

FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2013/14

Date:	Report Deadline	Items:	Type:	Contact details:	Background information	Outcome of Discussion
30 January 2013	15 January 2013	Quarter 3 Performance & Operational Risk Register Reports 2012/2013	PM	S Baker, Assistant Director – Legal, Democratic & Regulatory Services J Milsom, Assistant Director - Performance, Improvement & Transformation J Deane, Assistant Director, Finance & Resources		
		Quarter 3 Risk Management Report 2012/2013	PM	L Dargue, Insurance & Risk Manager		
		Sportspace Annual Finance Report	PM	Eli Tweed, Policy, Partnerships & Innovation Bill Turner, Sportspace Finance Director Matthew Armstrong, Chair of Sportspace Finance Committee Dave Cove, Chief Executive Sportspace		
		Amendment to Probation Procedures	PM	Matt Rawdon, Human Resources Team Leader		
		Quarter 3 Financial Outturn Report	PM	J Deane, Assistant Director, Finance & Resources		

		Shared and Outsourced Update – Customer Service Centre & Gateway	PM	D Gill, Group Manager – Partnerships & Citizen Insight		
5 February 2013 Joint OSC meeting	24 January 2013	Budget 2013-2014 <i>Ideally no further items to be added</i>	SC	S Marshall, Corporate Director Finance & Governance J Deane, Assistant Director , Finance & Resources		
5 March 2013	20 February 2013	Shared and Outsourced Update Report – Customer Service Centre Gateway	SC	D Gill, Group Manager – Partnerships & Citizen Insight		
4 June 2013	21 May 2013	Quarter 4 Risk Management Report 2013/14	PM	Linda Dargue, Insurance & Risk Manager		The report was noted.
		Quarter 4 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Legal, Democratic & Regulatory Services J Milsom, Assistant Director Strategy & Transformation, Community & Organisation. J Deane, Assistant Director, Finance & Resources.		The report was noted.
		Quarter 4 Provisional Financial Outturn Report 2013/14	PM	James Deane, Assistant Director, Finance & Resources		The report was noted.

		Quarter 4 Licensing Report	PM	M Brookes, Group Manager – Legal Governance		The report was noted.
		Community Infrastructure Levy	PM	Chris Taylor – Group Manager – Strategic Planning & Regeneration	To consider the next steps for the introduction of Community Infrastructure Levy for Dacorum. J Doe attending as CT will be on leave.	The report was noted.
		Review of Discretionary Policies for Revenue and Benefits	PM	Chris Baker – Revenue & Benefits Support Manager		The report was noted.
		Funding of Core Funder Community Groups	PM	D Gill, Group Manager – Partnerships & Citizen Insight		The report was noted.
		Shared and Outsourced Update Report – Customer Service Centre Gateway	SC	J Milsom, Assistant Director Strategy & Transformation, Community & Organisation.		The report was noted.
2 July 2013	19 June 2013	Shared and Outsourced Update Report – Customer Service Centre Gateway	SC	J Milsom, Assistant Director Strategy & Transformation, Community & Organisation.		This meeting was cancelled.
3 September 2013	21 August 2013	Quarter 1 Risk Management Report 2013/2014	PM	Linda Dargue, Insurance & Risk Manager		That the content of the report is noted and recommended to Cabinet for approval together with any associated

						comments.
		Quarter 1 Performance & Operational Risk Register Reports	PM	<p>S Baker, Assistant Director – Legal, Democratic & Regulatory Services</p> <p>S Flynn, Assistant Director – Project Governance</p> <p>J Deane, Assistant Director, Finance & Resources</p>		<p>That Members note the report.</p> <p>That the Committee notes the contents of the report and the performance of the division for Quarter 1, 2013/14.</p> <p>That the committee notes the content of the report and the performance of Finance & Resources for Quarter 1, 2013/14.</p>
		Quarter 1 Forecast Financial Outturn Report 2013/14	PM	Paul Sutton, Group Manager.		That the Committee note the forecast outturn position.
		Shared and Outsourced Update Report – Customer	SC	S Flynn, Assistant Director – Project Governance		That Members note the

		Service Centre Gateway				progress and comment on the Customer Service Centre and Gateway project.
8 October 2013	24 September 2013	Shared and Outsourced Update Report – Customer Service Centre Gateway	SC	S Flynn, Assistant Director – Project Governance		
		OSC Vision	SC	Jim Doyle, Group Manager – Democratic Services Michelle Anderson, Corporate Support Team Leader – Democracy		
5 November 2013	22 October 2013	Quarter 2 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Legal, Democratic & Regulatory Services S Flynn, Assistant Director – Project Governance J Deane, Assistant Director, Finance & Resources		
		Quarter 2 Forecast Financial Outturn Report 2013/14	PM	Paul Sutton, Group Manager		
		Quarter 2 Risk	PM	L Dargue, Insurance & Risk Manager		

		Management Report 2013/14				
		CIL	PM	Chris Taylor - Group Manager – Strategic Planning & Regeneration		
		Shared and Outsourced Update Report – Customer Service Centre Gateway	SC	S Flynn, Assistant Director – Project Governance		
7 January 2014	17 December 2013	Quarter 3 Performance & Operational Risk Register Reports.	PM	S Baker, Assistant Director – Legal, Democratic & Regulatory Services S Flynn, Assistant Director – Project Governance J Deane, Assistant Director, Finance & Resources		
		Quarter 3 Risk Management Report 2013/14	PM	L Dargue, Insurance & Risk Manager		
		Shared and Outsourced Update Report – Customer Service Centre Gateway	SC	S Flynn, Assistant Director – Project Governance		
4 March 2014	20 February 2014	Staff Survey Update	SC	S Flynn, Assistant Director – Project Governance		

Future Items

PM- Performance management PD- Policy Development Sc- Scrutiny