



**AGENDA ITEM: 6**  
**SUMMARY**

<b>Report for:</b>	<b>Cabinet</b>
<b>Date of meeting:</b>	<b>29 May 2012</b>
<b>PART:</b>	<b>1</b>
If Part II, reason:	

<b>Title of report:</b>	<b>CABINET FOUR MONTH WORK PROGRAMME</b>
Contact:	Corporate Management Team
Purpose of report:	To show the changes to the programme of work to be followed by the Cabinet over the next four month period.
Recommendations	That Members consider the changes to the programme of work and the issues covered and make any representations.
Corporate objectives:	The various reports considered by Cabinet are supportive of the Council's corporate objectives.
Implications: 'Value For Money Implications'	Not applicable.
Risk Implications	Not applicable.
Equalities Implications	Not applicable.
Health And Safety Implications	Not applicable.
Monitoring Officer/S.151 Officer Comments	<b>Monitoring Officer:</b> Not applicable.  <b>S.151 Officer:</b> Not applicable.

Consultees:	Corporate Management Team.
Background papers:	None.

CABINET FORWARD PLAN – 29 MAY 2012

	DATE	MATTERS FOR CONSIDERATION	Decision Making Process	DEADLINES		CONTACT DETAILS	BACKGROUND INFORMATION
				Reports to Monitoring Officer/S.15 1 Officer	Reports to Member Support		
1.	29/05/12	Provisional Financial Outturn and Closure of Accounts		10/05/12	Noon 17/05/12	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 <a href="mailto:sally.marshall@dacorum.gov.uk">sally.marshall@dacorum.gov.uk</a>	Provisional outturn of General Fund Revenue Account, Housing Revenue Account and Capital Programme for 2011/12 as part of the preparation of the Statement of Accounts for 2011/12..
2.	29/05/12	Performance and Budget Monitoring Quarterly Report – Quarter 4		10/05/12	Noon 17/05/12	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 <a href="mailto:sally.marshall@dacorum.gov.uk">sally.marshall@dacorum.gov.uk</a> Louise Miller, Corporate Director (Performance, Improvement & Transformation) 01442 228711 <a href="mailto:louise.miller@dacorum.gov.uk">louise.miller@dacorum.gov.uk</a> Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009 <a href="mailto:janice.milsom@dacorum.gov.uk">janice.milsom@dacorum.gov.uk</a>	A quarterly report on the Council's performance.
3.	29/05/12	Housing Revenue Account Business Plan	Housing & Communities OSC: 09/05/12	10/05/12	Noon 17/05/12	Elliot Brooks, Assistant Director (Housing Landlord) 01442 228615 <a href="mailto:elliott.brooks@dacorum.gov.uk">elliott.brooks@dacorum.gov.uk</a>	It is a requirement of Self Financing for local authorities to produce a 30yr plan detailing projected income, treasury management, investment and service priorities.
4.	29/05/12	Reinvigorating Right to Buy – Retention of Right to Buy Receipts for New Build		10/05/12	Noon 17/05/12	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 <a href="mailto:sally.marshall@dacorum.gov.uk">sally.marshall@dacorum.gov.uk</a> Mark Gaynor, Corporate Director (Housing and Regeneration) 01442 228575 <a href="mailto:mark.gaynor@dacorum.gov.uk">mark.gaynor@dacorum.gov.uk</a>	To approve agreement with the Department for Communities and Local Government over retention of right to buy receipts for new build Council housing.
5.	29/05/12	Memorandum of Understanding – Information and Communication Technologies Partnership.		10/05/12	Noon 17/05/12	Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009 <a href="mailto:janice.milsom@dacorum.gov.uk">janice.milsom@dacorum.gov.uk</a>	Recommendation to enter into a partnership agreement to deliver ICT services at the Council.
6.	29/05/12	Growing Places Fund Application		10/05/12	Noon 17/05/12	James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583	To consider approval of the funding towards Maylands Local Enterprise Partnership from Herts.
7.	29/05/12	Apprenticeships Scheme - Principles		10/05/12	Noon 17/05/12	Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009	To recommend to the Cabinet the establishment of an Apprenticeship Scheme for the

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						<a href="mailto:janice.milsom@dacorum.gov.uk">janice.milsom@dacorum.gov.uk</a> Dave Gill, Group Manager (Partnerships and Citizen Insight) 01442 228511 <a href="mailto:dave.gill@dacorum.gov.uk">dave.gill@dacorum.gov.uk</a>	Council to benefit young people from the local area.
8.	26/06/12	Risk Management Process – Quarter 3	Finance & Resources OSC: 12/06/12	07/06/12	Noon 14/06/12	Linda Dargue, Insurance and Risk Manager 01442 228320 <a href="mailto:linda.dargue@dacorum.gov.uk">linda.dargue@dacorum.gov.uk</a>	To update on the ongoing implementation of the Corporate Risk Management Strategy, progress to date on risk improvement action plans and to advise of the amendments to the risk register.
9.	26/06/12	Private Sector Housing Leasing Scheme		07/06/12	Noon 14/06/12	Mark Gaynor, Corporate Director (Housing and Regeneration) 01442 228575 <a href="mailto:mark.gaynor@dacorum.gov.uk">mark.gaynor@dacorum.gov.uk</a> James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583 <a href="mailto:james.doe@dacorum.gov.uk">james.doe@dacorum.gov.uk</a>	To consider and approve arrangements for a scheme to deliver further of private sector housing leasing in Dacorum.
10.	26/06/12	<i>Hemel Hempstead Town Centre Master Plan</i>		07/06/12	Noon 14/06/12	James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583 <a href="mailto:james.doe@dacorum.gov.uk">james.doe@dacorum.gov.uk</a>	
11.	26/06/12	Affordable Housing Supplementary Planning Document		07/06/12	Noon 14/06/12	James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583 <a href="mailto:james.doe@dacorum.gov.uk">james.doe@dacorum.gov.uk</a> Julia Hedger, Group Manager (Strategic Housing) 01442 228363 <a href="mailto:julia.hedger@dacorum.gov.uk">julia.hedger@dacorum.gov.uk</a>	To consider and approve a draft of the Supplementary Planning Document for public consultation.
12.	26/06/12	Community Infrastructure Levy (CIL)		07/06/12	Noon 14/06/12	James Doe, Assistant Director (Planning, Development and Regeneration) 01442 228583 <a href="mailto:james.doe@dacorum.gov.uk">james.doe@dacorum.gov.uk</a> Chris Taylor, Group Manager (Strategic Planning and Regeneration) 01442 228405 <a href="mailto:chris.taylor@dacorum.gov.uk">chris.taylor@dacorum.gov.uk</a>	To update members of progress made on drawing up a CIL charging schedule, including the results of county-wide work on viability testing and ask for approval of the Project Initiation Document which sets out a work programme and timetable.
13.	24/07/12	Corporate Plan		05/07/12	Noon 12/07/12	Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009 <a href="mailto:janice.milsom@dacorum.gov.uk">janice.milsom@dacorum.gov.uk</a> Mark Gaynor, Corporate Director (Housing and Regeneration) 01442 228575 <a href="mailto:mark.gaynor@dacorum.gov.uk">mark.gaynor@dacorum.gov.uk</a>	To consider the finalised Corporate Plan for the Council and recommend the adoption of the Plan as the Council's key strategic planning document up to 2015.

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14.	24/07/12	Medium Term Financial Strategy		05/07/12	Noon 12/07/12	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 <a href="mailto:sally_marshall@dacorum.gov.uk">sally_marshall@dacorum.gov.uk</a>	To review and propose the adoption of the Medium Term Financial Strategy.
15.	24/07/12	Local Government Resources Review		05/07/12	Noon 12/07/12	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 <a href="mailto:sally_marshall@dacorum.gov.uk">sally_marshall@dacorum.gov.uk</a>	To consider options for the localisation of Council Tax support and approve the Action Plan for implementation of business rate retention legislation.
16.	24/07/12	<i>Hemel Hempstead Town Centre Regeneration – next steps in Gade Zone Regeneration</i>		05/07/12	Noon 12/07/12	Mark Gaynor, Corporate Director (Housing and Regeneration) 01442 228575 <a href="mailto:mark.gaynor@dacorum.gov.uk">mark.gaynor@dacorum.gov.uk</a>	To set out the process for selection of development partner/contractor for construction of the Public Service Quarter.
17.	24/07/12	<i>Housing Maintenance and Improvement Procurement</i>		05/07/12	Noon 12/07/12	Elliot Brooks, Assistant Director (Housing Landlord) 01442 228 615) <a href="mailto:elliott.brooks@dacorum.gov.uk">elliott.brooks@dacorum.gov.uk</a>	To present the procurement strategy for the future delivery of the Housing repairs and maintenance contracts and provide recommendations to members following an Options Appraisal and Soft Market test.
18.	18/09/12	Energy and Resource Efficiency Strategy for the Housing Revenue Account		30/08/12	Noon 06/09/12	Fiona Williamson, Group Manager (Property and Place) 01442 228855 <a href="mailto:Fiona.williamson@dacorum.gov.uk">Fiona.williamson@dacorum.gov.uk</a>	To update upon the performance of the solar PV installations on the seven sheltered accommodation schemes and consider other energy efficiency measures and funding mechanisms that achieve value for money improvements to the Housing stock.
19.	18/09/12	Risk Management Process – Quarter 1	Finance & Resources OSC:	30/08/12	Noon 06/09/12	Linda Dargue, Insurance and Risk Manager 01442 228320 <a href="mailto:linda.dargue@dacorum.gov.uk">linda.dargue@dacorum.gov.uk</a>	To update on the ongoing implementation of the Corporate Risk Management Strategy, progress to date on risk improvement action plans and to advise of the amendments to the risk register.

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20.	19/09/12	Performance and Budget Monitoring Quarterly Report – Quarter 1		30/08/12	Noon 06/09/12	Sally Marshall, Corporate Director (Finance & Governance) 01442 228313 <a href="mailto:sally_marshall@dacorum.gov.uk">sally_marshall@dacorum.gov.uk</a> Louise Miller, Corporate Director (Performance, Improvement & Transformation) 01442 228711 <a href="mailto:louise.miller@dacorum.gov.uk">louise.miller@dacorum.gov.uk</a> Janice Milsom, Assistant Director (Strategy & Transformation, Community & Organisation) 01442 228009 <a href="mailto:janice.milsom@dacorum.gov.uk">janice.milsom@dacorum.gov.uk</a>	A quarterly report on the Council's performance.

<i>Future items:</i>	<i>Author</i>	<i>Date of Cabinet</i>	
<i>Risk Management Process</i>	<i>L Dargue</i>	<i>Nov 2012 - Q2</i> <i>Feb 2013 – Q3</i>	<i>June 2013 – Q4 &amp; Annual Report</i> <i>Sept 2013 – Q1</i>
<i>Performance Report</i>	<i>S Marshall/ L Miller/J Milsom</i>	<i>Nov 2012 – Q2</i> <i>Feb 2013 – Q3</i> <i>2013 - Q 3</i>	<i>Feb</i> <i>May 2013 – Q4</i> <i>Sept 2013 – Q1</i>
<i>DCLG Weekly Collection Support Scheme</i>	<i>D Austin</i>		

*Future Cabinet Dates:*

26/06/12; 24/07/12; 18/09/12; 23/10/12; 27/11/12; 11/12/12; 22/01/13;  
12/02/13; 26/03/13; 30/04/13