



**AGENDA ITEM: 6**  
**SUMMARY**

<b>Report for:</b>	<b>Cabinet</b>
<b>Date of meeting:</b>	<b>8 January 2013</b>
<b>PART:</b>	<b>1</b>
If Part II, reason:	

<b>Title of report:</b>	<b>CABINET FORWARD PLAN</b>
Contact:	Corporate Management Team
Purpose of report:	To show the changes to the programme of work to be followed by the Cabinet over the next four month period.
Recommendations	That Members consider the changes to the programme of work and the issues covered and make any representations.
Corporate objectives:	The various reports considered by Cabinet are supportive of the Council's corporate objectives.
Implications: 'Value For Money Implications'	Not applicable.
Risk Implications	Not applicable.
Equalities Implications	Not applicable.
Health And Safety Implications	Not applicable.
Monitoring Officer/S.151 Officer Comments	<b>Monitoring Officer:</b> Not applicable.  <b>S.151 Officer:</b> Not applicable.

Consultees:	Corporate Management Team.
Background papers:	None.

CABINET FORWARD PLAN – 08 JANUARY 2013

	DATE	MATTERS FOR CONSIDERATION	Decision Making Process	DEADLINES		CONTACT DETAILS	BACKGROUND INFORMATION
				Reports to Monitoring Officer/S.15 1 Officer	Reports to Member Support		
1.	22/01/13	Budget Update and Local Government Finance Report.		03/01/13	Noon 10/01/13	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 <a href="mailto:sally_marshall@dacorum.gov.uk">sally_marshall@dacorum.gov.uk</a>	
2.	22/01/13	<i>Treasury Management Performance – Half Yearly Report.</i>		03/01/13	Noon 10/01/13	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 <a href="mailto:sally_marshall@dacorum.gov.uk">sally_marshall@dacorum.gov.uk</a>	
3.	22/01/13	<i>Update on the Disposal of the Civic Centre Site - PART 2 REPORT</i>  The public will be excluded from the meeting when this item is being considered for the following reason:  The report contains information relating to the financial and business affairs of the Council and a private company. Information to be disclosed in the report will be subject to legal professional privilege. (LGA 1972, Part V, Schedule 12A paragraph 3, & 5).		03/01/13	Noon 10/01/13	Mark Gaynor, Corporate Director (Housing and Regeneration) 01442 228575 <a href="mailto:mark.gaynor@dacorum.gov.uk">mark.gaynor@dacorum.gov.uk</a>	To give an update on the position regarding disposal of the Civic Centre site.
4.	22/01/13	Outcome of the Stage 1 Application to the Heritage Lottery Fund for the Bid for the Water Gardens Restoration		03/01/13	Noon 10/01/13	James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583 <a href="mailto:james.doe@dacorum.gov.uk">james.doe@dacorum.gov.uk</a>	To report on the Outcome of the stage 1 Heritage Lottery Find bid and to take funding decisions as appropriate.
5.	22/01/13	Implications of the Public Services (Social Value) Act 2012		03/01/13	Noon 10/01/13	Steven Baker, Assistant Director (Legal, Democratic and Regulatory) 01442 228229 <a href="mailto:steven.baker@dacorum.gov.uk">steven.baker@dacorum.gov.uk</a>	To advise Members of the new duty to have regard for 'social value' considerations when procuring public service contracts and to recommend changes to the Council's Procurement Standing Orders.
6.	22/01/13	Affordable Housing Supplementary Planning Document		03/01/13	Noon 10/01/13	James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583 <a href="mailto:james.doe@dacorum.gov.uk">james.doe@dacorum.gov.uk</a>	To consider the final version of the Supplementary Planning Document for approval by Council.
7.	22/01/13	Strategic Tenancy Policy		03/01/13	Noon 10/01/13	Elliott Brooks, Assistant Director (Housing Landlord) 01442 228615 <a href="mailto:elliott.brooks@dacorum.gov.uk">elliott.brooks@dacorum.gov.uk</a>	

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						Julia Hedger, Group Manager (Strategic Housing) 01442 228363 <a href="mailto:julia.hedger@dacorum.gov.uk">julia.hedger@dacorum.gov.uk</a>	
8.	22/01/13	Address Management Delegation of Function	SPAE OSC: 11/09/12	03/01/13	Noon 10/01/13	James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583 <a href="mailto:james.doe@dacorum.gov.uk">james.doe@dacorum.gov.uk</a>	To consider options for the development of the Building Control Service.
9.	12/02/13	Performance and Budget Monitoring Quarterly Report – Quarter 3		24/01/13	Noon 31/01/13	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 <a href="mailto:sally.marshall@dacorum.gov.uk">sally.marshall@dacorum.gov.uk</a> Louise Miller, Corporate Director (Performance, Improvement & Transformation) 01442 228711 <a href="mailto:louise.miller@dacorum.gov.uk">louise.miller@dacorum.gov.uk</a> Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009 <a href="mailto:janice.milsom@dacorum.gov.uk">janice.milsom@dacorum.gov.uk</a>	A quarterly report on the Council's performance.
10.	12/02/13	Housing Allocations Policy		24/01/13	Noon 31/01/13	Elliott Brooks, Assistant Director (Housing Landlord) 01442 228615 <a href="mailto:elliott.brooks@dacorum.gov.uk">elliott.brooks@dacorum.gov.uk</a> Julia Hedger, Group Manager (Strategic Housing) 01442 228363 <a href="mailto:julia.hedger@dacorum.gov.uk">julia.hedger@dacorum.gov.uk</a>	To consider the draft Housing Allocations Policy.
11.	12/02/13	Tenancy Agreement		24/01/13	Noon 31/01/13	Elliott Brooks, Assistant Director (Housing Landlord) 01442 228615 <a href="mailto:elliott.brooks@dacorum.gov.uk">elliott.brooks@dacorum.gov.uk</a> Andy Vincent, Group Manager (Tenants and Leaseholders) 01442 228149 <a href="mailto:andy.vincent@dacorum.gov.uk">andy.vincent@dacorum.gov.uk</a>	
12.	12/02/13	Budget		24/01/13	Noon 31/01/13	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 <a href="mailto:sally.marshall@dacorum.gov.uk">sally.marshall@dacorum.gov.uk</a>	To recommend the budget to Council.
13.	12/02/13	Risk Management Process – Quarter 3	Finance & Resources OSC:	24/01/13	Noon 31/01/13	Linda Dargue, Insurance and Risk Manager 01442 228320 <a href="mailto:linda.dargue@dacorum.gov.uk">linda.dargue@dacorum.gov.uk</a>	To update on the ongoing implementation of the Corporate Risk Management Strategy, progress to date on risk improvement action plans and to advise of the amendments to the risk register.
14.	26/03/13	Garages Strategy		07/03/13	Noon 14/03/13	James Deane, Assistant Director (Finance and Resources) 01442 228278 <a href="mailto:james.deane@dacorum.gov.uk">james.deane@dacorum.gov.uk</a>	To seek Cabinet approval for a revised strategy for dealing with the Council's garage stock following assessment of condition.
15.	26/03/13	Hemel Hempstead Conservation Area		07/03/13	Noon 14/03/13	James Doe, Assistant Director (Planning, Development and	To consider recommendations

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		Review				Regeneration) 01442 228583 <a href="mailto:james.doe@dacorum.gov.uk">james.doe@dacorum.gov.uk</a> Fiona Webb Assistant Team Leader – Development Management 01442 228509 <a href="mailto:fiona.webb@dacorum.gov.uk">fiona.webb@dacorum.gov.uk</a>	following public consultation.
16.	26/03/13	Berkhamsted Conservation Area Review		07/03/13	Noon 14/03/13	James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583 <a href="mailto:james.doe@dacorum.gov.uk">james.doe@dacorum.gov.uk</a> Fiona Webb Assistant Team Leader – Development Management 01442 228509 <a href="mailto:fiona.webb@dacorum.gov.uk">fiona.webb@dacorum.gov.uk</a>	To consider the content of the final version of the Berkhamsted Conservation Area Review.
17.	26/03/13	<i>Approval of the Partnership Register</i>		07/03/13	Noon 14/03/13	Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009 <a href="mailto:janice.milsom@dacorum.gov.uk">janice.milsom@dacorum.gov.uk</a>	To seek approval for the Council's 2013 partnerships register.
18.	26/03/13	<i>Revised Probationary Policy and Procedures</i>		07/03/13	Noon 14/03/13	Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009 <a href="mailto:janice.milsom@dacorum.gov.uk">janice.milsom@dacorum.gov.uk</a>	
19.	26/03/13	Housing Strategy		07/03/13	Noon 14/03/13	Elliott Brooks, Assistant Director (Housing Landlord) 01442 228615 <a href="mailto:elliott.brooks@dacorum.gov.uk">elliott.brooks@dacorum.gov.uk</a> Julia Hedger, Group Manager (Strategic Housing) 01442 228363 <a href="mailto:julia.hedger@dacorum.gov.uk">julia.hedger@dacorum.gov.uk</a> Isabel Connolly, Housing Strategy and Partnerships Officer 01442 228151 <a href="mailto:isabel.connolly@dacorum.gov.uk">isabel.connolly@dacorum.gov.uk</a>	
20.	26/03/13	Customer Service Centre & Gateway Tender Exercise – PART 2 REPORT  The public will be excluded from the meeting when this item is being considered for the following reason:  There would be disclosure to them of exempt information relating to the financial or business affairs of any particular person (including the authority holding that information). Local Government Act 1972, Schedule 12A.		07/03/13	Noon 14/03/13	Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009 <a href="mailto:janice.milsom@dacorum.gov.uk">janice.milsom@dacorum.gov.uk</a>	To consider the outcomes of the formal Tender Exercise for the Customer Service Centre and Gateway contract including the implementation of a Customer Relationship Management System and to decide on the awarding of a contract for the future service delivery.

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21.	30/04/13	Housing Allocations Policy		11/04/13	Noon 18/04/13	Elliott Brooks, Assistant Director (Housing Landlord) 01442 228615 <a href="mailto:elliott.brooks@dacorum.gov.uk">elliott.brooks@dacorum.gov.uk</a> Julia Hedger, Group Manager (Strategic Housing) 01442 228363 <a href="mailto:julia.hedger@dacorum.gov.uk">julia.hedger@dacorum.gov.uk</a>	To consider giving final approval to the Housing Allocations Policy.
22.	30/04/13	<i>Downsizing Policy</i>		11/04/13	Noon 18/04/13	Elliott Brooks, Assistant Director (Housing Landlord) 01442 228615 <a href="mailto:elliott.brooks@dacorum.gov.uk">elliott.brooks@dacorum.gov.uk</a>	
23.	28/05/13	Performance and Budget Monitoring Quarterly Report – Quarter 4		08/05/13	Noon 15/05/13	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 <a href="mailto:sally.marshall@dacorum.gov.uk">sally.marshall@dacorum.gov.uk</a> Louise Miller, Corporate Director (Performance, Improvement & Transformation) 01442 228711 <a href="mailto:louise.miller@dacorum.gov.uk">louise.miller@dacorum.gov.uk</a> Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009 <a href="mailto:janice.milsom@dacorum.gov.uk">janice.milsom@dacorum.gov.uk</a>	A quarterly report on the Council's performance.

Future items:	Author	Date of Cabinet
Risk Management Process	L Dargue	June 2013 – Q4 & Annual Report Sept 2013 – Q1 Nov 2013 - Q2 Feb 2014 – Q3
Inter Authority Agreement	J Milsom	25 June 2013
Performance Report	S Marshall/ L Miller/J Milsom	Sept 2013 – Q1 Nov 2013 – Q2 Feb 2014 – Q3 May 2014 – Q4
Equalities Strategy	J Milsom	

Future Cabinet Dates:

22/01/13; 12/02/13; 26/03/13; 30/04/13; 28/05/13; 25/06/13; 23/07/13;  
17/09/13; 22/10/13; 26/11/13; 17/12/13; 21/01/14; 11/02/14; 25/03/14;  
29/04/14.