



# Audit Committee Agenda

7.30pm, Wednesday 17 December 2014

**Bulbourne Room, Civic Centre, Hemel Hempstead**

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Adshead	Harris
Doole	Taylor (Chairman)
Douris	W Wyatt-Lowe
Elliot	

Substitute Members: Councillors Anderson, N Hollinghurst, Marshall, McKay and Townsend.

For further information, please contact Jim Doyle on Tel: 01442 228222, Email: [jim.doyle@dacorum.gov.uk](mailto:jim.doyle@dacorum.gov.uk) Information about the Council can be found on our website: [www.dacorum.gov.uk](http://www.dacorum.gov.uk)

## PART I

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### 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence

## **2. DECLARATIONS OF INTEREST**

To receive any declarations of interest

A member with a disclosable pecuniary interest or a personal interest in a matter who attends a meeting of the authority at which the matter is considered

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- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent

and, if the interest is a disclosable pecuniary interest, or a personal interest which is also prejudicial

- (ii) may not participate in any discussion or vote on the matter (and must withdraw to the public seating area) unless they have been granted a dispensation.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Members' Register of Interests, or is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal and prejudicial interests are defined in Part 2 of the Code of Conduct For Members

[If a member is in any doubt as to whether they have an interest which should be declared they should seek the advice of the Monitoring Officer before the start of the meeting]

## **3. MINUTES AND ACTIONS**

To confirm the minutes of the meeting held on 30 September 2014 and consider the actions.

## **4. PUBLIC PARTICIPATION**

An opportunity for members of the public to make statements and ask questions in accordance with the rules as to Public Participation

## **5. AUDIT SCALE FEE LETTER**

To consider the revised final scale fee in respect of the 2013/14 Audit

## **6. INTERNAL AUDIT PROGRESS REPORT**

See accompanying booklet

## **7. INTERNAL AUDIT REPORTS**

- Customer Services Unit;
- Trees and Woodlands;

- Budgetary Control;
- Accounts Payable;
- Emergency Planning;
- Regeneration;

See accompanying booklet

## **8. EXCLUSION OF THE PUBLIC**

To consider passing a resolution in the following terms:

That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1 as amended by the Local Government (Access to Information) (Variation) Order 2006 the public be excluded during the items in Part 2 of the Agenda for this meeting, because it is likely, in view of the nature of the business to be transacted, that, if members of the public were present during those items, there would be disclosure to them of exempt information relating to details of Information Security and officer contact details.

**APPENDIX A**

**AUDIT COMMITTEE: Work Programme 2014-15**

<b>MEETING DATE</b>	<b>DEADLINE TO MONITORING OFFICER</b>	<b>DEADLINE TO MEMBER SUPPORT</b>	<b>ITEMS:</b>	<b>WHO RESPONSIBLE</b>
<b>17 Dec 2014</b>	3 Dec 2014	8 Dec 2014		
<b>11 Feb 2015</b>	28 Jan 2015	2 Feb 2015		
<b>7 April 2015</b>	16 March 2015	20 March 2015		