AGENDA ITEM: 10

SUMMARY

Report for:	Cabinet
Date of meeting:	**25 November 2014**
PART:	**1**
If Part II, reason:	

Title of report:	**MEETING TIMETABLE 2015/16**
Contact:	Jim Doyle, Group Manager (Legal Governance), ext. 2222
Purpose of report:	To seek approval of the Meeting Timetable for 2015/16
Recommendations:	That Cabinet recommends Council to approve the Meeting Timetable for 2015/16 as set out in Annex A to this report.
Corporate objectives:	The various meetings of the Council, Cabinet and Committees support the achievement of the Council's Corporate Objectives.
Implications: 'Value For Money Implications:'	Approval of the Meeting Timetable enables Members and Officers to manage forward decision making planning.
Risk Implications	Not applicable.
Equalities Implications	Not applicable.
Health And Safety Implications	Not applicable.
Monitoring Officer/ S.151 Officer Comments	**Monitoring Officer:** No comments to add to the report.

	Deputy S.151 Officer: No additional comments to add to the report. .
Consultees:	The Leader of the Council and Chief Officers. .
Background papers:	

BACKGROUND

1.   Attached at Annex A is a draft timetable showing the proposed dates for the meetings of the full Council, the Cabinet, the Overview and Scrutiny Committees and the regulatory Committees for the municipal year 2015/16.

2.   The timetable includes dates for the regular cycle of meetings for Council, the Cabinet, the Overview and Scrutiny Committees and the regulatory Committees such as: Development Control Committee, Standards, Licensing and Appeals.

3.   The three main Overview and Scrutiny Committees have been scheduled seven meetings in the year. In addition, a "Call-in Contingency" date has been set aside each month for call-ins arising from any of the Committees.

4.   Monday evenings are mostly left free to enable those Members who are also Parish or Town Councillors to attend Town or Parish Council meetings which are traditionally held on Mondays.

5.   School holidays are shaded and meetings are kept to a minimum during that time.