separately	N/A	New lease with Day Centre being agreed which will regularise them as an undertenant. Their underlease not finalised but says this is based on £30% of £250 (what we are charging our tenant initially) plus £300. This calculation for working out the rent is up to 19/08/2018 and thereafter the subtenant to pay 30% of the tenants rent. DBC have not been involved in how the tenant (Centre in the park) has determined the rent review of the subtenant.	£25,000	£15K to Friendship Team & £10K to Handyperson	£40,950	£0	£0	£25,000	£65,950	£65,950	£131,900	£197,850	£263,800	£329,750
Citizens Advice Bureau	31-Mar-14	Lease	£1,000	£7,000	£6,000	£6,600	£651	Holding over at lease expiry Not known if they sublet any space?			£171,890	£6,000	£651	£0	£225,059	£225,059	£450,117	£675,176	£900,234	£1,125,293
	31-Mar-16	lease	£250	£19,500	£19,250	£23,000	£2,268		£25,000	£19,250		£2,268	£25,000							
Community Action Dacorum (CAD)	01/05/2024	Lease	£250	£16,500	£16,250	£22,000	£2,169	Unusual building, not in a traditional office market location.			£146,780	£16,250	£2,169	£0	£165,199	£165,199	£330,398	£495,598	£660,797	£825,996
DENS	31/03/2019	Lease	6,200	£6,750	£550	£6,500	£641	No application for discretionary relief yet received			£20,500	£550	£641	£0	£48,047	£48,047	£96,094	£144,141	£192,188	£240,235
	29/11/2019	Lease	£2,150	£2150 * until rent review	£0	BAND C	N/A	Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a				£0	£0	£0						
	29/11/2019	Lease	£2,150	£2150 * until rent review	£0	BAND B	N/A	Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a				£0	£0	£0						
	29/11/2019	Lease	£2,150	£2150 * until rent review	£0	BAND B	N/A	Note * The tenant undertook works so the rent reflect the tenants investments plus DBC invested £10,000 over the 3 properties , the properties will revert to market value at rent review on 30/11/2017 which is currently £6,500 p.a				£0	£0	£0						
	31/01/2015	Lease	50% OF THE RENTAL RECEIVED	£10,000	£5,000	BAND E	N/A	At lease renewal currently,				£5,000	£0	£0						
	29/11/2017	Lease	£0	£16,500	£16,500	£49,250	£4,856	previous income over £30,000, but building needs substantial repair which would affect the market rent. No application for discretionary relief yet received				£16,500	£4,856	£0						
	Procurement has details	Procurement has details	Procurement has details			BAND D	N/A	No data known				£0	£0	£0						
Druglink	29/09/2015	Tenancy - 3	£1	£10,000	£9,999	£10,000	£986			£63,330	£9,999	£986	£0	£87,195	£87,195	£174,389	£261,584	£348,779	£435,974	
						N/A					£0	£0	£0							
						N/A					£0	£0	£0							
						N/A					£0	£0	£0							
						N/A					£0	£0	£0							
						N/A					£0	£0	£0							
	Licence	£1	n/a	N/A	£41,500	£4,092	rental value blighted as property is to be developed so they are making DBC they are saving the Council business rates payments There are two separately rated parts of this property (2nd floor, and Sth Wing ground floor). Each has an RV of 20,750 and rate relief of £2045.95			£0	£4,092	£0								
	06-Oct-15	Licence - 1	£1	£8,000	£7,999	£8,000	£789				£7,999	£789	£0							
Mediation Hertfordshire					N/A	£5,100	£503	No data known Leased from Affinity Sutton	£10,000	to provide mediation services for tenants due to the volume of referrals	£33,730	£0	£503	£10,000	£44,233	£44,233	£88,466	£132,699	£176,931	£221,164
Relate	01/07/2028	Underlease	£250	£7,750	£7,500	£15,500	£1,528	DBC has a landlord and we have a restriction on the use for the building it has steep 2nd staircase and is not designed for offices, but has been reasonably adapted			£48,610	£7,500	£1,528	£0	£57,638	£57,638	£115,277	£172,915	£230,553	£288,192
Signpost (aka urban access)					N/A	no rateable occupation known	N/A	No data known			£10,600	£0	£0	£0	£10,600	£10,600	£21,200	£31,800	£42,400	£53,000
The Centre in the Park	19-Aug-13	Lease	£1	£8,800	£8,799	£11,000	£1,085	Building modified for intended use with internal ramps, and accessibility			£34,200	£8,799	£1,085	£0	£44,084	£44,084	£88,167.20	£132,250.80	£176,334.40	£220,418
Volunteer Centre Dacorum	11/03/2017	Licence - 6	£250	£7,800	£7,550	£12,000	£1,183	Unusual building, site the building sits on has legal issues so cannot be let on a lease			£56,960	£7,550	£1,183	£0	£65,693	£65,693	£131,386.40	£197,079.60	£262,772.80	£328,466

£105,397

£20,750

£627,550

£105,397

£20,750

£60,000

£813,697

£813,697

£1,627,395

£2,441,092

£3,254,789

£4,068,487

Key

Strategic Partners	Funding	Rent	Rates	Housing	Year 1	Year 2	Year 3	Year 4	Year 5
Age UK Dacorum	£40,950	£0	£0	£25,000	£65,950	£131,900	£197,850	£263,800	£329,750
Citizens Advice Bureau	£171,890	£25,250	£2,919	£25,000	£225,059	£450,117	£675,176	£900,234	£1,125,293
Community Action Dacorum (CAD)	£146,780	£16,250	£2,169	£0	£165,199	£330,398	£495,598	£660,797	£825,996
DENS	£20,500	£22,050	£5,497	£0	£48,047	£96,094	£144,141	£192,188	£240,235
Druglink	£63,330	£17,998	£5,867	£0	£87,195	£174,389	£261,584	£348,779	£435,974
Mediation Hertfordshire	£33,730	£0	£503	£10,000	£44,233	£88,466	£132,699	£176,931	£221,164
Relate	£48,610	£7,500	£1,528	£0	£57,638	£115,277	£172,915	£230,553	£288,192
Signpost (aka urban access)	£10,600	£0	£0	£0	£10,600	£21,200	£31,800	£42,400	£53,000
The Centre in the Park	£34,200	£8,799	£1,085	£0	£44,084	£88,167	£132,251	£176,334	£220,418
Volunteer Centre Dacorum	£56,960	£7,550	£1,183	£0	£65,693	£131,386	£197,080	£262,773	£328,466

Year 1	£627,550	£105,397	£20,750	£60,000	£813,697	£1,627,395	£2,441,092	£3,254,789	£4,068,487
Year 2	£1,255,100	£210,794	£41,501	£120,000					
Year 3	£1,882,650	£316,191	£62,251	£180,000					
Year 4	£2,510,200	£421,588	£83,001	£240,000					
Year 5	£3,137,750	£526,985	£103,752	£300,000					

Below OJEU
Above OJEU

In this instance 'OJEU' is indicating the European Union procurement threshold value for services (£172,514) on a cumulative basis. Over this value certain rules and timescales will apply to the procurement process.

OJEU (Official Journal of the European Union)

