

Notes of Key Decisions/Action Points

Meeting: Cabinet

Date: 24 June 2014

<u>Agenda Item</u>	<u>Decision</u>	<u>Contact Portfolio Holder/ Officer</u>
24 June 2014 CA/064/14 Item 1 Minutes.	The minutes of the meeting held on 29 May 2014 were agreed by the members present and signed by the Chairman.	
24 June 2014 CA/065/14 Item 2 Apologies for Absence.	An apology for absence was received on behalf of Councillor N Tiley, Portfolio Holder for Finance and Resources.	
24 June 2014 CA/066/14 Item 3 Declarations of Interest.	There were no declarations of interest.	
24 June 2014 CA/067/14 Item 4 Public Participation.	There was no public participation. Councillor Guest asked to make a statement regarding agenda item 17, Dacorum Local Planning Framework: Pre-Submission Site Allocations (CA/080/14).	
24 June 2014 CA/068/14 Item 5 Referrals to Cabinet	<u>Finance and Resources Overview and Scrutiny Committee – 4 June 2014</u> <u>OS/118/14 – Financial Regulations Revision</u> That the referral be considered with item 13 on the agenda (minute CA/076/14).	
24 June 2014 CA/069/14 Item 6 Cabinet Forward Plan.	That the Cabinet Forward Plan be noted, subject to the following amendments: <u>24 June 2014</u> 1. Council New Build – Queen Street, Tring – the Leader of the Council agreed this decision could be taken by the Cabinet under the Council's urgency provisions. <u>22 July 2014</u> 2. Water Gardens – additional report.	Corporate Management Team.
24 June 2014 CA/070/14 Item 7 Risk Management Report Quarter 4 2013/14.	That the report be noted.	Cllr N Tiley, Portfolio Holder for Finance and Resources; Martinhone, Corporate Director Finance and

		Operations; Linda Dargue, Insurance and Risk Manager.
<p>24 June 2014 CA/071/14 Item 8</p> <p>Civic Centre Occupation and Disposal and Update on Financial Implications of the Public Service Quarter and Gade Zone Regeneration Procurement.</p>	<ol style="list-style-type: none"> 1. That the Civic Centre site be jointly marketed alongside the College site with the freedom for either party to opt for an individual solution and for this to be on the basis of an open market sale with any decision to be made subject to a future Cabinet report. 2. That the proposed uses and occupation of the Civic Centre, as set out in section 3 of the report, be approved. 3. That Council be recommended to increase the PSQ budget by £1.75M to take account of the received tender prices, contingency, furnishing, technical support and the impact of continuing build cost inflation. 4. That Council be recommended to approve a £200k budget, to be funded from the PSQ reserve, to facilitate the marketing and disposal of the Civic Centre site and delivery of the Gade Zone Regeneration and associated land disposals. 	<p>Cllr A Williams, Leader of the Council and Portfolio Holder for Planning and Regeneration; Cllr N Tiley, Portfolio Holder for Finance and Resources; Mark Gaynor, Corporate Director Housing and Regeneration.</p>
<p>24 June 2014 CA/07214 Item 9</p> <p>Hemel Evolution: Marlowes Shopping Zone and Bank Court, Bus Interchange and Market Square, and Water Gardens Projects.</p>	<p>Marlowes Shopping Zone and Bank Court</p> <ol style="list-style-type: none"> 1. That the revised design for the Marlowes Shopping Zone food court improvements be approved, including the provision of replacement toilet facilities with the option to deliver a ticketing facility for the Bus Interchange. 2. That delegated authority is given to the Assistant Director (Planning, Development and Regeneration), in consultation with Portfolio Holder for Planning and Regeneration, to approve further design, planning and implementation decisions on recommendation 1 above. 3. That Council be recommended to approve £500,000 additional capital budget for the regeneration of Marlowes Shopping Zone and Bank Court. 4. That the virement of £120,000 from the Bus Interchange budget to the Marlowes Shopping Zone budget be approved to provide replacement toilet facilities and a ticketing facility for the Bus Interchange as part of the Marlowes Shopping Zone improvement works. 5. That the merging of Marlowes Shopping Zone and Bank Court cost centres (BP009 and BP027) be approved as the projects are being delivered as a single project by the same contractor. 	<p>Cllr A Williams, Leader of the Council and Portfolio Holder for Planning and Regeneration; James Doe, Assistant Director, Planning, Development and Regeneration; Nathalie Bateman, Strategic Planning and Regeneration Team Leader for Hemel Evolution; Claire Covington, Strategic Planning and Regeneration Officer; Shalini Jayasinghe, Strategic Planning and Regeneration Officer; Jo Deacon, Strategic Planning and Regeneration Officer.</p>

	<p>Water Gardens</p> <p>6 ThatThe commencement of the Access and Movement Improvement combined project as outlined in this report, with a feasibility study into the works, be approved..</p> <p>7 That the joint delivery of the Access and Movement Improvement Project with the planned capital works to the decked Water Gardens (North) car park be approved.</p> <p>8 That authority be delegated to the Portfolio Holder for Planning and Regeneration and Portfolio Holder for Finance and Resources to progress improvements to the Water Gardens car park combined project following completion of the feasibility work and development of options.</p> <p>9 That authority be delegated to the Assistant Director (Planning, Development and Regeneration) and the Assistant Director (Finance and Resources) to appoint consultants to undertake feasibility work for the combined project and design to RIBA E, with the option of continuing through to delivery.</p> <p>10 That the improvement works be tendered with the procurement of the main contractor for the Water Gardens restoration (subject to the outcome of the Stage 2 bid), provided that this does not impede the delivery of the Water Gardens project.</p> <p>11 That Council be recommended to approve that the budget for the Water Gardens (North) capital works be brought forward from 17/18 to support feasibility work in 14/15 with construction to follow.</p> <p>Bus Interchange and Market Square</p> <p>12 That progress on the Bus Interchange and Market Square project be noted.</p> <p>13 That authority be delegated to the Assistant Director (Planning, Development and Regeneration), in consultation with the Portfolio Holder for Planning and Regeneration, to conclude matters regarding the TRO consultations and approve the completion of the TROs noted in paragraph 43 of the background to the report.</p> <p>14 That, following the completion of the TROs consultation, as per recommendation 13, works on the project can progress.</p>	
<p>24 June 2014 CA/073/14 Item 10</p>	<p>1. That the additional discretionary business rate reliefs (appendix 1 of the report) be approved for:</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and</p>

<p>Discretionary Business Rate Relief Scheme.</p>	<ol style="list-style-type: none"> a. Retail businesses. b. Re-occupation of long-term empty retail premises. c. Empty new-build premises. d. Premises affected by flooding. <p>2. That the additional local council tax discount for domestic properties affected by flooding be approved (appendix 2 of the report).</p>	<p>Resources; Chris Baker, Group Manager Revenues Benefits and Fraud.</p>
<p>24 June 2014 CA/074/14 Item 11</p> <p>Pest Control Service: Proposed Changes.</p>	<ol style="list-style-type: none"> 1. That the Council's Pest Control Service be revised as follows: <ol style="list-style-type: none"> a. Charge for rats in domestic premises. b. Provide a chargeable service for other pests including mice, wasps and fleas. c. Further develop services in the commercial sector. 2. That charges for the service be introduced as set out in Appendix 1 of the report. 	<p>Cllr N Harden, Portfolio Holder for Residents and Regulatory Services; Chris Troy, Group Manager Regulatory Services; Dave Austin, Assistant Director Neighbourhood Delivery.</p>
<p>24 June 2014 CA/075/14 Item 12</p> <p>Final Outturn Report.</p>	<p>This report was withdrawn as there were no further changes made by the Audit Committee on 17 June 2014.</p>	
<p>24 June 2014 CA/076/14 Item 13</p> <p>Financial Regulations.</p>	<p>That Council be recommended to approve the amendments to the Financial Regulations, as outlined in the report.</p>	<p>Cllr N Tiley, Portfolio Holder for Finance and Resources; James Deane, Assistant Director Finance and Resources.</p>
<p>24 June 2014 CA/077/14 Item 14</p> <p>Commissioning and Procurement Review.</p>	<p>That Council be recommended to approve:</p> <ol style="list-style-type: none"> 1. The recommended changes identified in the report in relation to the approach the Council takes when undertaking commissioning and procurement activities. 2. The adoption of the Commissioning and Procurement Strategy (appendix 1 of the report) that provides clear strategic direction and support to the Council's Corporate Plan. 3. The amendments to the Commissioning and Procurement Standing Orders (appendix 2 of the report) that form part of the Council's Constitution. 4. A budget of £75k, to be funded from the Management of Change Reserve, for the 	<p>Cllr N Harden, Portfolio Holder for Residents and Regulatory Services; Ben Hosier, Group Manager Commissioning, Procurement and Compliance.</p>

	appointment of V4 Services to support the implementation of category management across the Council.	
<p>24 June 2014 CA/078/14 Item 15</p> <p>Oatridge Gardens: Council Tax Discounts.</p>	That a 100% local council tax discount for residents of Oatridge Gardens be approved starting from 15 February 2014, and ending on the date all utility services are reconnected.	Cllr N Tiley, Portfolio Holder for Finance and Resources; Martin Hone, Corporate Director Finance and Operations; Chris Baker, Group Manager Revenues Benefits and Fraud.
<p>24 June 2014 CA/079/14 Item 16</p> <p>Volunteer Management Policy.</p>	That the Volunteer Management Policy be approved.	Cllr N Harden, Portfolio Holder for Regulatory and Resident Services; Claire Lynch, Community Partnerships Officer; James Deane, Assistant Director Finance and Resources.
<p>24 June 2014 CA/080/14 Item 17</p> <p>Dacorum Local Planning Framework: Pre- Submission Site Allocations.</p>	<ol style="list-style-type: none"> 1. That key issues arising from Issues and Options Consultation, the Core Strategy and new information and advice be noted. 2. That Council be recommended to approve the Site Allocations Pre-Submission documents for publication and comment. 3. That Council be recommended to delegate authority to the Assistant Director (Planning Development and Regeneration), to finalise the Report of Consultation and Sustainability Appraisal and, in consultation with the Portfolio Holder for Planning and Regeneration, to make any factual or non-substantive changes and amendments to the Pre-Submission Site Allocations and to insert the Indicative Spatial Layout plan into Policy LA3 West Hemel Hempstead prior to consultation commencing. 4. That Council be recommended to approve the Site Allocations for publication, seeking representations in accordance with the Statement of Community Involvement and relevant regulations. 5. That Council be recommended to approve the 	Cllr A Williams, Leader of the Council and Portfolio Holder for Planning and Regeneration; James Doe, Assistant Director Planning, Development and Regeneration; Laura Wood, Team Leader Strategic Planning and Regeneration; Sarah Churchard, Strategic Planning and Regeneration Officer.

	<p>following procedure for considering future issues on the Site Allocations:</p> <p>(a) If significant new issues are raised in the representations on the forthcoming consultation, to report to Cabinet and Council for a decision as to whether any change to the Site Allocations is justified;</p> <p>(b) If there are no significant new issues, to delegate authority to the Assistant Director (Planning, Development and Regeneration) to:</p> <p>(i) Submit the Site Allocations for Examination; and</p> <p>(ii) In consultation with the Planning and Regeneration Portfolio Holder, to agree any minor changes to the Site Allocations to resolve objections and improve clarity of the document.</p>	
<p>24 June 2014 CA/081/14 Item 18</p> <p>Exclusion of the Public.</p>	<p>That, under s.100A (4) of the Local Government Act 1972 Schedule 12A Part 1, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded during the items in Part II of the Agenda for the meeting, because it was likely, in view of the nature of the business to be transacted, that, if members of the public were present during those items, there would be disclosure to them of exempt information relating to the financial and business affairs of the Council and third party companies/organisations.</p> <p>Local Government Act 1972, Schedule 12A, Part 1, paragraph 3.</p>	
<p>24 June 2014 CA/082/14 Item 19</p> <p>Referrals to Cabinet.</p>	<p><u>Finance and Resources Overview and Scrutiny Committee – 4 June 2014</u></p> <p><u>OS/122/14 – Procurement Review</u></p> <p>That the referral be considered with item 14 on the agenda (minute CA/077/14).</p>	
<p>24 June 2014 CA/083/14 Item 20</p> <p>Result of the Evaluation of Final Submissions for the Public Service Quarter and Gade Zone Regeneration Procurement and Award of Contract.</p>	<p>That the meeting be adjourned and reconvened after full Council on 9 July 2014 to consider this decision.</p>	<p>Cllr A Williams, Leader of the Council and Portfolio Holder for Planning and Regeneration; Cllr N Tiley, Portfolio Holder for Finance and Resources; Mark Gaynor, Corporate Director</p>

		Housing and Regeneration.
24 June 2014 CA/084/14 Item 21 Appendix 3 of Agenda Item 14.	That this be considered with agenda item 14.	
24 June 2014 CA/085/14 Item 22 Council New Build – Queen Street, Tring.	That the recommendation detailed in the report be approved. Full details are in the part 2 decision sheet.	Cllr M Griffiths, Portfolio Holder for Housing; Julia Hedger, Group Manager (Strategic Housing).

This Decision Sheet is published today, 26 June 2014. The Call-In deadline is 5.00 pm on 3 July 2014.