

FINANCE AND RESOURCES: Overview & Scrutiny Committees: Work Programmes 2013/14

Date:	Report Deadline	Items:	Type:	Contact details:	Background information
30 January 2013	15 January 2013	Quarter 3 Performance & Operational Risk Register Reports 2012/2013	PM	S Baker, Assistant Director – Legal, Democratic & Regulatory Services J Milsom, Assistant Director - Performance, Improvement & Transformation J Deane, Assistant Director, Finance & Resources	
		Quarter 3 Risk Management Report 2012/2013	PM	L Dargue, Insurance & Risk Manager	
		Sportspace Annual Finance Report	PM	Eli Tweed, Policy, Partnerships & Innovation Bill Turner, Sportspace Finance Director Matthew Armstrong, Chair of Sportspace Finance Committee Dave Cove, Chief Executive Sportspace	
		Amendment to Probation Procedures	PM	Matt Rawdon, Human Resources Team Leader	
		Quarter 3 Financial Outturn Report	PM	J Deane, Assistant Director, Finance & Resources	
		Shared and Outsourced Update – Customer Service Centre & Gateway	PM	D Gill, Group Manager – Partnerships & Citizen Insight	
5 February 2013 Joint OSC	24 January 2013	Budget 2013-2014	SC	S Marshall, Corporate Director Finance & Governance	

meeting		<i>Ideally no further items to be added</i>		J Deane, Assistant Director , Finance & Resources	
5 March 2013	20 February 2013	Revenue & Benefit	PM	J Deane, Assistant Director, Finance & Resources	
		Shared and Outsourced Update Report – Customer Service Centre Gateway	SC	D Gill, Group Manager – Partnerships & Citizen Insight	
4 June 2013	21 May 2013	Quarter 4 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Legal, Democratic & Regulatory Services J Milsom, Assistant Director Strategy & Transformation, Community & Organisation. J Deane, Assistant Director, Finance & Resources.	
		Quarter 4 Risk Management Report 2013/14	PM	Linda Dargue, Insurance & Risk Manager	
		Quarter 4 Provisional Financial Outturn Report 2013/14	PM	James Deane, Assistant Director, Finance & Resources	
		Shared and Outsourced Update Report – Customer Service Centre	SC	D Gill, Group Manager – Partnerships & Citizen Insight	

		Gateway			
2 July 2013	19 June 2013				
		Shared and Outsourced Update Report – Customer Service Centre Gateway	SC	D Gill, Group Manager – Partnerships & Citizen Insight	
3 September 2013	21 August 2013	Quarter 1 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Legal, Democratic & Regulatory Services J Milsom, Assistant Director - Performance, Improvement & Transformation J Deane, Assistant Director, Finance & Resources	
		Quarter 1 Forecast Financial Outturn Report 2013/14	PM	J Deane, Assistant Director, Finance & Resources	
		Quarter 1 Risk Management Report 2013/2014	PM	Linda Dargue, Insurance & Risk Manager	
		Shared and Outsourced Update Report – Customer Service Centre Gateway	SC	D Gill, Group Manager – Partnerships & Citizen Insight	
8 October 2013	24 September 2013				
		Shared and Outsourced Update Report – Customer Service Centre	SC	D Gill, Group Manager – Partnerships & Citizen Insight	

		Gateway			
5 November 2013	22 October 2013	Quarter 2 Performance & Operational Risk Register Reports	PM	S Baker, Assistant Director – Legal, Democratic & Regulatory Services J Milsom, Assistant Director - Performance, Improvement & Transformation J Deane, Assistant Director, Finance & Resources	
		Quarter 2 Forecast Financial Outturn Report 2013/14	PM	J Deane, Assistant Director, Finance & Resources	
		Quarter 2 Risk Management Report 2013/2014	PM	Linda Dargue, Insurance & Risk Manager	
		Shared and Outsourced Update Report – Customer Service Centre Gateway	SC	D Gill, Group Manager – Partnerships & Citizen Insight	
7 January 2014	17 December 2013	Quarter 3 Performance & Operational Risk Register Reports.	PM	S Baker, Assistant Director – Legal, Democratic & Regulatory Services J Milsom, Assistant Director - Performance, Improvement & Transformation J Deane, Assistant Director, Finance & Resources	
		Quarter 3 Risk Management Report 2013/2014	PM	Linda Dargue, Insurance & Risk Manager	
		Shared and Outsourced Update	SC	D Gill, Group Manager – Partnerships & Citizen	

		Report – Customer Service Centre Gateway		Insight	
4 March 2014	20 February 2014				
		Shared and Outsourced Update Report – Customer Service Centre Gateway	SC	D Gill, Group Manager – Partnerships & Citizen Insight	

Future Items

Quarter 4 – Risk Management Report – Linda Dargue – Date to be confirmed

PM- Performance management PD- Policy Development Sc- Scrutiny