



Camera, Tickets & Collision Unit

Mr LAURENCE FURLONG
81 SUNNYHILL ROAD,
HEMEL HEMPSTEAD,
HERTS
HP1 1TA

12/01/2015
Reference: 41D/A/741/2014
Telephone: 01438 757171

Dear Mr FURLONG,

SELF COMPLETION QUESTIONNAIRE STATEMENT

I would be grateful to receive your help concerning the accident/incident which occurred at 13:00 on 14/12/2014 on *SUNNYHILL ROAD, HEMEL HEMPSTEAD* which I understand you were **directly involved in or witnessed**. You are a **witness** to this accident/incident even if you were not present but your vehicle/property was damaged as a result.

It would enable the Police to conduct a prompt investigation of this matter if you would kindly complete the enclosed Questionnaire Statement, signing the declaration at the foot of each page.

Would you also complete and sign the additional questions attached to this letter and return **all correspondence** as soon as possible in the envelope provided. If you have any photographs that may be relevant please send those in. There is no need for a stamp.

PLEASE COMPLETE THE ATTACHED WITNESS STATEMENT IF YOU WERE A WITNESS OR YOU, YOUR PROPERTY OR YOUR VEHICLE WERE DIRECTLY INVOLVED AND YOU WISH TO PROVIDE AN ACCOUNT OF THE INCIDENT.

IF YOU DO NOT WISH TO COMPLETE THIS QUESTIONNAIRE PLEASE TICK BOX AND RETURN ALL FORMS IN THE PRE-PAID ENVELOPE ATTACHED.

If you were a driver involved in the accident, could you please read the following note: -

With reference to the attached forms "Self Completion Questionnaire Statement" and "Statement of Witness", please be advised, these forms have been sent to you so that we are able to establish whether any driver involved in this Road Traffic Accident has committed any offences under the Road Traffic Act.

This investigation is independent of any investigation your Insurance Company wishes to undertake, and should not effect any claim you may wish to make in respect of damage caused to your vehicle or injuries sustained by yourself.

If you made an explanation to the Police at the scene of the accident, you are still required to complete these forms, as they will provide us with more information, and answer specific questions.

Thank you for your co-operation in this matter.

**NB: Please complete the attached Questionnaire form that is called "Statement of Witness"
Please return to the below address within 14 days**

Sunday 14th June

We saw a white Van
Reg DX60 N-ZU hit ~~up~~ the
drivers side wing mirror of
your ~~van~~ vehicle. We
reported the incident to
the police on 101 who
have our witness statement.

REF: 31914

WATSONS POLICE STN