

Notes of Key Decisions/Action Points

Meeting: Cabinet

Date: 15 December 2015

| <u>Agenda Item</u> | <u>Decision</u> | <u>Contact Portfolio Holder/ Officer</u> |
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| 15 December 2015 CA/112/15 Item 1 Minutes. | The minutes of the meeting held on 24 November 2015 were agreed by the members present and signed by the Chairman. | |
| 15 December 2015 CA/113/15 Item 2 Apologies for Absence. | An apology was received on behalf of Councillor Harden. | |
| 15 December 2015 CA/114/15 Item 3 Declarations of Interest. | None received | |
| 15 December 2015 CA/115/15 Item 4 Public Participation. | None received | |
| 15 December 2015 CA/116/15 Item 5 Referrals to Cabinet | None received | |
| 15 December 2015 CA/117/15 Item 6 Cabinet Forward Plan. | That the Cabinet Forward Plan be noted, subject to the following amendments: That the Asset Management Strategy and the Corporate Plan be added to the February agenda. | Corporate Management Team. |
| 15 December 2015 CA/118/15 Item 7 Treasury | That the half-year report on targets and performance, in Sections 4-7 of the Cabinet report be approved. | Cllr Graeme Elliot – Portfolio Holder for Finance & Resources |

| Management Mid-Year Performance Report | | David Skinner – Assistant Director (Finance and Resources) Richard Baker – Group Manager (Financial Services) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---|---|---------------|----------------|-----------------|----------|----------|---------|-------|-------|-------------|---------|---------|-----------|---------|---------|--------------|-------|-------|-----------|-------|-------|----------|-------|-------|-----------------|-------|-------|---------------|---------|---------|------------------|-------|-------|----------|---------|---------|------------|---------|---------|---------------------------|-------|-------|-------------|---------|---------|-------------|-------|-------|------------|---------|---------|-----------|-------|-------|--------------|-----------------|-----------------|---|
| <p>15 December 2015 CA/119/15 Item 8</p> <p>Council Tax Base</p> | <p>1. That the Collection Fund surplus estimate of £392,423.62 as at 31 March 2016 be approved</p> <p>2. That the calculation of the Council’s tax base for the year 2016/17 incorporating an estimated collection rate of 99.4% be approved</p> <p>3. That, in accordance with the Local Authorities (Calculation of Tax Base) Regulations 1992, the amount calculated by the Council as its tax base for the year 2016/17 shall be 55,282.0 and its constituent elements shall be:</p> <table border="1" data-bbox="411 898 1161 1581"> <thead> <tr> <th>Part of Area - Parished and Non Parished</th> <th>100% Tax base</th> <th>99.4% Tax base</th> </tr> </thead> <tbody> <tr><td>Hemel Hempstead</td><td>29,099.8</td><td>28,925.2</td></tr> <tr><td>Aldbury</td><td>456.7</td><td>454.0</td></tr> <tr><td>Berkhamsted</td><td>8,328.8</td><td>8,278.8</td></tr> <tr><td>Bovingdon</td><td>2,056.2</td><td>2,043.9</td></tr> <tr><td>Chipperfield</td><td>846.2</td><td>841.1</td></tr> <tr><td>Flamstead</td><td>617.1</td><td>613.4</td></tr> <tr><td>Flaunden</td><td>178.1</td><td>177.0</td></tr> <tr><td>Great Gaddesden</td><td>439.7</td><td>437.1</td></tr> <tr><td>Kings Langley</td><td>2,293.0</td><td>2,279.2</td></tr> <tr><td>Little Gaddesden</td><td>640.9</td><td>637.1</td></tr> <tr><td>Markyate</td><td>1,316.7</td><td>1,308.8</td></tr> <tr><td>Nash Mills</td><td>1,040.1</td><td>1,033.9</td></tr> <tr><td>Nettleden with Potten End</td><td>796.1</td><td>791.3</td></tr> <tr><td>Northchurch</td><td>1,273.4</td><td>1,265.8</td></tr> <tr><td>Tring Rural</td><td>617.7</td><td>614.0</td></tr> <tr><td>Tring Town</td><td>4,941.0</td><td>4,911.4</td></tr> <tr><td>Wigginton</td><td>674.0</td><td>670.0</td></tr> <tr><td>Total</td><td>55,615.5</td><td>55,282.0</td></tr> </tbody> </table> | Part of Area - Parished and Non Parished | 100% Tax base | 99.4% Tax base | Hemel Hempstead | 29,099.8 | 28,925.2 | Aldbury | 456.7 | 454.0 | Berkhamsted | 8,328.8 | 8,278.8 | Bovingdon | 2,056.2 | 2,043.9 | Chipperfield | 846.2 | 841.1 | Flamstead | 617.1 | 613.4 | Flaunden | 178.1 | 177.0 | Great Gaddesden | 439.7 | 437.1 | Kings Langley | 2,293.0 | 2,279.2 | Little Gaddesden | 640.9 | 637.1 | Markyate | 1,316.7 | 1,308.8 | Nash Mills | 1,040.1 | 1,033.9 | Nettleden with Potten End | 796.1 | 791.3 | Northchurch | 1,273.4 | 1,265.8 | Tring Rural | 617.7 | 614.0 | Tring Town | 4,941.0 | 4,911.4 | Wigginton | 674.0 | 670.0 | Total | 55,615.5 | 55,282.0 | <p>Cllr Graeme Elliot, Portfolio Holder for Finance & Resources</p> <p>James Deane, Corporate Director (Finance and Operations) Richard Baker, Group Manager (Financial Services)</p> |
| Part of Area - Parished and Non Parished | 100% Tax base | 99.4% Tax base | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Hemel Hempstead | 29,099.8 | 28,925.2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Aldbury | 456.7 | 454.0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Berkhamsted | 8,328.8 | 8,278.8 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bovingdon | 2,056.2 | 2,043.9 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Chipperfield | 846.2 | 841.1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Flamstead | 617.1 | 613.4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Flaunden | 178.1 | 177.0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Great Gaddesden | 439.7 | 437.1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kings Langley | 2,293.0 | 2,279.2 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Little Gaddesden | 640.9 | 637.1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Markyate | 1,316.7 | 1,308.8 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nash Mills | 1,040.1 | 1,033.9 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nettleden with Potten End | 796.1 | 791.3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Northchurch | 1,273.4 | 1,265.8 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tring Rural | 617.7 | 614.0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tring Town | 4,941.0 | 4,911.4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wigginton | 674.0 | 670.0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | 55,615.5 | 55,282.0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>15 December 2015 CA/120/15 Item 9</p> <p>Consideration of Responses to Pre-Submission Focused Changes and Submission of Site Allocations Development Plan Document (DPD)</p> | <p>1. RESOLVED TO RECOMMEND:</p> <p>a) That the changes set out in Table 4 of the Report of Representations are made to the Pre-Submission Site Allocations DPD as a result of representations received; and</p> <p>b) That the Site Allocations DPD incorporating Focused Change, together with other appropriate supporting documents is submitted to the Planning Inspectorate.</p> <p>2. That the issues arising from representations received to the Focused Changes to the Pre-Submission Site</p> | <p>Graham Sutton, Portfolio Holder for Planning and Regeneration</p> <p>James Doe, Assistant Director (Planning, Development and Regeneration) Laura Wood, Team Leader (Strategic</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>Allocations Development Plan Document (DPD) and the impact of new advice be noted.</p> <p>3. That authority is delegated to the Portfolio Holder for Planning and Regeneration to approve any further minor wording changes to the Site Allocations document prior to consideration by Full Council.</p> <p>4. That authority is delegated to the Assistant Director (Planning, Development and Regeneration) to:</p> <p>(a) Finalise the Report of Representations and other Submission documents; and</p> <p>(b) Agree any further minor changes arising during the course of the Examination.</p> | <p>Planning and Regeneration)</p> |
| <p>15 December 2015 CA/121/15 Item 10</p> <p>Local Planning Framework Authority Monitoring Report And Local Development Scheme Update</p> | <p>1. RESOLVED TO RECOMMEND:</p> <ul style="list-style-type: none"> • The adoption of the new Local Development Scheme as set out in the report to Cabinet. <p>2. That the headline results from the forthcoming Authority Monitoring Report 2014/15 with regard to housing, employment and retailing be noted;</p> <p>3. That progress on the Local Planning Framework be noted</p> | <p>Cllr Graham Sutton, Portfolio Holder for Planning and Regeneration;</p> <p>James Doe, Assistant Director Planning, Development and Regeneration Laura Wood, Team Leader, Strategic Planning and Regeneration Francis Whittaker, Strategic Planning and Regeneration</p> |
| <p>15 December 2015 CA/122/15 Item 11</p> <p>Consideration of New Statement of Community Involvement (SCI) to Guide Consultation on Planning Matters.</p> | <p>1. That the draft of a new Statement of Community Involvement (SCI) for consultation as set out in the report to Cabinet be approved;</p> <p>2. That further technical information on consulting on planning applications is added to the SCI and that authority is delegated to the Assistant Director (Planning, Development and Regeneration)</p> <p>3. That authority for the arrangements for targeted consultation is delegated to the Assistant Director (Planning, Development and Regeneration) on the basis as set out in the report to Cabinet.</p> | <p>Councillor Graham Sutton, Portfolio Holder for Planning and Regeneration</p> <p>James Doe, Assistant Director (Planning, Development and Regeneration) Sara Whelan, Group Manager (Development Management) Laura Wood, Team Leader (Strategic Planning and Regeneration)</p> |
| <p>15 December 2015 CA/123/15 Item 12</p> | <p>RESOLVED TO RECOMMEND:</p> <p>The Committee Meeting Timetable for 2016/17 as set out in Annex A to the Cabinet report.</p> | <p>Councillor Harden, Portfolio Holder for Residents and Corporate Services</p> |

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| <p>Committee Timetable 2016/17</p> | | <p>Author: Jim Doyle, Group Manager (Democratic Services) Responsible Officer: Steve Baker, Assistant Director (Chief Executive's Unit)</p> |
| <p>15 December 2015 CA/124/15</p> <p>Item 13</p> <p>Exclusion of the Public.</p> | <p>That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1 as amended by the Local Government (Access to Information) (Variation) Order 2006 the public be excluded during the item in Part 2 of the Agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that, if members of the public were present during this item, there would be disclosure to them of exempt information relating to the financial and business affairs of the Council and third party companies/organisations. (Minute CA/125/15)</p> <p>Local Government Act 1972, Schedule 12A, Part 1, paragraph 3</p> | |
| <p>15 December 2015 CA/115/15</p> <p>Item 14</p> <p>Variation of sale contract for Stationers Place, Apsley, Hemel Hempstead</p> | <p>Full details are in the part 2 minute.</p> | <p>Councillor Williams Leader of the Council and Portfolio Holder for Community Partnership. Councillor Griffiths, Portfolio Holder for Housing</p> <p>Author/Responsible Officer: Mark Gaynor Corporate Director (Housing and Regeneration)</p> |

This Decision Sheet is published today, 17 December 2015. The Call-In deadline is 5.00 pm on 24 December 2015.