

Notes of Key Decisions/Action Points

Meeting: Cabinet

Date: 17 September 2013

<u>Agenda Item</u>	<u>Decision</u>	<u>Contact Portfolio Holder/ Officer</u>
<p>17 September 2013 CA/109/13 Item 1</p> <p>Minutes.</p>	<p>The minutes of the meeting held on 23 July 2013 were agreed by the members present and signed by the Chairman.</p>	
<p>17 September 2013 CA/110/13 Item 2</p> <p>Apologies for Absence.</p>	<p>There were no apologies for absence.</p>	
<p>17 September 2013 CA/111/13 Item 3</p> <p>Declarations of Interest.</p>	<p>There were no declarations of interest.</p>	
<p>17 September 2013 CA/112/13 Item 4</p> <p>Public Participation.</p>	<p>There was no public participation.</p>	
<p>17 September 2013 CA/113/13 Item 5</p> <p>Referrals to Cabinet</p>	<p><u>Finance and Resources Overview and Scrutiny Committee – 3 September 2013</u></p> <p><u>OS/146/09 – Quarter 1 Risk Management Report 2013/14</u></p> <p>That the referral be considered with item 9 on the agenda (minute CA/117/13).</p>	
<p>17 September 2013 CA/114/13 Item 6</p> <p>Cabinet Forward Plan.</p>	<p>That the Cabinet Forward Plan be noted, subject to the following amendments:</p> <p><u>22 October 2013</u></p> <ol style="list-style-type: none"> 1. Car Parking Review – new report. 2. Sports Activation Fund – new report. 3. Changes to the Health in Dacorum Committee – new report. 	<p>Corporate Management Team.</p>
<p>17 September 2013 CA/115/13 Item 7</p> <p>Authorisation of Virements.</p>	<p>That the virements from the Service Area as listed below and detailed in the report be noted:</p> <ol style="list-style-type: none"> 1. Regulatory Services. 2. Legal Governance. 3. Customer Services Unit. 4. Development Management and Planning. 5. Finance and Operations. 6. Chief Executive's Unit. 	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; Sally Marshall, Corporate Director (Finance & Governance).</p>

	<p>7. Facilitating Change Budget.</p> <p>8. Revenues and Benefits.</p>	
<p>17 September 2013 CA/116/13 Item 8</p> <p>Apprenticeship Scheme 2013.</p>	<p>1. That the establishment of an Apprenticeships Scheme for 2013 be approved.</p> <p>2. That Council be recommended to approve the release of £126,728 from the Management of Change reserve in order to deliver the scheme.</p>	<p>Cllr N Harden, Portfolio Holder for Residents and Regulatory Services; Matthew Rawdon, Group Manager (People).</p>
<p>17 September 2013 CA/117/13 Item 9</p> <p>Risk Management Process – Quarter 1.</p>	<p>That the report be noted.</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; Sally Marshall, Corporate Director (Finance and Corporate Services); Linda Dargue, Insurance and Risk Manager.</p>
<p>17 September 2013 CA/118/13 Item 10</p> <p>Empty Homes Strategy.</p>	<p>That the Regulatory Service, Environmental Health - Empty Homes Strategy, as detailed in Appendix A of the report, be approved.</p>	<p>Cllr N Harden, Portfolio Holder for Residents and Regulatory Services; Nicholas Egerton, Team Leader (Environmental Protection and Housing).</p>
<p>17 September 2013 CA/119/13 Item 11</p> <p>Implementation of Scrap Metal Dealers Act 2013.</p>	<p>1. That the exercise of functions under the Scrap Metal Dealers Act 2013 be delegated to officers, as shown at Annex A to the report.</p> <p>2. That, under paragraph 6 of schedule 1 to the Act, the fees payable in connection with applications for scrap metal licences be set, for the period from 1st October 2013 to 31st March 2015, as shown in paragraph 3.5 of the report.</p> <p>3. That the application form shown at Annex B to this report for use in paper applications made for licences be noted; and, under paragraph 4 of schedule 1 to the Act, any information requested within that form not otherwise required under paragraph 2 to the schedule is required to be provided with all such applications.</p> <p>4. That under paragraph 4 of schedule 1 to the Act, all applicants, or partners of a partnership applicant, or directors of a limited company applicant; and any site manager named in an application, be required to submit with the application a Basic Disclosure</p>	<p>Cllr N Harden, Portfolio Holder for Residents and Regulatory Services; Ross Hill, Team Leader (Licensing).</p>

	<p>certificate, issued no earlier than 3 months prior to the date of application and in the name of the relevant individual (on variation applications, this requirement to apply only to site managers not currently named on the licence).</p> <p>5. That under paragraph 7(8) of schedule 1 to the Act, the Assistant Director (Chief Executive's Unit) and the Group Manager (Legal Governance) be appointed for the purposes of hearing oral representations.</p>	
<p>17 September 2013 CA/120/13 Item 12</p> <p>Destination Dacorum (Performance Reward Grant).</p>	<p>That approval of further draw downs from the earmarked Performance Reward Grant reserve for revenue and capital expenditure be delegated to the Section 151 Officer/Deputy Section 151 Officer, in consultation with the Leader of the Council.</p>	<p>Cllr A Williams, Portfolio Holder for Community Leadership; Natalie Webb, Team Leader (Policy, Partnerships and Innovation).</p>
<p>17 September 2013 CA/121/13 Item 13</p> <p>Dacorum Local Planning Framework: Adoption of Core Strategy.</p>	<p>That Council be recommended to approve:</p> <ol style="list-style-type: none"> 1. Adoption of the Pre-Submission Core Strategy, incorporating main and minor modifications, in accordance with Regulation 26 of the Town and Country Planning (Local Planning) Regulations 2012; 2. That the Assistant Director (Planning, Development and Regeneration be authorised to: <ol style="list-style-type: none"> (a) Make any necessary minor and non-consequential changes to the Core Strategy and associated Proposals Map prior to publication; (b) Publish the Adoption Statement for the Core Strategy in accordance with the planning regulations; (c) Agree the final version of the Sustainability Appraisal Adoption Statement, in accordance with environmental protection legislation. 3. The response to comments received on the minor modifications consultation, as set out in Annex 4 of the report. 4. Adoption of the updated Affordable Housing Guidance (Annex 6 of the report) as a supplementary planning document (SPD). 5. Adoption of the Hemel Hempstead Town Centre Masterplan (Annex 7 of the report) as a supplementary planning document (SPD). 6. That the updated Chilterns Buildings Design Guide (Annex 8 of the report) be adopted as 	<p>Cllr A Williams, Leader of the Council/Portfolio Holder for Planning and Regeneration; James Doe, Assistant Director (Planning, Development and Regeneration); Laura Wood, Team Leader (Strategic Planning and Regeneration.</p>

	<p>supplementary planning guidance (SPG).</p> <p>7. That the existing supplementary planning documents, supplementary planning guidance and advice notes, appendices and proposals schedules in the Dacorum Borough Local Plan 1991-2011 (listed in Annex 2 of the report) be retained for use in planning decisions until specifically reviewed and/or superseded.</p> <p>8. That the provisional timetable in Annex 3 of the report be agreed, as the basis for future work programming, until formalised through a review of the Local Development Scheme.</p>	
<p>17 September 2013 CA/122/13 Item 14</p> <p>Treasury Management Outturn and Performance Indicators 2012/13.</p>	<p>That Council be recommended to accept the report on Treasury Management performance in 2012/13 and the Prudential Indicators 2012/13 actuals.</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; Sally Marshall, Corporate Director (Finance and Governance).</p>
<p>17 September 2013 CA/123/13 Item 15</p> <p>Performance and Budget Monitoring Report – Quarter 1.</p>	<p>1. That the Quarter 1 report on targets and performance and progress towards the achievement of the Council's Priorities and Vision be noted.</p> <p>2. That the Forecast outturn position be noted.</p>	<p>Cllr N Harden, Portfolio Holder for Residents and Regulatory Services; Cllr N Tiley, Portfolio Holder for Finance and Resources; Sally Marshall, Corporate Director (Finance and Governance).</p>
<p>17 September 2013 CA/124/13 Item 16</p> <p>Council New Build Programme.</p>	<p>1. That the final specification of 41 bedrooms (including 3 bedrooms for disabled users) for The Elms homeless hostel be approved, and it be noted the increased cost, detailed in Appendix 1 of the report, will be funded from previously approved budgets.</p> <p>2. That the award of the main contract in connection with the construction of the 41 bedroom homeless hostel at The Elms be approved (further details of the tender evaluation will be provided prior to the Cabinet meeting).</p> <p>3. That authority be delegated to the Portfolio Holder for Housing, in consultation with the Corporate Director (Housing) and the Corporate Director (Finance and Governance) to award all further contracts in relation to</p>	<p>Cllr M Griffiths, Portfolio Holder for Housing; Jack Burnham, Housing Development Manager.</p>

	<p>New Build Project Phases 1 and 2, up to a maximum individual contract value of £4.5m (and within the total budget for the project previously approved by Council).</p> <p>4. That authority be delegated to the Corporate Director (Housing & Regeneration), in consultation with the Corporate Director (Finance & Governance) and the Portfolio Holder for Housing, to appoint consultants and sub-contractors to undertake work related to Phases 1 and 2 of the New Build project, providing the total cumulative costs do not exceed the budget previously approved by Council.</p> <p>5. That the indicative development plans for the site at Queen Street, Tring, be approved and Council be recommended to approve the appropriation of the site to the HRA from the General Fund for £290,000; under s122 Local Government Act 1972.</p> <p>6. That the indicative development plans for the site at Able House, Hemel Hempstead, be approved and Council be recommended to approve the acquisition of the site by the HRA for a maximum of the amount shown in Appendix 3 of the report.</p> <p>7. That the indicative development plans for the shared ownership dwelling at the White House, Wigginton, be approved and Council be recommended to approve acquisition of the site by the HRA for a maximum of the amount shown in Appendix 3 of the report.</p> <p>8. That the indicative development plans for the land at the Papermill, Apsley, be approved and Council be recommended to approve acquisition of the site by the HRA for a maximum of the amount shown in Appendix 3 of the report.</p> <p>9. That Council be recommended to approve the establishment of a consultancy budget of £50,000 to fund work on a planning application for development of the land at the Papermill, Apsley.</p> <p>10. That procurement standing orders be set aside to revise Chambers Goodwin & Partners' appointment as Architects and Employers Agents for the development of 9 Passivhaus homes at Galley Hill to include detailed design to RIBA stage L for £55k.</p>	
<p>17 September 2013 CA/125/13 Item 17</p> <p>Gade Zone Regeneration and Public Service</p>	<p>1. That the revised timetable for procurement be agreed.</p> <p>2. That the Risk Assessment and control measures be agreed.</p>	<p>Cllr A Williams, Leader of the Council/Portfolio Holder for Planning and Regeneration; Cllr N Tiley, Portfolio Holder for</p>

<p>Quarter Procurement Update.</p>		<p>Finance and Resources; Mark Gaynor, Corporate Director (Housing and Regeneration).</p>
<p>17 September 2013 CA/126/13 Item 18</p> <p>Exclusion of the Public.</p>	<p>That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1 as amended by the Local Government (Access to Information) (Variation) Order 2006 the public be excluded during the items in Part 2 of the Agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that, if members of the public were present during those items, there would be disclosure to them of exempt information relating to:</p> <ol style="list-style-type: none"> 1. Information relating to the financial or business affairs of any particular person (including the authority holding that information). Minute CA/127/13. Local Government Act 1972, Schedule 12A, Part 1, paragraph 3. 2. Information relating to the financial and business affairs of the Council and third party companies/organisations. Minute CA/128/13. Local Government Act 1972, Schedule 12A, Part 1, paragraph 3. 3. Information relating to the financial and business affairs of the Council and private companies. Minute CA/129/13.. Local Government Act 1972, Schedule 12A, Part 1, paragraph 3. 	
<p>17 September 2013 CA/127/13 Item 19</p> <p>Council's New Build Programme – Appendices 1 – 3. Requirements for Decant.</p>	<p>See Minute CA/124/13.</p>	<p>Cllr M Griffiths, Portfolio Holder for Housing; Jack Burnham, Housing Development Manager.</p>
<p>17 September 2013 CA/128/13 Item 20</p> <p>Gade Zone Regeneration and Public Service Quarter Procurement Update.</p>	<p>That the recommendations as detailed in the report be approved.</p> <p>Full details are in the part 2 decision sheet.</p>	<p>Cllr A Williams, Leader of the Council/Portfolio Holder for Planning and Regeneration; Cllr N Tiley, Portfolio Holder for Finance and Resources; Mark Gaynor, Corporate Director (Housing and</p>

<p>17 September 2013 CA/129/13 Item 21</p> <p>Appointment to Assist the Council in the Procurement of a Development Partner to Deliver New Homes on Selected Garage Sites.</p>	<p>That the recommendation as detailed in the report be approved.</p> <p>Full details are in the part 2 decision sheet.</p>	<p>Regeneration).</p> <p>Cllr N Tiley, Portfolio Holder for Finance and Resources; Mike Evans, Group Manager (Commercial Assets and Property Development)</p>
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This Decision Sheet is published today, 19 September 2013. The Call-In deadline is 5.00 pm on 26 September 2013.