



**THE LICENSING AND HEALTH AND SAFETY  
ENFORCEMENT SUB-COMMITTEE**

**TUESDAY 31 JANUARY 2012  
FOLLOWING FULL COMMITTEE**

**COUNCIL CHAMBER, CIVIC CENTRE, HEMEL HEMPSTEAD**

The Councillors listed below are requested to attend the above meeting, on the day and at the time and place stated, to consider the business set out in this agenda.

Cllr Conway  
Cllr Fantham  
Cllr Mrs Green (Vice-Chairman)

Cllr Lawson (Chairman)  
Cllr Link  
Cllr Sutton

Cllr Hearn

Substitutes: Councillors Bhinder, R Hollinghurst, Mrs Rance and Ryan

For further information, please contact Pauline Bowles, Members Support Officer on Tel: 01442 228221, or Email: [Pauline.bowles@dacorum.gov.uk](mailto:Pauline.bowles@dacorum.gov.uk) Information about the Council can be found on our website: [www.dacorum.gov.uk](http://www.dacorum.gov.uk)

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**1. INTRODUCTION**

**2. MINUTES**

To confirm the minutes of the meetings of the Licensing, Health and Safety and Enforcement Sub-Committee held on 29 November 2011 (Minutes will be circulated separately).

**3. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**4. DECLARATIONS OF INTEREST**

To receive any declarations of interest

**5. PUBLIC PARTICIPATION**

An opportunity for members of the public to make statements and ask questions in accordance with the rules on Public Participation

**6. PROPOSED CHANGES TO MEDICAL REQUIREMENTS FOR HACKNEY CARRIAGE AND PRIVATE HIRE DRIVERS.**

Report to Follow

**7. EXCLUSION OF THE PUBLIC**

To consider passing a resolution in the following terms:

That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded during the item in Part II of the Agenda for the meeting, because it is likely, in view of the nature of the business to be transacted, that if members of the public were present during this item there would be disclosure to them of exempt information relating to:

## APPENDIX A

### PROCEDURE FOR THE LICENSING AND HEALTH AND SAFETY ENFORCEMENT SUB-COMMITTEE (HACKNEY CARRIAGES)

1. The Chairman will open the proceedings by stating the nature of the matter, which is to be considered, (first application/renewal/suspension/revocation), whether the proceedings concern a vehicle, driver or operator licence, and the name of the applicant or licence holder.
2. The Chairman will introduce himself/herself and the Members of the Committee, the Clerk to the Committee and any other officer present.
3. The Chairman will ask the officers to confirm whether or not the formal requirements in respect of the matter to be considered have been complied with. In the case of a proposed suspension or revocation of licence or a refusal to renew, the Chairman will ask the officers to confirm whether or not the requisite 14 days' prior notice has been served on the licence holder.
4. If satisfied as to the formal requirements the Committee will consider the merits of the application or proposed suspension/revocation and the report of the officers. The Committee may ask the officers for clarification of any points in issue.
5. The Chairman will then invite the applicant or licence holder to make any representations. The applicant or licence holder may make his/her representations personally or through a representative, who shall first identify him/herself.
6. The Chairman and other members of the Committee may ask the applicant or licence holder questions and points of clarification.
7. The applicant or licence holder, his/her representative (if any) and any officer present (with the exception of the Clerk to the Committee) shall withdraw.
8. The members of the Committee consider their decision. If any further clarification or information is required from the applicant or licence holder or any officer, all parties will be recalled.
9. All parties will be recalled for the announcement by the Chairman of the Committee's decision.
10. The Committee's decision will be confirmed in writing by the Solicitor to the Council.
11. At any point in this procedure, the Committee may pass a resolution excluding the press and public from the meeting on the basis that, if they were to remain, there may be disclosure of exempt information (information relating to individuals which is likely to reveal their identities).